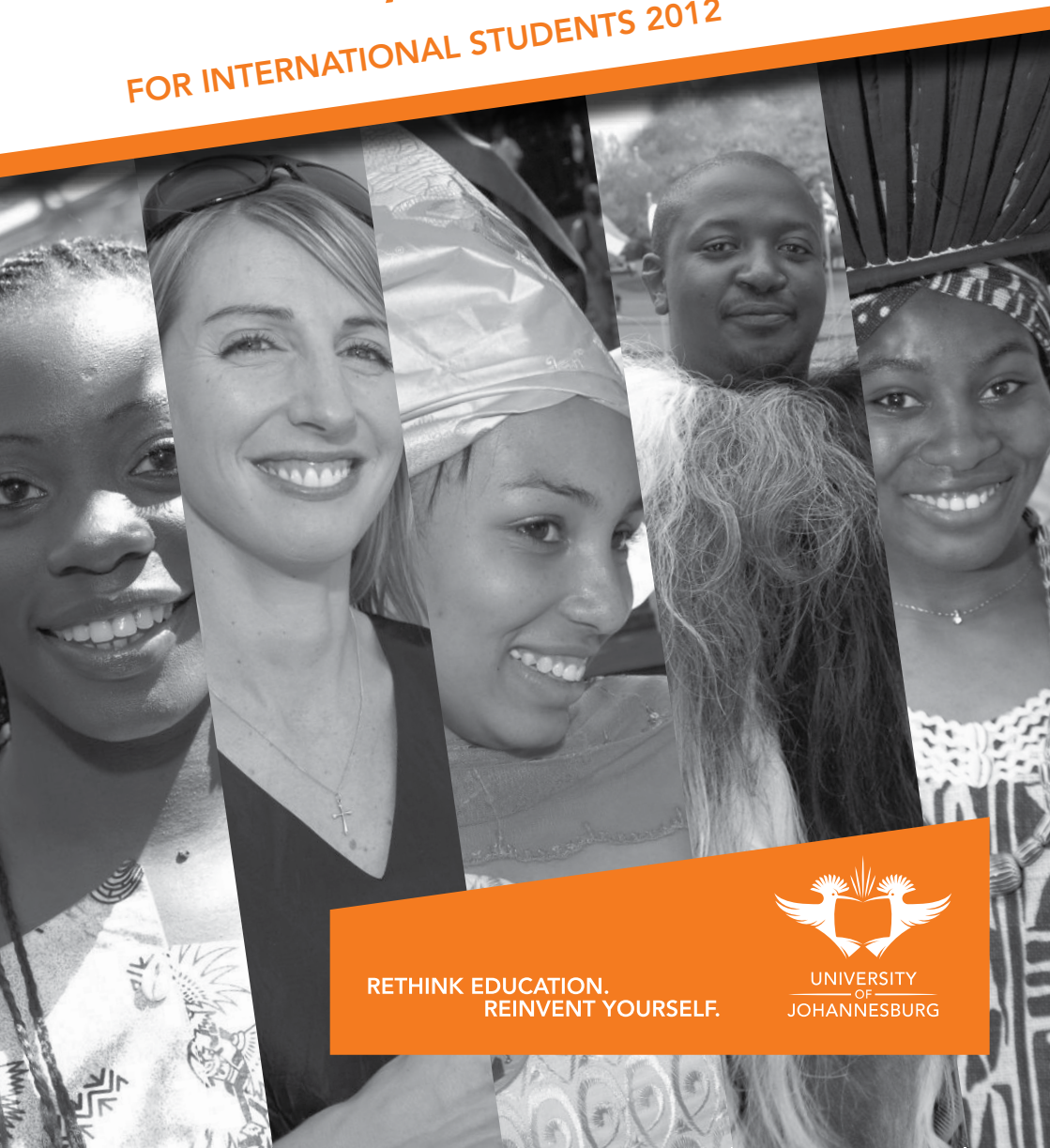


PRE-ARRIVAL INFORMATION AND CAMPUS GUIDE

FOR INTERNATIONAL STUDENTS 2012



RETHINK EDUCATION.
REINVENT YOURSELF.



UNIVERSITY
OF
JOHANNESBURG

PRE-ARRIVAL INFORMATION AND CAMPUS GUIDE FOR INTERNATIONAL STUDENTS 2012

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Introduction

A word of welcome

The University of Johannesburg, extends a hearty welcome to you as an international student and invites you to become a member of the UJ community. By selecting this University to fulfil your academic and professional aspirations you have taken the first step towards realising objectives that you share with family, compatriots and a University with a mission to address national and global challenges. We believe that you are embarking on an excellent academic career, towards which we will assist you to the best of our ability. Your presence in our institution, in turn, will contribute to cultural and global diversity as well as academic enrichment, which are the hallmarks of our internationalisation programme.

We trust that you will find your stay an enjoyable, hospitable, friendly and enriching academic and social experience. We encourage you to seek opportunities for personal, social and intercultural growth, so richly afforded by our campus life and the broader Johannesburg community and South African society.

We pledge our commitment to contribute to a rewarding experience that would serve to build bridges across our country, our continent and the world.



Executive Director Internationalisation Dr Pinkie Mekgwe



Dr Pinkie Mekgwe joined the University of Johannesburg on 1 September 2011. Prior to joining the UJ, Dr Mekgwe was Deputy Director for International Education and Partnerships at the University of Botswana.

She has previously worked in the Research Department of the Council for the Development of Social Science Research in Africa (CODESRIA) based in Dakar, Senegal, where she directed research on gender and the humanities, and was responsible for growing multidisciplinary research networks across African countries, between southern countries, and trans-nationally. She has worked with the Universities of Sussex (Britain), Malmo (Sweden), Botswana, and Witwatersrand. Her scholarly contributions have been in the areas of creative writing and literary studies, gender politics, and the media. She has also worked with a number of Civil Society Organizations in Asia and Africa. A past Board Chairperson of the Botswana Media Regulatory Body, Dr Mekgwe currently sits on the Board of Gender Links, a Southern African Gender and Media organization. Dr Mekgwe holds a B. A. from the University of Botswana; a M. A. (Critical Theory) and D.Phil (Gender and Literary Studies) from the University of Sussex.

As Executive Director, Dr Mekgwe thus not only brings a wealth of international experience to her portfolio, but also an extensive international network that can be utilised in expanding and consolidating our international footprint and reputation. We welcome her and wish her every success in her new position.

Director Study Abroad

Mr Lebethe Dedricks Malefo joined the University of Johannesburg on 2 January 2012.

Prior to joining UJ, Mr Malefo was the Acting Director for the International Office at Wits University from July 2011 to December 2011. Previously, he was the Deputy Director of the International



Office from March 2008 to July 2011 where he worked with International Partnerships and Collaborations. He was the Project Manager for Africa Projects with direct involvement in co-ordination of all SADC projects from April 2006 to February 2008.

He also worked at the University of Cape Town from July 2001 to March 2006, where he was coordinating the Mobility Programme. Mr Malefo was also involved in Student Development, Study Abroad, the USHEPIA programme, the Graduate Placement Programme and Coordinated SRC elections.

Mr Malefo is also an executive member for IEASA (Education Association of South Africa), where he delivered numerous papers and presented workshops. He has also been affiliated with NAFSA (National Association of International Education) and (EAIE) European Association of International Education.

He completed his BA degree at the University of Cape Town in 1997 majoring in English and Political Studies, thereafter he in 1998 he did a Postgraduate Diploma in Organisation and Management and a Certificate in Project Management in 2006.

Mr Malefo will Head the Study Abroad programme at the University of Johannesburg.



UJ - Our Mission, Values and Strategic Objectives

Mission

In its **mission**, the UJ commits itself to the following:

- Quality education
- Leading, challenging, creating and exploring knowledge
- Supporting access to a wide spectrum of academic, vocational and technological teaching, learning and research
- Partnerships with our communities
- Contributing to national objectives regarding skills development and economic growth

Values

The **values** guiding all University activities include:

- Academic distinction
- Integrity and respect for diversity and human dignity
- Academic freedom and accountability
- Individuality and collective effort
- Innovation

Strategic objectives

In giving expression to its vision of being a pre-eminent South African and African university the UJ has set itself ten strategic goals. Its priorities are to:

- Build a reputable brand
- Promote excellence in teaching and learning
- Conduct internationally competitive research
- Be an engaged university
- Maximise its intellectual capital
- Ensure institutional efficiency and effectiveness
- Cultivate a culture of transformation
- Offer the preferred student experience
- Focus on the Gauteng city regions
- Secure and grow competitive resourcing

About UJ

The University of Johannesburg was established on 1 January 2005. It is the result of the incorporation of the Soweto and East Rand campuses of Vista University into the Rand Afrikaans University - which took place on 1 January 2004 - and the merger of the Rand Afrikaans University (into which the two Vista campuses had been incorporated) and the Technikon Witwatersrand on 1 January 2005, to create the University of Johannesburg (UJ).

