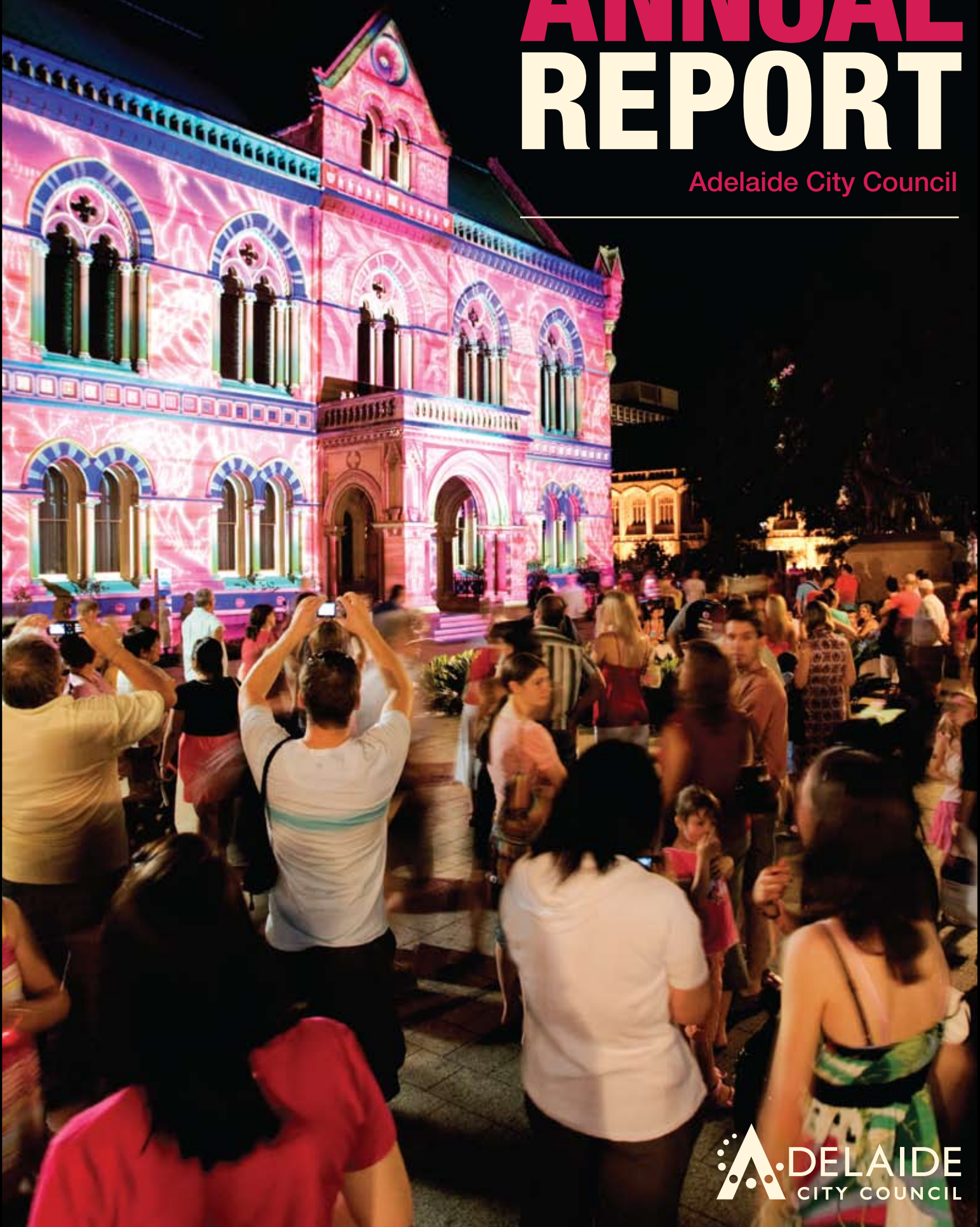


2007-08

# ANNUAL REPORT

Adelaide City Council







Front Cover: The Northern Lights display as part of the 2008 Adelaide Bank Festival of Arts

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# City Profile



Area **15.57km<sup>2</sup>**

Estimated average daily  
population **208,200**

Estimated overnight  
population **27,100**

- ▶ Estimated permanent residents **19,700**
- ▶ Estimated overnight residents **7,400**



*Figures rounded off*

*Statistics sourced from the ABS, Council surveys and the Australian Property Council July 2008 Office Market Report.*



Workers **108,000**

Students enrolled in  
City institutions **81,100**

Visitors (daily from  
metro area) **60,000**

Number of dwellings\* **10,600**

Total office space  
**1,199,852m<sup>2</sup>**



*\*includes serviced apartments/hotels and student accommodation*

# Lord Mayor's Message

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Adelaide is growing at a rapid pace and is a vibrant, populous and sustainable City.

Jobs have surged from 89,000 to almost 110,000 in the CBD in the last five years. The City is also experiencing residential growth at nine times the metropolitan rate.

In the last financial year, the City of Adelaide has capitalised on the momentum of this growth.

When people move into the City, they can walk to work and to shopping precincts, which is great for our environment.

For the first time, the Adelaide City Council has approved more than \$1 billion worth of development applications during a full financial year. More than 1,200 development applications with a total value of \$1 billion were approved by the Council during 2007-08.

These developments are providing increased office floor space, new apartments to meet demand for city living as well as major projects to improve our city for workers, locals and visitors alike.

Development continues at record levels, and the Adelaide City Council is playing a central role in ensuring our city's growth.

In 2007-08, Council also encouraged projects that support mixed use development and launched Council's Mixed Use Development Guide. This document aims to empower the residential and commercial sectors to combine spaces to complement work and life.

Public transport and the environment have also been at the forefront of Council's agenda. One of the key achievements in 2007-08 was the launch of the \$27 million redevelopment of the Adelaide Central Bus Station. The Station is also home to Tindo, the \$1 million world's first solar electric bus which operates as a free city loop bus.



Other major developments that have been supported by Council include the continuation of the North Terrace upgrade, the expansion of the Riverbank events area and improvements to Grote Street, near the recently upgraded bus station.

The next 12 months will build on the aforementioned achievements, which can only enhance Adelaide as a place to live, work, study and visit.

Michael Harbison  
Lord Mayor





*“ When people move into the City, they can walk to work and to shopping precincts, which is great for our environment. ”*



*National Tree Day 2008*



*Grote Street, Adelaide*





Adelaide celebrates the 2008 Tour Down Under



The opening of the Adelaide Central Bus Station in 2008





# City Vision & Primary Strategy



## VISION

The City of Adelaide, as the Capital City of South Australia, will be a vibrant and populous central place for work, study, leisure and living, invigorating the cultural, commercial, educational and community life of the State.

## PRIMARY STRATEGY

Increasing the number and mix of people in the City centre to an optimum level to sustain activity and vitality is essential to achieving the vision. Additional residents, workers, students and visitors will make a wider range of services, facilities and attractions viable. This will create a more vibrant City with a stronger community and cultural life and a more robust, innovative economy.

Increased capacity and vitality in the City will directly support the target of the South Australian Strategic Plan to increase South Australia's population to two million by 2050, with an interim target of 1.64 million by 2014. (South Australia Strategic Plan target T1.22)

The Council's primary strategy is therefore to:

**"Increase the number of people living, visiting, working and learning in the City to an optimum sustainable level."**

This can only be achieved through Council and State Government leadership and active engagement with the private sector and the community.

It requires the development of cultural, economic, social and environmental programs and infrastructure to create the conditions for sustainable activity that will attract people to Adelaide and generate the work, study and lifestyle opportunities so that people choose to stay.

# Guiding Principles

The Adelaide City Council has established guiding principles to create the conditions for sustainable activity and quality of life for the City. The principles guide all decisions of the Council and are reflected throughout the strategic management plan and annual business plan and budget.

## Culturally Vibrant

Recognising indigenous, migrant and other contemporary Australian cultures. Generating cultural and artistic activity, creativity and diversity to enrich the life of the City and bring vitality to its public spaces.



## Socially Just

Providing opportunities for people of different backgrounds, ages and abilities to live, work, learn and enjoy leisure in the City.





### Outward Looking

Responsive to the community, other Councils, the State and wider ideas and influences. Communicating and celebrating the things we do well.



### Economically Viable

Fostering conditions that support sustainable economic activity.



### Environmentally Sustainable

Meeting the needs of the present without compromising the needs of future generations in development of the City's built form, management of its Park Lands and public spaces and in the management of activities that consume non-renewable natural resources.



# The Council

On 20 October, 2007 a new Council was elected to steer the City for the next three years. A total of 40 people nominated for the five Area Councillor and six Ward Councillor positions. There were four nominations for the position of Lord Mayor and Michael Harbison was elected.

The previous Council was in term from May 2003 to October 2007 and comprised of Michael Harbison, Lord Mayor and Councillors Bob Angove, Judith Brine, Susan Clearihan, Peter Darley, Richard Hayward, Creston Magasdi, Anne Moran, and Bert Taylor.



**Michael Harbison**  
Lord Mayor

Michael Harbison, Lord Mayor of Adelaide, has been a Councillor and Deputy Lord Mayor since 1998.

He was elected Lord Mayor in 2003 and again in 2007. Lord Mayor Harbison is passionate for Adelaide to be a vibrant, populous and sustainable city in which to live, work and study. Lord Mayor Harbison is Presiding Member of Adelaide City Council and the Adelaide Park Lands Authority, Chairman of the Council of Capital City Lord Mayors, Deputy Chairman of the Capital City Committee, Executive Member, Local Government Association Executive Committee, Member of the Metropolitan Local Government Group and Member of the Adelaide Futures and Metropolitan Governance Project Steering Committee.

In his city governance role, and with the support of his Councillors, Council's achievements include record high CBD property development, beyond targeted overnight population growth, the \$27 million Adelaide Central Bus Station in The Precinct project, the biggest, mixed property development ever for the City of Adelaide; redevelopment of North Terrace and commitment to Adelaide as a local and international education precinct. Key environmental and sustainability achievements have included Tindo, the \$1 million world's first, solar electric bus, finalist in the national 2008 Banksia Awards, more than 80,000 square metres of Green Star Certified office floor space, and partnering with the South Australian Government to host the 3rd International Solar Cities Congress in May 2008, with speakers from 23 countries.





**Susan Clearihan**

Deputy Lord Mayor,  
North Ward Councillor

First elected to the Adelaide City Council in 2003, Councillor Clearihan was re-elected in 2007 and elected by Council as Deputy Lord Mayor. Susan Clearihan has been a resident of the City of Adelaide for more than 35 years.

She is a former teacher, Education Officer at the Art Gallery of SA and a community engagement consultant for various organisations. From 1997-2004, Susan coordinated the Crime Prevention and Community Safety Program for a large metropolitan Council.

The Deputy Lord Mayor has recently been appointed to represent Council on the Adelaide Festival Centre Trust and the Board of Education Adelaide and North Adelaide Community Centre Management Committee. Susan also represents the Local Government Association on the Adelaide Cemeteries Authority and is a member of the Local Government Emergency Management Group.



**Ralph Clarke**

Area Councillor

Ralph Clarke was elected to the Adelaide City Council in October 2007. He has been appointed to the Adelaide Capital City Committee, Adelaide Convention and Tourism Authority and Adelaide City Council Reconciliation Committee - Proxy, Adelaide Park Lands Authority and is Deputy Presiding Member of Council's Corporate Strategy and Performance Committee.

Ralph was elected to State Parliament in 1993 and represented the Ross Smith electorate until 2002. He served as Deputy Leader of the Labour Opposition from September 1994 to October 1997. Councillor Clarke currently operates Ralph Clarke Consultant, Industrial Relations, Employment Practices and Government Relations as a registered industrial agent, pursuant to the SA Fair Work Act, and as a practising advocate before the Industrial Relations Court and the State and Federal Industrial Relations Commissions.



**Joe Cullen**

South Ward Councillor

Joe Cullen was elected in October 2007 representing the South Ward of the Adelaide City Council area. He is a member of the Adelaide City Council Reconciliation Committee, Deputy Presiding Member of Adelaide City Council's City Services & Facilities Committee and the Deputy Presiding Member of the Central Market Committee. Councillor Cullen is Adelaide City Council's deputy member of the Education Adelaide Board.

Joe seeks continued urban renewal in the CBD, balanced with preserving Adelaide's heritage as an essential part of the city's character and culture. He has a strong environmental focus, and wishes to increase the scope and efficiency of all aspects of sustainability - especially recycling, water conservation and energy usage.



**Richard Hayward**  
Area Councillor

Elected to Council in 1998, Councillor Hayward brings strong, small business expertise to the Adelaide City Council. He has owned and operated several successful businesses, including his current ventures Cornucopia Fine Foods Pty Ltd and Cornucopia Mobile Delis Pty Ltd.

Councillor Hayward is a board member of several private companies, Governor of the American Chamber of Commerce in South Australia, and has served as Chair of the Helping Hand Development Appeal. Councillor Hayward was Deputy Lord Mayor from 2003-2005 and was a Board Member of the 2007 World Police and Fire Games.



**Dr Michael Henningsen**  
South Ward Councillor

Dr Michael Henningsen was elected to the Adelaide City Council in October 2007. He has been appointed to the Adelaide Park Lands Authority and the City of Adelaide Development Assessment Panel.

Michael has lived on South Terrace for 14 years. Educated at Christian Brothers' College and the University of Adelaide, he became a Fellow of the Royal Australasian College of Surgeons in 1990. Michael previously worked for the International Committee of the Red Cross as a war surgeon in Afghanistan. He is currently a senior visiting surgeon at Flinders Medical Centre and the Repatriation General Hospital and since 2005 has served as the Chairman of Orthopaedics SA. Michael is a committee member of the South East City Residents' Association, a member of the Hutt Street Precinct Association, the City South Association and the Wilderness Society.



**Anne Moran**  
Area Councillor

Councillor Moran has served as a City Councillor since 1995. She graduated from the University of Adelaide with a Bachelor of Arts and a Diploma of Education, and taught senior English and Modern History. Since 1995, Councillor Moran has devoted herself full-time to council duties; she is a former Deputy Lord Mayor, and currently is on the Adelaide Central Market Committee, Adelaide Park Lands Authority and is Presiding Member of Council's Corporate Strategy and Performance Committee.





**David Plumridge AM**  
Area Councillor

David Plumridge was elected to the Adelaide City Council in October 2007. He is Presiding Member of Adelaide City Council's City Services and Facilities Committee, member of the Adelaide Park Lands Authority, the Reconciliation Committee and the City of Adelaide Development Assessment Panel. David worked as an architect and was a Regional Director of Woodhead International when he retired in 1993. He is a board member of the Anglican Housing Association.

Councillor Plumridge is a former President of the Australian Local Government Association and former Mayor of the City of Salisbury. He is a member of the Adelaide Park Lands Preservation Association Committee, and Chairperson of the South-East City Residents Association. In 1993, David was appointed a Member of the Order of Australia (AM) for his service to Local Government and the community.



**Alexander (Sandy) Wilkinson**  
North Ward Councillor

Sandy Wilkinson is qualified in architecture and planning; he was elected to Council in October 2007 and appointed to the City of Adelaide Development Assessment Panel. Councillor Wilkinson has a small design practice, specialising in heritage, residential design and property development. Sandy is former Adelaide City Council planner and heritage consultant, and is passionate about Council issues, development and heritage in particular.

Sandy and his family live in a local heritage house in North Adelaide. He believes Adelaide should capitalise on its historic assets, for the benefit of his children and all who call Adelaide home. He is also on the Council of the National Trust.



**Francis Wong**  
Area Councillor

Francis Wong is an active advocate for the City of Adelaide and South Australia. He is a Business Ambassador appointed by the State Government, board member of the Australian Tourism Export Council and has served on many business councils, chambers of commerce and community boards.

Francis migrated from Brunei in 1988 under the Business Migration Program, and chose Adelaide as his home and his business base for his ventures in tourism, wine and marketing.

In 2005 he was awarded the honour of Life Business Ambassador by the Council for International Trade and Commerce of South Australia (CITCSA). Councillor Wong is Adelaide City Council's representative on the Boards of the South Australian Motor Sports and the Australia Day Council of South Australia.



**Stephen Yarwood**  
Central Ward Councillor

Stephen Yarwood was elected to the Adelaide City Council in October 2007. He has been appointed by Council to the Adelaide Capital City Committee, Adelaide Convention and Tourism Authority and the Adelaide City Council's City Strategy Committee as the Deputy Presiding Member.

Councillor Yarwood lives in Adelaide adjacent to the Central Markets. He is a member of the Planning Institute of Australia with a Bachelor of Arts (Planning) and qualifications in regional and urban planning. He has researched and lectured in Australia, New Zealand, India, the Philippines, Singapore and Thailand on environment and development planning and management, and studied future cities in Japan's technology city Tsukuba.



**Bill Zaharis**  
Central Ward Councillor

Bill Zaharis was elected to the Adelaide City Council in October 2007. He was appointed the Presiding Member of Adelaide City Council's Central Market Committee from November 2007 until June 2008. Bill Zaharis graduated from the University of Adelaide with an Economics Degree in 1998 and worked as a stockbroker and financial consultant with local and international firms. Bill is now a business owner in the Central Market where he operates his family's fresh produce stalls.

A family man with three young boys, Bill has a passion to see the City of Adelaide become the best place in Australia to raise a family, conduct business and simply enjoy life. His desire to ensure Adelaide maintains its commercial development momentum is supported with his professional background, and through his current working environment and daily communications with residents, business owners, and city visitors.



# Executive Management Team



**Stuart Moseley**  
Chief Executive Officer



**Michael Sedgman**  
General Manager  
Corporate Strategy  
& Performance



**Debra Just**  
General Manager  
City Strategy



**Doug Schmidt**  
General Manager  
City Places & Projects



**Trevor Goldstone**  
General Manager  
City Businesses



**Justin Lynch**  
General Manager  
City Services



# Performance at a glance



Of the 39 Annual Objectives set by Council this financial year, 30 (77%) have been achieved and four (10%) have been postponed by Council decision. The remaining five objectives (13%) were significantly progressed, but due to factors mainly outside the control of Council, were unable to be achieved.

The Adelaide City Council has achieved growth in the City’s residential and overnight populations. The overnight resident population as at the 2006 Census was estimated at 24,676 by the ABS, very close to Council’s 2006 target of 25,000, and representing a 45% population increase on 2001 levels. The number of permanent residents has now met the 2006 target and has grown an estimated 42% on 2001 levels.

Growth in student numbers has already exceeded the 2010 target with 81,190 students enrolled in institutional learning and a further 25,978 in lifelong learning. According to research commissioned the outlook for student growth in South Australia and the City still remains very positive.

This growth has been supported by additional student accommodation. The Council has completed an audit of potential student accommodation sites and is working with developers and managers of student accommodation on nine accommodation proposals. Seven of these proposals are either under construction, have gained development approval or are currently being assessed.

*“ Growth in student numbers has already exceeded the 2010 target with 81,190 students enrolled in institutional learning and a further 25,978 in lifelong learning. ”*



The interim population growth target for 2006 set in the Strategic Management Plan for the City workforce has been exceeded and has grown 21% since the target was set in 2001. It is now close to achieving the 2010 target of 111,000.

The July 2008 Office Market Report shows that office vacancy rates have reached an 18 year low of 3.9%. Almost 58,000 square metres of office space has been absorbed by the market in the past year.

Actual levels of visitor activity in the heart of the city, based on the activity level measured by the digital movement counters installed in Rundle Mall, is tracking well to achieve the target.

Year to date figures for attendances at events all over the City is over 4 million compared to a final annual figure of 2.4 million for the 2006-07 year, a 60% increase.

Good progress was maintained in creating conditions for sustainable activity and quality of life and in delivery of innovation and quality in local government services.





In the last 12 months, the Adelaide City Council has received the following awards:

- Tindo the solar electric bus was selected as a finalist in the Climate category of The Banksia Awards, Australia's top environmental awards;
- Winner of the Local Government Authorised Persons Association award for Excellence in Compliance and Community Safety;
- Planning excellence at the Planning Institute of Australia (SA Division) 2007 Awards for:
  - Urban Planning Achievement Award for Council's Airport Operations Report;
  - Local Government Report Project or Policy Initiative Award for Council's Noise Management Project;
  - Local Government Process Management Initiatives Award for Council's Development Assessment Project; and
- 2007 National Caxton award for best print advertising in the corporate, government and public service category.

Environmental achievements include Tindo, the world's first solar electric bus, the Draft Environmental Sustainability Strategy being developed proposing initiatives for waterproofing the City, addressing climate change, improving ecological systems, creating a zero waste city and improving Council operations.

This strategy was deferred by Council in April 2008 for the Strategic Management Plan and to further develop policies and programs to encourage green buildings in the City and develop an action plan to become a Carbon Neutral Council.

The City of Adelaide is now a nation leader with more than 80,000 square metres of green star certified office floor space.





