



**REPUBLIC OF NAURU  
GOVERNMENT GAZETTE  
PUBLISHED BY AUTHORITY**

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No. 17

16<sup>th</sup> February 2011

Nauru

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G.N.No. 85 / 2011

**ESTABLISHMENT OF DIPLOMATIC RELATIONS BETWEEN THE REPUBLIC OF NAURU  
AND THE STATE OF QATAR**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> February 2011, and pursuant to Article 2 of the Diplomatic Privileges and Immunities Act, 1976 approved the Establishment of Diplomatic Relations between the Republic of Nauru and the State of Qatar.

Dated this 11<sup>th</sup> day of February, 2011

**MICHAEL B. CAIN  
ACTING SECRETARY TO CABINET**

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G.N.No.86 / 2011

**ESTABLISHMENT OF DIPLOMATIC RELATIONS BETWEEN THE REPUBLIC OF NAURU  
AND THE REPUBLIC OF INDONESIA**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> February 2011, and pursuant to Article 2 of the Diplomatic Privileges and Immunities Act, 1976 approved the Establishment of Diplomatic Relations between the Republic of Nauru and the Republic of Indonesia.

Dated this 11<sup>th</sup> day of February, 2011

**MICHAEL B. CAIN  
ACTING SECRETARY TO CABINET**

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G.N.No. 87 / 2011

**APPOINTMENT OF MR. CHEONG HAE-WOOK AS AMBASSADOR EXTRAORDINARY AND  
PLENIPOTENTIARY OF THE REPUBLIC OF KOREA TO NAURU**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> February 2011, and pursuant to Articles 4 and 5 (1) of the Vienna Convention and Article 17 (1) of the Constitution of Nauru, approved the appointment of Mr. Cheong Hae -wook as the new Ambassador of the Republic of Korea in Suva, Fiji to the Republic of Nauru.

Dated this 11<sup>th</sup> day of February, 2011

**MICHAEL B. CAIN  
ACTING SECRETARY TO CABINET**

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No. 17

16<sup>th</sup> February 2011

Nauru

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G.N.No. 88 / 2011

**APPOINTMENT OF ACTING SECRETARY FOR FOREIGN AFFAIRS & TRADE**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> February, 2011 and pursuant to Article 68, Clause 3 of the Constitution of Nauru, approve the appointment of Mr. Klenny Harris to act as Secretary for Foreign Affairs and Trade from 18<sup>th</sup> January, 2011 until the return of Mr. Michael Aroi.

Dated this 11<sup>th</sup> day of February, 2011

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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G.N.No. 89 / 2011

**ESTABLISHMENT OF DIPLOMATIC RELATIONS BETWEEN THE REPUBLIC OF NAURU  
AND THE REPUBLIC OF LITHUANIA**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> February 2011, and pursuant to Article 2 of the Diplomatic Privileges and Immunities Act, 1976 approved the Establishment of Diplomatic Relations between the Republic of Nauru and the Republic of Lithuania.

Dated this 11<sup>th</sup> day of February, 2011

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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G.N.No. 90 / 2011

**ESTABLISHMENT OF DIPLOMATIC RELATIONS BETWEEN THE REPUBLIC OF NAURU  
AND ROMANIA**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> February 2011, and pursuant to Article 2 of the Diplomatic Privileges and Immunities Act, 1976 approved the Establishment of Diplomatic Relations between the Republic of Nauru and Romania.

Dated this 11<sup>th</sup> day of February, 2011

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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G.N.No. 91 / 2011

**APPOINTMENT OF ACTING SECRETARY FOR FOREIGN AFFAIRS & TRADE**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> February, 2011 and pursuant to Article 68, Clause 3 of the Constitution of Nauru, approve the appointment of Mr. Michael B. Cain to act as Secretary for Foreign Affairs and Trade from 26<sup>th</sup> January, 2011 until the return of Mr. Michael Aroi.

Dated this 11<sup>th</sup> day of February, 2011

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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G.N.No. 92 / 2011

**APPOINTMENT OF ACTING SECRETARY FOR JUSTICE AND BORDER CONTROL**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> February, 2011 and pursuant to Article 68, Clause 3 of the Constitution of Nauru, approve the appointment of Ms. Lisa Lo Piccolo to act as Secretary for Justice and Border Control from 1<sup>st</sup> February, 2011 until the return of the substantive Secretary for Justice and Border Control, Mr. David Lambourne.