The Technikon Witwatersrand had been in existence since 1925, the Rand Afrikaans University since 1967 and the Vista University since 1982. UJ has four campuses spread over Central Gauteng: the Auckland Park Kingsway Campus, the Doornfontein Campus, the Auckland Park Bunting Road Campus, and the Soweto Campus. A fifth campus, the East Rand Campus is currently dormant. With over 48 000 full-time students and 3000 permanent employees, it is one of the largest residential universities in South Africa.

The incorporation and merger which led to the establishment of the University of Johannesburg was part of a major programme of the restructuring of higher education in South Africa. The National Plan for Higher Education, published in 2001, charted a course for a major revamp of South African higher

education institutions. The most important consequence of the restructuring exercise conducted by the Department of Education was the reduction of thirty-six universities and technikons into twenty-three higher education institutions. This reduction was achieved by mergers and incorporations of existing higher education institutions, the planning and implementation of which was executed from 2002-2004. The final decision of the Minister of Education on the restructuring of higher education institutions was published as Government Notice 855 in the Government Gazette of 21 June 2002. As a result of the restructuring exercise South Africa now has eleven traditional universities (offering traditional formative degree programmes), five universities of technology (offering vocational and professional programmes) and six "comprehensive institutions" (offering both formative degree programmes and vocational programmes).

The University of Johannesburg falls into the category of comprehensive institution. The term "comprehensive institution" is an instrument of educational policy and has no statutory definition. Each of the "comprehensives" has developed an identity that best suits their own strategic objectives.





Education for the 21st Century

As one of the largest residential university in South Africa without distance education programmes, the University of Johannesburg's teaching and learning programmes result in degrees and diplomas in array of subjects, ranging from Fine Arts to Engineering, from Business Management and Accounting to Haute Couture and from Theology to Homeopathy. The university has nine faculties located in greater Johannesburg and accommodates a diverse student body of four campuses in Doornfontein, Auckland Park and Soweto. Although these campuses are fairly recent additions to the urban landscape of the city, each is located in an area that made a significant contribution to its history and growth. For example, the campus in Doornfontein was developed in the heart of one of Johannesburg's oldest suburbs, which was laid out in 1889, shortly after the discovery of gold in the Witwatersrand. The Soweto Campus, where major development commenced in 2008, is set to become the flagship of the new generation university and will contribute significantly to its surroundings. The Bunting Road and Kingsway Campuses in Auckland Park, a suburb laid out in 1895 have brought a vibrant new student population to this suburb.

First-year experience

Facilitating Teaching and Learning

As all students enter university with the aim of attaining a tertiary qualification, UJ seeks to support first-year students who need to negotiate the transition between school and university successfully, if they are to succeed academically.

Both internationally and specifically in the South African context, students tend to find this challenging, resulting in many students dropping out during the first year. In response to this challenge, UJ has implemented a First-Year Experience initiative. The FYE aims to create an ethos and way of life at UJ that facilitate effective Student transition from school to university and support an institutional climate and culture conducive to first-year students' success. The FYE assists and guide students to take up the challenge of adapting to university life and becoming fully fledged and productive members of the UJ academic community.

The FYE has given strong motivation for the wider implementation of tutorials, which provide students with opportunities for active learning and critical discussion of themes and topics, as well as opportunities for making friends.

Campuses of the University of Johannesburg

The University of Johannesburg comprises four campuses spread across the heart of the economic and industrial hub of Africa, the City of Johannesburg, whose name it shares.

These campuses are:

- Auckland Park Kingsway campus at the corner of Kingsway and University Road (APK)
- Auckland Park Bunting Road campus, Bunting Road, Cottesloe (APB)
- Doornfontein campus at the corner of Siemert and Beit streets (DFC)
- Soweto campus at Old Potch Road, Soweto (SWC)

Website

Further Information is available on the UJ website.
The address is: <http://www.uj.ac.za>



Registration 2012

Arrival

Plan to arrive between 10 and 14 January in order to settle in, acclimatize and find accommodation.

Registration procedures for 2012

Registration for all University of Johannesburg students starts on 23 January until 3 February 2012.

Senior students register from: 23-27 January and 1-3 February

First years students register from: 30-31 January

The various faculties register on specific days. If you are a first-year student consult the Orientation brochure for the registration date of your faculty.

Please follow the steps set out below carefully when you arrive on campus to register. You need to report to the International Student Admissions Office **FIRST** before continuing to register. You will not be able to register unless the International Student Admissions Office has controlled and confirmed your study permit and medical cover.

IMPORTANT: International students are not able to register online.

Please note: If you do not follow the steps below in the correct order you will experience some difficulties in registering!

Step 1

When reporting to the International Student Admissions Office please make sure that you bring the following documents:

- your **passport** containing the appropriate **study permit** for the University of Johannesburg;
- proof of your **medical cover**;
- **proof of payment of your fees** from the bank.

Please note the following:

1. Ensure that you bring two certified copies of all relevant documentation to the registration venue.
2. All international students need to pay full fees for the year 10 working days before registration (This includes asylum seekers and refugees.)
3. Your medical aid cover needs to be paid in advance for the year of study, and must be a South African registered Medical Aid.

You will find the International Student Admissions office at the following venues:

APK	D Lab Basement, K 10
DFC	Admin Building, International Office
APB	Con Cowan Building, Lab C International Office
SWC	Generic Building A 07

Step 2

Present the **proof of the payment** of your fees to the Student Finances Department. Payment should include **tuition fee**, **registration fee** and the **international levy**. After submitting proof of payment you may proceed to the registration venue. You will find Student Finance at the following venues:

APK	E Foyer/cashiers
DFC	Admin Building
APB	Finances, Block A
SWC	Generic Building A

Step 3

Proceed to the registration venue for the **authorization** of your registration, capturing information and to receive your proof of registration.

The registration venues are as follows:

APK	D 1 Lab Basement
DFC	Generic Labs John Orr Building
APB	FADA Building (FADA Students)
APB	Con Cowan Building, (Management, Economics and Financial Sciences)
SWC	Generic Building A

Step 4

Proceed to get your **student card** issued at the following venues:

APK	D Lab 208
DFC	John Orr Building Exam Centre, Room 2120
APB	Con Cowan Building
SWC	Generic Building A

Definitions

We identify our international students according to the following categories:

Full-degree/Diploma students:

A full-degree/diploma student registers full-time for a complete programme i.e. a three year degree.

Exchange students:

An Exchange student is nominated by a partner university as defined by the institutional memorandum of understanding.

Study Abroad students:

A Study Abroad student is a full-time non-degree seeking student registering for a variety of modules from one or more faculties, for one or two semesters at a time.

Orientation

Programme of orientation activities

There is a brochure for first-year student orientation in which you will find further information about the following activities:

Faculty orientation

Each faculty conducts its own faculty orientation programme during the first week of the general orientation programme. The content of the programme as well as the amount of time and number of sessions scheduled are determined by each faculty. Faculty orientation sessions are faculty specific and students will receive information in this regard directly from their faculties.

Subject orientation sessions

Each faculty offers a subject orientation session before the academic registration. These sessions are compulsory as important information and documentation will be made available. Knowledgeable staff will be available at the subject orientation sessions to advise students.

Academic registration

After the subject orientation, the academic registration will start from 23 January 2012. In order to ensure that the registration proceedings are successful, it is imperative that students adhere to the registration schedule. Except for reporting to the International Students Admissions Office **FIRST** international students follow the same procedures as local students. (This is the process indicated in this brochure.)



International Student Orientation

Above all, international students are assisted in order to adjust to their new environment. In the orientation programme provided by the International Office, the international student's needs are the main focus as well as providing students with vital information and a tour of the campus and city surrounds. This orientation is compulsory for all students.

First part of orientation will take place on Friday 3rd of February 2012 from 14:00 – 16:00. Thereafter students will be welcomed by the Vice-Chancellor at the Fountain Court on the Kingsway campus starting at 16:30.