*Tindo, the world's first solar electric bus, outside the recently opened Adelaide Central Bus Station*

*'Voyagers' – Afghan Heritage Memorial Artwork by artists Shaun Kirby and Thylacine Art Projects*



Development applications lodged with Council in 2007-08 amounted to 1,109 with a total value of \$1 billion. There were 1,232 applications for Development Plan Consent approved during the year, to a value of \$1 billion.

The major development application approvals included the Hills Building on King William Street and the redevelopment of the CMI Toyota site on West Terrace.

Completion of the Adelaide Central Bus Station, the biggest mixed use property development project ever for the City of Adelaide, was another major development project in the 2007-08 financial year.

*Artist Greg Johns with The Fugue sculpture located on the corner of Victoria Drive and Frome Road*







# The City as a Place to Live

The overnight resident population as at the 2006 Census was estimated at 24,676 by the ABS, very close to Council's 2006 target of 25,000, and representing a 45% population increase on 2001 levels. As at the end of June 2008, Council estimates the total overnight population to be 27,114, based on assumptions regarding occupancy of new developments and maintaining the proportion of overnight to permanent residents in the Census.

The revised Estimated Resident Population (ERP) released by the ABS is 18,575 persons (permanent residents) as at June 2007. This represents a growth of over 59% on 2001 levels. Since June 2007, the City has gained a further 1,126 permanent residents based on assumed occupancy of new developments, bringing the estimated permanent resident population up to 19,701, just falling short of the annual target growth needed to achieve the 2010 target.

The median age of residents in Adelaide City has decreased and is 31.9 years. This is below the State median age of 38.7, and down from the median age of 37 recorded for Adelaide City residents in the 2001 Census. Much of this can be attributed to the substantial rise in student accommodation available in the City. According to the 2006 Census data 43.5% of our residents are from lone person households compared to 41.1% of 'families.' The most common type of 'family' (over 50%) is couples with no children.

The demographics of City residents have a direct influence on the 2007 Residential Segmentation Study which shows that the percentage of residents living in flats/apartments/attached dwellings has increased. This is further supported by the increase of apartments built in the City over the past year compared to the small number of detached houses that have been built.

The Study also shows that there has been a small increase in residents aged 15-24 (students) and a large increase in residents aged 55 or more. The increase in

the 55+ age bracket explains the large increase in the percentage of residents who neither work or study in the City.

## PROPERTIES – PRICE, AVAILABILITY & DEMAND

Figures from the Real Estate Institute of South Australia show that the median price of detached houses in the Adelaide Local Government Area experienced a 5% increase since the last quarter compared to an average 0.7% increase across the metropolitan area. While this is still a 3% increase compared to the same quarter last year, the State median continued to rise and was at 16%.

The average rental vacancy rate was 2.2% as at June 2008 for the City and North Adelaide, compared with the overall average metropolitan rental vacancy rate at 1.7%. The rental vacancy rate has been relatively high over the last six months but is returning to previous levels.

A very low vacancy rate impacts on affordability but is a preferred investment outcome, with 3% being considered to be the level that allows for movements into and out of the residential market.

Housing completions for 2007 were high relative to previous years with more student accommodation being added and it is possible that this has impacted on the vacancy rate, along with recent economic conditions.

The average rent for Adelaide saw a 6% increase from last quarter, compared to an 8% decrease in North Adelaide and an 18% increase across the State. Against the same period in 2007, the average rent for Adelaide has decreased slightly by almost 1% and North Adelaide has increased by 6%. This compares to an 11% overall average State increase since June 2007.

Demand for well-located student accommodation remains relatively strong and this looks set to continue over the next year or two at least, with continuing growth in Adelaide's share of international students.



## THE IDEAL PLACE TO LIVE

Adelaide City Council's 2007 Residential Segmentation Study shows that residents rate the best thing about living in the City is the convenience of the City location and its proximity to amenities and services, particularly being able to walk to everything.

The Local Government Association Comparative Performance Survey shows that community perception of quality of life in the City is comparative with the rest of the Metropolitan Region while perception of safety and security remained highest against the rest of the region and the State.

## THE COUNCIL'S ACTIONS

Residential Growth Plan actions are continuing, with the Council's Strategic Development Program providing the most direct means to achieve targeted residential development outcomes. Balfours Residential is making good progress with Stage 1 commencing in November 2007 and planning consent given for building 2 of Stage 2.

The development of a joint affordable housing approach in the form of a partnership with State Government and other interested housing providers is proposed. This will seek to take advantage of new Federal Government affordable housing initiatives.

An audit of potential sites for student housing in the City has been completed and work is continuing to assist property owners to progress development applications. Supporting initiatives to facilitate private development and conversions, manage noise issues in mixed use areas, improved resident safety and to support local communities are continuing.



## KEY ACHIEVEMENTS

- Major residential projects completed include:
  - Princes Apartments on Grenfell St, Adelaide (101 apartments);
  - Brougham Place, North Adelaide (99 apartments);
  - Flinders Street (5 level – 13 apartments); and
  - Adelaide Central Bus Station Development (39 apartments).
- Major residential developments given planning consent or approval during the financial year include:
  - A \$69.5m multi-storey (1 x 14 and 1 x 15 level) residential apartment/hotel complex comprising of 77 apartments at 16-30 Hindmarsh Square;
  - A \$23m 90-residential unit development on Waymouth Street;
  - Stage 2 of the Balfours development - 18 storey residential apartment building containing a total of 147 apartments plus 2 basement levels providing for 115 car parking spaces (\$20m); and
  - 56 student accommodation units with ancillary facilities, a basement car park and ground level retail tenancy in Pirie Street (\$5m).
- The Adelaide City Council has developed a 10 year plan with the State Government's Power Line Environment Committee (PLEC) to underground power and telecommunication lines in key locations in the City and North Adelaide at an estimated cost of \$16 million. The agreement between Council and PLEC identifies 19 priority projects for completion during the next 10 years. Priority projects include West Terrace, Gouger Street, Franklin Street, Bartels Road, Hurtle Square, Whitmore Square and Jeffcott Street.
- Council launched its Guide to Mixed Use Development at the Property Council's Residential Development Seminar. Lord Mayor Michael Harbison said successful development combining different uses of the City's buildings and development sites was central to achieving the Adelaide City Council's goal of adding vitality to the City.

*“ The best thing about living in the City is its proximity to amenities and services and being able to walk there. ”*







*Tower 2, Ernst & Young Building*





# The City as a Place to Work

The City's workforce is continuing to grow. The 2006 Land Use and Employment Survey found the workforce population to be 108,000. This represents an estimated growth of 21% (19,000 positions) since the targets were set in 2001 and is now close to achieving the 2010 target of 111,000.

Office jobs continue to be the prominent type of employment (51.6%) of all of the jobs in the City. More than one quarter of office workers in the City are in government administration (27%, excluding schools, hospitals and the police). The other main areas of office work are within business services such as accountants, advertising and business services (11.6%) followed by financial services (9.9%) and legal services (6.4%).

Community service jobs have increased to represent 15.9% of all jobs in the City; over half of these jobs are in the City hospitals. Education jobs have increased coinciding with increased student enrolments in the City. Manufacturing is declining. Manufacturing in the City is now mainly composed of manufacturers supporting the medical professions, manufacturing jewellers and printing/publishing.

## OFFICE SPACE MARKET

In the past twelve months 34,400 square metres of additional office space has been completed. Commercial office space currently being constructed include 400 King William Street, the Conservatory on Hindmarsh Square, the Thompson Playford Building on Gouger Street, SA Water on Victoria Square, 16-20 Coglin Street and Aurora on Pirie. This will add more than 70,000 square metres of floor space into the office market. In addition the University of Adelaide is refurbishing 10 Pulteney Street and constructing a significant new Engineering Building.

Despite the increase in commercial office space, vacancy rates are at historically low levels and this is placing upward pressure on rental costs for tenants. The record low vacancy rates have been caused by demand for

office space outpacing new stock being added. For the 12 months to July 2008 net absorption was 57,605 square metres, well up on the average historical net absorption rate.

In addition to new buildings being constructed, there is an increase in the rate of refurbishment of existing buildings. Significant refurbishments include the former Central Credit Union building on Light Square, the former SGIC building and the former Reserve Bank building.

However there remains over 240,000 square metres of approved office space which has not yet commenced construction due to an absence of tenant pre-commitments. With tightening credit markets, financiers are now demanding up to 60% pre-commitment prior to financing the construction of commercial office space which is making it increasingly difficult for building projects to progress.

## EMPLOYMENT TRENDS

The Adelaide City Council's latest City User Segmentation Study revealed that 64% of respondents prefer to work in the City, up from 62% in 2006 and 52% in 2005.

ABS Labour Force Survey data (trend) show that South Australian employment increased 0.2% in July, the sixteenth consecutive monthly rise. Employment across South Australia grew by 2.7% (20,300 persons) through the year.

In the business sector, surveys suggest that overall business conditions have eased from peak levels to about average over the past year, but the more subjective measure of business confidence has fallen well below average.

There are some early signs of easing labour market conditions. Although year-end employment growth was steady at just over 2% and the unemployment rate has been little changed in June, newspaper job advertisements measured by the ANZ Bank have

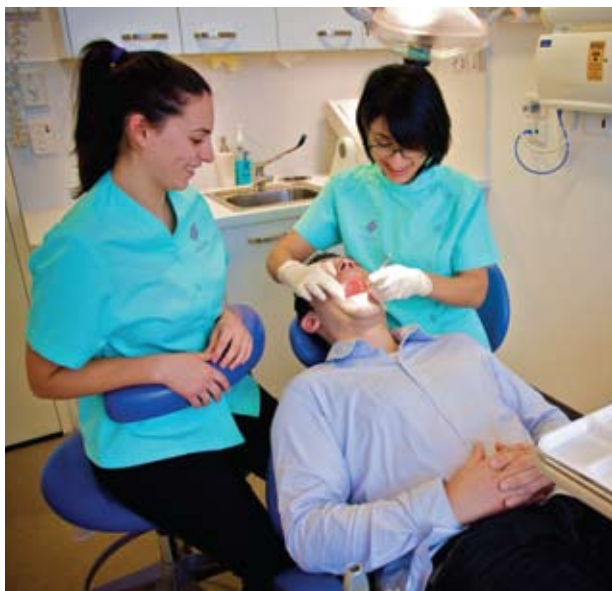
declined sharply in the past few months. Broader measures (including job advertisements on the internet) are also softening, and employment intentions from a range of business surveys suggest employment growth will moderate in the period ahead.

### THE COUNCIL'S ACTIONS

Since the Council's Workforce Growth Plan was endorsed three years ago a number of initiatives have been implemented that have sought to attract investment, grow existing businesses and develop further commercial accommodation options.

These include:

- Council's Organisation Attraction and Expansion Program has worked with 47 firms employing over 1,500 staff who have committed to a CBD location;
- Enterprise Adelaide has worked with over 1,000 small businesses with those businesses recording an increase of 1,180 staff;
- Ongoing liaison with the State Government to build the case for public sector organisations to locate in the CBD;
- Review of the Development Plan which encouraged greater levels of commercial development;
- Ongoing discussions continue with existing South Australian mining and mining service companies to identify opportunities to attract companies to locate offices in the CBD or grow their existing workforce;
- Working with the State Government to maximise the flow-on benefits from investment in the Marjorie Jackson Nelson Hospital development; and
- Liaison with the development sector and building owners for opportunities in the City.



### KEY ACHIEVEMENTS

- The City is currently experiencing its highest level of commercial development since the late 1980s, with construction in this cycle underpinned by proven demand through pre-commitments. Demonstrating high environmental standards is the 30,000 square metre City Central Tower 1 which is now occupied. Tower 2, on the site of the former Advertiser building, was completed early in 2008. Construction has also commenced on commercial office buildings at 400 King William Street, Hills House at 413-427 King William Street, the Conservatory on Hindmarsh Square and Aurora on Pirie.
- The new Santos building on the Flinders Link site on Flinders Street opened in July 2007. The new 5-star green star building accommodates about 600 workers and was built on a large Council-owned site released for pedestrian-friendly development.
- Among the major development applications approved in 2007-08 were:
  - A 10 storey building consisting of a multi level car park, offices and ground floor retail at 102-104 Wakefield Street;
  - A 31 storey office tower with ground floor retail comprising of a total 43,978 nett lettable office area (sqm) at 20-22 Currie Street;
  - Two 15 level office buildings at 131-133 Pirie St;
  - A \$20 million proposal to redevelop the CMI Toyota site on West Terrace;
  - A new \$20 million eight-level commercial and car park complex at the corner of West Terrace and Gouger Street; and
  - The headquarters for Hills Industries at 413-427 King William Street.
- In the 2007-08 financial year a continuation of the high level of development activity in the City experienced over the last few years has been achieved with both planning applications lodged (1,109 applications) and approved (1,232 applications) having values of greater than \$1 billion.

*“ The new Santos building (right) on the Flinders Link site is a 5-star green star building. Accommodating about 600 workers, it was built on a large Council-owned site released for pedestrian-friendly development. ”*









# The City as a Place to Study & Learn

The latest figures show that the 2010 target for student numbers has already been exceeded with the most recent official estimate showing 81,190 students enrolled in institutional learning and a further 25,978 in leisure/adult/lifelong learning in City based institutions.

South Australia continues to attract record numbers of international students and a 14% increase in numbers occurred in 2007. Latest statistics released by Australian Education International (AEI) show that South Australia has over 23,000 overseas students. The international education export industry was valued by the Australian Bureau of Statistics at \$553 million in 2005-06 and is South Australia's fourth largest export, employing over 2,850 persons. The value of the industry based on continuing growth and figures for 2007 is now estimated to be \$648 million.

*“ South Australia can expect a 29% growth in student enrolments in the next four years with key growth markets being China, India and South Korea. ”*

Of the total number of international students in SA for 2007, 14,333 (61.4%) were enrolled in City based institutions which is an increase of 28.2% from 2006. This confirms the strength of the international market as a driver of growth and the attraction of City based institutions.

While the 2010 target has been exceeded and outlook for growth is robust, both the State Government and Council initiatives for institutional attraction are yet to significantly

contribute to the overall numbers due to the lead time required for establishment and enrolment growth. However, this is expected to be a significant driver of growth over the next three to five years.

Growth in student numbers, and particularly in overseas students, has resulted in increased demand for conveniently located student accommodation in the City. Council has collaborated with State Government and key stakeholders through the Capital City Committee on a range of actions to promote the supply of purpose-built student housing.

This has involved a high level of engagement with the development sector and key stakeholders to assist in identifying opportunities, better informing development applications and promoting growth in response to the emerging market. It has also facilitated Council's involvement with a number of organisations who manage and develop accommodation and assisted a number of development applications that have either been under assessment, approved or now under actual construction.

## INTERNATIONAL EDUCATION SECTOR

Continuing growth in the student population of the City is driven by ongoing increases in the number of international students choosing Adelaide as their study destination, existing institutional growth and new institutions establishing operations in the City.

Accommodation remains a key factor in maintaining growth in overseas students. One of South Australia's advantages in attracting overseas students has been affordable, accessible and quality accommodation. This is a key focus of Council's programs to grow education in the City.





An extensive study into the trends, influences and challenges in the international education sector was undertaken by BDA Marketing Planning Pty Ltd. A global student mobility forecast model indicates South Australia can expect a 29% growth in student enrolments in the next four years with key growth markets being China, India and South Korea. Students from China continue to represent 35% of all international students in the State. There has been significant growth in Vietnam, an increase of 42% from 2006, although still only representing 3% of all international students. Up to 60% of all international students are enrolled in the higher education sector in the City.

### THE COUNCIL'S ACTIONS

The key focus for 2008 will be to build on the Student Growth Plan actions including the institutional attraction initiatives with particular emphasis on progressing the opportunity to enhance the presence of Flinders University in the City and facilitating and progressing plans for student accommodation developments to tangibly increase supply of stock into the market over the next three years. The prevailing strong City economy and demand for rental space is making it increasingly difficult for institutions to find suitable accommodation to establish education businesses and this together with changing financial markets has also impacted on investment and site opportunities for the development of student housing.

### KEY ACHIEVEMENTS

- In 2007-08 the Adelaide City Council's Education Institution Attraction Program provided assistance to:
  - grow existing institutions in the city;
  - attract new education providers to locate in the city; and
  - managers, property owners, developers, institutions with an interest in developing student accommodation in the City.
- Tailored assistance was provided to seven organisations - JMC Academy, Carrick Education Group, DECS for Adelaide High School, William Light Institute (potential opening deferred), Acelin Institute of Business, the Quality Training Centre and the Institute of Chartered Financial Analysts India. Council also directly worked with four other Vocational Education and Training providers to facilitate and inform their location in the City.
- The City of Adelaide's reputation as a leading education centre for local and international students is set to be further enhanced by the University of Adelaide's development of a new engineering building at its North Terrace Campus. The \$48.9 million project will see a new eight storey building on Frome Road, which will achieve a 5-star green rating.
- Tindo led a fleet of buses on the Adelaide City Council's annual free student bus trip, 'Get on the Bus'. This event plays an important role in welcoming new students to the City, helping them to acclimatise to the City, learn about the services and facilities available and take in all of the local sights. Over 250 rural and interstate students participated.





*“ There is continuing growth in the student population of the City driven by ongoing increases in the number of international students choosing Adelaide as their study destination. ”*







*Australia Day celebrations in the City*



*The tramline extension, North Terrace*



# The City as a Place to Visit

The Adelaide City Council supported many outstanding events to the City that add vitality and vibrancy. The Adelaide City Council sponsored 32 events during the year via the Annual Sponsorship Program. Attendance at events also continued to increase with Christmas in the City and the Tour Down Under experiencing the highest increases.

Total visitation to the City generated from sponsored events was approximately 3.3 million. Total attendance at all events was over 4 million, compared to a final annual figure of 2.4 million for the 2006-07 year, a 60% increase.

Based on the most recent Customer Satisfaction Surveys, Adelaide City is considered as an attractive and exciting place by young people aged 15 – 34 years old.

The City's shopping districts continued to attract visitors with average spending hitting a three-year high.

In 2003, digital movement counters were installed in Rundle Mall providing a direct measure of the level of on-street activity in the heart of the City. This gives a very effective means to track trends in 'visitor' activity with the following advantages:

- It reflects increased 'visitor' activity of workers, students, tourists and residents, as well as the visits of metropolitan residents; and
- It reflects retail activity but also picks up visitor activity generated by leisure trips, events and tourism since most visitors spend some time in Rundle Mall during their stay. Recognition that the counters measure visitor activity beyond just retail activity is supported by movement data that is recorded when retail businesses are closed.

The data to June 2008 shows a 2% increase in the average daily pedestrian movements in Rundle Mall compared to the same period last year. The annual average daily pedestrian movement counts for 2007-08 has exceeded all previous years.

The Central Market pedestrian movement counts are also showing good results. The June 2008 result shows the monthly average has been maintained with a slight increase since the previous quarter.

The YTD UPark patronage figures show a 1.27% increase compared with the end of year period in 2007. Overall UPark patronage figures show a total of 3.9 million patrons year to date.

## OCCUPANCY RATES

According to the latest Australian Hotels Association (SA) data, the overall occupancy rate for the calendar year in 2007 was 81.3%, an increase of 2% on 2006. It means that since 2004, occupancy rates in Adelaide's hotels have risen by 13.8%. This has been driven by a record monthly occupancy rate of 93.2% in March 2008, surpassing the previous record of 90.8% in March 2006.

According to the Adelaide Convention & Tourism Authority 38% of all visitors are business travellers and meetings account for 15% of all hotel rooms occupied. International delegates spend on average \$1,206 a day, interstate delegates \$327 a day and the average leisure tourist \$190 a day.

## CITY EVENTS

The Adelaide Fringe Festival continued to be the biggest crowd drawer among annual events held in the City with attendance hitting almost 600,000 this year, a 329% increase from the previous year.

The 2008 Tour Down Under which became the first Union Cyclists Internationale event held outside Europe attracted almost 550,000 visitors, a more than 50% increase over the previous year.

Attendance growth for the Clipsal 500 continued in 2008 with the figure of 291,400 representing 5% growth on the 2007 figure.



“ The \$27 million Adelaide Central Bus Station includes a public plaza, 550 new car parks and the largest solar panel array system in the CBD. ”



### THE COUNCIL'S ACTIONS

BDA Marketing Planning was commissioned in December 2006 to fill some key knowledge gaps:

- An understanding of external influences driving visitor trends;
- A forecast of future visitation based on external internal influences;
- An assessment of the likelihood of success of Council's planned Visitor Growth Plan actions; and
- Identification of the most likely people to visit the City.

The BDA research confirms that Council's Visitor Growth Plan is sound, namely:

- Activating the City – Providing diversity of events and attractions;
- Inviting to the City – Promoting the City's uniqueness;
- Building the City – Creating an attractive, safe and welcoming City; and

- Travelling to and around the City – Providing good transport options and car parking.