Dated this 11<sup>th</sup> day of February, 2011

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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G.N.No. 93 / 2011

**AGREEMENT FROM THE GOVERNMENT OF NAURU FOR THE APPOINTMENT OF MR. TIMOTHY TIEN-YIE HSIANG AS NEW AMBASSADOR EXTRAORDINARY AND PLENIPOTENTIARY OF THE REPUBLIC OF CHINA (TAIWAN) TO THE REPUBLIC OF NAURU**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> February 2011, and pursuant to Article 17 (1) of the Constitution, approve the reassignment of Ambassador Jason Wan and to appoint Mr. Timothy Tien-Yie Hsiang to the post of Ambassador Extraordinary and Plenipotentiary of the Republic of China (Taiwan) to the Republic of Nauru.

Dated this 11<sup>th</sup> day of February, 2011

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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G.N.No. 94 / 2011

**APPOINTMENT OF ACTING SECRETARY FOR COMMERCE, INDUSTRY AND ENVIRONMENT**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> February, 2011 and pursuant to Article 68, Clause 3 of the Constitution of Nauru, approve the appointment of Mr. Frankie Ribauw to act as Secretary for Commerce, Industry and Environment from 27<sup>th</sup> December, 2010 until the return of the substantive Secretary for Commerce Industry and Environment, Mr. Russ Kun.

Dated this 11<sup>th</sup> day of February, 2011

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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No. 17

16<sup>th</sup> February 2011

Nauru

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G.N.No. 95 / 2011

**EXTENSION OF CUSTOMS DUTY EXEMPTION FOR RONPHOS AND NAURU  
REHABILITATION CORPORATION**

It is notified for general information that Cabinet approved to grant to RONPHOS and NRC a reduction of duty on imports of fuel, vehicles, parts and accessories, to 8% of value (previous rate), to 10% of value (the general tariff rate with effect from 1<sup>st</sup> July 2010).

Dated this 11<sup>th</sup> day of February 2011.

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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G.N.No. 96 / 2011

**APPOINTMENT OF INDIA'S HIGH COMMISSIONER TO THE REPUBLIC OF NAURU**

It is notified for general information that Cabinet at its meeting held on 17<sup>th</sup> November, 2010 and pursuant to Articles 4 and 5, paragraph (1) of the Vienna Convention of Diplomatic Relations 1961 to which the Republic is a party, grant Nauru's agreement for the appointment of His Excellency Mr. Vinod Kumar as its next High Commissioner of India to the Republic of Nauru, with residence in Suva, Fiji.

Dated this 17<sup>th</sup> day of November, 2011

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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G.N.No. 97 / 2011

**APPOINTMENT OF ACTING SECRETARY FOR FOREIGN AFFAIRS & TRADE**

It is notified for general information that Cabinet at its meeting held on 17<sup>th</sup> November, 2010 and pursuant to Article 68, Clause 3 of the Constitution of Nauru, approve the appointment of Mr. Michael Aroi to act as Secretary for Foreign Affairs and Trade from 24<sup>th</sup> November, 2010 until the return of Mr. Masau Detudamo.

Dated this 17<sup>th</sup> day of November, 2010.

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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G.N.No. 98 / 2011

**APPOINTMENT OF ACTING SECRETARY FOR JUSTICE AND BORDER CONTROL**

It is notified for general information that Cabinet at its meeting held on 17<sup>th</sup> November, 2010 and pursuant to Article 68, Clause 3 of the Constitution of Nauru, approve the appointment of Mr. Wilisoni Kurisaqila to act as Secretary for Justice and Border Control from 15<sup>th</sup> November, 2010 until the return of Mr. David Lambourne.

Dated this 17<sup>th</sup> day of November, 2010.

**MICHAEL B. CAIN**  
**ACTING SECRETARY TO CABINET**

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No. 17

16<sup>th</sup> February 2011

Nauru

G.N.No. 99 / 2011

**PUBLIC SERVICE ACT 1998**  
**DISMISSAL – SECTION 56**

It is notified for general information that the following officer's dismissal has been accepted from 18<sup>th</sup> January 2011.