Extended orientation workshop:
25 April 2012: Self Care
14 August 2012: Sharing your Cultural Identity

Parent Orientation

As a child is a parent's most prized possession, the International Office understands that most parents will feel some apprehension when their children leave for university, especially at an overseas institution. The Office thus thoroughly orientates all students, we focus on the following areas:

- Assertiveness
- Culture Shock
- Loneliness
- Homesickness
- Adjustment to university life
- Self-esteem
- Depression
- Independence
- Interpersonal relationships
- Identity
- Sexual harassment
- Alcohol/drugs
- Phobias
- Grief and AIDS

We also recommend that parents assist their children in the following manner:

- Don't remind them constantly that they are far away
- Encourage them to participate in the orientation programme and campus activities

- Before ending a phone call, repeat the information, summarizing what you have said, making sure you and your child are on the same page
- Guide them to solve their own problems
- Keep in touch, even if they don't as it creates a sense of security
- Inform the International Office of possible concerns

Lectures begin

6 February 2012

Study Permit

How to Apply for a Study Permit

The University is NOT permitted to register you until you have produced your VALID study permit. It usually takes at least 6 weeks for your study permit application to be processed. It is also important for you to note that your Study Permit is issued to study at one institution and you would have to apply for a change of status, should you want to change institutions. This can be done in country in the city applicable to the new institution of study.

You are required to apply for a study permit at the South African High Commission, Embassy, Consulate or Trade Mission in your country of residence. If there is no South African representative in that country, you must apply to the nearest South African High Commission, Embassy, Consulate or Trade Mission.

The following are the current requirements to be submitted to the South African Embassy/Consulate in your country to obtain your Study Permit:

1. A passport valid for not less than 30 days after intended studies.
2. Administrative fee of R425 (as at December 2006)

3. Confirmation and proof of payment of a South African Medical Aid Cover with a medical scheme registered with the SA Medical Schemes Council. Cover must remain valid for the duration of the calendar year.
4. Letter of Offer from the University stating the duration of degree, confirming that the student is not taking the place of a local student and undertaking to inform the Department of Home Affairs when the student deregisters.
5. A Medical and Radiological reports (less than six months old).
6. Yellow Fever vaccination certificate, if relevant.
7. Relevant certificates if married, widowed, divorced or separated.
8. Details regarding arranged accommodation while in South Africa.
9. Proof of sufficient funds to cover tuition fees and maintenance.
10. A police clearance certificate for the past 12 months or longer since the age of 18.
11. A cash deposit or a return ticket to country of origin.

Nationals of African countries are not required to pay this deposit if their Government undertakes, in writing, to cover all costs relating to any repatriation action that may become necessary. You are advised to submit the documentation as soon as possible to the South African High Commission, Embassy, Consulate or Trade Mission - **DO NOT** send the documentation to the University. We, however advise that you keep a copy of your submission and all receipts safely.

Some South African Embassies, High Commissions, Consulates and Trade Missions require a letter of undertaking from University of Johannesburg stating that a student will not be taking the place of a South African citizen and that the University will inform the Department of Home Affairs should the student

discontinue his/her studies. While this is not necessary according to the regulations; if you require such a document, the University will be able to facilitate this request.

Endorsement to study part time

New interpretations of the regulations have been issued to the conditions of part time studies on a work permit. If you are a holder of a Work or Business permit you may apply for an endorsement to study part-time

The endorsement will only be valid for the period of the holder's prospective Business or Work permits.

To apply for the endorsement you will complete form B11739

- There is no cost for the endorsement
- Letter of acceptance/firm offer letter from the University
- Original Passport and Work Permit
- Proof of Medical Aid
- Proof of Finance
- Confirmation of Employment Letter

Contact details for Department of Home Affairs in Johannesburg:

**77 Harrison Street
Johannesburg
+27(0)11 639 4000**

Extension of a study permit

The following should be submitted to the Department of Home Affairs:

1. B11739 form (R425.00 ? application fee) (Form to be completed in black ink)
2. Spouse ID & Marriage Certificate
3. Proof of Registration with an Institution (**letter from the Faculty to include current year of study and end date of when the permit is to be extended to**)
4. Proof of Payment of Tuition Fees
5. Proof of Funds Available (**balance to reflect tuition and living allowance for the year**)
6. Proof of a South African based Medical Aid Cover

7. Police Clearance (**Home Affairs have requested that applicants who have been in the country for more than 12 months provide a police clearance from South Africa. Due to a delay in the processing of A police clearances in South Africa - Home Affairs have made a provision that applicants provide letters confirming that A police clearance would be submitted within a period of 6 months of issue of permit**)
8. Proof of Repatriation Deposit Paid (**Original Receipt**)
9. Proof of Guardianship for Minor if Applicable
10. Passport (Original)
11. Apply within a minimum of 30 days before Permit Expires

Your application for extension of a study permit needs to be signed by a representative in the UJ International Office before it is submitted to the Department of Home Affairs. All though the UJ will make copies of these documents for your student file, it is advised that you retain it your own records.

PLEASE NOTE

The holder of a study permit for studies at a higher education institution may conduct part-time work for a period not exceeding 20 hours per week during term and full time when the University is closed.

Contact details for Department of Home Affairs in Johannesburg:

**77 Harrison Street
Johannesburg
+27(0) 11 639 4000**

Changing conditions of a study permit

A change of conditions of a study permit refers to a situation where you hold a valid study permit with a condition to study at another institution in the republic other than the one you are applying to. This is usually the case of learners and students

studying at South African high schools, colleges and other academic institutions and their permits would therefore be endorsed with a condition to study at institutions in any of the categories above. In order to register at University of Johannesburg the permit will need to be endorsed for the applicant to study at the University of Johannesburg.

Application for change of conditions of a study permit constitutes a new application of a study permit. Though the applicant will need to complete a separate form, the requirements are the same as for the initial application of a study permit. These forms are not available on the internet. They can only be collected at any of the South African Visa Issuing Authorities (Home Affairs Offices, Consulates or Embassies).

Medical Aid

All international students need to comply with the visa regulation as determined by the Immigration Act, Act 19 of 2004.

Regulation 10 (1) (i) determines the following:

An applicant for study permit is required to provide proof of medical cover with a medical scheme registered in terms of the Medical Schemes Act, Act 131 of 1998, recognized in the Republic.

Although you may, with some other foreign insurance product, secure a study permit from a South African diplomatic mission, the University of Johannesburg in accordance with the Medical Schemes Act, **does not recognize such medical cover for registration purposes.**

The university requires proof of full Medical Aid cover with a South African based medical aid scheme for each full academic calendar year.

The cover must be valid until 31 December of the year of study in order to qualify to register.

Study Abroad and Exchange Students must secure medical cover for the duration

of their stay. A minimum of six (6) months cover is provided by medical aid companies.

It is thus advisable that international students make the necessary financial arrangements for the medical aid cover prior to entry into South Africa. Should the student rely on sponsorship, he/she should ensure that the sponsor is advised of the requirement at the onset of the sponsorship of the admission offer from the institution. Most intuitions do not accept a letter from the sponsor in lieu of payment. Payment for the required medical aid cover fee is made directly to the medical aid company, separately from the tuition fee.

The following are medical aid companies with developed student focused products that are registered in terms of the Medical Schemes Act. They also offer the minimum benefits that a student may need whilst in South Africa. They are also accepted by the Department of Health's medical facilities:

CompCare

+27 (0) 82 651 4610
+27 (0) 11 208 1000
www.studentplan.co.za
student@universal.co.za
estero@live.co.za

Ingwe

+27 (0) 83 308 1081
www.ingwehealth.co.za
neville.govender@momentum.co.za

Bestmed

+27 (0) 82 651 4610
estero@live.co.za

You're welcome to visit the website of the Board of Medical Schemes in South Africa to explore other medical cover options.

The address is <http://www.medicalschemes.com/Consumer/Trustees.aspx>

The Buddy System

The University of Johannesburg buddy system is a special programme that was established for the purposes of providing support to international students and cultural integration. The system also assists to integrate international students with student life at the University of Johannesburg.

What is a Buddy-System?

A buddy is a student that takes a group of new international students (freshmen) under his/her wing and helps them adapt to the UJ environment and also to South Africa in general. The duty of a buddy stretches further than just the student; the freshmen are also introduced to the culture of UJ as well as the South African culture through social events and excursions.

All buddies report to a buddy coordinator who resorts under International Office. The Buddy Coordinator will take up matters with International Office when need be.

Who can apply to be a buddy?

Any registered student of the University of Johannesburg, whether South African or foreign. The applicants should at least be in their second year of study.

Advantages of being a buddy

- Receive formal training from the International Office.
- Receive a certificate after completion of the term as a buddy, proving extracurricular participation at the University. This can add to an impressive CV.
- The opportunity to learn about foreign cultures.
- The opportunity to build international contacts.