The BDA research confirmed that projects delivered in 2007-08 have helped to reinforce the City's unique point of difference and either directly attract visitors or significantly add value to the visitor's experience. However the current Visitor Growth Plan is unlikely to provide a sufficient lift in City competitiveness to achieve the targets. The research suggests that Council needs to prioritise building a bigger, better "offer" to attract visitors and to compete with other destinations offering 'shopping', 'entertainment' and 'dining'.

The research also recommended areas of improvement. These recommendations will be pursued over the coming years, subject to Council endorsement.



## KEY ACHIEVEMENTS

- The Glenelg Tramline Extension, which was assisted by the Adelaide City Council, was awarded this year's prestigious Adelaide Prize by the Royal Institute of Architects for excellence and innovation in the City's public realm. The project was also applauded for "revitalising the CBD and bringing back the people to the City".
- An additional 213 motorcycle parking spaces were installed in the City in 2007-08, representing an increase of over 90%. This increase did not result in the loss of any car parking spaces.
- A new lighting system was installed at the Council's Par 3 Golf Course. 26 new lights were installed on the light towers around the Par 3 course and a further four new light towers were installed around the putting greens. The lights produce natural white light and are energy efficient, enabling patrons to play twilight golf. This lighting system was awarded a Commendation at the Institute of Lighting Engineers Awards held in August 2008.
- The lights on the State's tallest Christmas tree at eight storeys high in Victoria Square/ Tarndanyangga were turned on, followed by a spectacular fireworks display.
- The 2007 Credit Union Christmas Pageant was successfully held in November 2007. More than 3,000 children and their families attended the community sites in Wakefield Street and Hindmarsh Square and it is estimated more than 20,000 people participated in the Rundle Mall post pageant activities.
- A Kid's Market was successfully held in mid December 2007 at the Rundle Street Market. There were 35 entrants and feedback was positive regarding the overall experience of participants and the support program.
- A giant chess set was launched in Whitmore Square followed by four community chess events.
- The 2007 New Year's Eve event was held in Elder Park for the first time. The event included entertainment and was highly successful with good feedback from the public and extremely well-attended by over 30,000 people.
- Over \$200,000 has been allocated by the Adelaide City Council to fix the infrastructure problems with the Rymill Park Lake. Adelaide City Council endorsed a plan to spend \$250,000 on installing a 1.5mm thick flexible plastic liner across the floor and masonry walls of the lake. This solution will enable the continued use of the Lake for the next ten to fifteen years while planning for longer term solutions is underway.
- The sixth and final stage of the Tour Down Under was held around the Adelaide City Council Street Circuit.
- The City of Adelaide celebrated Australia Day with a range of special events including welcoming 44 new citizens to the City, and the Adelaide City Council's free Australia Day Concert in Elder Park.
- The Adelaide Central Bus Station was launched during March 2008 with over 2,000 people in attendance. Costing \$27 million and funded through Council's strategic property program, the Adelaide Central Bus Station includes a public plaza and 550 new car parks. It also incorporates 39 residential units along the western façade which are owned by the South Australian Housing Trust. The building also incorporates the largest solar panel array system in the City of Adelaide.
- The Lord Mayor Michael Harbison welcomed local, national and international performers to the Town Hall to celebrate the 2008 Adelaide Commonwealth Bank Police Tattoo. Representatives from more than 10 Police Tattoo performance groups attended the reception.
- Visitors to the City on ANZAC Day enjoyed free on-street parking, and also free parking in some of Adelaide City Council's UParks for participants in the ANZAC Day Parade.
- The North Terrace Activity Program attracted over 10,000 to be entertained with regular Sunday afternoon activities on the North Terrace Boulevard in front of the SA Museum.





SECTION  
TWO









# LEGISLATIVE INFORMATION

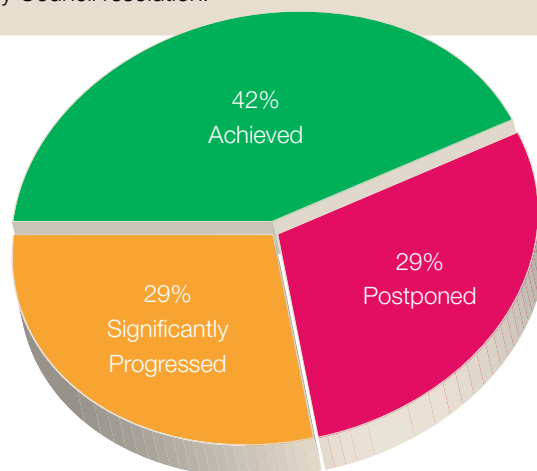
# The City as a Place to Live

**By 2006** Adelaide will have an overnight population of 25,000 including at least 17,000 permanent residents.

**By 2010** Adelaide will have an overnight population of 34,000 including at least 26,000 permanent residents.

## RESIDENT POPULATION – ADOPTED ANNUAL OBJECTIVES FOR 2007-08

Symbol	Status	Definition
	Achieved	Action has been completed and the outcome achieved.
	Achieved – Delivery Delayed	Actions have been completed with outcomes delivered outside timeframes.
	Not achieved – Significant Progress	Outcome was not achieved, although significant progress was made.
	Postponed	Postponed by Council resolution.



Adopted Annual Objective	Status	
28 apartments designed to high environmental standards substantially completed in Whitmore Square by June 2008 [Postponed to 2008-09].	Council agreed on 25 February 2008 that this objective be postponed. Environmental remediation as required to meet auditor signoff for planning approval purposes is now complete with building tenders to be called in September 2008.	
A residential owner-occupier grant of \$175 to support population growth in the City is delivered.	3,083 grants were granted for a total of \$539,000.	
At least \$0.5 m in residential undergrounding works delivered in accordance with approved Council program.	\$0.7m of undergrounding works delivered. Preliminary designs for Gray Street and West Terrace completed. Morney Street and Brougham Court projects in construction phase.	
At least one additional land banking site settled and one or more potential sites for affordable housing development brought forward for Council consideration.	Valuations received on potential sites. Investigations and feasibility continuing. Council briefed on 10 July 2008 regarding proposed purchase of preferred site. Feasibility and investigations are underway and a recommendation is now to be submitted to Council regarding this proposed purchase. If endorsed by Council, settlement is anticipated in first quarter of 2008-09.	
Ground break on Balfours Stage 1 residential development and planning consent lodged for Stage 2.	Planning consent received from the Development Assessment Commission for Stage 1 and construction well underway (60% complete). Stage 1 settlement complete. Planning consent achieved for Building 2 of Stage 2.	
<p>Projects to support noise management and mixed use development:</p> <ol style="list-style-type: none"> <li>1. Review of the Development Plan provisions relating to late night entertainment activities by June 2008.</li> <li>2. At least 20 grants approved via the Noise Management Incentive Scheme.</li> <li>3. At least 30 referrals to the Acoustic Advisory Service.</li> <li>4. Implementation of recommendations from the Liquor Licensing Policy Review commenced.</li> <li>5. Training and promotion of Mixed Use Design Guide.</li> </ol>	<ol style="list-style-type: none"> <li>1. Revised Statement of Intent for Licensed Premises Development Plan Amendment (DPA) submitted mid-June through Planning SA to the Minister for Urban Development and Planning.</li> <li>2. 11 Noise Management Incentive Scheme applications funded. User survey results analysed, with options reported to Council on 28 July 2008.</li> <li>3. 60 referrals to Acoustic Advisory Service since the scheme commenced in January 2007. Results of user survey leading to adjusting incentives to improve take up.</li> <li>4. Statement of Intent incorporates Liquor Licensing Policy consultation issues of a Development Plan nature. Subsequent to Council's resolution of 12 May 2008, work is progressing on preparing the Development Plan Amendment.</li> <li>5. Information session with Royal Australian Institute of Architects conducted February 2008. Sought an awareness raising article for the RAIA professional magazine. A February 2008 resident session was cancelled due to low interest however the March 2008 session was completed. Scoping options for resident awareness for 2008-09, including via Noise Management Reference Group on 18 June 2008.</li> </ol> <p>Mixed Use Development Guide successfully launched by the Lord Mayor at Property Council seminar on 21 May 2008. Media coverage in Advertiser and City Messenger 28 May 2008. Guide uploaded to Council's website. In-house training completed on 26 May 2008. Considering options for MU Guide Promotion for 2008-09 and preparing mail-out to professional institutes.</p>	
Settlement and ground break on mixed use development in Waymouth Street by June 2008 [Postponed to 2008-09].	Due to protracted delays in the proposed development, Council agreed on 25 February 2008 that this objective be postponed. Negotiations are continuing with a party and a recommendation will be presented to Council for consideration.	







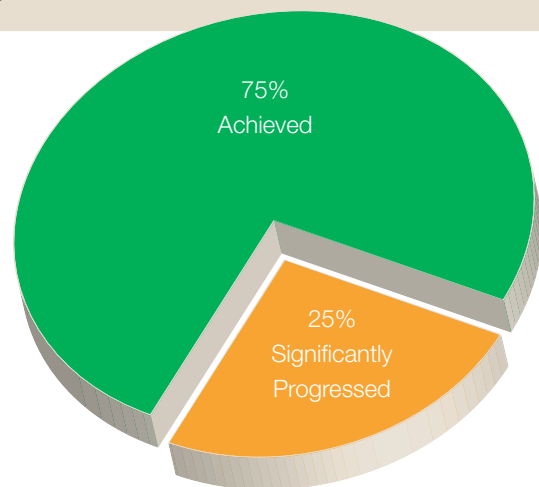
# The City as a Place to Work





By 2006 Adelaide will have a City workforce of at least 98,000.

By 2010 Adelaide will have a City workforce of at least 111,000.

## WORKFORCE POPULATION – ADOPTED ANNUAL OBJECTIVES FOR 2007-08

Symbol	Status	Definition
	Achieved	Action has been completed and the outcome achieved.
	Achieved – Delivery Delayed	Actions have been completed with outcomes delivered outside timeframes.
	Not achieved – Significant Progress	Outcome was not achieved, although significant progress was made.
	Postponed	Postponed by Council resolution.







Adopted Annual Objective	Status	
<p>At least 100 new workers employed in the City and assistance provided to at least 200 City based businesses through the activities of Enterprise Adelaide.</p>	<ul style="list-style-type: none"> <li>• 768 different City businesses were assisted by Enterprise Adelaide in 2007-08 (mentoring, workshop, export advice, information sessions, etc.). In addition responses were provided to 590 business enquiries for the year.</li> <li>• For the financial year 2007-08, 464 new workers were recorded in businesses assisted.</li> <li>• Contractual obligations to DTED met.</li> <li>• 64 training sessions held attended by 639 people,</li> <li>• 25 businesses referred to Business Owners Coaching Group.</li> <li>• 11 Start Your Own Business workshops held.</li> <li>• Four Better Business Services workshops held.</li> </ul>	
<p>At least 400 workers attracted to the City through the Workforce Relocation and Expansion Service.</p>	<p>Seventeen firms employing 504 people committed to the City. Seven firms (173 employees) were assisted to remain in CBD. Worked with 47 firms in 2007-08.</p>	
<p>At least one public sector agency committed to the City through the Public Sector Employment Program.</p>	<p>SafeWork SA currently in market to locate appropriate accommodation upon expiration of its lease at Keswick. State Budget did not contain funding for the relocation of DTEI from Walkerville. Regular meetings held with DTEI regarding relocation opportunities of government agencies. Analysis of 2007 Australian Government policy announcements undertaken.</p>	
<p>At least three outcomes from the Green Retro-fit Audit implemented:</p> <ol style="list-style-type: none"> <li>1. Fact sheets to assist in planning advice developed by September 2007.</li> <li>2. Staff training sessions in relation to fact sheets conducted by December 2007.</li> <li>3. Draft Green Building Accord agreed with State Government by June 2008.</li> </ol>	<ol style="list-style-type: none"> <li>1. Green Fact Sheets on Roof Gardens, Conserving Water, Geoexchange, Solar PV, Energy Efficient Lighting and Glazing have been completed and posted to website.</li> <li>2. Staff training provided on 22 April 2008.</li> <li>3. Draft Green Building Accord was deferred with Capital City Committee agreement, to allow for further State investigations and data gathering to occur. Council agreement on 26 May 2008 to postpone.</li> </ol>	

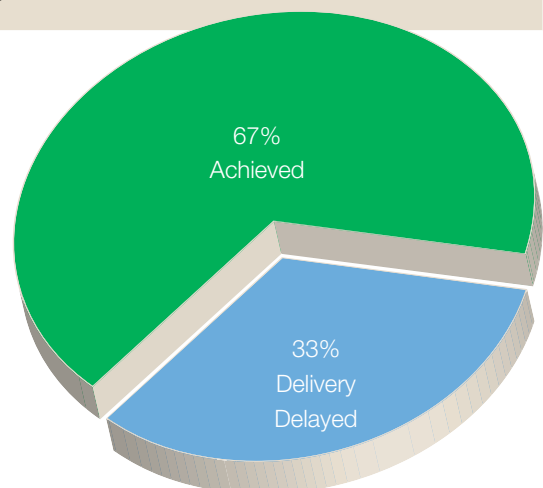
# The City as a Place to Study & Learn

By 2006 Adelaide will have at least 58,000 students in institutional learning.




By 2010 Adelaide will have at least 66,000 students in institutional learning.

## STUDENT POPULATION – ADOPTED ANNUAL OBJECTIVES FOR 2007-08

Symbol	Status	Definition
	Achieved	Action has been completed and the outcome achieved.
	Achieved – Delivery Delayed	Actions have been completed with outcomes delivered outside timeframes.
	Not achieved – Significant Progress	Outcome was not achieved, although significant progress was made.
	Postponed	Postponed by Council resolution.









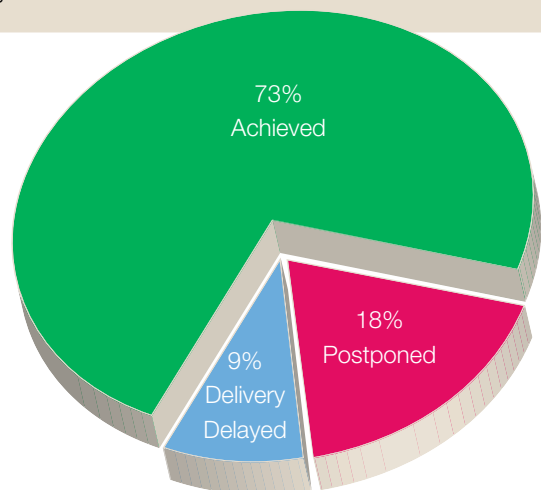
Adopted Annual Objective	Status	
<p>At least five education institutions assisted through the Education Institution Attraction Program.</p>	<p>Tailored assistance has been provided to seven organisations - JMC Academy, Carrick Education Group, DECS for Adelaide High School, William Light Institute (potential opening deferred), Acelin Institute of Business, The Quality Training Centre and the Institute of Chartered Financial Advisors India. Council also worked with four other VET providers to facilitate and inform their location in the City.</p>	
<p>Growth in overseas student numbers sustained through ongoing financial support for Education Adelaide.</p>	<p>Continuing growth in student numbers with 23,500 students in Adelaide as at end of 2007. This compares to 20,580 at the end of 2006. The number of International students has increased by 10% with national market share steady at 5.4% (due to strong eastern state VET sector enrolments). Brand Health monitor research coordinated by Education Adelaide indicates general awareness and positive impressions of Adelaide as a study destination have increased.</p> <p>Funding provided to Education Adelaide as the Council's contribution. Education Adelaide has scheduled six Board meetings of which six have been held.</p>	
<p>Three projects implemented to support the development of student accommodation in the City.</p> <ol style="list-style-type: none"> <li>1. Student accommodation site identification audit completed by November 2007.</li> <li>2. Public realm audits in and around emerging clusters of student accommodation by December 2007.</li> <li>3. Work with at least two providers of student accommodation on specific development proposals by June 2008.</li> </ol>	<ol style="list-style-type: none"> <li>1. An audit of potential sites was undertaken and a schedule of 37 properties identified as potential sites for development of student housing was compiled and provided to organisations with an interest in developing student accommodation.</li> <li>2. The audit of public realm areas to support student housing developments has been completed and a schedule of potential improvements has been identified for consideration of forward planning of capital works program.</li> <li>3. Ongoing contact with developers and institutions regarding potential development opportunities. Council has worked with organisations on nine firm proposals for the development of purpose built student housing of which eight have been approved and four are under construction.</li> </ol>	

# The City as a Place to Visit












By 2010 visitor activity in the City will have grown to generate daily movement counts of at least 140,000 in Rundle Mall.

## VISITOR POPULATION – ADOPTED ANNUAL OBJECTIVES FOR 2007-08

Symbol	Status	Definition
	Achieved	Action has been completed and the outcome achieved.
	Achieved – Delivery Delayed	Actions have been completed with outcomes delivered outside timeframes.
	Not achieved – Significant Progress	Outcome was not achieved, although significant progress was made.
	Postponed	Postponed by Council resolution.









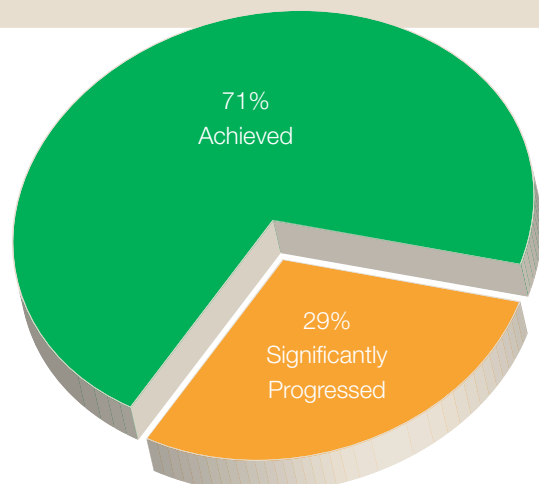
Adopted Annual Objective	Status	
<p>\$1.1m sponsorship and support provided for the successful staging of major events in the City.</p>	<p>\$1.2m allocated for the 2007-08 Sponsorship Program. The Adelaide City Council sponsored a total of 32 events in the 2007-08 Annual Sponsorship Program. Total visitation to the City generated from sponsored events was approx 3.37 million. The Adelaide City Council received significant branding exposure and supported many outstanding events to the City that add vitality and vibrancy.</p>	
<p>Adelaide Central Bus Station completed by October 2007.</p>	<p>The Bus Station/Car Park building project (including housing and public realm) reached practical completion in November 2007. New Bowen Street legally created and constructed and opened to traffic mid December 2007. Adelaide Central Bus Station officially opened in March 2008.</p>	
<p>At least three public art initiatives implemented over the year.</p>	<ol style="list-style-type: none"> <li>1. Whitmore Square artwork 'Voyagers' completed and launched 11 December 2007.</li> <li>2. The Fugue was installed at the corner of Frome Rd and Victoria Drive and launched on the 17 June 2008.</li> <li>3. The Integrated Light Box Gallery was installed in Blyth St, West End in March 2008.</li> </ol>	
<p>City Bike Scheme maintained with 80 bicycles free of charge to assist visitors, workers, students and residents move freely around the City.</p>	<p>2008 End Of Year 4,610 bikes hired for a total of 18,090 hours. 2007 End Of Year 3,415 bikes hired for a total of 10,932.75 hours. An increase of 34.9% in utilisation compared to last year. 80 bikes are currently in circulation.</p>	
<p>Construction commenced on Rundle Convergence at the Rundle Mall intersection with Pulteney Street by April 2008.</p>	<p>Off-site fabrication of frames and light panels commenced in March 2008. On-site construction commenced in August 2008.</p>	
<p>Golf Links - Increase patronage 1% over the 2006-07 level.</p>	<p>In 2007-08, 91,205 patrons have played the three courses compared to 89,331 in 2006-07, an increase of 2.1%.</p>	
<p>Hindmarsh Square Playspace operational by October 2007.</p>	<p>The official launch of the Hindmarsh Square Playspace was held on 15 December 2007. There were some material delivery and construction delays unforeseen at the time of setting the objective.</p>	
<p>Increased visitation to the City through Council managed events including Christmas in the City, New Year's Eve, ANZAC Day, Australia Day, Busking Festival, Colonel Light Ceremony, Senior Citizens Concerts and Organ Recitals.</p>	<p>Achieved annual target of 35,000 attendees to Council managed events. Successfully delivered in 2007-08. Christmas in the City event (12,000), Christmas post Pageant activities (25,000), Kid's Market (1500), Hindmarsh Sq Playspace (500), Afghan Launch (150), Freedom Of Entry (250), and New Year's Eve event (which attracted visitation of 30,000 from this event alone), Australia Day (8,000) Bus Station Launch (2,000), Anzac Day and Senior Citizen Concerts (4,000).</p>	
<p>Restaurant opened at the eastern end of Rundle Mall by February 2008 [Postponed to 2008-09].</p>	<p>Concept plans have been submitted in accordance with the architect's report, commercial terms are being developed for Council approval.</p>	
<p>Riverbank events space extended to the east by October 2007 to support Tasting Australia and other events.</p>	<p>Due to Ministerial decision not to support the expansion to the east until a masterplan is endorsed, Council agreed on 26 November 2007 that construction will not occur this financial year.</p>	
<p>UPark patronage increased by 1.0% over the 2006-07 level.</p>	<p>Total patronage across all car parks in 2006-07 = 3,846,893. Total patronage across all car parks in 2007-08 (including new Grote St car park) = 3,893,923, achieving a 1.22% increase over the 2006-07 level.</p>	






# Innovation & Quality In Local Government Services

According to the Strategic Management Plan, ‘**Innovation and Quality in Local Government Services**’ is the internal focus of Adelaide City Council. The Council must ensure that it has the right people, processes, systems and culture in place if it aims to achieve all of the goals and milestones outlined in the Strategic Management Plan.