<b><u>NAME</u></b>	<b><u>DESIGNATION</u></b>	<b><u>DEPARTMENT</u></b>
Dantel Kosam	Security Officer	Protection and Guarding Unit

Dated this 14<sup>th</sup> day of February 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 100 / 2011

**PUBLIC SERVICE ACT 1998**  
**RESIGNATION – SECTION 53 (1)**

It is notified for general information that the following resignation has been accepted with effect from 21<sup>st</sup> January 2011;

**DEPARTMENT OF NAURU POLICE FORCE**  
**(Protection & Guarding Unit)**

<b><u>NAME</u></b>	<b><u>DESIGNATION</u></b>	<b><u>SALARY LEVEL</u></b>
Exoda Harris	Security Officer	\$4,166pa – 1.2

Dated this 10<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 101 / 2011

**PUBLIC SERVICE ACT 1998**  
**RESIGNATION – SECTION 53(1)**

It is notified for general information that with effect from 11<sup>th</sup> February, 2011 the following resignation has been accepted.

**HOME AFFAIRS DEPARTMENT**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY LEVEL</u></b>
Duncan Detogia	Cameraman	\$4,166pa – 1.2

Dated this 15<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 102 / 2011

**PUBLIC SERVICE ACT 1998**  
**RESIGNATION – SECTION 53(1)**

It is notified for general information that with effect from 28<sup>th</sup> January 2011 the following resignation has been accepted.

**NAURU POLICE FORCE**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY LEVEL</u></b>
Adonia Joram	Security Officer	\$4,166pa – 1.2

Dated this 15<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 103 / 2011

**PUBLIC SERVICE ACT 1998**  
**NOTICE OF PROMOTION**

The provisional promotion of the following officers' is hereby notified for public notification with immediate effect:

**DEPARTMENT OF HEALTH & MEDICAL SERVICES**

<b><u>NAME</u></b>	<b><u>PROMOTED FROM</u></b>	<b><u>PROMOTED TO</u></b>
Eidan Inatio	Nurse Aide Level 1 2.2 - \$4,666pa	Nurse Aide Level 2 3.1 - \$4,917pa
Caroline Thaggard	Nurse Aide Level 1 2.2 - \$4,666pa	Nurse Aide Level 2 3.1 - \$4,917pa
Jacintha Aiyunge	Nurse Aide Level 1 2.2 - \$4,666pa	Nurse Aide Level 2 3.1 - \$4,917pa

DATED this 8<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 104 / 2011

**PUBLIC SERVICE ACT 1998**  
**NOTICE OF PROMOTION**

The provisional promotion of the following officer is hereby notified for public notification effective from 14<sup>th</sup> February 2011;

**DEPARTMENT OF CHIEF SECRETARY**

<b><u>NAME</u></b>	<b><u>PROMOTED FROM</u></b>	<b><u>PROMOTED TO</u></b>
Kerrilyn Akubor	Caretaker \$3,915pa (1.1)	Caretaker Supervisor \$4,416pa (2.1)

Dated this 11<sup>th</sup> day of February 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

No. 17

16<sup>th</sup> February 2011

Nauru

G.N.No. 105 / 2011

**PUBLIC SERVICE ACT 1998**  
**SECTION 12**  
**NOTICE OF APPOINTMENT**

It is notified for general information that the following officer's appointment is hereby confirmed effective from 19<sup>th</sup> October 2010;

**DEPARTMENT OF CHIEF SECRETARY**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY LEVEL</u></b>
Peta Gadabu	Employee Relations Officer	\$6,670pa (5.3)

DATED this 9<sup>th</sup> day of February 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

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G.N.No. 106 / 2011

**PUBLIC SERVICE ACT 1998**  
**SECTION 12**  
**NOTICE OF APPOINTMENT**

Effective from 1<sup>st</sup> July 2010 the following appointment is hereby notified for general information:

**DEPARTMENT OF EDUCATION**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY LEVEL</u></b>
Joan Detenamo	Certified Teacher	\$6,419pa (5.2)
Malkina Itaia	Certified Teacher	\$6,419pa (5.2)
Benita Debao	TVET Supporter	\$6,920pa (6.1)

DATED this 14<sup>th</sup> day of the month of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

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G.N.No. 107 / 2011

**PUBLIC SERVICE ACT 1998**  
**SECTION 14 (1)**  
**NOTICE OF APPOINTMENT ON PROBATION**

It is notified for general information that the following appointment shall be on probation until confirmed:

**DEPARTMENT OF HEALTH & MEDICAL SERVICES**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY LEVEL</u></b>
Perez Moko Agir	Ambulance Driver	\$4,416pa (2.1)