The following characteristics are required from a buddy:

- social responsibility;
- good interpersonal relations;
- empathy/sympathy;
- true interest in others;
- responsibility;
- sensitivity to the religions and cultures of others and lastly but most importantly,
- to be committed to the cause of being a buddy.

Role and tasks of a Buddy.

A buddy should:

- Treat freshmen with integrity;
- respect the culture and religion of the freshmen;
- hold a positive outlook towards South Africa and UJ;
- help international students adapt academically, by providing information about UJ. This information includes services to international students, the Library, PsyCaD, Academic Development, the Student Representative Council and the relevant faculties;
- assist international students to adapt socially by, for example, introducing them to friends, exposing them to cultures in South Africa and to introduce them to societies on campus;
- instill a sense of belonging for international students;
- take the freshmen on a campus tour;
- provide guidance and support to freshmen;
- provide basic information to freshmen such as public transport (bus routes) medical facilities, shopping centers and other information that could make the day to day life of the students more bearable;
- meet with freshmen on an informal basis as often as possible;
- meet once a month with the freshmen on a formal basis on a date set up by the Buddy Coordinator;
- meet with the Buddy Coordinator a day or so after the formal meeting with the freshmen to discuss relevant matters;

- report any problems, complaints or suggestions that might need attention to the Buddy Coordinator. The Buddy Coordinator will in turn report it to International Office for further investigation/ action.
- attend feedback sessions at the end of each term with the International Office.
- participate in a final written evaluation at the end of September.

Culture Shock

Coming to a new country is both exciting and somewhat nerve-racking. The key to preventing going into a stress related panic is to allow yourself to ease into the new environment and to ask questions. In South Africa especially, the people around you will be glad to help, but do take precaution, and do not be too trusting, foreigners are sometimes easy targets for theft.

Homesickness

When the excitement wears off, a person is confronted with daily life in the new society, where everything can be quite different from what you are used to back home. Make use of our Buddy system to meet new people, make friends and get to know your new environment.

After about nine months you will feel more familiar with the environment and begin to see the good side of the new culture. You will gradually adopt the new ways of living. The university does offer counseling if you experience any difficulty in adapting. Please enquire at the International Office.



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Socials

The International Office, the buddies and the University of Johannesburg International Student Organisation (UJISS) arrange several social events during the two weeks of registration for international students. By attending these international students can meet each other and South African students. Other events during the year include the welcoming function just after registration; a day outing to the Cradle of Humankind (a world heritage site) or a visit to a museum or maybe a night at the movies or just having a burger.

Annual International Festival

The International Festival is presented by the International Office with the assistance of the international students. The International Festival has always been a great success. International students are given the opportunity to showcase their various cultures to the UJ student community. You are encouraged as an international student to bring traditional recipes, traditional costumes and other items from home representing your country for this wonderful event.

Fees

Please note: When an international student is accepted for study at UJ the full amount for the entire year is payable 10 working days before registration. This includes the registration and tuition fees as well as the international levy.

All students (local and international) who register at the University of Johannesburg are required to pay a non-refundable registration fee of R490. Please note that no cash transactions are permitted on campus during the registration period. Please pay your fees at the bank before proceeding to the University for registration and submit proof of your payment at the Student Finance Office. (See UJ banking details)

The following fees are payable before registration:

Undergraduate students

Students from African countries:

Prescribed tuition fees plus an international levy of **R1 500**.

Students from other countries:

The prescribed tuition fees plus an international levy of **R34 000** per year.

Postgraduate students

All postgraduate students pay the tuition fee as prescribed plus an international levy of **R1 500**.

Exchange students

Tuition is waived for students participating in official University of Johannesburg exchange agreements. However, the student is financially liable for any courses that are not provided for in terms of the agreement, as well as the registration fee, ICT levy and accommodation.

Non-formal courses

Extra curricular courses: An international levy of R750 is payable when registering for an extra curricular course.

Short courses: An international levy of R750 is payable when registering for a short course.

Non-degree purpose / occasional / practical training: An international levy of R7000 is payable when registering.

Financial assistance

Unfortunately financial assistance is only available to permanent residents of South Africa. However, merit bursaries are automatically awarded to deserving full-time international students from SADC-countries from their second year of study. All international students are eligible for postgraduate bursaries and should apply for it. For more information you may enquire from the Bursary Division, Student Finance.



Banking details

University of Johannesburg Banking Details

Account holder's name:

University of Johannesburg

Bank name:

ABSA

Account number:

2840189565

Branch code:

335105

Reference on deposit slip:

Your student number

Fax: +27(0)11 559 2866

Faculties and Departments

International and local area codes

When phoning or faxing from outside South Africa, use the international code (27) followed by the city area code (11 for Johannesburg) followed by the local telephone number. When phoning or faxing from within South Africa between cities, only the 27 falls away – a 0 (zero) must precede the city code for 10 digit dialing (area code + number)

International Office

APK

Email: lduplessis@uj.ac.za / ssass@uj.ac.za

Telephone no: +27(0)11 559 2528/3129

Website: www.uj.ac.za/international

International Student Admission Office

APK

Email: tshepangm@uj.ac.za

Telephone no: +27(0)11 559 4517

DFC

Email: thabangm@uj.ac.za

Telephone no: +27(0)11 559 6510

APB

Email: mampoum@uj.ac.za

Telephone no: +27(0)11 559 1027

SWC

Email: pmakwela@uj.ac.za

Telephone no: +27(0)11 559 5014

Faculty of Art, Design and Architecture

+27(0)11 559 1098

Email: Fada@uj.ac.za

Faculty of Economic and Financial Sciences

APK: +27(0)11 559 2492

APB: +27(0)11 559 11921

Email: ecofs@uj.ac.za

Faculty of Education

SWC: +27(0)11 559 5562 / 3251

Email: lawarncez@uj.ac.za

Faculty of Engineering and the Built Environment

APK: +27(0)11 559 2599 / 3667
DFC: +27(0)11 559 6588
Email: debbiem@uj.ac.za
Email: xmaluleke@uj.ac.za

Faculty of Health Sciences

DFC: +27(0)11 559 6073
Email: ttfikova@uj.ac.za

Faculty of Humanities

APK: +27(0)11 559 6073
Email: humanities@uj.ac.za

Faculty of Law

APK: +27(0)11 559 2141
APB: +27(0)11 559 1628
Email: law@uj.ac.za

Faculty of Management

APK: +27(0)11 559 4075
Email: management@uj.ac.za

Faculty of Science

APK: +27(0)11 559 2374
Email: agryling@uj.ac.za

Facilities

The University of Johannesburg supports the academic and informal student life by providing a range of facilities for student use. The various campuses have modern facilities that enable students to use the latest technology in education, training and research.

Auckland Park Kingsway Campus

Library

The library on the APK-campus houses over 540 000 volumes and serves more than 32 000 users (students and staff members). The library caters for the academic and research needs of students. From books and periodicals to electronic resources and the Internet, you will find almost everything you might be looking for. Upon registration, international students have access to the University libraries on all campuses.

Computer laboratories

The extensive microcomputer laboratories offer students not only desktop facilities, but also Internet access. These facilities are situated at E-Les 2 as well as at the D laboratories.

Lecture halls

The lecture halls are mainly situated in buildings B (red), C (orange) and D (yellow). These lecture halls are referred to as Les and the administration offices as Ring. The lecture halls are equipped with all the latest audiovisual equipment.

Information technology

Technologically, the Auckland Park Kingsway (APK) campus is one of the leading campuses in Southern Africa. A multi-functional teaching-learning model that had been developed, integrates traditional lecture-based approaches with technology-based opportunities, to achieve the goal of learning improvement.



Student centre

The Student Centre on the APK-campus houses more than 30 shops, including banks; ATMs; bookshops; a medical doctor and a dentist; a computer store; postal, courier and photocopy services; a hairdresser; a convenience store; many fast-food outlets, and a meal-of-the-day restaurant to cater for all tastes.

Sports facilities

- Athletics stadium (Tartan track): seats 10 000
- 6 rugby fields and a clubhouse
- 3 soccer fields and a clubhouse
- 5 hockey fields and a clubhouse (including an Astro turf field)
- 3 cricket fields and a clubhouse
- Facilities for netball, basket ball and tennis courts with floodlights and a clubhouse
- 5 squash courts and a clubhouse
- 1 sports hall (indoor)
- 1 recreational sport facility (including an Action cricket court)
- 1 aerobics facility

International students are welcome to participate in any of the types of sport offered at the University.