## VISITOR POPULATION – ADOPTED ANNUAL OBJECTIVES FOR 2007-08

Symbol	Status	Definition
	Achieved	Action has been completed and the outcome achieved.
	Achieved – Delivery Delayed	Actions have been completed with outcomes delivered outside timeframes.
	Not achieved – Significant Progress	Outcome was not achieved, although significant progress was made.
	Postponed	Postponed by Council resolution.



Adopted Annual Objective	Status	
<p>A Corporate Service Strategy implemented to ensure best practice service culture based on consistency and sustainability across the organisation.</p>	<p>Key milestones of this 18 month project delivered in 2007-08 were:</p> <ul style="list-style-type: none"> <li>• External customer consultation and research;</li> <li>• Strategy plan developed;</li> <li>• Service charter agreed;</li> <li>• Service vision and strategy agreed;</li> <li>• Team Leader and Manager workshops completed; and</li> <li>• Learning program developed.</li> </ul> <p>Implementation will continue in 2008-09.</p>	
<p>A total of \$16m in asset renewal works completed over the year.</p>	<p>Expenditure to the end of June is \$16.2m which is 101.1% of target.</p>	
<p>At least \$1.4m renewal works to the City's lighting and electrical assets completed over the year including new street lighting for improved safety.</p>	<p>Expenditure to the end of June is \$1.8m which is 124.6% of target.</p>	
<p>At least \$0.7m renewal works to the City's Park Lands and Squares and \$2m in Park Lands improvement works completed over the year.</p>	<p>Expenditure of \$0.87m and \$3.5m respectively to the end of June which is 161% of target expenditure.</p>	
<p>At least \$4.8m renewal works to the City's transportation system completed over the year, including road and footpath renewals and pedestrian safety works.</p>	<p>Expenditure to end of June is \$4.9m which is 102% of target.</p>	
<p>City presentation / cleansing improvement project delivered over the year and review of cleansing service standards undertaken by March 2008.</p>	<p>Best value techniques have been used to identify improvements available in the Cleansing area of the Council. A summary report was delivered in October 2007 which identified annual savings of \$250,000 in street sweeping operations. These resources have been reallocated by Council to improve City presentation. Review of cleansing standards is progressing.</p>	
<p>Strategic Management Plan review process initiated with Council by the end of June 2008.</p>	<p>Process for review endorsed by Council on 26 November 2007, focusing on review of Vision and Strategic Directions to 2030. Workshops held with Lord Mayor and Councillors from November 2007 to February 2008.</p> <p>Draft Vision and Strategic Directions – Creating our future 2030 - endorsed for community engagement on 11 March 2008. Community engagement program implemented with submissions closing on 11 April 2008. Significant participation and over 350 submissions received. Council received community feedback on 21 April 2008 and resolved to refine strategic direction to progress draft 2008-09 Annual Business Plan and Budget and finalise the Corporate Management Plan by October 2008 to enable consideration of community feedback.</p>	







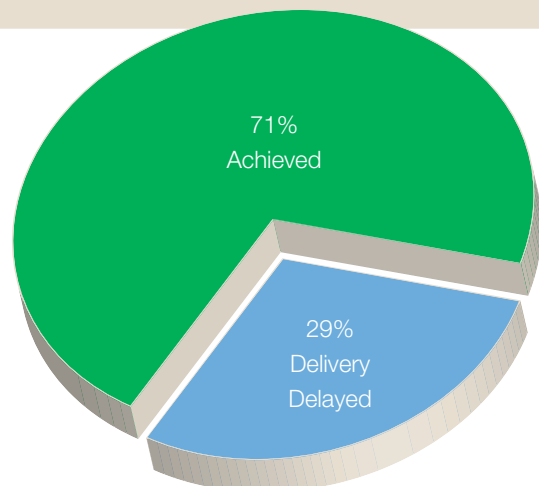
# Guiding Principles

To create the conditions for sustainable activity and quality of life, the Council will be guided by the principles that the City must be:

- Culturally Vibrant
- Socially Just
- Environmentally Sustainable
- Economically Viable
- Outward Looking

## GUIDING PRINCIPLES – ADOPTED ANNUAL OBJECTIVES FOR 2007-08

Symbol	Status	Definition
	Achieved	Action has been completed and the outcome achieved.
	Achieved – Delivery Delayed	Actions have been completed with outcomes delivered outside timeframes.
	Not achieved – Significant Progress	Outcome was not achieved, although significant progress was made.
	Postponed	Postponed by Council resolution.



Adopted Annual Objective	Status	
<p>\$620,000 of community development, arts, reconciliation and recreation and sport grants approved.</p>	<p>A total of \$581,000 of grant funds has been provided to 61 clubs, groups, organisations and artists over two grant rounds to deliver programs, events, artworks and facility improvements in recreation and sport, community development, arts and culture and emergency grants.</p>	
<p>Electric solar powered bus in operation on the Adelaide Connector Bus service by August 2007.</p>	<p>Tindo the solar bus launched on 13 December 2007. Delays in delivering this project were due to late changes to the emergency access in order to comply with Australian Design Rules, delay in supplies from the manufacturer to the bus builder, hold up through Customs, and inspection and registration. Tindo went into service on the Connector service in early February 2008. Tindo also being used for promotional events such as the Solar Cities Conference.</p>	
<p>Financial support provided to Precinct Groups.</p>	<p>The Funding Agreement and Precinct Group Support Program Operational Guidelines were reviewed and updated. All eight groups have received Council funding.</p>	
<p>Heritage conservation outcomes supported by allocating \$1m for grants to property owners and promotional and advisory initiatives.</p>	<p>Council approved a total of 160 allocations to the value of \$901,000 via the Heritage Incentives Grants Scheme. (85 allocations totalling \$454,000 for Round 1 on 29 January 2008; 75 allocations totalling \$447,000 for Round 2 on 16 June 2008). Ongoing advice provided by heritage consultants regarding 118 projects for local heritage places. History Week tours completed, with 188 Gilles Street and notable City heritage buildings opened to the public through the Open Doors Program. Tours of the Town Hall conducted and a bus tour of projects completed through the Heritage Incentives Scheme completed. Website updated. A total of 217 plaques installed.</p>	
<p>Program of six safety audits in identified hot spot areas conducted and actions arising programmed for delivery.</p>	<p>Safety audits to address identified safety issues have been conducted and resultant actions followed up in 14 locations in the City and Park Lands. (Two major community safety audits one in the East End and one in the West End and twelve smaller audits of the West End (3), Elder Park (2), the East End (4), the Torrens/ University Precinct and the Bakewell Bridge area and North Adelaide.)</p>	
<p>Review of Park Lands Management Strategy by the Adelaide Park Lands Authority commenced.</p>	<p>The Adelaide Park Lands Act (2005) requires the preparation of an Adelaide Park Lands Management Strategy by the Adelaide Park Lands Authority. A brief identifying the scope and intent of the Strategy was developed to commence the project. A nation wide tender has been called to engage consultants to prepare the Strategy and a draft discussion Paper has been prepared by Council staff to aid the consultants and trigger community input. At the deferred June meeting held on 3 July 2008 consultants were appointed and the discussion paper received as critical steps to allow progress against the endorsed time frame for delivering this project to meet the legislative requirements of developing a strategy by December 08.</p>	
<p>Revised Environmental Sustainability Strategy presented to Council for consideration by March 2008.</p>	<p>A Draft Environmental Sustainability Strategy was presented to Council in April 08 and was noted, with public consultation of the draft strategy being deferred until Council has endorsed its Draft Corporate Management Plan and undertaken specific initiatives (eg Carbon Neutral Strategy/Action Plan). The Carbon Neutral Council Action Plan was endorsed by Council on 11 August 2008.</p>	

# Allowances

## COUNCIL MEMBERS ALLOWANCES

The Lord Mayor and Councillors received the following annual allowance from the Council for performing and discharging official functions and duties.

July 2007 – October 2007	
Council Member	Allowance
Lord Mayor Michael Harbison	\$34,840
Deputy Lord Mayor Councillor Peter Darley	\$8,006
Councillors Councillor Robert (Bob) Angove Councillor Judith Brine Councillor Susan Clearihan Councillor Richard Hayward Councillor Creston Magasdi Councillor Anne Moran Councillor Bert Taylor	\$4,160
*Note – A Councillor appointed to the position of Deputy Lord Mayor is entitled to the Deputy Lord Mayor Allowance only during the period of appointment.	

October 2007 – June 2008	
Council Member	Allowance
Lord Mayor Michael Harbison	\$69,670
Deputy Lord Mayor Councillor Sue Clearihan	\$14,389
Councillors - Councillor Ralph Clarke - Councillor Joe Cullen - Councillor Richard Hayward - Councillor Michael Henningsen - Councillor Anne Moran - Councillor David Plumridge - Councillor Sandy Wilkinson - Councillor Francis Wong - Councillor Stephen Yarwood - Councillor Bill Zaharis	\$10,770
*Note – A Councillor appointed to the position of Deputy Lord Mayor is entitled to the Deputy Lord Mayor Allowance only during the period of appointment.	



### REMUNERATION FOR AUDIT COMMITTEE MEMBERS

The Presiding Member of the Audit Committee receives an allowance of \$500.00 per meeting.

The Independent Member of the Audit Committee receives an allowance of \$250.00 per meeting. No allowances were paid to Council Members sitting on the Audit Committee.

### REMUNERATION FOR ADELAIDE PARK LANDS AUTHORITY MEMBERS

With the exception of the Presiding Member and any officers or employees of the Council and/or the State who have been appointed as Board Members, all other Board Members shall be eligible for payment or other such allowances as the Council shall approve from time to time.

Full hour	\$40.00
Up to 15 minutes	\$10.00
15 – 30 minutes	\$20.00
30 – 45 minutes	\$30.00
45 – 60 minutes	\$40.00

### REMUNERATION FOR CITY OF ADELAIDE DEVELOPMENT ASSESSMENT PANEL MEMBERS

At 30 June 2008, the Presiding Member of the Development Assessment Panel received an allowance of \$250.00 per hour, per meeting. The Members of the Development Assessment Panel received \$200.00 per hour, per meeting. The Members of the Development Assessment Panel received an attendance fee to briefings/workshops of \$100.00 per briefing or workshop.

From 1 July 2007 to 12 November 2007, the Presiding Member received an allowance of \$120.00 per hour, per meeting. The Members received \$90.00 per hour, per meeting.



### TRAINING AND DEVELOPMENT ACTIVITIES AVAILABLE FOR MEMBERS OF THE COUNCIL

In accordance with the Training and Development for the Lord Mayor and Councillors Policy, Council members were provided with the opportunity to undertake training and development activities during 2007-08.

From the 2007-08 budget of \$20,000, \$16,003 was expended, as per the report below;

All current councillors were offered registration at the 3rd International Solar Cities Conference, with five acceptances;

LGA summits/seminars and forums are offered to and taken up by Councillors as industry development and training (IT&D) opportunities. Other IT&D activities include urban planning and leadership seminars.

Name	Date	Details
Clr Dr Judith Brine	16 July 07	Universal Geothermal Reservoirs - CEDA Luncheon
	17 July 07	Property Council Division July Luncheon - Climate Change - Will it change the Shape of our Cities?
	20 July 07 12 Sept 07	CEDA: Wages & the Economy - Prof Ian Harper Luncheon CEDA: Organisational Sustainability Series Luncheon
Clr Richard Hayward	16 July 07	Property Council of Aust - SA Division Lunch
	29 Feb 08	LGMA Future Leaders Forum
Clr Ralph Clarke	4 June 08	Local Government 2008 Beyond Carbon Climate Change Summit
DLM Susan Clearihan	17-21 Feb 08	International Solar Cities Congress
	5 Mar 08	UNIFEM Breakfast
	1- 2 May 08	LGA AGM including the ALGWA breakfast
Clr Joe Cullen	19 Feb 08	International Solar Cities Congress
Clr David Plumridge AM	28 – 30 Nov 08	State of Australian Cities Conference
	17-21 Feb 08	International Solar Cities Congress
	29 Feb 08	Aust Institute Urban Studies - Debating Adelaide 2050
	28 Mar 08	Aust Institute of Urban Studies – Planning Review
	1-2 May 08	LGA AGM
	7 May 08	LGA – Conflict of Interest, Register of Interests, Governance Roles & Responsibilities
	9 May 08	Planning Institute Aust Awards launch & Breakfast
4 - 5 June 08	LGA 2008 Beyond Carbon Climate Change Summit	
Clr Sandy Wilkinson	28–30 Nov 07	General Assembly of Local Government Darwin
	17-21 Feb 08	International Solar Cities Congress
Clr Francis Wong	29 Feb 08	Aust Institute of Urban Studies Seminar
	28 Mar 08	Aust Institute of Urban Studies – Planning Review
	7 May 08	LGA – Conflict of Interest, Register of Interests, Governance Roles & Responsibilities
	9 May 08	Planning Institute Awards breakfast presentation
Clr Stephen Yarwood	17- 21 Feb 08	International Solar Cities Congress
	14 May 08	SA Great Industry Briefing Breakfast – Property Sector
	4 - 5 June 08	LGA 2008 Beyond Carbon Climate Change Summit + dinner
	23 June 08	LGA Affordable Housing Seminar
	22 June 08	Art deco society walking tour
Clr Bill Zaharis	28 Mar 08	LGA – Public Speaking Skills training
	7 May 08	LGA – Conflict of Interest, register of Interests, Governance Roles & responsibilities

# Staff Allowances & Benefits

As at 30 June 2008 there were 29 Executive Officers of Council, including the Chief Executive Officer.

Remuneration packages for these Executive Officers which range from \$104,000 to \$270,400 may vary but can be summarised as:

- All packages contain the nine percent compulsory superannuation;
- All packages include the option of a motor vehicle for unrestricted private use;
- All packages include an allowance for membership fees for two relevant professional associations; and
- All Managers are allocated \$2,000 per annum for their professional development.

The Council offers flexibility by allowing executive officers to choose how their remuneration package is constructed within a predetermined set total.

Adelaide City Council's Executive Officers At 30 June 2008 were:

First Name	Surname	Title
Stuart	Moseley	Chief Executive Officer
Michael	Sedgman	GM Corporate Strategy & Performance
Trish	Semple	Mgr Office Of The Lord Mayor
Trevor	Stutley	Mgr Human Resources
Michael	Carey	Mgr Finance
Luu	Nguyen	Mgr Information Management
Kate	Fleetwood	Acting Mgr Corporate Governance
Carol	Burkevics	Mgr Corporate Planning & Performance
Debra	Just	GM City Strategy
Don	Donaldson	Mgr Development Assessment
David	Bailey	Mgr Development Policy
Sabine	Jung	Mgr Social Development
Kevin	Lowe	Mgr Park Lands & Sustainability
Greg	Ratsch	Mgr Economic Development
Doug	Schmidt	GM City Places & Projects
Mike	Blythe	Mgr Capital Works
Mike	Barkway	Mgr Asset Management
Jason	Pruszinski	Mgr City Design
Trevor	Goldstone	GM City Businesses
Tom	McCready	Executive Mgr City Businesses
Alan	Faunt	Mgr Strategic Property Projects
David	Banks	Mgr Corporate Real Estate Mgmt
Justin	Lynch	GM City Services
Katherine	Bidstrup	Mgr Media & Communications
Paula	Mifsud	Mgr Marketing & Events
Peter	Sossic	Mgr Citywide Services
Mike	Thomas	Mgr Development & Environmental Services
Simon	Alder	Mgr Customer Service
Megan	Berghuis	Mgr Library & Community Services



# Human Resource Management

## ORGANISATIONAL DEVELOPMENT

The City of Adelaide is known as a Capital City that meets the aspirations of future generations of South Australians including employment, education, housing, social and cultural activities. To ensure we have the capability to deliver on Council's vision, it is crucial that the Council clearly identifies and effectively promotes the positive aspects of working at Adelaide City Council to both current and potential employees.

As at 30 June 2008, Council employed a total of 961 staff, including 645 full time employees, 105 part time employees and 211 casual employees.

Adelaide City Council employees benefit from:

- A values-based culture and a supportive, friendly work environment;
- The opportunity to contribute to the community;
- Flexible working arrangements;
- Family friendly conditions;
- Competitive remuneration packages and employee benefits;
- Diversity of roles;
- Training and development opportunities (including tertiary study assistance);
- Corporate healthy lifestyle programs;
- Advanced IT technology and support and 24/7 Employee Assistance Program; and
- An active social club.

The newly developed Organisational Development (OD) Strategy 2008-2011 is the platform on which the Adelaide City Council will achieve Council's Vision. The OD strategy has been developed based upon:

- The new Council's Vision;
- The Organisation's Vision and Values (ViVa): Achievement, Collaboration, Integrity, Customer Commitment and Innovation;
- The Executive Management Team's (EMT) priorities: Accountability, Action, Alliances;

- Discussion with General Managers and Business Unit Managers; and
- Review of best practice HR and OD initiatives.

The objective of the OD Strategy is to implement the people measures necessary to achieve the strategic direction of the Council. Its aim is to maximise employee potential, assist in change management and culture change processes and put the structures in place to recruit, develop and retain the people needed now and in the future. To do this, the OD Team have:

- Trained Managers and Supervisors in the Performance Development process together with the formulation of new Performance Development Guidelines and an upgrade to the online performance development tool;
- Measured and reported on staff satisfaction (which has exceeded the corporate Key Performance Indicator (KPI) target);
- Coordinated new intakes into the Mentoring Program with a record number of participants;
- Provided ongoing development opportunities for staff including 'Whole Brain Thinking' exercises, report writing courses, 'Verbal Judo' (tactical communication) and managing up training; and
- Facilitated a number of leadership and management forums around the topics of accountability and performance and effective communication etc.

Integrated into the OD Strategy are two corporate-wide initiatives that aim to integrate project management and customer service competencies. The Project Management Competency Strategy aims to implement a structured, Corporate Project Management Framework, which ensures consistency, accountability and ownership of all our projects. Stage 1, being the review of current project management practices across the Adelaide City Council is complete. The remainder of the Strategy will be actioned over a 12 month period and will be managed over six distinct stages.



Similarly, the Customer Service Skills Competency Project, 'Customer First', is well underway with information being gathered about current service standards and training being conducted for all Business Units to facilitate the development of business unit specific customer service brands and behaviours. For individual employees, the benefits of Customer First will include:

- Clear understanding of the direction of the corporate wide customer service vision;
- A culture (internally) in which people support one another in the work they do; and
- Tools to assist with delivery of exceptional customer service.

For the Adelaide City Council:

- A corporate wide mind-set that focuses on best solutions for the customer;
- Personalising what we do to meet the needs of the customer; and
- Enhancing our customer relationships.

For customers:

- Professional communication and enhanced relationships;
- Exceptional customer service and increased customer satisfaction; and
- Empowered employees who can respond appropriately in all situations.

ViVa (Adelaide City Council's Vision and Values Program) underpins the OD Strategy and continues to impact the organisation. ViVa is well regarded by the Adelaide City Council employees and Phase 4 'Energise' will ensure that its momentum is maintained and that it is sustainable in the future. Phase 4 will involve re-emphasising the purpose and importance of ViVa with the aim of enhancing the alignment of the values with the achievement of Council's strategic directions.

## HR SERVICES

The Adelaide City Council's Aboriginal Employment Policy and Action Plan has been successfully developed to demonstrate the Council's strong commitment to Aboriginal and Torres Strait Islander communities. An Employment Project Officer has been engaged to implement the Action Plan which will be committed to the improvement of social and economic opportunities for Aboriginal people through employment and development opportunities.

The tender process for the extension of the Employee Assistance Program and Chaplaincy service has been successfully managed as well as the recruitment of new staff within budgeted FTE complements through monthly monitoring and reporting.

Operating Guidelines for Recruitment, Absenteeism, Cessation of Employment, Flexi-time Provisions and Fair Treatment in the Workplace have been reviewed and amended.

Negotiations for a new Workplace Agreement with salaried and professional staff have been completed and negotiations have commenced for the three other Enterprise Bargaining Agreements – Leisure Services, UPark and London Road Wages.

There has been nil days lost to industrial disputes and staff turnover, for the Adelaide City Council is well under the all industries average of 18% at 9.7% for the year – down from 11% the previous year.