DATED this 10<sup>th</sup> day of the month of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

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G.N.No. 108 / 2011

**PUBLIC SERVICE ACT 1998**  
**SECTION 14 (1)**  
**NOTICE OF APPOINTMENT ON PROBATION**

It is notified for general information that the following officers' probationary appointment is hereby confirmed with immediate effect;

**DEPARTMENT OF HEALTH & MEDICAL SERVICES**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY LEVEL</u></b>
Jane Detabouw	Health Trainee	\$4,166pa (1.2)
Heleni Buraman	Health Trainee	\$4,166pa (1.2)
Starrington Dowabobo	Health Trainee	\$4,166pa (1.2)
David Mick Vorbach	Health Trainee	\$4,166pa (1.2)
Felila Haulangi	Health Trainee	\$4,166pa (1.2)
Lisi Tsiode	Health Trainee	\$4,166pa (1.2)

Dated this 15<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 109 / 2011

**PUBLIC SERVICE ACT 1998**  
**VACANCY: SECTION 15**

Applications are invited from persons both inside and outside the Public Service for a promotion, transfer or appointment to the following position:

**NAURU POLICE FORCE**

**POSITION** : **SUPERVISOR, DOG CONTROL OFFICER**  
**SALARY** : **\$5,418pa (4.1)**

**PRIMARY PURPOSE OF ROLE**

To commit to a program of dog reduction and control in the interest of public health and safety in accordance with Dog Control Act and Animals Act.

**JOB DIMENSIONS**

**Reporting Relationships**

Reports directly to the Inspector Operations Support (Logistics)



G.N.No. 109 / 2011 (Cont'd)

### **Accountabilities and Responsibilities**

1. Manage the administration of Dog Pound office in an effective and efficient manner.
2. Maintain record of daily activities and provide weekly and monthly reporting in a timely manner.
3. Respond to requests from the community for all dog attacks.
4. Respond to community requests for removal of dogs.
5. Liaise with the Health Department for implantation of dog control measures and welfare issues e.g. de-sexing, identifying dangerous and diseased dogs and providing veterinary care to licensed dogs.
6. Liaise with the Finance Department in the implementation of licensing program
7. Reduce the number of stray and unlicensed dogs and eradicate dangerous and diseased dogs.
8. Ensure to implement the ban on dangerous breeds of dogs – not only on new imports but also the destruction of dangerous breeds already on the island.
9. Ensure cleanliness, maintenance, healthy, sanitary and safe operations of facilities.
10. Respond to request for assistance from other agencies in accordance with established service priorities
11. Follow established procedures governing safe work practices including, but not limited to wearing protective equipment when necessary, perform duties in a manner which assures the safety of oneself and others.
12. Maintain equipment in compliance with occupational health and safety standards.
13. Conduct public education programs and campaigns for dog control and responsible dog ownership.

### **SELECTION CRITERIA**

#### **Minimum Qualification Requirements (MQR)**

1. Successful completion of Year 11 or equivalent,
2. Experience in management skills.
3. Sound computer literacy skills.
4. Experience in the handling of animals, specifically canines

#### **Specialist Dimensions**

##### **Essential**

1. High level of oral and written communication skills
2. High level of integrity and respect within the community.
3. Commitment to achieving organizational outcomes
4. Sound knowledge of the Dog Control legislation
5. Demonstrated animals welfare attributes

### **CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the job.

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae to the Director of Human Resources & Labour or the Chief Secretary's Officer no later than 5pm, Friday 18<sup>th</sup> February 2011.

Dated this 10<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 110 / 2011

**PUBLIC SERVICE ACT 1998**  
**VACANCY : SECTION 15**

Applications are invited from persons both inside and outside the Public Service for a promotion, transfer or appointment to the following position:

**NAURU POLICE FORCE**

POSITION : DOG CONTROL OFFICER  
SALARY : \$4,416pa (2.1)

**PRIMARY PURPOSE OF ROLE**

To commit to a program of dog reduction and control in the interest of public health and safety in accordance with Dog Control Act and Animals Act.