Doornfontein Campus

Library

The Lesley Boyd Library on the DFC-campus can accommodate about 430 learners. Photocopy services are also provided at the library. Upon registration, international students have access to the University libraries on all campuses.

Lecture halls

A total of 84 lecture rooms providing 5 142 seats are available on this campus. The lecture halls are equipped with all the latest audiovisual equipment.

Internet Café Style Cyber Centre

Various computer laboratories and state-of-the-art Internet Café Style Cyber Centres give students access to educational software, the Worldwide Web and email. The Cyber Centre is situated at Atrium D, Room G228.

Convenient shopping

There are two student cafeterias which are enjoyed by both staff and students on campus. The campus shop sells stationery, art materials, mobile phone packages as well as mechanical and architectural drawing equipment. This shop offers services such as binding, colour copying and the printing of T-Shirts. A new student centre opened on campus in 2009. ATM's are also available on the campus.



Sports facilities

This campus has state of the art squash courts that are open to staff, students and the public. Most sport facilities are situated at the APB-campus so that the Sport Management students could have easy access to train, gym etc. For any enquiries regarding sport participation please call +27(0)11 559 3068/1308

Auckland Park Bunting Campus

Library

The APB Library can accommodate about 475 learners who want to study while all students and staff are welcome to use the library services any time. Photocopy services are available on the ground level of the library. Upon registration, international students have access to the University libraries on all campuses.

Laboratories

Our extensive microcomputer laboratories offer students not only desktop facilities, but also Internet access. These facilities are situated at B RED 45 as well as at the Green Block laboratories.

Lecture halls

A total of 55 lecture rooms providing 4 412 seats are available on this campus. The lecture halls are equipped with all the latest audiovisual equipment.

Information technology

Various computer laboratories and state-of-the-art Internet Café Style Cyber Centres give students access to educational software, the Worldwide Web and email. The Cyber Centre of the APB-campus is situated at the upper level of the library.

Coffee shop and restaurant

The coffee shop and restaurants at the APB-campus deserve special mentioning. Run by the School of Tourism and Hospitality, they double as training facilities for food and beverage management students. The School moved into its own newly built facility with state-of-the-art

equipment and the promise that catering there will be a real treat. The restaurant is open to both staff and students for reservations, and provides tasty meals at reasonable rates.

Student centre

A brand new student centre containing, among others, a stationery shop and fast food outlets, was built in 2008.

Sports facilities

Most sport facilities are situated at the APB-campus so that the Sport Management students could have easy access to train, gym etc.

- 1 Grass Athletic Track Field
- 1 Cricket Field
- 4 Soccer Fields and a Clubhouse
- 3 Basketball Courts
- 1 Softball Field
- 2 Gymnasiums
- 1 Indoor Volleyball Court
- Aerobics Facility

For any enquires regarding sport participation please call +27(0)11 559 1308

Office for Internationalisation

Your home-away-from-home, one of the main purposes of the office is to integrate international students into UJ student life. This is done on the following levels:

- Social interaction (welcome function, international festival, excursions);
- Student exchange programme;
- Communication (newsletter, sms – service, liaison with embassies, etc);
- Student support (buddy system, UJISS, orientation programme).
- Study Abroad

Please join the group "UJ International Office" on Facebook to keep up to date with developments in the Office.

International Admissions

International Admissions at Auckland Park Kingsway Campus (APK) will be housed at D Lab Basement during registration. They provide support to international academics and students.

International Admissions forms part of the Student Enrolment Centre. There will be the following service points for International Students:

APK

Madibeng (ground floor)
Tshepang Marumo +27(0)11 559 4517

APB

Con Cowan Building
Adelaide Mokobane +27(0)11 559 1027

DFC

Admin Building (ground floor)
Thabang Mothebe +27(0)11 559 6510

SWC

Paleza Makwela +27(0)11 559 5014

Core responsibilities:

- Advising prospective students about UJ and all legal requirements.
- Pre-registration of international students
- Control legal documentation for registered international students.
- Act as intermediary between international students and faculties and deals with compliance and academic related matters.
- Act as intermediary between international students and the South African Department of Home Affairs, embassies etc.

The International Student Admissions Office is there to ensure (in collaboration with the Office for Internationalisation) that all international students are taken care of for the duration of their studies at UJ.

You can visit the International Students Admissions Office for any compliance related issues e.g. study permits and visas.

Other Services

Accommodation

Please note: If you have applied for campus accommodation and you still have not yet received a confirmation of allocated accommodation you will have to make alternative arrangements. The subdivision of Student Accommodation and Residence Life sends confirmation letters by October to all students who have applied and who have been accepted.

As an alternative to university accommodation it is suggested that you obtain private accommodation. It is important to note that the International Office does not accept responsibility for any possible problems arising from a student's private accommodation.

The office is able to help identify University approved private accommodation.

Academic Development and Support

This division comprises of the following units which all render services to students:

- Academic Development: +27(0)11 559 2568;
- Centre for Technology-Assisted Learning: +27(0)11 559 3580 (CenTAL);
- Centre for Psychological Services and Career Development: +27(0)11 559 3324 (PsyCaD).

Protection Services

The University Protection Services provide a 24-hour security service to students on all campuses. The Protection Services staff responds to emergency calls and investigates reports of theft, harassment and other crimes that are reported to them. Students are advised not to walk in deserted places on or off campus, particularly at night. Hitchhiking is extremely dangerous and forbidden by law.

APK

Library bridge basement
Telephone no: +27(0)11 559 2555

APB

Main entrance
Telephone no: +27(0)11 559 1312

DFC

Main entrance
Telephone no: +27(0)11 559 6450

SWC

Main entrance
Telephone no: +27(0)11 559 5555

Access control

Access to the campus is controlled by means of a central university card. This card is also used for access to some residences, computer labs, and the library. This card is also referred to as a student card. The card is issued to a student once the registration process had been completed. Student cards are issued by the Enrolment Centre. If a card is lost a student may obtain a new card after an administration fee has been paid. If a student should experience any problems to access a facility, the student should contact the Protection Services. A student should not lend his/her card to another student, or use another student's card.

Insurance

The University will under no circumstances accept responsibility for any loss or damage to students' possessions, and does not offer or sponsor any type of personal effects insurance plan for students. Students are urged to have their own "household" insurance, especially if they are bringing computers and/or other expensive electronic equipment with them.

Student governance

The University of Johannesburg Student Representative Council (UJSRC) represents all university students and takes decisions on their behalf. On each campus there is also a campus SRC that deals with student issues on the particular campus. Subject to each campus SRC there are a variety of student societies to which any student can affiliate.

UJ International Student Society (UJISS)

The international student organisation is involved in co-ordinating various activities and events mainly intended for international students although South Africans are welcome to join. These activities include excursions to such destinations as the Sterkfontein Caves, Gold Reef City and Sun City. This organisation is also the voice of the international students of the University of Johannesburg and they will take up issues with the necessary authorities, if need be.

For more information you may enquire at the International Office
Telephone no: +27(0)11 559 3129

Sport

Students interested in sport are spoilt for choice. The University of Johannesburg Sport offers more than 20 sport codes ranging from rugby, soccer, cricket and hockey to rowing, basketball and judo. Excellent facilities and professional coaches will ensure that your sporting talent will reach its full potential. Proof of this is the large number of provincial and national players to be found among our alumni. Students can also participate just for the fun of it as sports are offered on a social-recreational, competitive or high performance level.

Enquiries: Sport Bureau
Telephone no:
+27(0)11 559 2760/1308/6293

Sport Clubs

Enjoy a holistic student life by joining one of the 30 sport clubs or fitness programmes presented by UJ Sport. Sport clubs use an exclusive relationship with the Department of Sport and Movement Studies to ensure that the latest knowledge is used to train participants.

UJ has 30 sport clubs for you to choose from!



Athletics – Track and field for students with physical disabilities – **Basketball** – Canoeing – Chess – **Cricket** – Cycling – Golf – Gymnasium – **Hockey** – Indoor Rowing Judo – Karate – Mind Sports – **Netball** – Sports Climbing – **Rowing** – **Rugby** – **Soccer** – Softball – Squash – Swimming – Tennis – Triathlon – Volleyball – Water polo

Sport for students with physical disabilities
- Adaptive rowing - Wheelchair Basketball – Wheelchair Tennis

The sports in **bold** are High Performance Sports at UJ (which means we take them pretty seriously!) If you are interested in joining a sport club, or want more information visit the sport Bureau (on your campus to sign up) or call us on 011 559 3068. Also check out the UJ Sport website on www.uj.ac.za or join our facebook page (UJ Sport & Supporters).