## OCCUPATIONAL HEALTH, SAFETY AND WELFARE (OHS&W)

The Adelaide City Council has adopted a contemporary safety strategy based on a clear OHS&W Vision: Working together in a zero harm environment:

- Our workplace is a community that values the contribution to health and safety of each member;
- Our health and safety is the result of defined and directed management; and
- No person is subject to any illness or injury as a result of our workplace activities.

The basis for this vision is simple – the Adelaide City Council does not operate in an environment of unmanageable high risk. If we work together, in a planned manner, to continually reduce our levels of risk, there is no reason we cannot approach a zero harm environment.

The foundations for this strategy were set in place during early 2008:

1. Replacement of the Executive OHS&W Committee with a consultative OHS&W Steering Committee;
2. Review of Corporate OHS&W Policy Statement to reflect our vision;
3. Implementation of a Corporate OHS&W Strategic Framework which defines our approach to OHS&W and enables us to build strategies based on continuous improvement; and
4. Development of a Corporate OHS&W Strategic Management Plan which defines our OHS&W strategy at a corporate level for the next two years.

### Statistical Measures

- Lost Time Injury Frequency Rate (LTIFR) – 9.5 lost time injuries per million hours worked.
- Average Duration Rate – 2.5 days per compensable injury.
- Total Workers Compensation claims at a historical low – 17 claims fewer than previous low.
- Four notifiable incidents occurred during 2007-08.

The Adelaide City Council actively promotes a healthy lifestyle through its Corporate Healthy Lifestyle Program. This Program consists of the following elements:

- Step Up Program;
- Health Assessments;
- Skin Checks;
- Influenza Vaccination; and
- Corporate Massage.

Program participants have demonstrated a considerable improvement in key personal health indicators.







Employee Numbers by Status		Casual	Full Time	Part Time	Total
Division					
City Businesses		193	86	29	308
City Places and Projects		1	40	3	44
City Strategy		0	56	17	73
Corporate Strategy and Performance		9	109	15	133
City Services		8	354	41	403
<b>Total</b>		<b>211</b>	<b>645</b>	<b>105</b>	<b>961</b>
Employee Numbers by Gender		Casual	Full Time	Part Time	Total
Division					
City Businesses	Male	90	49	10	149
	Female	103	37	19	159
City Places and Projects	Male	0	34	1	35
	Female	1	6	2	9
City Strategy	Male	0	30	3	33
	Female	0	26	14	40
Corporate Strategy and Performance	Male	1	60	1	62
	Female	8	49	14	71
City Services	Male	1	252	2	255
	Female	7	102	39	148
<b>Total</b>		<b>211</b>	<b>645</b>	<b>105</b>	<b>961</b>

# Decision Making Structure of Council

## PURSUANT TO THE LOCAL GOVERNMENT ACT, 1999

### COUNCIL

The Council is the main decision making body. The Council pursuant to Section 41 of the Local Government Act, 1999 may establish committees:

- to assist the council in the performance of its functions;
- to inquire into and report to the council on matters within the ambit of the council's responsibilities;
- to provide advice to the council; and
- to exercise, perform or discharge delegated powers, functions or duties.

Council when establishing a Committee, determines the reporting and other accountability requirements that are to apply to the Committee.

All meetings of the Council or a Committee are open to the public unless the meeting decided to exclude the public having given consideration and taken into account the relevant requirements of the Local Government Act 1999.

Documentation for each meeting (Agenda with reports/ attachments and Minutes) were accessible on the website - [www.adelaidecitycouncil.com](http://www.adelaidecitycouncil.com). Hard copy Agenda [with reports/attachments] were available from the Customer Centre and the meeting rooms for Council and Committee prior to the meeting and hard copy Minutes were available from the Customer Centre within five days of the meeting without charge.

Council, Key Committees and the City of Adelaide Development Assessment Panel met within a fortnightly cycle on a Monday starting at 5.30pm. The Panel met in the alternate week to Council and the Key Committees. The Adelaide Park Lands Authority met as a minimum monthly. Other Committees established by the Council met as and when required.

## PUBLIC FORUM

Each ordinary meeting of the Council provided the opportunity for the Lord Mayor and Councillors to hear members of the public in a formal setting, in relation to issues in which the Council has a direct interest or responsibility. Guidelines and Registration Form for the Public Forum were available on the website.

Ordinary meetings of the Council were held in the Council Chamber, Town Hall, Adelaide. Special meetings of the Council were held in the Council Chamber or Colonel Light Room, Town Hall. All meetings of Committee and the Panel were held in the Colonel Light Room, Town Hall, Adelaide.

## KEY COMMITTEES

Up to November 2007 the Adelaide City Council operated with four Key Committees, comprised of the Lord Mayor and all [8] Councillors to support the decision making responsibilities of the Lord Mayor and Councillors.

These were the City Strategy & Policy Committee, the Capital Works, Assets & Projects Committee, the City & Community Services Committee and the Corporate & Financial Services Committee. All Council Members are appointed to the Key Committees, the Presiding Members and Deputy Presiding Members are as follows:

### City Strategy & Policy Committee

Presiding Member: The Lord Mayor  
Deputy Presiding Member: Councillor Clearihan

### Capital Works, Assets & Projects Committee

Presiding Member: Councillor Moran  
Deputy Presiding Member: Councillor Darley

### City & Community Services Committee

Presiding Member: Councillor Hayward  
Deputy Presiding Member: Councillor Darley



### Corporate & Financial Services Committee

Presiding Member: Councillor Clearihan  
Deputy Presiding Member: Councillor Hayward

Following the October election, in November 2007 the newly elected Council established three Key Committees, comprised of the Lord Mayor and all [11] Councillors. On behalf of the Council, each Key Committee exercised, performed, and discharged responsibilities for the provision of services in respect to the matters identified below:

### City Strategy Committee

Presiding Member: The Lord Mayor  
Deputy Presiding Member: Councillor Yarwood

Overall City strategic and policy directions (inclusive of strategic planning and development policy issues), capital works, assets and projects strategy and policy direction, initiatives and performance relating to:

- Development Assessment (excluding DAP matters);
- Development Policy;
- Social Development;
- Park Lands & Sustainability;
- Economic Development;
- Capital Works;
- Asset Management; and
- City Design.

### City Services & Facilities Committee

Presiding Member: Councillor Plumridge  
Deputy Presiding Member: Councillor Cullen

Overall City and community services strategy and policy direction, initiatives and performance relating to:

- City Businesses;
- Strategic Property Projects;
- Corporate Real Estate Management;
- Media & Communications;
- Marketing & Events;
- Citywide Services;
- Development & Environmental Services;
- Customer Service; and
- Library & Community Services.

### Corporate Strategy & Performance Committee

Presiding Member: Councillor Moran  
Deputy Presiding Member: Councillor Clarke

Overall corporate strategic planning and finance strategy and policy direction, initiatives and performance relating to:

- Office of the Lord Mayor;
- Human Resources;
- Finance;
- Information Management;
- Corporate Governance; and
- Corporate Planning & Performance.

The Agenda for each Key Committee was structured to focus the deliberation of items under headings aligned with the role of the Lord Mayor and Councillors, including strategy/policy, performance monitoring, and the operational aspect of the Council.

Meetings of the Council and each Key Committee operated in accordance with the provisions of the Local Government Act 1999 and the provisions of Part 1 and 4 and in particular Part 2 – Meetings of Councils and Key Committee contained in the Local Government (Procedures at Meetings) Regulations 2000.

With the exception of those matters that Council may not delegate (Division 4 – Delegations – Section 44 (3) of the Local Government Act 1999) the Key Committee described here-in were delegated such of the powers, functions or duties of the Council under the Local Government Act, 1999, the City of Adelaide Act, 1998 or any other Act to enable it to perform and discharge its responsibilities.

### OTHER COMMITTEES

#### Adelaide City Council Reconciliation Committee

To November 2007:

Dual Chair: Councillor Brine  
& Sydney Sparrow  
(Community Member)

Deputy Chair: Ivan Copley  
(Community Member)

#### Members:

Diat Alferink (Torres Strait Islander Representative), Peter Darley (Councillor), Tania Axleby-Blake (Community Member), Lee-Ann Buckskin (Carclew), Troy-Anthony Baylis (Community Member), Sharon Meagher (Community Member), Neil Gillespie (Aboriginal Legal Rights Movement Inc), Ceilia Divakaran (Community Member), Margy Jackson (Kumangka Aboriginal Youth Service), Simone Ulalka Tur (Tandanya), Uraine Mastrosavas (Youth Representative), Angela Sloan (Community Member), Frank Wanganeen (Community Member), Guy Butterfield (Aboriginal Affairs & Reconciliation Division), Sharron Williams (Aboriginal Family Support Services), 1 Vacant Position



*From November 2007:*

Dual Chair: Lord Mayor  
& Ivan Copley  
(Community Member)

Deputy Chair: Shane Wanganeen  
(Community Member)

Members:

Sharon Meagher (Community Member), Joe Cullen (Councillor), Sharron Williams (Reconciliation South Australia), David Plumridge (Councillor), Joan Lamont (Kurna Native Title Management Committee), Ribnga Green (Aboriginal Affairs & Reconciliation Division), Ceilia Divakaran (South Australian Government Reconciliation Reference Committee), Francis Wong (Councillor)

The purpose of the Reconciliation Committee is as follows:

- To recommend to Council an annual Reconciliation Action Plan (schedule of reconciliation initiatives) that demonstrates Council's commitment to reconciliation;
- To provide input to policy development and strategic advice to Council across areas likely to impact on Aboriginal and Torres Strait Islander people as requested by Council or resolved by the Committee;
- To promote a positive image to the general public of Aboriginal and Torres Strait Islander people, facilitate reconciliation between the City's diverse communities and contribute to the education and awareness of the City's communities about the diversity of Aboriginal and Torres Strait Islander cultures; and
- To monitor the implementation of the guiding principles of Council's Reconciliation Vision Statement across Council.

The Reconciliation Committee operated in accordance with the provisions of the Local Government Act 1999 and the provisions of Part 1, 3 and 4 – Meetings of Councils and Key Committees contained in the Local Government (Procedures at Meetings) Regulations 2000.

#### **Audit Committee**

*To November 2007:*

The Audit Committee comprised the Lord Mayor, one Councillor and two independent representatives:

Presiding Member: Mr Allen Bolaffi

Deputy Presiding Member: Councillor Magasdi  
The Lord Mayor  
Mr Ross Haslam

*From November 2007:*

The Audit Committee comprised the Lord Mayor, one Councillor and three independent representatives.

Presiding Member: Mr Allen Bolaffi

Deputy Presiding Member: Councillor Zaharis  
The Lord Mayor  
Mr Ross Haslam  
Mr Dafydd Llewelyn

*Responsibility:*

Assist the Corporate Strategy & Performance Committee in the effective conduct of its responsibilities for financial reporting, management of risk, maintaining a reliable system of internal control and facilitating the organisations ethical development.

The Audit Committee conducted business in accordance with Parts 1, 3 and 4 of the Local Government (Procedures at Meetings) Regulations 2000.

#### **Adelaide Central Market Sub-Committee**

*To November 2007:*

Presiding Member: Councillor Moran

Deputy Presiding Member: Councillor Clearihan  
Councillor Magasdi  
General Manager City Assets  
Manager Infrastructure  
and Property Management  
Mr George Charlesworth  
(Central Market  
Trader Representative)

*Responsibility:*

To provide recommendations and advice on the Central Market. To assist the Capital Works, Assets & Projects Committee through the provision of advice and recommendations on planning, strategy, policies and monitoring processes in relation to the Adelaide Central Market.

#### **Adelaide Central Market Committee**

*From November 2007:*

Presiding Member: Councillor Zaharis

Deputy Presiding Member: Councillor Cullen  
The Lord Mayor  
General Manager  
City Businesses  
Manager Corporate  
Real Estate Management  
Central Market  
Trader Representative

The Committee comprised, three Councillors, the General Manager responsible for the Central Markets, the relevant Manager and a Central Market Trader Representative.



*Responsibility:*

To assist the Council and the City Services & Facilities Committee through the provision of advice and recommendations on planning, strategy, policies and monitoring processes in relation to the Adelaide Central Market.

**PURSUANT TO THE DEVELOPMENT ACT 1993**

**RELEVANT AUTHORITY**

To facilitate the expeditious assessment of applications made to the council, Council has established the City of Adelaide Development Assessment Panel as the relevant authority to exercise or perform its powers and functions in accordance with the Development Act 1993.

The Local Government Act 1999 does not apply to, or in relation to, the Development Assessment Panel (including with respect to its members when acting under Section 56A or its processes or procedures).

The Panel has Terms of Reference, Code of Practice, Instrument of Delegation and a Policy for Applying Delegations which was determined by the Council and is reviewed annually by the Council.

All meetings of the Panel were open to the public unless the meeting decided to exclude the public having taken into account the relevant requirements of the Development Act 1993.

Documentation for each meeting [Agenda with reports/ attachments and Minutes] were accessible on the website - [www.adelaidecitycouncil.com](http://www.adelaidecitycouncil.com) ten hard copy Agenda [with reports/attachments] were available from the Customer Centre and the meeting room for the Panel prior to the meeting and ten hard copy Minutes were available from the Customer Centre within five days of the meeting.

**Composition – December 2006 to November 2007**

Three Adelaide City Council Members effective 1 December 2006 – the Lord Mayor, Councillor Moran and Councillor Brine.

*Presiding Member:* Mr Brenton Burman  
*Deputy Presiding Member:* Mr Rob Cheesman

For a 12 month period from 1 December 2006 - four non-Councillors (Brenton Burman, Rob Cheesman, Michael Doherty and David Grieve), each having experience and expertise in one or more of the following disciplines:

- Architecture and/or urban design;

- Environmental and/or heritage management;
- Property management and/or development;
- Planning or Environmental Law and/or Corporate Governance; and
- Strategic, transport, infrastructure and/or Social Planning.

**Composition – 19 November 2007 to November 2008**

Four Adelaide City Council Members effective 19 November 2007 - the Lord Mayor, Councillor Henningsen, Councillor Plumridge and Councillor Wilkinson.

*Presiding Member:* Mr Rob Cheesman  
*Deputy Presiding Member:* Mr Brenton Burman

For a 12 month period from 19 November 2007 - five non-Councillors (Brenton Burman, Rob Cheesman, David Grieve, Mads Gaardboe and Deb Lavis), each having experience and expertise in one or more of the following disciplines:

- Architecture and/or urban design;
- Environmental and/or heritage management;
- Property management and/or development;
- Planning or Environmental Law and/or Corporate Governance; and
- Strategic, transport, infrastructure and/or Social Planning.

**PURSUANT TO THE ADELAIDE PARK LANDS ACT 2005 AND LOCAL GOVERNMENT ACT 1999**

**SUBSIDIARY**

**Adelaide Park Lands Authority**

*Composition:*

The Lord Mayor or, if the Lord Mayor chooses not to be a member of the Authority, a person appointed by the Adelaide City Council; and

- (a) four other members appointed by the Council; and  
 (b) five members appointed by the Minister.

*To November 2007:*

*Presiding Member:* The Lord Mayor  
*Deputy Presiding Member:* Catherine King  
 Councillor Clearihan  
 Councillor Darley  
 Councillor Magasdi  
 Councillor Moran  
 Ms Michelle Grady  
 Mr Frank Blevins  
 Dr Jane James  
 Mr Ian Gilfillan

*From November 2007:*

- Presiding Member: The Lord Mayor
- Deputy Presiding Member: Ministerial appointment required.
- Councillor Clarke
- Councillor Henningsen
- Councillor Plumridge
- Councillor Moran
- Ms Michelle Grady
- Mr Frank Blevins
- Dr Jane James
- Mr Ian Gilfillan

The Adelaide Park Lands Authority (“the Authority”) has been established by Section 5 of the Park Lands Authority Act 2005 and is taken to be a single Council Subsidiary of the Council under Section 42 of the Local Government Act 1999.

The Authority operates in accordance with the provisions of the Local Government Act 1999 and the provisions of Part 2 – Meetings of Councils and Key Committees contained in the Local Government (Procedures at Meetings) Regulations 2000.

Purpose for which the Adelaide Park Lands Authority is established:

The Council and the State Government of South Australia are committed to protecting and enhancing the Adelaide Park Lands for the benefit of all South Australians.

The Adelaide Park Lands Authority is a key advisor to both the Council and the State Government on the protection, management, enhancement and promotion of the Adelaide Park Lands.

The Council, on behalf of the communities of the City of Adelaide and the State, is committed to ensuring that the Authority delivers maximum benefit for the future of Adelaide’s Park Lands as the City of Adelaide’s defining feature. In this context the Authority is established by Statute to undertake in accordance with the powers conferred by its Charter, the Functions of the Authority as set out at Section 9 of the Park Lands Act.

All meetings of the Authority are open to the public unless the meeting decided to exclude the public having given consideration and taken into account the relevant requirements of the Local Government Act 1999.

Hard copy Agenda, [Reports with Attachments] were available at the Customer Centre, website and in the meeting room free of charge for Board meetings of the Adelaide Park Lands Authority. Minutes of Board meetings were also available in hard copy at the Customer Centre free of charge.

Documentation for special meetings of the Authority were posted to the website and made available at the Customer Centre in accordance with the Charter and Local Government Act 1999. Minutes for all Special meetings of the Board were made available within five days of the meeting.



*The Colonel Light Ceremony, Light Square*





## ATTENDANCE AT MEETINGS

### Council Meetings

As at 30 June 2008, 33 meetings of Council had been held. The attendance record for the period 9 July 2007 up to and including 30 June 2008 is below:

Members	Meetings Held	Attended	On leave	Apology
The Lord Mayor (Presiding)	11	11		
Councillor Angove	11	10		1
Councillor Brine	11	11		
Councillor Clearihan	11	11		
Councillor Darley (Deputy)	11	8	2	1
Councillor Hayward	11	8	1	2
Councillor Magasdi	11	10		1
Councillor Moran	11	11		
Councillor Taylor	11	1	10	

After 1 November 2007

Members	Meetings Held	Attended	On leave	Apology
The Lord Mayor (Presiding)	22	22		
Councillor Clarke	22	21		1
Councillor Clearihan (Deputy)	22	22		
Councillor Cullen	22	22		
Councillor Hayward	22	19	1	2
Councillor Henningsen	22	19		3
Councillor Moran	22	22		
Councillor Plumridge	22	22		
Councillor Wilkinson	22	21		1
Councillor Wong	22	19	1	2
Councillor Yarwood	22	19	2	1
Councillor Zaharis	22	18	3	1

### City Strategy & Policy Committee Meetings

As at 30 June 2008, 8 meetings of the City Strategy & Policy Committee had been held. The attendance record for the period 9 July 2007 up to and including 15 October 2007 is below:

Members	Meetings Held	Attended	On leave	Apology
The Lord Mayor (Presiding)	8	8		
Councillor Angove	8	7		1
Councillor Brine	8	8		
Councillor Clearihan (Deputy)	8	8		
Councillor Darley	8	7	1	
Councillor Hayward	8	6	1	1
Councillor Magasdi	8	8		
Councillor Moran	8	8		
Councillor Taylor	8	0	7	1

### Capital Works Assets & Projects Committee Meetings

As at 30 June 2008, 7 meetings of the Capital Works Assets & Projects Committee had been held. The attendance record for the period 9 July 2007 up to and including 15 October 2007 is below:

Members	Meetings Held	Attended	On leave	Apology
The Lord Mayor	7	7		
Councillor Angove	7	6		1
Councillor Brine	7	7		
Councillor Clearihan	7	7		
Councillor Darley (Deputy)	7	6	1	
Councillor Hayward	7	5	1	1
Councillor Magasdi	7	7		
Councillor Moran (Presiding)	7	7		
Councillor Taylor	7	0	6	1



### City & Community Services Committee Meetings

As at 30 June 2008, 5 meetings of the City & Community Services Committee had been held. The attendance record for the period 9 July 2007 up to and including 15 October 2007 is below:

Members	Meetings Held	Attended	On leave	Apology
The Lord Mayor	5	5		
Councillor Angove	5	4		1
Councillor Brine	5	5		
Councillor Clearihan	5	5		
Councillor Darley (Deputy)	5	5		
Councillor Hayward (Presiding)	5	3	1	1
Councillor Magasdi	5	5		
Councillor Moran	5	5		
Councillor Taylor	5	0	4	1

### Corporate & Financial Services Committee Meetings

As at 30 June 2008, 6 meetings of the Corporate & Financial Services Committee had been held. The attendance record for the period 9 July 2007 up to and including 15 October 2007 is below:

Members	Meetings Held	Attended	On leave	Apology
The Lord Mayor	6	6		
Councillor Angove	6	5		1
Councillor Brine	6	6		
Councillor Clearihan (Presiding)	6	6		
Councillor Darley	6	5	1	
Councillor Hayward (Deputy)	6	5		1
Councillor Magasdi	6	6		
Councillor Moran	6	6		
Councillor Taylor	6	0	5	1



### City Strategy Committee Meetings

As at 30 June 2008, 13 meetings of the City Strategy Committee had been held. The attendance record for the period after the 1 November 2007 up to and including 30 June 2008 is below:

Members	Meetings Held	Attended	On leave	Apology
The Lord Mayor (Presiding)	13	13		
Councillor Clarke	13	11		2
Councillor Clearihan	13	13		
Councillor Cullen	13	13		
Councillor Hayward	13	10	1	2
Councillor Henningsen	13	12		1
Councillor Moran	13	13		
Councillor Plumridge	13	13		
Councillor Wilkinson	13	12		1
Councillor Wong	13	11	1	1
Councillor Yarwood (Deputy)	13	11	2	
Councillor Zaharis	13	7	2	4

### City Services & Facilities Committee Meetings

As at 30 June 2008, 11 meetings of the City Services & Facilities Committee had been held. The attendance record for the period after the 1 November 2007 up to and including 30 June 2008 is below:

Members	Meetings Held	Attended	On leave	Apology
The Lord Mayor	11	11		
Councillor Clarke	11	10		1
Councillor Clearihan	11	11		
Councillor Cullen (Deputy)	11	11		
Councillor Hayward	11	8	1	2
Councillor Henningsen	11	10		1
Councillor Moran	11	11		
Councillor Plumridge (Presiding)	11	11		
Councillor Wilkinson	11	10		1
Councillor Wong	11	9	1	1
Councillor Yarwood	11	9	2	
Councillor Zaharis	11	6	2	3

### Corporate Strategy & Performance Committee Meetings

As at 30 June 2008, 12 meetings of the Corporate Strategy & Performance Committee had been held. The attendance record for the period after the 1 November 2007 up to and including 30 June 2008 is below:

Members	Meetings Held	Attended	On leave	Apology
The Lord Mayor	12	12		
Councillor Clarke (Deputy)	12	10		2
Councillor Clearihan	12	12		
Councillor Cullen	12	12		
Councillor Hayward	12	9	1	2
Councillor Henningsen	12	11		1
Councillor Moran (Presiding)	12	12		
Councillor Plumridge	12	12		
Councillor Wilkinson	12	11		1
Councillor Wong	12	11		1
Councillor Yarwood	12	10	2	
Councillor Zaharis	12	5	2	5



# Confidentiality Provisions

## PURSUANT TO THE LOCAL GOVERNMENT ACT 1999

The Adelaide City Council is fully committed to the principle of open and accountable government. A commitment which recognises that on some occasions it may be necessary to restrict public access to discussion or documents. Due diligence and professional consideration is applied to ensure that this principle is complied with.