**JOB DIMENSIONS**

**Reporting Relationships**

Reports directly to the Supervisor, Dog Control Officer

**Accountabilities and Responsibilities**

1. Assist the supervisor to maintain record of daily activities and provide weekly and monthly reporting in a timely manner.
2. Assist the supervisor to respond to requests from the community for all dog attacks.
3. Assist the supervisor to respond to community request for removal of dogs.
4. Assist the supervisor in the reductions of the number of stray and unlicensed dogs and eradicate dangerous and diseased dogs.
5. Ensure cleanliness, maintenance, healthy, sanitary and safe operations of facilities.
6. Respond to request for assistance from other agencies in accordance with established service priorities
7. Follow established procedures governing safe work practices including, but not limited to, wearing protective equipment when necessary, perform duties in a manner which assures the safety of oneself and others.
8. Maintain equipment in compliance with occupational health and safety standards.

**SELECTION CRITERIA**

**Minimum Qualification Requirements (MQR)**

1. Successful completion of Year 11 or equivalent,
2. Experience in management skills.
3. Sound computer literacy skills.
4. Experience in the handling of animals, specifically canines

**Specialist Dimensions**

**Essential**

1. High level of oral and written communication skills
2. High level of integrity and respect within the community.
3. Commitment to achieving organizational outcomes
4. Sound knowledge of the Dog Control legislation
5. Demonstrated animals welfare attributes

G.N.No. 110 / 2011 (Cont'd)

**CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the job.

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae to the Director of Human Resources & Labour or the Chief Secretary's Office no later than 5pm, Friday 18<sup>th</sup> February 2011.

Dated this 10<sup>th</sup> of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 111 / 2011

**PUBLIC SERVICE ACT 1998**  
**VACANCY: SECTION 15**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF HOME AFFAIRS**  
**(NAURU MEDIA BUREAU)**

POSITION : Reporter/Photographer

SALARY LEVEL : 2.1 - \$4,416pa (\$169.85)

**PURPOSE OF THE POSITION**

This is a newly created position within the "Mwinen Ko" newspaper office of Nauru Media, working with an enthusiastic and creative team, primarily in the preparation process of the monthly newspaper, but also encompassing the functions of the radio and television arms of the bureau when appropriate.

**KEY RESPONSIBILITIES**

- Is responsible, in the first instance, to the Editor/Chief Reporter and thereafter to the Director of Media and the Assistant Director.

**DUTIES AND RESPONSIBILITIES**

- Source news stories for the newspaper and identify interviewees
- Develop story ideas in tandem with the other newspaper reporting staff
- Interview subjects for stories
- Write stories for both the News content and the Features pages
- Identify and capture appropriate images for use with stories
- Assist in the layout and editing of the paper

G.N.No. 111 / 2011 (Cont'd)

**REQUIRED SKILLS**

- Ability to write and communicate effectively
- Ability to work independently with minimal supervision
- Good computer skills (graphic design experience an advantage)
- Punctual and diligent attitude to all duties
- Willing to work 40 hours a week, including weekends and public holidays when required

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae to the Director of Human Resource & Labour or the Chief Secretary's Office no later than Wednesday 23<sup>rd</sup> February 2011.

Dated this 10<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 112 / 2011

**PUBLIC SERVICE ACT 1998**  
**VACANCY: SECTION 15**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF HOME AFFAIRS**  
**(NAURU MEDIA BUREAU)**

POSITION : Trainee Reporter - Newspaper and TV  
SALARY LEVEL : 1.2 - \$4,166pa (\$160.23)

**KEY RESPONSIBILITIES**

- Responsible, in the first instance, to the Editor/Chief Reporter and Manager TV and thereafter to the Director of Media and the Assistant Director.

**DUTIES AND RESPONSIBILITIES**

- Work with the newspaper team to source stories and story ideas for "Mwinen Ko" and likewise with the TV team for NTV news
- Interview subjects for stories for both the newspaper and NTV news
- Learn basic video editing and production techniques

**REQUIRED SKILLS**

- Ability to work independently with minimal supervision when not undergoing training
- Good computer skills (graphic design experience an advantage)
- Punctual and diligent attitude to all duties
- Willing to work 40 hours a week including weekends and public holidays when required

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae to the Director of Human Resource & Labour or the Chief Secretary's Office no later than Wednesday 23<sup>rd</sup> February 2011.

Dated this 10<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

**PUBLIC SERVICE ACT 1998**  
**VACANCY: SECTION 15**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF HOME AFFAIRS**  
**(NAURU MEDIA BUREAU)**

POSITION : Trainee Cameraperson – Video Editor

SALARY LEVEL : 1.2 - \$4,166pa (\$160.23)

**KEY RESPONSIBILITIES**

- Responsible, in the first instance, to the Manager TV and thereafter to the Director of Media and the Assistant Director.