UJ Gymnasiums

UJ Sport believes that a healthy body creates a healthy mind. We offer gym facilities on three campuses namely Auckland Park (APK), Bunting Road Campus (APB) and our newest addition is on the Doornfontein Campus (DFC). Membership is open to students, staff and the public. On joining all members receive, free of charge, a body assessment and a personalized program. For more information contact us!

Performance Excellence Programme

UJ offers a Performance Excellence Programme that utilizes the services of trained professionals to ensure that our top athletes get the best possible advice, injury treatment and attention.

UJ Biokinetic Clinic

The Biokinetic Clinic situated on UJ's Bunting Road Campus offers biokinetic related services to students, staff and the public. The clinic is open from 07h00 to 18h00 weekdays (17h00 on Fridays). For more information or to book an appointment, please contact + 27 (0) 11 559 1298.

Supporters Club

A unique club that has a good time supporting our athletes. This is a student club that goes to events and games to give our teams that extra edge and have some fun while doing it.

UJ Arts

There are a variety of art societies/companies that students can join on the various campuses. These include the UJ choir, campus choirs, drama, debating, dance, poetry, film and creative writing.

All students are welcome to visit the Art Gallery which is situated in the Art Centre (near the APK main entrance). Entrance is free of charge. Not only is the University Gallery one of the largest exhibition halls in the country, but it is also developing into one of the most renowned galleries. Exhibitions of national and international importance can be seen regularly.

Campus Health

The University offers a health service for both staff and students. Services include:

- consultation and referral;
- health education and promotion;
- first aid (for any medical emergencies please call Protection Services)

APK +27(0)11 559 2000/2555

APB +27(0)11 559 1312

DFC +27(0)11 559 6450

SWC +27(0)11 559 5555

- screening and monitoring chronic conditions: e.g. blood pressure monitoring, blood sugar, cholesterol, anaemia and urine testing;
- pregnancy testing;
- HIV/AIDS counseling and testing (VCT).

Consultation hours are from Mondays to Fridays from 08:30 - 15:30. You need to call on the day to schedule an appointment.

Consultations are free of charge.

Telephone numbers; campus health services on all four campuses:

APB +27(0)11 559 1238

APK +27(0)11 559 3837

DFC +27(0)11 559 6544

SWC +27(0)11 559 5571

General Information

General Security

While the University endeavours to provide a safe and secure campus environment, safety and security is also a personal responsibility. Students are advised not to walk in deserted places on or off campus, particularly at night. Hitchhiking is not only extremely dangerous but it is also illegal and definitely discouraged. Caution should be exercised when using public transport at night, especially when travelling alone.

Postal Services

The University has an internal mail system for inter-faculty correspondence. The nearest post office to APK and APB campuses is in the shopping mall, Campus Square in Melville just across from the APK campus. A postal facility is also available from Postnet in the Student Centre on APK campus.



Banks

South African banks are able to accommodate all international transactions. Banks are open from Monday to Friday (09:00 to 15:30) and on Saturdays from 08:30 to 11:00. There are Automatic Teller Machines (ATMs) on all campuses, although not all banks are represented. These operate 24 hours a day.

Apart from the ABSA and Nedbank on the APK campus, other bank facilities are available at Campus Square and in Melville. International students may contact Standard Bank Melville situated in the Campus Square Mall on +27(0)11 853 4329 the contact person is Cindy Smit.

It is recommended that international students open a local bank account. It is a relatively simple process to open an account at one of the major banks. For this purpose you would require [proof of registration, your passport](#) and [proof of accommodation](#) while studying in South Africa and a letter from the International Office.

Foreign exchange

The closest foreign exchange facility to the APK and APB campuses is available at the ABSA Bank in Annet Road, Auckland Park (2 km from the APK-campus). Traveller's cheques and foreign currency can be exchanged at most banks, American Express +27 (0)11 359 0111, Thomas Cook Rennies Travel +27 (0)11 781 2586, or at the airport. Businesses, tour operators, airlines and hotels generally accept international credit cards, including Visa, Master, American Express and Diners Club cards.

Other budgetary items

The following figures are only an estimate and the needs of students may vary.

Personal monthly expenses

Housing	R 3 000 average; (depending on the type of private housing)
Food	R 2 000
Entertainment & transport	R 1 000
Other	R 500
Total per month	R 6 500

Annual expenses

Books etc.	R 8 000
(Annual, variable depending on course)	
Medical cover	R 4 000
(Annual, compulsory)	
Clothing	R 2 000
(Recommended for winter months in Johannesburg)	
Settling-in	R 1 500
(Recommended for first arrival)	
Deposit for rent	R 3 000
(Applicable if renting an apartment)	
Study permit renewal	R 600
(Applicable if a student needs to extend the study period)	

Total R20 100



Travel agencies

There are several travel agencies in the suburb of Melville.

A student travel agency, STA Travel, is on the upper level of the Rosebank Mall, Rosebank, +27(0)11 477 5414 and Student Flights, in Campus Square, +27(0)11 482 7770.

This agency will be able to assist you with most issues regarding airlines, car rental as well as day tours in and around Johannesburg.

Pharmacies

Pharmacies are available at Campus Square, and in Melville. They also deliver on request.

Mays Pharmacy, 11 Main Road, Melville; telephone +27(0)11 726 8014
Auckland Pharmacy, Campus Square, telephone +27(0)11 726 5805.

Places of worship

Contact details for various religious denominations are available from the Office for Internationalisation.

Inter-campus transport

Transport between the DFC, APB, APK and SWC Campuses

There is a student shuttle service that travels between these campuses, during week days. Bus schedules will be available upon registration.

Public transport

The University of Johannesburg campuses are on several bus routes going to the centre of Johannesburg. The APK-campus is on the route to the West Rand and the south of Johannesburg. Minibus-taxis can be hailed and stopped at any point, but we do not recommend this as these taxis are often overloaded and/or in an un-roadworthy condition. The bus routes can be found on the official Johannesburg website: www.joburg.gov.za, Quickhelp, Transport.

Transport from OR Tambo International Airport to the University campuses

The University does not pick up international students from the airport. Students need to make their own arrangements to get from the airport to their accommodation or to the University. Unfortunately public transport services are limited. There are many shuttle services available from the airport to the University campuses and surrounding areas. It is recommended that students make use of these shuttle services rather than taking a taxi. You should make arrangements for a shuttle service at least one week before the arrival in South Africa. Prices vary from R215 to R230 per person. The following shuttle services are available:

Airport Link

Tel no: +27 (0)83 625 5090
Email: bookings@airportlink.co.za
or info@airportlink.co.za
Website: www.airportlink.co.za

Lords Travel and Tours

Tel no: +27 (011) 454 6080/1
Cell: +27 (0) 83 381 1042
Email: lordswww@lantic.net
noelpvt@lantic.netco.za
Website: www.lordstravel.co.za

Unforgettable African Journeys

Tel no: +27 (011) 391 6247
Cell: +27 (0) 83 602 0399
Email: alan@afrikanjourneys.za.net

Airport Shuttle

Tel no: +27 (011) 726 6804
Cell: +27 (0) 82 748 8853
Email: info@airportshuttle.co.za

Information on other transport services is available from the information kiosk in the arrivals hall of the OR Tambo International Airport.

Taxis

Taxi companies are listed under "Taxis" in the Yellow Pages telephone directory.

South Africa

Location

South Africa lies at the southern tip of the African continent between latitudes 22° and 35° south. It is flanked in the west by the Atlantic ocean, in the south and the east by the Indian ocean, in the north by Namibia, Botswana and Zimbabwe, and in the north-east by Mozambique and Swaziland.

Size

South Africa covers an area of 1 127 000 square metres, about one-eighth the size of the USA and nearly five times the size of the United Kingdom.

Climate

The climate is mostly sunny and temperate, and the average number of sunshine hours each day is among the highest in the world: 8,5 compared with 3,8 in London, 6,4 in Rome and 6,9 in New York. Winters are mild and clear, although snowfall often occurs on the higher mountain ranges of the Cape and KwaZulu-Natal, causing brief cold spells in the surrounding areas. The south-western Cape Province enjoys a Mediterranean climate (dry summers and winter rainfall). In general, the rest of the country experiences summer rainfall usually in the form of short afternoon thunderstorms. As the country lies in the southern hemisphere, seasons are the reverse of those prevailing in the northern hemisphere.