In accordance with Section 90(1) of the Local Government Act 1999 all meetings held of Council and its Committees were conducted in a place open to the public.

On every occasion that the provision to exclude within Section 90(2) of the Local Government Act 1999 was exercised, the Minutes of every meeting included the proceedings making an order and the grounds on which the order was made in accordance with Section 90(7) of the Act.

The Adelaide City Council found that possible embarrassment or loss of confidence in the Council or a

Committee as irrelevant when considering whether or not to exclude the public from a meeting.

On every occasion that the relevant meeting utilised the provision contained in S91(7) of the Local Government Act 1999 to order that a document or part be kept confidential, each order contained an instruction on requirements [duration of order, review date and delegation to review/revoke] as identified in Section 91(9) of the Act.

## Use of Confidentiality Provisions – Local Government Act 1999

Section 90(2) of the Local Government Act 1999 enabled a meeting of the Council or a Committee to determine an order that the public be excluded from attendance at so much of a meeting as is necessary to receive, discuss or consider in confidence any information or matter as prescribed in Section 90(3) of the Act.

The table below identifies the meeting at which the public were excluded from attendance.

S90(2) – Local Government Act 1999	Utilised [65]
Council	28
City Strategy & Policy Committee	4
Capital Works, Assets & Projects Committee	2
City & Community Services Committee	1
Corporate & Financial Services Committee	2
Adelaide Central Market Sub-Committee	1
Audit Committee	16
City Services & Facilities Committee	6
City Strategy Committee	2
Corporate Strategy & Performance Committee	3



On 65 occasions in this period an order that the public be excluded from attendance at a meeting was implemented to receive, consider or determine a matter in confidence after identifying the relevant provision within the Local Government Act 1999.

The table below identifies the number of times a provision was utilised to exclude the public.

Local Government Act 1999 Section 90 (3) - information and matters utilised to receive, discuss or consider in confidence		[65]
(a)	information, the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);	4
(b)	information, the disclosure of which— (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest;	2
(c)	information, the disclosure of which would reveal a trade secret;	-
(d)	commercial information of a confidential nature (not being a trade secret) the disclosure of which— (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest;	1
(e)	matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person;	-
(f)	information, the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial;	-
(g)	matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty;	-
(h)	legal advice;	1
(i)	information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council;	-
(j)	information, the disclosure of which— (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person (ii) would, on balance, be contrary to the public interest;	1
(k)	tenders for the supply of goods, the provision of services or the carrying out of works;	1
(m)	information relating to a proposed amendment to a Development Plan under the Development Act 1993 before a Plan Amendment Report relating to the amendment is released for public consultation under that Act;	1
(n)	information relevant to the review of a determination of a council under the Freedom of Information Act 1991.	-
(b)(c)	Combination of provisions above.	1
(b)(d)	Combination of provisions above.	42
(b)(d)(e)	Combination of provisions above.	1
(b)(i)	Combination of provisions above.	1
(f)(h)(i)	Combination of provisions above.	9

The table below indicates the number of times the relevant meeting ordered that a document or part be kept confidential.

S91(7) & (9) - Local Government Act 1999	[64]
Council	27
City Strategy & Policy Committee	4
Capital Works, Assets & Projects Committee	2
City & Community Services Committee	1
Corporate & Financial Services Committee	2
Adelaide Central Market Sub-Committee	1
Audit Committee	16
City Services & Facilities Committee	6
City Strategy Committee	2
Corporate Strategy & Performance Committee	3

One matter considered in confidence became public immediately and was included in the Minutes of the relevant meeting in its entirety.



# List of Registers

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List of registers required to be kept under the Local Government Act 1999 (LGA 99), Local Government Elections Act (LGEA 99) and the City of Adelaide Act, 1998 (CoA 98).

- Members Register of Interests (CoA 98)
- Members Register of Allowances and Benefits (LGA 99)
- Officers Register of Remuneration, Salaries and Benefits (Register of Salaries) (LGA 99)
- Officers Register of Interests (LGA 99)
- Campaign Donations Returns (LGEA 99)
- Community Land (LGA 99)
- Register of Public Roads (LGA 99)
- By-Laws and Certified Copies (LGA 99)

# List of Codes of Conduct or Practice

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List of Codes of Conduct or Practice required to be kept under the Local Government Act 1999, Local Government Elections Act, City of Adelaide Act, 1998, Adelaide Park Lands Authority Charter and the Development Act 1993.

- Code of Conduct: Lord Mayor and Councillors (CofA98)
- Code of Practice for Access to Meetings and Documents (LGA 99)
- Code of Practice for the Conduct of Council/ Committee meetings when the Local Government (Procedures at Meetings) Regulations 2000 are varied (LGA 99)
- Employee Code of Conduct (LGA 99)
- Code of Conduct (Board members of the Adelaide Park Lands Authority) (LGA 99 and Adelaide Park Lands Authority Charter)
- Code of Conduct (Development Assessment Panel) (DA93)





# Relationship between Corporate Plan, Rating Policy, General Revenue Raising Policies & Expenditure Policies



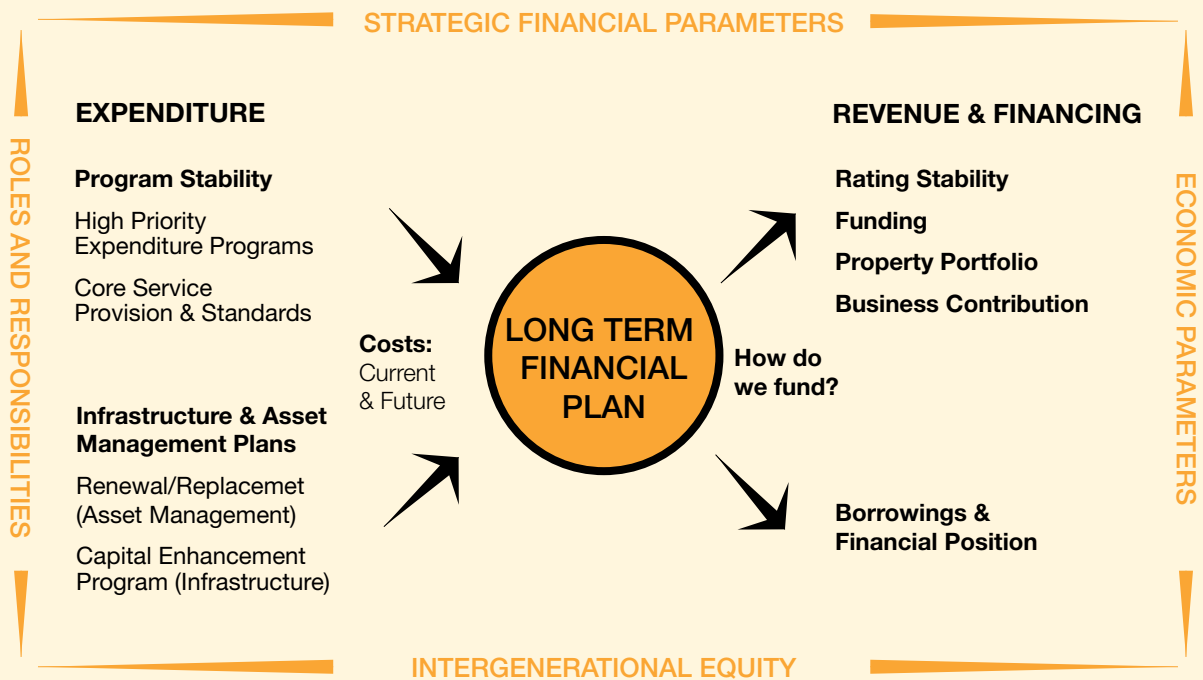
The Strategic Management Plan (Corporate Plan) sets out the Council's vision for the future of the City and the way in which the Adelaide City Council will work towards this vision. The Strategic Management Framework consists of various strategies, growth plans and policies which work together to achieve the outcomes of the Plan.

As part of this framework, the Council's determination of their roles and responsibilities in terms of individual growth plans and other expenditure policies, along with their agreed targets, will impact on the total amount of expenditure required to meet those targets. This will set the overall amount that will be required from Revenue Raising and Funding Policies to fund the agreed expenditure policies. An important element of this is the Rating Policy. In addition, borrowings in line with the

Treasury Policy will also be used as a funding source to address funding and intergenerational issues.

The Long Term Financial Plan summarises the financial impacts of the goals and objectives of the Strategic Management Plan and determines the sustainability of these plans. The population growth targets contained in the current Strategic Management Plan are challenging, requiring a more interventionist role and a corresponding increase in financial commitment to deliver the required outcomes. This has, and will continue to, put pressure on rating, borrowings and other revenue sources over the coming years. In addition, Council has developed Strategic Financial Parameters to provide a more robust medium term financial framework, in line with recommendations from the 2005 independent Financial Sustainability Review of SA Councils initiated by the LGA.

# Strategic Management Plan



# Freedom of Information



There were 29 requests for information from 1 July 2007 to 30 June 2008 made under the Freedom of Information Act.

In summary:

Number of Applications	29
Access granted in full	15
Access granted in part	7
Access refused	3
Transferred	0
Closed/Withdrawn	1
Undetermined at 30 June	3

Enquiries or requests for information under the Act, should be forwarded to:

Freedom of Information Request  
 Adelaide City Council  
 GPO Box 2252  
 Adelaide SA 5001



# Freedom of Information Statement

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## INTRODUCTION

This Information Statement has been prepared to meet the requirements of Section 9(1a) of the Freedom of Information Act 1991. The purpose of the Information Statement is to provide the public with:

1. A description of the structure and functions of the Council and any committee or other body that is part of or advises the Council;
2. A description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;
3. A description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the exercise of the agency's functions;
4. A description of the various kinds of documents that are usually held by and are available from the Council;
5. A description of the arrangements that exist to enable a member of the public to obtain access to the Council's documents and to seek amendment of the Council's records concerning his or her personal affairs; and
6. A description of the procedures of the Council in relation to the giving of access to the Council's documents and to the amendment of the Council's records concerning the personal affairs of a member of the public.



# The Structure & Functions of the Council

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## HISTORY OF THE ADELAIDE CITY COUNCIL

The Adelaide City Council was founded on 4th November 1840, following the Colonial Municipal Act of the same year. Nineteen Common Council men (the Mayor and three Aldermen being selected by the members from among their numbers) attended a meeting in a room in a Hindley Street hotel, and marked the beginning of local government in Australia. The Corporation became legally defunct in September 1843, but reformed by Act of Parliament in 1852. In 1861 the Mayor was first elected by the citizens.

In June 2006, the State Government passed the City of Adelaide (Representation Review) Amendment Act 2006. The Act allows Adelaide City Council to carry out a Representation Review to establish if the community would benefit from amendments to the electoral structure of Council.

The outcome of the Representation Review resulted in a change to the Council structure. In the October 2007 Elections, the Council was elected from 12 positions as follows;

- Lord Mayor
- Five (5) Area Councillors
- Six (6) Ward Councillors (two Councillors from three wards)

The term of office will be three (3) years. Following this, the Council term will be four (4) years, in line with the rest of Local Government.

The role of the Council is to administer the affairs of the City by maintaining and, where necessary, renewing the infrastructure and responding to the needs of residents, workers, visitors and city users. It services an area of 15.57 square kilometres represented by 22,064 electors.

The Council has adopted the following Vision:

*“The City of Adelaide, as the Capital City of South Australia, will be a vibrant and populous central place for work, study, leisure and living, invigorating the cultural, commercial, educational and community life of the State.”*

The functions of Council are carried out to benefit the community. The services and infrastructure provided are done so to provide for the welfare, well-being and interests of individuals and groups within Council's community. Council is responsive to the needs, interests and aspirations of individuals and groups within the Adelaide City Council community.

## Council & Committee Meetings

All meetings are open to the public (except when confidential reports are being discussed) and copies of the Agendas and Minutes of the meetings can be easily obtained from:

- Customer Centre, 25 Pirie Street Adelaide; and
- Adelaide City Council website  
[www.adelaidecitycouncil.com](http://www.adelaidecitycouncil.com)

Council and Committee meetings are conducted in accordance with the relevant Regulations under the Local Government Act, 1999 (S.81-86) and the Local Government (Procedures at Meetings) Regulations, 2000. Council is bound by all relevant Australian law, both State and Federal.



**Council Meetings**

Council Meetings are held on the second and fourth Monday of every month. When the Monday is a public holiday, the meetings are held on the following Tuesday.

- Council commences at 5.30pm in the Council Chambers, Town Hall, King William Street, Adelaide.
- The four key Committee meetings commence at the conclusion of the Council meeting and are held in the Colonel Light Room, Town Hall, King William Street, Adelaide.
- All Council Members are appointed to the Council and Key Committees.

**Adelaide City Council Membership**

**Presiding Member:** The Right Honourable the Lord Mayor (Mr Michael Harbison)

**Area Councillors:** Councillor Ralph Clarke  
Councillor Richard Hayward  
Councillor Anne Moran  
Councillor David Plumridge  
Councillor Francis Wong

**South Ward Councillors:** Councillor Joe Cullen  
Councillor Michael Henningsen

**Central Ward Councillors:** Councillor Stephen Yarwood  
Councillor Bill Zaharis

**North Ward Councillors:** Councillor Sue Clearhan  
Councillor Sandy Wilkinson

**Key Committee Meetings**

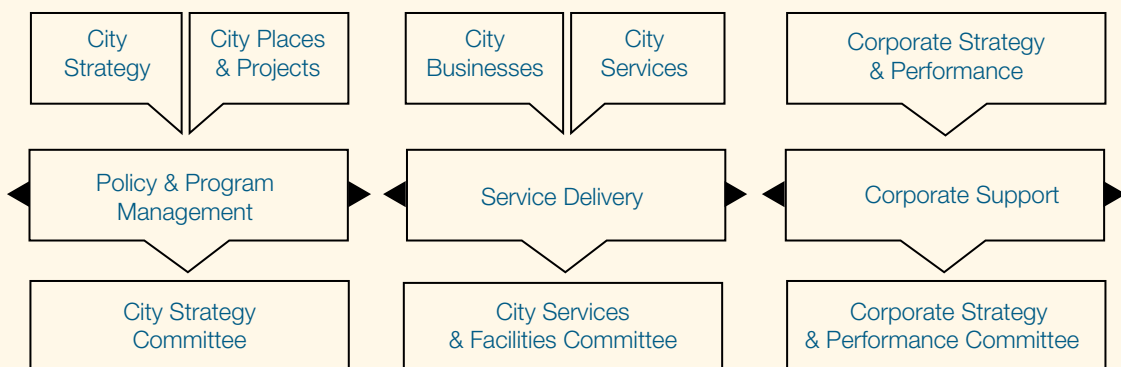
The three key Committee meetings, the City Strategy Committee, the City Services & Facilities Committee and the Corporate Strategy & Performance Committee are held, if required, on the second and fourth Monday of every month. When the Monday is a public holiday, the meetings are held on the following Tuesday. They commence after the Council meeting in the Colonel Light Room, Town Hall, King William Street, Adelaide.

**City Strategy Committee**

**Presiding Member:** The Lord Mayor  
**Deputy Presiding Member:** Councillor Yarwood

Overall City strategic and policy directions (inclusive of strategic planning and development policy issues), capital works, assets and projects strategy and policy direction, initiatives and performance relating to:

- Development Assessment (excluding DAP matters);
- Development Policy;
- Social Development;
- Park Lands & Sustainability;
- Economic Development;
- Capital Works;
- Asset Management; and
- City Design.



The strategic linkage and reporting line for divisions within Adelaide City Council.

### City Services & Facilities Committee

**Presiding Member:** Councillor Plumridge  
**Deputy Presiding Member:** Councillor Cullen

Overall City and community services strategy and policy direction, initiatives and performance relating to:

- City Businesses;
- Strategic Property Projects;
- Corporate Real Estate Management;
- Media & Communications;
- Marketing & Events;
- Citywide Services;
- Development & Environmental Services;
- Customer Service; and
- Library & Community Services.

### Corporate Strategy & Performance Committee

**Presiding Member:** Councillor Moran  
**Deputy Presiding Member:** Councillor Clarke

Overall corporate strategic planning and finance strategy and policy direction, initiatives and performance relating to:

- Office of the Lord Mayor;
- Human Resources;
- Finance;
- Information Management;
- Corporate Governance; and
- Corporate Planning & Performance.

### Adelaide City Council Reconciliation Committee

**Dual Chair:** Lord Mayor & Ivan Copley  
**Deputy Chair:** Shane Wanganeen

The Reconciliation Committee, has a membership of 11, comprising the Lord Mayor as Ex-Officio member, three (3) Adelaide City Councillors and seven (7) independent members. Meetings of the Adelaide City Council Reconciliation Committee are held in the Colonel Light Room, Town Hall, Adelaide 2pm to 4pm on selected Wednesdays, as set out in the meeting schedule. The purpose of the Reconciliation Committee is as follows:

- To recommend to Council an annual Reconciliation Action Plan (schedule of reconciliation initiatives) that demonstrates Council's commitment to reconciliation;
- To provide input to policy development and strategic advice to Council across areas likely to impact on Aboriginal and Torres Strait Islander people as requested by Council or resolved by the Committee;
- To promote a positive image to the general public of Aboriginal and Torres Strait Islander people, facilitate reconciliation between the City's diverse communities

and contribute to the education and awareness of the City's communities about the diversity of Aboriginal and Torres Strait Islander cultures; and

- To monitor the implementation of the guiding principles of Council's Reconciliation Vision Statement across Council.

### Adelaide Park Lands Authority

**Presiding Member:** Lord Mayor  
**Deputy Presiding Member:** Ministerial appointment required.

The Adelaide Park Lands Authority ("the Authority") has been established by Section 5 of the Park Lands Authority Act 2005 and is taken to be a single Council Subsidiary of the Council under Section 42 of the Local Government Act 1999. The Authority is a key advisor to both the Council and the State Government on the protection, management, enhancement and promotion of the Adelaide Park Lands. Meetings of the Authority are held in the Colonel Light Room, Town Hall, Adelaide 5pm to 6.30pm on selected Thursdays (monthly), as set out in the meeting schedule.

### Adelaide City Council Audit Committee

**Presiding Member:** Mr Allen Bolaffi  
**Deputy Presiding Member:** Councillor Zaharis

Responsible for assisting the Corporate Strategy & Performance Committee in the effective conduct of its responsibilities for financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the organisation's ethical development. Meetings of the Audit Committee are held in the Colonel Light Room, Town Hall, Adelaide 8.30am on selected Fridays, as set out in the meeting schedule.