**DUTIES AND RESPONSIBILITIES**

- Learn and apply camera, audio and lighting techniques used in news gathering and in special TV presentations, including in-studio productions
- Learn and apply video editing and post-production techniques. Experience in the use of Adobe CS5 or any of the Adobe editing suites would be an advantage, but not essential
- Record and mix audio tracks for television voice-overs and radio productions (when required)

**REQUIRED SKILLS**

- Self-motivated and willing to learn the skills required
- Ability to work independently with minimal supervision when not undergoing training
- Good computer skills
- Punctual and diligent attitude to all duties
- Willing to work 40 hours a week including weekends and public holidays when required

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae to the Director of Human Resource & Labour or the Chief Secretary's Office no later than Wednesday 23<sup>rd</sup> February 2011.

Dated this 10<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

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G.N.No. 114 / 2011

**PUBLIC SERVICE ACT 1998**  
**VACANCY: SECTION 15**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF HOME AFFAIRS**  
**(NAURU MEDIA BUREAU)**

POSITION : Radio Announcer

SALARY LEVEL : 1.2 - \$4,166pa (\$160.23)

**KEY RESPONSIBILITIES**

- Report directly to Manager Radio and if required to the Director of Media (Interim) and the Assistant Director of Media

**DUTIES AND RESPONSIBILITIES**

- Perform on-air shifts in a professional and timely manner
- Source stories/news items
- Write links for stories/news items and announcements for broadcast
- Interview talent both live-to-air and/or pre-recorded
- Package stories for broadcast on FM105
- Prepare and review program materials prior to broadcast
- Required to supplement time with program preparation and/or any other duties required
- Assist the Manager Radio where required and as requested

**REQUIRED SKILLS**

- Develop ability to write and produce interviews and feature reports
- Ability to develop a strong on-air presence
- Ability to develop basic and advanced radio announcing and audio production skills
- Able to communicate effectively both verbally and in writing (Nauru & English)
- Able to give full attention to what others are saying, to take time to understand the points being made and to ask questions as appropriate
- Must be punctual and diligent in relation to all NMB activities
- Must be enthusiastic and hardworking
- Must be prepared to work a 40 hour week and extra time on weekends and public holidays when required
- Ability to work independently with minimal supervision
- Good computer skills
- Punctual and diligent attitude to all duties

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae to the Director of Human Resource & Labour or the Chief Secretary's Office no later than Wednesday 23<sup>rd</sup> February 2011.

Dated this 10<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 115 / 2011

**PUBLIC SERVICE ACT 1998**  
**VACANCY : SECTION 15**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following positions:

**DEPARTMENT OF FOREIGN AFFAIRS & TRADE**

**POSITION** : **Desk Officer (2 positions)**

**SALARY SCALE** : **\$4,416 pa (2.1)**

**GENERAL ROLE** : To be always ready and willing to be rotated within the Department and to travel abroad on government business and for posting to overseas missions.

The Desk Officer is responsible to the Director for:

- Conducting research on relevant issues;
- Implementation of Foreign Relations and Trade policy Statement and the National Sustainable Development Strategy (NSDS);
- Maintaining records of incoming and outgoing correspondences;
- receiving, sorting and distributing mail;
- Administrative duties not limited to photocopying, typing and scanning;
- Maintaining and updating file records;
- Providing reports/briefs as and when required;
- Performing any other duties as may be required by the Division or the Assistant Director.

**QUALIFICATIONS:**

The incumbent should possess:

- Preferably a formal qualification in Foreign Affairs & Trade or related field;
- Preferably some experience (2 years minimum) in Foreign Affairs and Trade or related field;
- Good written and oral communication skills in the English language; and
- Strong work ethics and good resource management skills.

Application should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary's Office or the Director of Human Resources & Labour no later than Monday 21st February, 2011, 5pm.

Dated this 14<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 116 / 2011

**PUBLIC SERVICE ACT 1998**  
**VACANCY : SECTION 15**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following positions:

**DEPARTMENT OF CHIEF SECRETARY**  
**(Administration)**

**POSITION** : **Clerical Officer**

**SALARY SCALE** : **\$4,416 pa (2.1)**

**RESPONSIBILITIES**

- Assist the Administrative Officer and Executive Secretary on all matter of the Chief Secretariat Office;
- Assist in recording and registering file movements for further processing;
- Assist in updating, registering and distribution of all incoming, outgoing, internal and external mails;
- Attend and process all incoming telephone enquiries;
- Maintain confidentiality of any information received in the workplace at all times;
- Maintain a clean and tidy work environment;
- Undertake quality assurance activities;
- Other duties as directed by the management.