Average maximum temperatures in degrees Celsius for some of the major cities (tourist centers) are:

	Summer	Winter
Cape Town	28°	17°
Bloemfontein	29°	16°
Durban	28°	21°
Johannesburg	26°	17°
Kimberley	32°	18°
Nelspruit	29°	22°
Pretoria	28°	19°

For more accurate information, please visit the South African Weather Bureau website:

www.weathersa.co.za

Economic diversity

South Africa's economy is supported by a diverse variety of business. From big conglomerates and international companies to small, family businesses and street vendors, South Africa's workforce is indeed as diverse as the country.

As the economic powerhouse of Africa, the country is the leading country on the continent in industrial output, mineral production and generating most of Africa's electricity.

Natural diversity

South Africa is famous for its breathtaking scenery and abundance of wildlife. The wildlife does not roam free in cosmopolitan areas, but is confined to farms, uninhabited fields, private game lodges and national parks.



Five famous inhabitants on the wild are especially popular, not only with tourists, but also with the locals. The 'Big Five', as they are known, are found mostly in the bigger national parks, however, in the last five years these animals can also be seen at some of the private game lodges. The Big Five includes: elephant, lion, rhino, leopard and buffalo, and other African icons like hippo, giraffe, cheetah and whales can also be seen.

With over 200 mammal species it is hard to identify those that stand out, but the samango monkeys, baboons, dassies and meerkats are the most entertaining and interesting.

As a country that is bounded by the Indian Ocean in the east and the Atlantic Ocean to the west, it is no surprise that eight whale species can be viewed in South African waters. Another interesting fact about our waters is that 2000 other fish species, 16% of the world's total swim around in these waters.

Cultural diversity

Probably the most diverse element in South African is its people and their cultures. As a country with 11 official languages, namely Afrikaans, English, isiNdebele, isiXhosa, isiZulu, Sepedi, Sesotho, Setswana, siSwati, Tshivenda, and Xitsonga, you can just imagine how vibrant, colourful and interesting life in South African can be.

South African cuisine has unusual variety derived from the culinary traditions of its diverse population. Traditional foods include: bunny chow (curry in a half-loaf of bread), samp (corn) and beans, bobotie (a

curried mince dish of Malay origin), milk tart, koeksusters (sweet syrupy deep-fried twisted pastries) and biltong (salty dried meat). South Africans are very fond of meat and enjoy a 'braai' (a barbecue which can include steak, chicken, sosaties (marinated meat on a skewer), and boerewors (spicy sausage), Potjiekos (meat & vegetable stew) and pot brood (baked bread), both cooked over coals in cast-iron pots, are also local favourites. South African wines are among the best in the world, and there are also good local beers.

As a popular tourist destination, one can find a little piece of Africa across the globe. People who visit the country however, do not only take home a curio but also a little of the spirit of Africa. This spirit of Africa gets into your bones, into your soul and makes you remember this country of sweet sorrow, and amazement, which can leave you breathless at times.

Tippling

Tippling is common practice in South Africa for a range of services. In restaurant the accepted standard is around 10% of the bill, although sometimes a gratuity will be included (often in the case of large party). Service station attendants will expect a tip of two or three Rand for filling up with petrol, checking oil, water and tyre pressure and cleaning windscreens. It is also appropriate to tip taxi drivers and tour guides. Uniformed parking attendants will offer to safeguard your car for a tip from two Rand upwards.



Currency

The South African currency unit is the Rand, denoted by the symbol R. (R1.00 = 100 cents.) There is no restriction on the amount of foreign currency you may bring into the country, but it must be declared at Customs & Excise when you arrive.

Credit Card and Travel Cards

Most international credit cards such as American Express, Diners Club, MasterCard and Visa are accepted, as well as travel cards. Foreign currency is accepted in South Africa, and may be converted into local currency.

Please note: A commission fee is charged every time you exchange currency.

Taxation

The Value Added Tax (VAT) rate is 14% and is included in the price you see on products. It is levied on most products except staple foods. Students should obtain proof of payment for all capital items purchased during their stay to claim refunds at the port of exit, provided the value of the items exceeds R250-00. Information leaflets on the procedure to be followed are available from the VAT Refund Administration offices at the Beit Bridge Border Post and OR Tambo International Airport (Johannesburg).

Government of South Africa

Since 10 May 1994, South Africa has been governed by a democratically-elected Government. The Constitution of the Republic of South Africa contains a Bill of Rights, which makes provision for freedom of religion, belief and opinion; freedom of expression; freedom of movement; equality and equal protection before the law.

Foreign embassies

The South African Department of International Relations and Cooperation may be contacted at telephone +27(0)11 351 1000. Telephone numbers for most embassies may be found in telephone directories or on the website of the Department of International Relations and Cooperation, www.dfa.gov.za.

Provinces and major cities

The country is divided into nine provinces: Western Cape, Northern Cape, Eastern Cape, Free State, KwaZulu-Natal, North West Province, Limpopo, Mpumalanga and Gauteng. Johannesburg is the largest industrial, financial and cultural centre in South Africa. Cape Town and Durban are two of the most popular holiday destinations. Notable cities and towns from historical and cultural points of view include Pietermaritzburg, Grahamstown, Graaff-Reinet, Port Elizabeth, Kimberley and Stellenbosch.

Electricity

City and town power systems mostly operate at 220/250 volts, AC 50Hz. Adapters for electric shavers and hair dryers are obtainable locally.

Telephone & Internet communication

South Africa has a sophisticated telecommunications network. International dialling codes can be found in South African directories. South Africa has a modern and effective telephone system. A direct dialling service connects all the local centres, except the more remote rural districts. The international telephone service links South Africa with more than 111 countries around the world. All the hotels and businesses have telex and fax services. The recent introduction of the Digital GSM Cellular telephone system has developed rapidly with coverage of all the major cities and roads. The INTERNET and email are also very popular with many companies actively doing business over the World Wide Web.

Time

Throughout the year, Standard Time in South Africa is two hours ahead of Greenwich Mean Time, one hour ahead of Central European Wintertime, and seven hours ahead of US Eastern Standard Winter Time. Consult the local telephone directory for detailed world time zones. There is no daylight savings time in South Africa.

Trading Hours

Trading hours for most retail stores are from Monday to Friday from 08:00 to 17:00. Campus Square, Cresta, Westgate and Eastgate Shopping Centres are the most accessible to students and usually remain open until 19:00. There is a special bus route that services all these shopping centers. Entertainment venues are usually open till late.

Health Risks

There is a Malaria risk when travelling in the northern regions. This can be kept at bay with a range of medicines on offer. We advise that you speak to your doctor about a suitable prophylactic.

Immunizations / Vaccinations

Travelers entering South Africa from countries where yellow fever is endemic are often required to present their yellow World Health Organization (WHO) vaccination record or other proof of inoculation, or they must be inoculated at the airport in order to be permitted entry. It is recommended that students planning to study nursing, social work or any other subject which involves working with the underprivileged community, have a course of Hepatitis B inoculating starting, if possible, 9 months prior to arrival in South Africa. It is recommended that you consult your personal physician in your home country for further advice and information on inoculations.

Precautions should be taken if travelling to the Kruger National Park and other low altitude game parks and surrounding areas. Malaria prophylaxis should be taken before arriving in, during your stay in, and after departure from, these areas. Remember that to be effective these anti-malaria drugs must be taken regularly and in strict accordance with the doctor's instruction (www.travelclinic.co.za).

For more information on South Africa visit the following websites:

www.southafrica.info
www.southafrica.net
www.lonelyplanet.com
www.southafrica-travel.net

Media

South Africa has a variety of television channels (SABC 1, SABC 2, SABC 3, E. TV, M-Net and DSTV). There are many radio stations that cater for a wide variety of tastes and lifestyles. There are also a number of daily and weekly newspapers that serve Gauteng. A student newspaper is freely available on the campuses and is published quarterly.

Passports and Visas

Valid passports are required by all and must be valid for 6 months after departure from South Africa. Visitors' visas are required by some nationalities. Travellers should check with the relevant consulates or visit the website of the Department of Home Affairs: www.dha.gov.za

Population

The population is currently estimated at about 48 000 000 people. This heterogeneous composition embodies a unique diversity of cultures, religions, languages and lifestyles.



Public Holidays

01 Jan	New Year's Day
21 Mar	Human Rights Day
27 Apr	Freedom Day
01 May	Workers' Day
16 Jun	Youth Day
9 Aug	National Women's Day
24 Sep	Heritage Day
16 Dec	Day of Reconciliation
25 Dec	Christmas Day
26 Dec	Day of Goodwill

The dates of the Easter holidays, Good Friday and Family Day differ from year to year but it is usually at the end of March or in April.