### City of Adelaide Development Assessment Panel

**Presiding Member:** Mr Rob Cheesman  
**Deputy Presiding Member:** Mr Brenton Burman

In addition to Committees, in order to facilitate the expeditious assessment of applications made to the Council, Council has established the City of Adelaide Development Assessment Panel as the relevant authority to exercise or perform, its powers and functions in accordance with the Development Act 1993.

The Development Assessment Panel meets on the first and third Monday of every month. When the Monday is a public holiday, the meetings are held on the following Tuesday. They commence at 5.30pm in the Colonel Light





Room, Town Hall, King William Street, Adelaide unless otherwise indicated on the Notice of Meeting.

To exercise, perform and discharge the following responsibilities on behalf of the Council:

- The consideration of matters submitted by the Administration relating to assessment and determination of applications for planning consent;
- The provision of comment or advice to the Development Assessment Commission on major matters submitted to the Council by the Commission;
- The consideration of proposals for settlement on matters subject to appeal to the Environment Resources and Development Court; and
- The consideration of such other assessment matters as may be referred to the Panel by the Administration or as may be initiated by the Panel on its own volition.

The City of Adelaide Development Assessment Panel will hear only as follows:

- All Category 3 representors who request to be heard (or their nominees);
- At the Panel's discretion, Category 2 representors who request to be heard (or their nominees) (Note: The Panel determined on 29/1/2002 that all Category 2 representors who request to be heard (or their nominees) will be heard by the Panel); and
- In any case where representors are heard, the Panel will give the applicant (or their nominee) the opportunity to respond.

At its discretion, the Panel will call for and hear specialist technical/professional advice related to assessment.

#### Adelaide Central Market Committee

Presiding Member: Councillor Zaharis

Deputy Presiding Member: Councillor Cullen

Responsible for assisting the City Services & Facilities Committee through the provision of advice and recommendations on planning, strategy, policies and monitoring processes in relation to the Adelaide Central Market. Meetings of the Adelaide Central Market Committee are generally held on the last Wednesday of the month, commencing at 1pm in the Adelaide Central Market Management Office, Adelaide Central Market (Gouger Street side), Adelaide. Full details are available in the meeting schedule.

#### Delegations

A number of Committees and the Chief Executive Officer have been delegated authority from Council to make decisions on a number of specified administrative and policy matters. The Chief Executive Officer has further delegated some authority to various Council Officers. These delegations are listed in the Council's Instruments of Delegation and are reviewed annually by Council.

#### Services to the Community

The services Council currently provide include:

- Adelaide Aquatic Centre;
- Adelaide Town Hall;
- Adelaide Golf Links;
- UPark;
- Wingfield Waste and Recycling Centre;
- Archives and Civic Collection Management;
- Civic Functions;
- Customer Service Centre;
- Event Management;
- Governance Support;
- Intergovernmental Relations;
- Library Services;
- Marketing;
- Media and Communications;
- Volunteer and Community Services;
- Corporate ICT System Management;
- Council and Committee Support;
- Creative Services;
- Executive Management Support;
- Financial Support Services;
- Human Resources;
- Rating and Grants Administration;
- Records Management and Mail Processing;
- Research and Performance Monitoring;
- Risk Management;
- Service Improvement;
- Strategic and Corporate Business Planning;
- Website Content and Design;
- Capital Works – Project Delivery;
- Capital Works and Maintenance;
- City Design Services;
- Cleansing;
- Depot Finance and Administration;
- Horticulture;

- Infrastructure and Asset Management;
- Workshop Services;
- Development Policy;
- Park Lands and Sustainability Policy;
- Resident Growth and Affordable Housing Policy;
- Social and Neighbourhood Planning;
- Strategic Property Projects;
- Visitor Growth and Arts and Culture;
- Workforce, Student and Economic Growth;
- Corporate Real Estate Management and Adelaide Central Market;
- Compliance and Technical Services;
- Development Assessment;
- Development Compliance and Permits Service;
- Environmental Health Services;
- On Street Parking Services; and
- Cash Flow and Debt Management.

### Public Participation

Adelaide City Council provides a variety of ways for the community to participate in decisions made by Council.

#### Council Meetings

A Public Forum provides an opportunity for the Lord Mayor and Councillors of the Adelaide City Council to hear members of the public in a formal setting, in relation to issues in which the Council has a direct interest or responsibility. An application form to participate in the Public Forum is available from the Adelaide City Council website.

Members of the public can contact the Elected Members of Council to discuss any issue relevant to Council.

Written requests for information can be made by members of the public to Council regarding any Council policy, service or activity.

#### Community Consultation

Adelaide City Council is committed to open, responsive and accountable government; being sensitive to the needs, interests and aspirations of individuals and groups within the community and seeking to ensure a proper balance within the community between economic, social, environmental and cultural considerations.

Council's Public Communication and Consultation Policy ensures Council's responsibilities to effectively communicate and consult with stakeholders are fulfilled.

This policy is available on the Adelaide City Council website. For more information see Page 95 of this report.

### Access to Council Documents

Council documents (Policies & Strategies / Brochures) are available for public inspection at the Adelaide City Council Customer Centre:

In person: 25 Pirie Street, Adelaide  
 Telephone: 08 8203 7203  
 Fax: 08 8203 7575  
 Email: city@adelaidecitycouncil.com  
 Internet: www.adelaidecitycouncil.com.  
 Mail: GPO Box 2252 Adelaide SA 5001

### Policies, Strategies & Operating Guidelines

- Access Adelaide – Disability Access Plan 2006-2010
- Adelaide Rental Housing Program Policy
- Ageing Well in Adelaide (Older Persons Policy & Action Plan)
- Application of Delegations
- Asset Management Policy
- Building Inspection Policy
- Built Heritage Management
- Busking Operating Guideline
- By-Laws
  - By-Law 1 – Permits and Penalties
  - By-Law 2 – Dogs and Cats
  - By-Law 3 – Local Government Land
  - By-Law 4 – Roads
  - By-Law 5 – Lodging Houses
- Cabling and Communications
- Central Market Tenancy
- Children's Playspaces
- City Arts and Living Culture Strategy 2003-2007
- City Works Guidelines Booklet
- Code of Conduct – Lord Mayor and Councillors
- Code of Tendering
- Community Safety Strategy 2003-2007
- Community Services Policy
- Companion Animal Policy and Operating Guidelines
- Competitive Tendering Policy
- Contaminated Land Management Strategy
- Corporate Complaint Handling Policy
- Council Policy Framework
- Credit Policy
- Crime Prevention Through Environmental Design Policy
- Declaration of the City of Adelaide as a Nuclear Free Zone
- Development Assessment Panel Terms of Reference



- Dilapidated Buildings and Vacant Allotments
- Discretionary Rate Rebate Policy
- Elected Member Expenses, Facilities & Support
- Elected Members' Private Use of Council Facilities and Services
- Elections Administrative Caretaker Operating Guidelines
- Election Signs – Control Of
- Employee Code of Conduct Operating Guidelines
- Encroachments Policy
- Encroachments Operating Guidelines
- Environmental Management Plan
- Environmental Policy
- Flags and Banners Policy
- Footpath Paving Policy
- Graffiti and Bill Poster Management
- Grievance Policy & Procedures
- Home and Community Care Policy
- Integrated Movement Strategy
- International Relations Policy
- Investment Policy
- Lighting Policy
- Liquor Licensing Policy
- Litter Management Policy
- Local Area Parking Action Plan – City South East
- Mixed Use Management Policy
- Memorials and Monuments Policy
- North Adelaide Public Realm Policy
- North Adelaide Public Realm Operating Guidelines
- Objects on Public Footpaths Policy and Operating Guidelines
- On Street Parking
- Order Making Policy
- Outdoor Dining Policy
- Park Lands Management Strategy
- Park Lands Olive Management Plan
- Park Lands Signage Plan
- Placement of Small Monuments in Park Lands and Squares
- Precinct Licensing Statements
- Privacy Policy
- Public Access to Council Records
- Public Art Plan 2007/08
- Public Art Policy – “Watch This Place 2006-2008”
- Public Communication and Consultation Policy
- Public Convenience
- Purchasing Policy
- Rating Policy
- Recreation and Sport Plan – Light'n Up in Adelaide
- Recreation and Sport Park Lands Facilities
- Resident Permit and Visitor Permit Guidelines
- Residential Growth Plan
- Residential Owner Occupier Grant – Operating Guidelines
- Retail Action Plan 2003
- Road Naming
- Sale and Disposal of Land and Other Assets Policy
- Smoking Ban in Pubs and Clubs 1 November 2007 Action Plan
- Social Development Strategy
- Sponsorship and Grants Scheme
- Strategic Management Plan 2004-2007
- Strategic Directions Framework 2008-2030
- Street Tree Planting
- Student Growth Plan
- Sustainable Energy and Greenhouse Action Plan
- Training and Development of Lord Mayor and Councillors
- Treasury Policy
- Undergrounding (Overhead Electricity and Telecommunication Cables) Policy
- Urban Design Framework
- Use of Council's Civic Rooms
- Visitor Growth Plan
- Volunteers Guidelines
- Volunteer Policy
- Workforce Growth Plan
- Workforce Growth Plan – Operating Guideline
- Youth Policy – ‘The Time Of Your Life’

### Brochures

A number of brochures regarding Adelaide City Council services, attractions, history and current issues are available from the Adelaide City Council Customer Centre, Library & Community Centres, Visitor Information Centre and the Central Market.

### Documents Required by Legislation

The Adelaide City Council is required to make the following documents available to the public under various Acts. These are all available through the Customer Centre and most are free to inspect but to obtain an extract, payment of a fee will be required.

Document	Details
Annual Business Plan & Budget	Customer Centre and Website
Annual Report	Customer Centre and Website
Assessment Record	View at Customer Centre – copies on payment of fee
Audited Financial Statements	Contained within Annual Report
Code of Conduct (Elected Members)	View at Customer Centre* and Website
Code of Practice – Access to Meetings & Documents	In draft – not available
Community Land Management Plans	Customer Centre and Website
Contract & Tender Policies	Website
Council / Committee Agenda	Customer Centre and Website
Council / Committee Minutes	Customer Centre and Website
Record of Delegations	Available on Request
Freedom of Information Statement	Customer Centre*, Website and Annual Report
List of Fees and Charges	Customer Centre* and Website
Notice and Agenda for Meetings	Customer Centre and Website
Order Making Policy	Customer Centre and Website
Public Consultation Policy	Customer Centre and Website
Rating Policy	Customer Centre and Website
Recommendations Adopted by Council	Customer Centre and Website (recorded in minutes)
Reimbursement of Members' Expenses Policy	Website
Register of Allowances & Benefits	Customer Centre*
Register of By-Laws and Certified Copies	Customer Centre – Certified copies on payment of fee & Website
Register of Community Land	Customer Centre*
Register of Expenditure & Campaign Donations	Customer Centre*
Register of Interests (Elected Members)	Customer Centre*
Register of Public Roads	Customer Centre* – extracts available on request
Salaries Register	Customer Centre – copies on payment of fee \$40.00 (CPI applied)
Strategic Management Plan	Customer Centre and Website

\*Copies subject to photocopying fee





### Other Information Requests

Requests for other information not included above will be considered in accordance with the Freedom of Information Act, 1991.

Freedom of Information applications should be submitted using the correct form and be as specific as possible to enable the correct documents to be identified. An application fee of \$26.75 must accompany the application. Application forms are available from the Customer Centre or on the website [www.adelaidecitycouncil.com](http://www.adelaidecitycouncil.com) under Publications & Forms. Applications under this legislation will be dealt with as soon as practicable (and in any case, within 30 days) after receipt.

Fees and charges will be waived for persons demonstrating financial hardship.

Freedom of Information requests should be addressed to:

Freedom of Information Officer  
Adelaide City Council  
GPO Box 2252  
ADELAIDE SA 5001

### Amendment to Council Records

Under the Freedom of Information Act, a person may request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date.

To gain access to these Council records, a person must complete and lodge with Council an application form as indicated above outlining the records that he/she wishes to inspect.

Where the documents require amending, details of the changes should be lodged with Council's Freedom of Information Officer.

There are no fees or charges for the lodgement or processing of this application and where significant correction of personal records is required and the mistakes were not the applicant's, all fees and charges paid for the original application will be fully refunded.

To gain access to these Council records, a person must complete and lodge with Council an application form as

indicated above outlining the records that he/she wishes to inspect.

Where the documents require amending, details of the changes should be lodged with Council's Freedom of Information Officer.

There are no fees or charges for the lodgement or processing of this application and where significant correction of personal records is required and the mistakes were not the applicant's, all fees and charges paid for the original application will be fully refunded.

# List of Current Strategies, Growth Plans, Action Plans & Policies

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## **Adelaide on the Move - Integrated Movement Strategy for the City of Adelaide**

The City of Adelaide Movement Strategy brings together the various Council and State Government strategies and initiatives to maintain the advantages in Adelaide and further enhance the movement system.

## **Adelaide Rental Housing Program Policy**

This policy sets criteria for the leasing and management of dwellings owned by the Council under the Adelaide Rental Housing Program with the aim of developing a growing stock of affordable rental housing in the City to accommodate young people under the age of 30 years on low and moderate incomes.

## **Ageing Well in Adelaide (Older Persons Policy and Action Plan)**

This policy and accompanying action plan outline the ways in which Council plans to prepare for the challenges and opportunities of ageing resident, visitor, worker and life-long learning populations.

## **Annual Public Art Plan 2007-08**

This document outlines the Public Art Plan for 2007-08, including categories (as per the Public Art Policy), outcomes and budget information.

## **Application of Delegations Policy**

This policy provides a framework in which Council staff can exercise their delegated powers and functions in accordance with the directives from Council, the instruments of delegation and prescribed legislative requirements.

## **Asset Management Policy**

The purpose of this policy document is to provide a framework within which the City of Adelaide will undertake the management of its vast portfolio of assets. The overriding objective for the adoption of best appropriate Asset Management practices is to provide the most appropriate service delivery for the benefit of the user of the City.

## **Building Inspection Policy**

The objectives of this policy are to ensure buildings constructed comply with the Development Approval and associated conditions, ensure that existing buildings are safe to occupy and to ensure that all buildings are appropriate for their approved use.

## **Built Heritage Management Policy**

Council considers that the preservation, enhancement and management of heritage places has economic, social, environmental and cultural benefits for the communities that live in and visit the City.

## **Busking Operating Guidelines**

These guidelines provide direction for the issuing of permits and conditions relating to activities of a busking nature.

## **Cabling and Communications Policy**

This policy outlines the provision and recording of cabling technology throughout the City of Adelaide.

## **Central Market Tenancy Policy**

This policy establishes principles against which proposals to change the existing use of Central Market stalls and shops should be considered prior to approval.



### Children's Play Spaces Policy

This policy outlines ways in which Council will provide fun and stimulating play spaces in the City that engage the community, foster growth and development of children and encourage an active lifestyle by residents and visitors.

### City Arts and Living Culture Strategy 2003-2007

This strategy sets out the ways in which the development of the City's arts and living culture will directly assist in achieving Council's goals.

### City Works Guidelines

These Guidelines set out requirements for safely carrying out activities in the public realm (City streets, Park Lands and footpaths). It aims to minimise the impact to the local environment from these activities and to provide consistent requirements for all contractors, developers and builders, especially with respect to safety when undertaking work in the public realm.

### Code of Conduct Policy - Lord Mayor and Councillors

Adelaide City Council is committed to providing an open, responsive and accountable government. This document outlines the Code of Conduct of the Members of the Adelaide City Council.

### Code of Tendering

This Code has been developed as a guide to good practice in tendering for the Council and potential tenderers. The objectives of the Code are to ensure high quality works, goods and/or services are obtained that are value for money. The Council aims to treat tenders in a fair and timely manner. The Code sets out the Council's expectations of tenderers and the steps that the Council will follow when tendering for goods, services or works.

### Community Safety Strategy 2003-2007

This strategy identifies the ways in which Council will provide leadership by creating a safer environment for everyone.

### Community Services Policy

The Community Services Policy applies to existing services as well as providing direction for consideration of future changes to community services, eg changes to service levels, additional services or cessation of services.

### Companion Animal Policy and Operating Guidelines

This Policy seeks to manage the presence of companion animals in the City. The Operating Guidelines provide general comments on dealing with all companion animals but specifically dog management.

### Competitive Tendering Policy

This policy outlines the criteria for ensuring a fair and transparent tender process for Council.

### Contaminated Land Management Strategy

Establishes processes for management of risks arising from land contamination.

### Corporate Complaint Handling Policy

This policy and procedure covers all complaints received by the Corporation whatever the source or nature of the complaint.

### Council Member Expenses, Facilities & Support Policy

The policy identifies expenses that will be paid, and facilities and support that will be provided, to the Lord Mayor and Councillors in relation to the performance or discharge of their official functions and duties on the business of the Council.

### Council Members' Private Use of Council Facilities and Services Policy

This Policy will ensure that the private use by elected members of the Council's facilities and services is accountable and transparent, and in accordance with the City of Adelaide Act 1998.

### Council Policy Framework

Policy to establish a "Council Policy Framework" providing a structure for future review and development of policy documents.

### Credit Policy

This Policy sets out the Corporation's principles in relation to the provision of credit and the management of related debt.

### Crime Prevention through Environmental Design Policy

This policy ensures effective application of design principles and guidelines to reduce potential for crime in the City by specifying when principles of Crime Prevention Through Environmental Design should be applied.

### Declaration of the City of Adelaide as a Nuclear Free Zone Policy

This policy declares the City of Adelaide a Nuclear Free Zone.

### Dilapidated Buildings and Vacant Allotments Policy

The objective of this policy is to minimise the number of dilapidated buildings and vacant allotments to maintain a high quality of visual amenity and optimise development and occupancy of land in the City.

**Disability Access Action Plan**

This Action Plan is the result of Council's efforts to foster a socially just city and address the needs of people with disabilities. The Action Plan seeks to remove barriers, improve accessibility and enrich equity in the community, ensuring that the City is open to everyone.

**Discretionary Rate Rebate**

This Policy sets out the types of land use which the council may grant a rebate of rates and the percentage that rebate may be, and those types of land use where the council has discretion to grant a rebate of rates.

**Election Administrative Caretaker Operating Guidelines**

This operating guideline is to provide the Adelaide City Council Administration with a clear approach regarding ongoing Council business operations and responsibilities within an Election Period.

**Election - Control of Election Signs Policy and Operating Guidelines**

Policy for the control of signs for Federal, State and Local Government elections, referenda and polls.

**Employee Code of Conduct**

The Employee Code of Conduct outlines the values, principles and standards of behaviour that is binding to all employees (ongoing and temporary) of the Adelaide City Council. It also provides a framework for us to work together towards achieving our organisational goals and objectives.

**Encroachments Policy**

Encroachments comprise any structure erected or installed in, on, across, under or over Council land. This policy provides criteria for managing different types of encroachments to ensure that they contribute positively but do not impinge on public safety or amenity.

**Environmental Policy**

The purpose of this policy is to establish guidelines for the implementation of Council's Environmental Management Plan - Local Agenda 21.

**Environmental Management Strategy**

The Environmental Management Plan - Local Agenda 21 forms the basis of the City's Environment Policy with a clear vision focussed on the protection and enhancement of the environment.

**Flags and Banners Policy and Operating Guidelines**

This policy provides the basis for flying flags and banners in several designated locations, as well as underpinning operational guidelines for policy implementation.

**Footpath Paving Policy**

This policy aims to provide design principles that will guide the creation of a high quality pedestrian environment and further contribute to the development of an attractive and vibrant public realm for the City of Adelaide.

**Graffiti and Bill Poster Management Policy**

This policy seeks to enhance the City's environment by controlling and minimising the impact of graffiti and bill posters.

**Grievance Policy and Procedure**

The Adelaide City Council's Grievance Policy and Procedure has been developed and adopted in accordance with Section 270 of the Local Government Act 1999 to deal with complaints that cannot be resolved under the Complaint Handling Policy.

**Home & Community Care (HACC) Program Operating Guidelines**

This Operating Guideline outlines the services available and sets out the criteria and eligibility for service provision of The Home & Community Care (HACC) Program.

**International Relations Policy**

This policy outlines ways in which Council can promote the interests of the City, metropolitan Adelaide, and the State of South Australia and establish international relationships which further the Council's strategic directions.

**Investment Policy**

This Investment Policy forms part of an overall Corporate Treasury Policy, encompassing investments, loans, cash management and associated reporting.

**Lighting Policy**

This policy establishes a cohesive framework within which the installation of new lighting and upgrade or replacement of existing elements of the City's lighting infrastructure, will more effectively enhance the City's quality, consistency and efficiency of night lighting in public places as well as visual appeal, safety and utility.





### Liquor Licensing Policy

This Policy establishes a framework to guide Council in representations before the Licensing Authority. The Licensing Authority will have due regard to Council's position expressed in this Policy but it is not bound by them. This Policy supports the attainment of the Desired Character of the City's Zones and Policy Areas as set out in the Adelaide (City) Development Plan.