**QUALIFICATIONS**

- Minimum qualification of Year 12
- At least 2 years of relevant experience
- Ability to read and write in English
- Computer literate (Excel and Word)
- Have a good customer relations and organisational skills
- Willingness to work after officer hours
- Good public relation

Application should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae with supporting references and other relevant attachments provided to the Chief Secretary's Office or the Director of Human Resources & Labour no later than Friday 25<sup>th</sup> February, 2011.

Dated this 15<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

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G.N.No. 117 / 2011

**PUBLIC SERVICE ACT 1998**  
**VACANCY : SECTION 15**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following positions:

**DEPARTMENT OF LANDS TRANSPORT**

**POSITION** : **AUTO MECHANIC (2)**

**SALARY SCALE** : **\$4,666 pa (2.2)**

**PURPOSE OF THE POSITION**

The Auto-mechanic is responsible to Mechanic Supervisor in carrying out all mechanical tasks to straightening out all government vehicles.

**KEY RESPONSIBILITIES**

He/She has to work on government vehicles for a periodical serving and maintenance check. This task includes everything such as engine oil changing, tuning the engine, refilling all fluids, examining belts and hoses, brake setting, and other tasks. After servicing he/she takes a test drive to make sure all problems are fixed and to find out any more problems.

**DUTIES AND RESPONSIBILITIES**

- Identify, determine and repair problems that are present in the vehicles.
- Attend to rotation service call outs particularly after working hours
- Discuss car problem with the vehicle owner and give basic advice to avoid reoccurrence of problem
- Responsible to safely tow back broken government vehicle to the garage if problem is major
- An auto mechanic necessarily has to possess high levels of technical abilities be used in diagnosing the root cause of the problems found in vehicles
- An auto mechanic has to work with advanced tools and equipments for the car repair jobs or at times have to use computerized systems for fixing the problems
- Writes report on daily activities or submit procurement on required spare parts

**HEALTH AND SAFETY**

- Be responsible to take reasonable care for his or her own acts or omissions and the effect that these may have upon the safety of themselves or any other persons.
- Must use safety equipments or clothing in a proper manner and for the purpose intended.
- Must work in accordance with any health and safety procedures, instructions or training that has been given.
- May not undertake any task for which they have not been authorized and for which they are not adequately trained.
- Is required to bring to the attention of a responsible person any perceived shortcoming in out safety arrangements or any defects in work equipment.

Application is lodged in writing stating name, age, qualification vitae to the Director of Human Resource and Labour or the Chief Secretary's office no later than Tuesday 1<sup>st</sup> March 2011.

Dated this 15<sup>th</sup> day of February, 2011.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

G.N.No. 118 / 2011

**SUCCESSION, PROBATE AND ADMINISTRATION ACT 1976**

The Curator of Intestate Estates hereby revokes Gazette Notice No.143/2009 (published in Gazette No. 33 of 2009 on 25 March 2009) which purports to determine the distribution of the personalty estate of the late Archie Tom. A determination of the distribution of the personalty estate of the late Archie Tom will now be a matter for the Nauru Lands Committee.

Dated this 14<sup>th</sup> day of February 2011.

**KELSON T. TAMAKIN**  
**CURATOR OF INTESTATE ESTATES**

G.N.No. 119 / 2011

**ENGAGEMENT TO MARRY**

NAME OF PARTIES

Christopher Esela of Yaren District and  
Bonita Taumea also of Yaren District

Omoke Aiy of Anetan District and  
Merileen Raidinen of Anibare District

Magellan Obeta of Ijuw District and  
Maria Tom Dongibir of Baiti District

John-Solomon Duburiya of Anabar District and  
Reanna Chrissy Adam of Yaren District

DATE OF ENGAGEMENT

9<sup>th</sup> February, 2011  
18<sup>th</sup> February, 2011  
18<sup>th</sup> February, 2011  
22<sup>nd</sup> February, 2011