Road and Transport Systems

South Africa's road and transport systems are the finest on the continent. An excellent road network encompasses 82 000 kilometres of fully tarred-roads. Comprehensive tours of the country, taking in all the major attractions may be made. A wide selection of reliable, up-to-date air, rail and motor coach services, linking the major centres, is available, as are combined air and land tours. Car and caravan rental firms operate in all the cities and in most of the smaller centres in major tourist areas. One of the world's great luxury trains, the Blue Train, links Cape Town with Johannesburg and Pretoria.

Tourist Attractions

South Africa is one of the world's most exciting holiday destinations. There are many art galleries and museums in the Johannesburg area. The major tourist

attractions close to the University of Johannesburg are:

- The Lion Park where you can see the rare "white lions", walk with cheetahs and experience a diversity of African wildlife.
- Gold Reef City where the old mining past comes to life with shows, authentic costumes and buildings, fabulous restaurants and loads of entertainment.
- Apartheid Museum gives a detailed look into the lives of South Africans during the Apartheid era.
- Museum Africa - a journey back into the glory years of the African continent's past, when the first civilizations were created and thrived.
- The Market Theatre was made famous as the first fully integrated theatre and houses three theatres, restaurants, bar and museum.
- Witwatersrand National Botanical Gardens is a great place to hike and admire South Africa's diverse plant heritage. In addition, you can walk to the top of the falls and observe the nesting pair of highly endangered black eagles.
- Johannesburg Zoological Gardens covers 81 hectares of land and was founded in 1904. Attractive animal exhibits and spacious indigenous gardens make it the perfect place for a picnic.
- Kromdraai Hiking Trails for those who love the open air, spectacular views and exploring on foot.
- Melville Koppies is the last conserved remnant of Johannesburg's ridges as they were before the discovery of gold in 1886 and its geology goes back three billion years.

- The Cradle of Humankind and the Sterkfontein Caves where some of the most valuable humanoid fossils have been found.

More information on tourist attractions in South Africa is available on the website of the South African Tourism Board (SATOUR): <http://southafrica.net>. Also visit the following website: www.sa-venues.com. Information on Johannesburg is available on their official website: www.joburg.gov.za.

Emergency Information

International Student Emergency Contact Procedure:

Protection Services is your first point of call in any emergency:

Any time Day or Night!

Reporting and Emergency:

What is an emergency?

An emergency is any immediate threat to life and property that requires an immediate response of the appropriate authorities (e.g. the UJ's Protection Services, or the fire and ambulance emergency services.) Examples of emergencies include serious injury of illness, fire, or crime in progress.

If you are unsure whether a situation constitutes an emergency or not, contact the protection services control room anyway!

How to report an emergency:

You must contact Protection Services in all emergencies. The Control Room, which is operational at all times, will coordinate all emergency responses and contact other emergency services if necessary.

When reporting an emergency:

1. Stay on the line with the Control Room officer
2. Provide the location and description of the emergency
3. Provide your phone number

APK (Auckland Park Kingsway Campus)

Control Room
Library Bridge Basement
011 559 2555/3400 bskalg@uj.ac.za

APB (Auckland Park Bunting Road Campus)

Control Room
Cnr of Ibis and Bunting Road
011 559 1312

DFC (Doornfontein Campus)

Control Room
Near Main Entrance
011 559 6450 dfcsec@uj.ac.za

SWC (Soweto Campus)

Control Room
Near Main Entrance
011559 5555 swcsec@uj.ac.za

Police Services

The Hillbrow Police Station may be contacted on +27(0)11 488 6511



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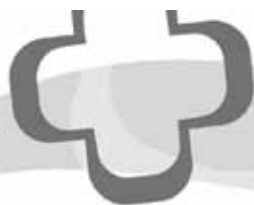
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Radiology, pathology and specialist consultations are all covered



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Optometry and dentistry is also part of the deal



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Email: student@universal.co.za - Website: www.studentplan.co.za

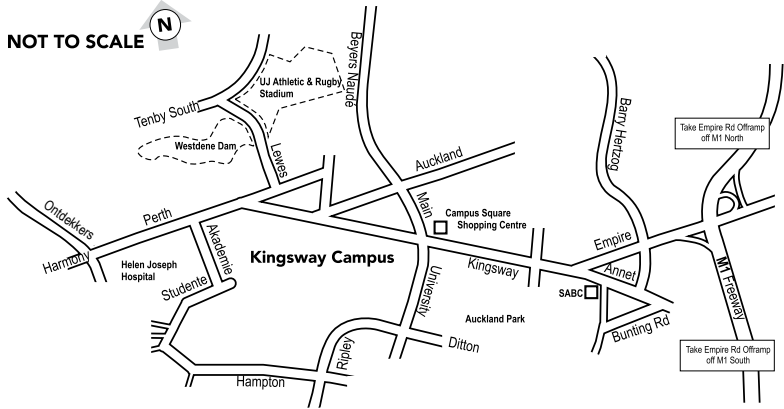
SMS "UJ" to **32673**

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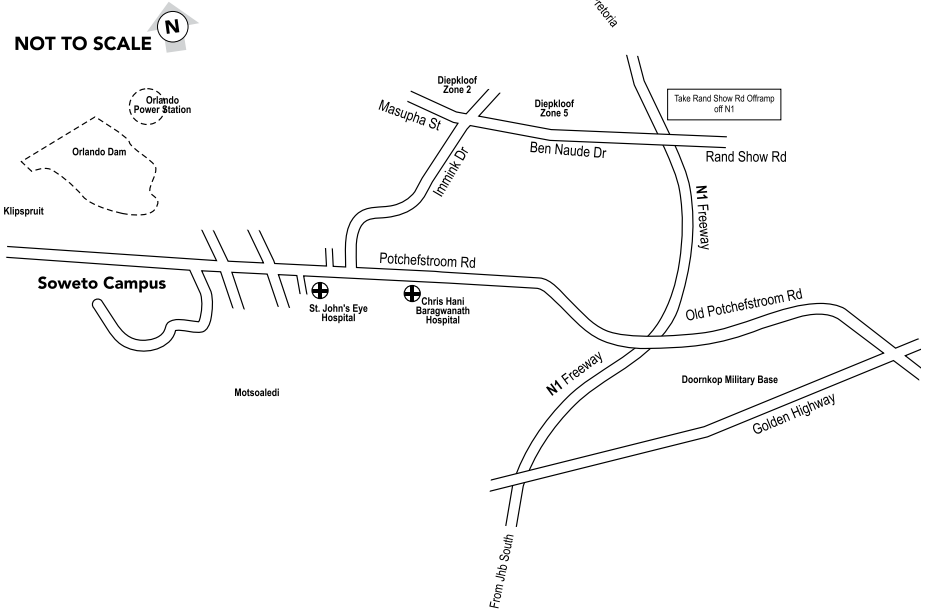


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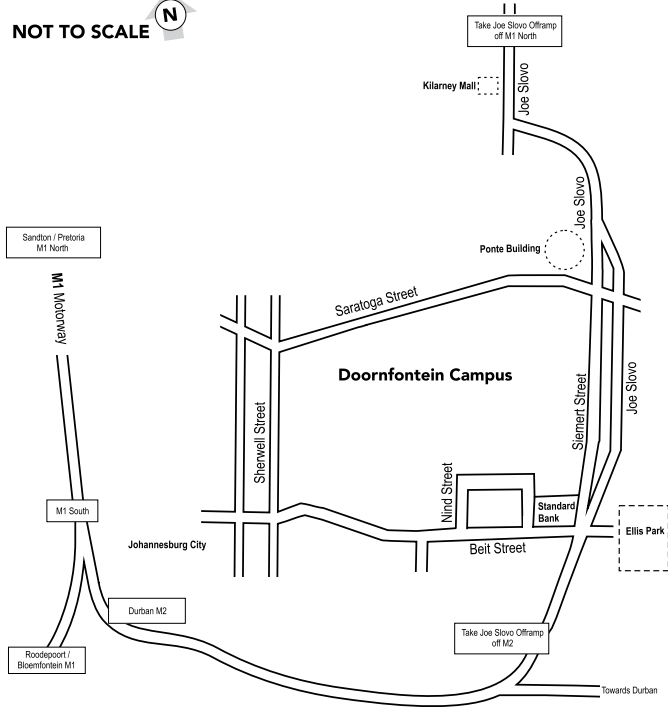


Soweto Campus | University of Johannesburg



Doornfontein Campus | University of Johannesburg

NOT TO SCALE 



Bunting Campus | University of Johannesburg

NOT TO SCALE 

