

Withdrawal Procedures

Before the last day to add or drop courses in a semester or session, students may drop and add classes freely. No entry will be made on a student's transcript for classes dropped during this period.

After the last day to add or drop courses, students may withdraw from a class or from all classes until the last day to withdraw from the semester or session. Check the Academic Calendar (<https://coursecat.isu.edu/aboutisu/academiccalendar/>) for the withdrawal date for each semester or session. The time in which withdrawals are allowed is called the Withdrawal Period. A grade of W is recorded on the student's transcript for each course from which he or she withdraws.

Before Withdrawal Deadline (see Academic Calendar (<https://coursecat.isu.edu/aboutisu/academiccalendar/>) for dates):

To initiate a withdrawal from a class prior to the deadline, a student may use MyISU (<https://my.isu.edu>). In extreme cases where the student does not have the ability to access MyISU, contact the Office of the Registrar (<http://isu.edu/registrar/>) for assistance.

To withdraw from the university (withdraw from all classes) prior to the deadline, the student may use MyISU (<https://my.isu.edu>) and withdraw from all classes. In extreme cases where the student does not have the ability to access MyISU, contact the Office of the Registrar (<http://isu.edu/registrar/>) for assistance. Students are encouraged to meet with an advisor before withdrawing completely.

After Withdrawal Deadline (see Academic Calendar (<https://coursecat.isu.edu/aboutisu/academiccalendar/>) for dates):

Late withdrawals are limited only to those instances involving exceptional, documented circumstances beyond the student's control that prevented the student from withdrawing from courses in a timely manner. To initiate this petition process, students should contact their academic advisor. With other questions, students may contact the Office of the Registrar at reginfo@isu.edu

Medical Withdrawal

For information regarding Medical Withdrawal, please see the Student Handbook (<https://www.isu.edu/media/libraries/student-affairs/Student-Handbook-1.pdf>) or contact Student Affairs. (<https://www.isu.edu/studenta/>)

Refunds after Withdrawal

For refund information, see ISU's Refund Policy and Refunds for Exceptional Circumstances Policy in the Expenses (<https://coursecat.isu.edu/aboutisu/expenses/>) section of this catalog. For more information on how to initiate an appeal for refund of fees, please visit <https://www.isu.edu/financeadmin/student-financial-services/refunds/refund-appeals/>.