**HON. MARCUS STEPHEN M.P**  
**MINISTER RESPONSIBLE**

G.N.No. 120 / 2011

**PERSONALTY ESTATE OF ROSE MARIA LIMEN**

The Nauru Lands Committee has determined the estate of the above named deceased and agreed that the estate should be divided in the following manner:

<b>DECEASED</b>	<b>REFERENCE</b>	<b>SOURCE OF INCOME</b>	<b>BENEFICIARIES</b>	<b>SHARE</b>
Rose Maria Limen  (Agnes Eigudina Hartman)	Gaz. No. 68/2010, Gaz. Notice No. 289/2010	All monies due, Rentals, Ronwan interests (if any)	Cindy Limen Cecilia Giouba Alphonso Hartman Virginski Hartman Roger Hartman Chrisabeth Canon	1/6 1/6 1/6 1/6 1/6 1/6
(Agenes Eigudina Hartman) LTO	Gaz. No. 68/2010, Gaz. Notice No. 289/2010		Cindy Limen Cecilia Giouba	1/2 1/2

Those who disagree with the above Personalty may appeal to the Supreme Court Registry within 21 days of the publication of this Government Gazette.

**TYRAN CAPELLE – CHAIRPERSON**  
**NAURU LANDS COMMITTEE**

G.N.No. 121 / 2011

**PERSONALTY ESTATE OF THE LATE MICHAEL LIMEN**

The Nauru Lands Committee has determined the estate of the above named deceased and agreed that the estate should be divided in the following manner:

<b>DECEASED</b>	<b>REFERENCE</b>	<b>SOURCE OF INCOME</b>	<b>BENEFICIARIES</b>	<b>SHARE</b>
Michael Limen  (Agnes Eigudina Hartman)	Gaz. No. 68/2010, Gaz. Notice 287/2010	All monies due, Rentals, Ronwan interests (if any)	Cindy Limen Cecilia Giouba Alphonso Hartman Virginski Hartman Roger Hartman Chrisabeth Canon	1/6 1/6 1/6 1/6 1/6 1/6
(Agnes Eigudina Hartman) LTO	Gaz. No. 68/2010, Gaz. Notice 287/2010		Cindy Limen Cecilia Giouba	1/2 1/2

Those who disagree with the above Personalty may appeal to the Supreme Court Registry within 21 days of the publication of this Government Gazette.

**TYRAN CAPELLE - CHAIRPERSON**  
**NAURU LANDS COMMITTEE**

G.N.No. 122 / 2011

**ADDENDUM/ PERSONALTY ESTATE OF THE LATE JACKSON OLSSON**

In Government Gazette No. 152/2010, Gazette Notice No. 638/2010, page 2, Add Hans Olsson to the beneficiaries.

**DELETE:**

<b>DECEASED</b>	<b>SOURCE OF INCOME</b>	<b>BENEFICIARIES</b>	<b>SHARE</b>
Jackson Olsson	All monies, Rentals, Ronwan Interests (If any)	Rae Ratabwi	1/12
		Renee Olsson	1/12
		Shareena Harris	1/12
		Rink Olsson	1/12
		Charlston Olsson	1/12
		Charlene Olsson	1/12
		Cindy Mike Olsson	1/12
		Roderick Olsson	1/12
		Kennedy Olsson	1/12
		Naa Kanimea (Olsson)	1/12
		(Nasese Olsson)	1/12
	Tauea Olsson (LTO)	1/12	
	Salaries	Tauea Olsson (LTO)	All

**INSERT:**

<b>DECEASED</b>	<b>SOURCE OF INCOME</b>	<b>BENEFICIARIES</b>	<b>SHARE</b>
Jackson Olsson	All monies, Rentals, Ronwan Interests, (If any)	Rae Ratabwi	1/13
		Renee Olsson	1/13
		Shareena Harris	1/13
		Rink Olsson	1/13
		Charlston Olsson	1/13
		Charlene Olsson	1/13
		Cindy Mike Olsson	1/13
		Roderick Olsson	1/13
		Kennedy Olsson	1/13
		Naa Kanimea (Olsson)	1/13
		(Nasese Olsson)	1/13
		Tauea Olsson (LTO)	1/13
			<b>Hans Olsson</b>
	Salaries	Tauea Olsson	All

Those who disagree with the above Personalty may appeal to the Supreme Court Registry within 21 days of the publication of this Government Gazette.

**TYRAN CAPELLE - CHAIRPERSON**  
**NAURU LANDS COMMITTEE**