### Litter Management Policy

This policy ensures there is adequate provision of facilities for the collection of litter and encouragement for people to discard litter in a controlled manner.

### Local Area Parking Action Plan - City South East

This plan will manage existing parking and planning for additional parking needs of the City South East using on-street kerbside space and off-street parking facilities.

### Mixed Use Management Policy

This policy supports Council's aim to create successful, vibrant and cohesive mixed use communities.

### Memorials and Monuments Policy

This policy provides the framework for memorials and monuments in the City to ensure that appropriate commemoration is encouraged, the integrity of the City is upheld, and fair and balanced decisions are made.

### North Adelaide Public Realm Policy and Operating Guidelines

This policy seeks to ensure any Council works in North Adelaide's public realm complements elements of heritage value and reinforces historic character.

### Objects on Public Footpaths Policy and Operating Guidelines

This Policy and the accompanying Operating Guidelines provide criteria for the commercial use of public footpaths to ensure that such use does not impinge on public safety or amenity.

### On Street Parking Policy

To optimise the use of on-street space available for parking in a manner that best meets local needs and complements the role of available off-street parking.

### Order Making Policy

The Council is committed to using the order making powers available to it under the Local Government Act 1999 in such a way as to facilitate a safe and healthy environment and to maintain and improve amenities within the City.

### Outdoor Dining Policy

To facilitate outdoor dining, Council has a process of issuing permits to cafes, restaurants and delicatessens for the use of part of the footpath space in front of their premises. The policy also considers other competing uses of City footpaths and establishes a practical balance among the various user groups.

### Park Lands Management Strategy

Sets a clear direction of the community, cultural and recreational use of the Park Lands and Squares and their environmental management.

### Park Land Olive Management Plan

This document outlines the management of the Olive Trees.

### Park Lands Signage Plan

The Signage Plan deals with the placement and design of signs, specifically all naming, interpretative, information and regulatory signs controlled by Council throughout the Park Lands.

### Placement of Small Memorials in Park Lands and Squares

These guidelines provide Council with a consistent approach to requests for the placement of small memorials in the Park Lands and Squares of the City of Adelaide that commemorate an event or person(s).

### Precinct Licensing Statements

A series of agreements of the Council position regarding licensing conditions to be sought.

### Privacy Policy

This Policy forms the basis for the practices and procedures of the Council in relation to the collection, use, storage and disclosure of personal information by all Council employees and the Lord Mayor and Councillors.

### Public Access to Council Records Operating Guidelines

The purpose of these Operating Guidelines is to provide the requirements associated with providing the public with access to Council records.

### Public Art Policy - "Watch this Place 2006-2008"

The Public Art Policy overview formalises the Council's approach to commissioning, managing and promoting Public Art.

### Public Communication and Consultation Policy

The purpose of this Policy is to ensure that the Council's responsibilities to effectively communicate and consult with stakeholders are fulfilled.

**Public Conveniences Policy**

This policy is intended to cover the provision of all public conveniences in the City in which the Corporation has some level of involvement.

**Purchasing Policy**

This policy provides direction to management, staff and the Corporation in relation to the purchasing of all goods, services and works by the Corporation and establishes a decision framework for purchasing.

**Rating Policy**

This policy presents the Council's rate valuations, charges, rebates, payment and more.

**Recreation and Sport Plan - Light'n Up in Adelaide**

The Plan sets direction for the future of recreation and sport provision in the City and identifies strategies and projects in a recreation and sport agenda.

**Recreation and Sport Park Lands Facilities**

This policy aims to achieve well-managed facilities and recreation activities within the City through partnership with recreation and sporting organisations in order to encourage an active lifestyle and active recreational use of the Park Lands.

**Resident Permit and Visitor Permit Guidelines**

The primary objectives of the Resident Parking Scheme and the Visitor Parking Scheme are:

- the provision of on-street parking for visitors to residents;
- to provide on-street parking for residents; and
- maintain adequate on-street parking for businesses.

**Residential Growth Plan**

The document elaborates the approach outlined in the Strategic Management Plan, and sets out actions by which Council intends to pursue its vision for residential growth in the City.

**Residential Owner Occupier Grant Operating Guidelines**

This operating guideline sets out the legislative framework and criteria for the Residential Owner Occupier Grant.

**Retail Action Plan 2003**

This Action Plan includes short-term and long-term projects developed to help the retail sector build on strengths that ensure the most attractive retail "offer" possible.

**Road Naming Policy**

This policy provides a framework for selecting and adopting new and replacement names for roads.

**Sale and Disposal of Land and Other Assets Policy**

This policy ensures Adelaide City Council's processes for calling of tenders for the sale and disposal of land and other assets are fair and transparent and define those circumstances with reasons for sale and disposal methods other than by tender.

**Smoking Ban in Pubs and Clubs Action Plan**

To guide the Council in managing the implications of the 1 November 2007 ban on smoking in pubs and clubs so as to assist City businesses whilst taking into account the needs of all City users.

**Social Development Strategy**

Contributing to the City's future and population growth, this Strategy answers key questions:

1. What kind of communities do we want?
2. Who will come to the City and what will they need?
3. How can different groups use the City in a harmonious way?

**Sponsorship & Grants Scheme Policy**

This policy provides Council with strategic direction and guidance on an overarching sponsorship and grants scheme that offers support for services, events and activities. It also provides direction for actively engaging City communities in the development and implementation of solutions that address heritage, noise and environmental issues relevant to the City.

**Strategic Management Plan 2004-07**

The Council's Strategic Management Plan sets out our long term vision for the future of the City and the means by which we propose to work towards it over the next few years. It provides continuity by carrying forward the New Directions targets adopted by the Council in 2001, building on the progress that has been made so far. Detailed business planning and careful financial analysis underpins the key actions ensuring responsible management of public funds.

**Strategic Directions Framework 2008-2030**

The Strategic Directions Framework sets out Council's vision for the future of the City, the outcomes sought and the strategies proposed to deliver on that Vision.

**Street Tree Planting Policy**

This policy covers the provision of street trees in the City including the Squares.



### Student Growth Plan

Growing numbers of students will contribute greatly to the vibrancy of Adelaide as a place of interaction and ideas. Location of institutions in the City maximises accessibility for students, minimising the need for travel by car and helping achieve a more sustainable metropolitan form.

### Sustainable Energy and Greenhouse Action Plan

This plan outlines the prospects for sustainable energy and reduction of greenhouse gases.

### Training & Development for the Lord Mayor and Councillors Policy

This policy supports the Council's ongoing commitment to provide training and development for the Lord Mayor and Councillors.

### Treasury Policy

This policy underpins the Council's decision making in the funding of Council's operations in the context of cash flow, budgeting, borrowings and investments.

### Undergrounding Policy

The policy establishes a cohesive framework within which the undergrounding removes existing ETSA stobie poles and overhead cables and provides non visible underground power and telephone distribution services and new public lighting. The upgrade or replacement of existing elements of the City's overhead power and telecommunications infrastructure will most effectively enhance the City's quality, consistency and efficiency in public places as well as providing visual appeal, safety and utility.

### Urban Design Framework

This strategy sets design guidelines for the public realm.

### Use of Council's Civic Rooms Policy

This policy outlines the requirements for use of Council's Civic Rooms.

### Visitor Growth Plan

The Visitor Growth Plan builds on a range of established initiatives and adds new ones, progressively strengthening the qualities of Adelaide as a good City. It provides clear focus to prioritise actions up to 2010. Together with the Growth Plans for Residential, Workforce and Student populations and other supporting strategies reinforcing guiding economic, environmental, social and cultural principles, it sets out the means by which Council intends to pursue its vision for the City.

### Volunteer Policy and Guidelines

The objective of the Volunteer Policy is to outline the scope of the Corporation wide volunteer program run by Council including the role and contribution of volunteers to Council programs and services and Council's commitment to volunteers.

### Workforce Growth Plan and Operating Guidelines

This plan outlines the strategies and actions for Council to achieve its target of 111,000 workers in the City by 2010.

### Youth Policy "The Time of Your Life" and Action Plan

This document outlines Council's youth policy and projects.

# Competitive Tendering & Local Purchasing

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The Council has a Purchasing Policy, which covers all activities associated with the purchasing of all goods, services and works by the Council; a Code of Tendering (part of the Purchasing Policy), which sets out the conditions which apply to all public and selected tenders; and a Competitive Tendering Policy, which more specifically applies when works or services currently performed by the Council employees are publicly tendered.

## PURCHASING POLICY

This Purchasing Policy will provide clear direction to management, staff and the Corporation in relation to the purchasing function and establishes a decision framework that:

- Ensures purchases are made in an open, fair and transparent manner;
- Delivers best value;
- Ensures open and effective competition;
- Supports environmental procurement and sustainability;
- Appropriately manages risk;
- Promotes efficient purchasing practices and their continuous improvement;
- Encourages local suppliers and manufacturers; and
- Ensures Council's purchasing activities are in accordance with its legislative and common law responsibilities.

The Corporation will usually call for tenders for the supply of goods, the provision of services, or the carrying out of works in circumstances where the level of estimated gross value of expenditure exceeds \$50,000.

Council reserve the right to undertake open or selected tenders whenever considered appropriate by the Council.

In circumstances where the Corporation enters into purchasing contracts other than those resulting from a tender process, the Corporation will record the reasons for entering into those contracts.

For the supply of goods, the provision of services, or the carrying out of works in circumstances where the level of

estimated gross value of expenditure amounts between \$10,000 and \$50,000, formal quotations will usually be obtained.

## CODE OF TENDERING

The Adelaide City Council is committed to achieving value for money for its community. The Council is committed to values of continual improvement, increased productivity, safe and healthy workplaces, enhanced performance and high quality works and services to support the economic, environmental, culture and social life of the City. The ethics that govern best-practice tendering procedures underpin this Code, and this Code reflects the Council's commitment to these values. This Council believes significant benefits will flow to the community from encouraging high ethical standards in tendering.

This Code has been developed as a guide to good practice in tendering for the Council and potential tenderers. The objectives of the Code are to ensure high quality works, goods and/or services are obtained that are value for money. The Council aims to treat tenders in a fair and timely manner. The Code sets out the Council's expectations of tenderers and the steps that Council will follow when tendering for goods, services or works.

This Code applies to all tendering which the Council undertakes. The Code gives guidance on the process of tendering and registrations of interest. Other standards, codes and guidelines may be relevant to the Council's tendering. The principles on this Code of Tendering are consistent with national codes and standards.

## LOCAL BUSINESS

To enhance the opportunities for local business and industry (which operates and have businesses situated within the Corporation's geographical area), local suppliers will be considered for Council business on the basis of value for money, capability and efficient purchasing practices, in conjunction with the requirements of the Purchasing Policy and Code of Tendering.



# Competitive Neutrality

## SIGNIFICANT BUSINESS ACTIVITIES – 2007-08 FINANCIAL YEAR

Category One			
Business Activity	Council / Subsidiary / Joint Subsidiary	*CRP / COR /COM	Comments
UPark	Council	COM	Providing 6,691 car parking spaces at ten multi storey and one open lot / at grade Car Parks
Wingfield Waste and Recycling Centre	Council	COM	Plays a major role in waste management for the wider Adelaide metropolitan area
Adelaide Aquatic Centre	Council	COM	Recreation, leisure and aquatic sports facility
Adelaide Golf Links	Council	COM	Three courses (two 18-hole courses and one par three course) and clubhouse
Central Market	Council	COM	A world renowned food market with 85 stalls

\*CRP = Cost Reflective Pricing, COR = Corporatisation, COM = Commercialisation

Category One applies to business activities with annual revenue in excess of \$2 million or employing assets with a value in excess of \$20 million.

The Council also operates the Adelaide Town Hall - which is hired for a range of events and functions.

All Council business activities include checks for competitive neutrality. In setting fees and charges the Council has taken into account:

- Relevant Government legislation and policies;
- Community service obligations and impact on residents, ratepayers and visitors to the City of Adelaide;
- Efficient allocation of Council resources and funds to reflect best value practices;
- Impact on competitors - actual and potential - and local, State and national economies; and
- Council policies, including competitive tendering.

Category Two			
Business Activity	Council / Subsidiary / Joint Subsidiary	*CRP / COR /COM	Comments
Waste Care SA	Regional Subsidiary	COM	Joint Subsidiary of six councils to operate a transfer station for waste

Category 2 applies to all other significant business activities.

**COMPETITIVE NEUTRALITY COMPLAINTS  
– 2007-08 FINANCIAL YEAR**

Complaints mechanism in place (Yes/No)	Yes
Complaints received	None
Complaints referred to State Competition Commissioner	None
Complaints in progress	None



# Communication & Consultation

The purpose of the Council's Public Communication and Consultation Policy is to ensure that the Council's responsibilities, to effectively communicate and consult with stakeholders, are fulfilled.

The policy outlines the Council's commitment to consultation, including:

- Council recognises the important relationship it has with its community, the need to communicate clearly about those matters which affect them and the need to consult in a meaningful way when decisions need to be informed by community input;
- The Council recognises that communication and consultation are an important part of the democratic process. Communication keeps the community and stakeholders informed about the Council's activity and process. Consultation enables the Council Members and staff to be confident that the views of the community and stakeholders are considered and those activities will meet their requirements, while also meeting technical constraints;
- Consultation complements, but does not replace, the decision making role of Council. Whether community or stakeholder opinion is divided or overwhelmingly in one direction, it still rests with Council to make the decision; and
- Council undertakes to effectively communicate and consult with its community to achieve informed decision-making.

Key approaches to communicating with the public include a commitment to:

- Be clear about the subject and the purpose of the contact;
- Use clear and suitable language;
- Use different methods for different situations;
- Use processes that are open and accountable;
- Listen with an open mind and treat the public with respect;
- Allow sufficient time and a range of ways for the public to respond;

- Identify others who are likely to be affected and talk with them;
- Always give a contact name and number;
- Have fair and clear complaint and conflict resolution processes;
- Tell the public what happened and why; and
- Continue to learn and improve the approach.

Copies of the policy are available for inspection at no cost at the Customer Centre, 25 Pirie Street and may be downloaded from Council's website.

Other Information (meeting notices, agendas, minutes and reports) are supplied to members of the public and can be viewed on the Council website.



# Community Land



Adelaide City Council is required under the Local Government Act 1999 to prepare and implement Community Land Management Plans (CLMPs) for land owned or under a Council's care, control or management.

The CLMPs aim to ensure the consistent and coherent management of the community land. The CLMPs identify appropriate land uses, provide clear guidance on maintenance and management and ensure that the future needs of the community are adequately considered.

The CLMPs reflect community values and wishes and result in:

- Enhancement and preservation of environmental, cultural, social and economic values;
- Forward planning for capital works and maintenance;
- Better decision making;
- Anticipation of future community needs; and
- Sustainable land uses and management practices.

Other CLMPs are currently being prepared for the remaining parcels of Community Land. Public consultation has commenced on a number of these properties.

Status of CLMP (as at 30 June 2008)	Park Name
Adopted as a final Plan during 2007-08	Minno Wirra (Park 21W) Wikaparndo Wirra (Park 22) Wirranendi (Park 23)
Future Plans	Victoria Park/Bakkabakkandi (Park 16) Tardanya Womma (Park 26) Victoria Square/ Tardanyangga



# Council's Representation Quota



The total representation quota is the number of electors for each Elected Member, including the Lord Mayor. In February 2007, the total representation quota was 1:2,319 and the total number of electors was 20,873. In November 2007, following the last election the representation quota was 1:1,838 with 22,064 electors on the combined Council and State Roll.

Adelaide City Council's representation quota compares with other similar councils (using the Australian Classification of Local Governments) as shown in the table below (figures correct at February 2008).

Eligible voters were given an opportunity to participate in a review of the representative structure during two comprehensive public consultation periods in November/December 2006 and March/April 2007. As a result of the consultation, Council adopted the following representative structure; Lord Mayor to be elected at large and eleven Councillors elected as representative of three wards and the area as a whole. Each ward is to be represented by two Councillors and the area as a whole is to be represented by five Area Councillors.

The next review of the representative structure is due in 2013 at which time the community will be invited to participate.

Council	Number of Electors	Representation Quota
Adelaide	22,064	1:1,838
Charles Sturt	88,179	1:5,187
Marion	67,415	1:5,185
Port Adelaide Enfield	86,215	1:4,789
Salisbury	95,195	1:5,599
Tea Tree Gully	78,649	1:6,049
Onkaparinga	122,929	1:5,853

# Subsidiaries



## WASTE CARE SA

Waste Care SA is a regional subsidiary under section 43 and schedule 2 of the Local Government Act 1999 and given that Adelaide City Council is a constituent council it is a subsidiary by definition of the Local Government Act. Waste Care SA was established by a number of constituent councils comprising the Cities of Charles Sturt, Campbelltown, Adelaide, Prospect, Norwood Payneham and St Peters and the Town of Walkerville and in conjunction with Waste Management Pacific (SA) Pty Ltd operates a Resource Recovery Waste Transfer Station (RRWTS) on land leased from Adelaide City Council at Wingfield.

For the Waste Care SA Annual Report and Financial Statements please refer to pages 155 to 172.

## ADELAIDE PARK LANDS AUTHORITY

The Adelaide Park Lands Authority was enacted on 14 December 2006 as a subsidiary of Council with its primary role of providing policy and advice to Council and the State Government in regard to the management of the Park Lands.

For the Adelaide Park Lands Authority Annual Report and Financial Statements please refer to pages 135 to 153.





# Internal Controls & Risk Management Statement

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The Adelaide City Council is committed to high standards of corporate governance and accountability. This statement has been prepared to provide a broad description of internal controls and risk management, contributing to the governance of Council.

The Adelaide City Council manages strategic and emerging, operational, and financial risks through its Risk Management Framework in accordance with Australian Standards AS/NZS 4360:2004. This ensures risks and internal controls are identified, assessed and properly managed and reported on and that policies and operating guidelines are in place. Such a process ensures that the Council is able to achieve the Strategic Management Plan and that the Lord Mayor and Councillors fulfil their legislative roles.

The Council's Risk Management Framework provides for annual risk and on-going assessments of business plans and initiatives. Risks identified through this process are managed and mitigated through the inclusion of risk mitigation strategies in various work plans and programs of the Council for implementation.

The Audit Committee was established pursuant to Section 126 of the Local Government Act 1999, to assist the Council discharge its responsibilities. Reporting to the Corporate Strategy & Performance Committee of Council, the Audit Committee provides advice and recommendations on matters relevant to its Terms of Reference in order to facilitate decision making by the Committee and Council in regards to financial reporting, internal control and risk management, whistleblower protection, internal audit and external audit.

The Adelaide City Council maintains an Internal Audit function, which reports to management and the Audit Committee. Ernst and Young are the current Internal Auditors. The role of the Internal Auditor is to assist the Lord Mayor, Councillors and the Executive Management Team meet their assurance obligations relating to corporate governance, systems of internal controls and identifying more efficient and effective processes. The internal audit plan is reviewed and endorsed by the Audit Committee and the committee is presented with the Audit findings each quarter.

Pursuant to Section 128 of the Local Government Act, the External Auditors appointed by Council are PKF Chartered Accountants and Business Advisers. The Audit Committee reviews the scope and progress of the annual audit.



# SECTION THREE







# GENERAL PURPOSE FINANCIAL REPORTS

For the year ended 30 June 2008

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# COMMUNITY FINANCIAL REPORT

## WHAT IS A COMMUNITY FINANCIAL REPORT?

A community financial report provides a 'plain English' summary of an organisation's audited financial statements.

## WHAT DO THE ADELAIDE CITY COUNCIL'S FINANCIAL STATEMENTS SHOW?

The financial statements provide a formal insight into the Adelaide City Council's financial health. They show the value of assets held by the Adelaide City Council and indicate how Council and its subsidiaries performed during the year.

## WHAT'S IN THE FINANCIAL STATEMENTS?

The financial statements consist of four financial reports and explanatory notes supporting the reports.

The four financial reports are:

- Income Statement;
- Balance Sheet;
- Statement of Changes in Equity; and
- Cash Flow Statement.

## INCOME STATEMENT

The Income Statement summarises our financial performance for 2007-08. It shows the difference between our income for the financial year and amount we spent delivering services during the year.

Our operating surplus for the year was \$6.7 million, compared to \$4.3 million for last year. The operating surplus is then adjusted for one off capital related items and assets received free of charge to arrive at Council's net surplus.

The Income Statement also breaks down the Adelaide City Council's revenue and expenses into several distinct categories. Only those costs relating to the delivery of our day-to-day services are included in the Income Statement. Costs associated with the purchase or construction of assets are added to the value of the assets shown in the Balance Sheet. The value of our assets used up during the year is shown by the depreciation expense included in the Income Statement.

## INCOME – WHERE OUR MONEY CAME FROM

Council received \$129.5 million in income during 2007-08. Approximately 49% of Council's income was from rates. User charges such as car parking charges, properties rental income, and parking machines revenue made up nearly 39% of Council's revenue.

## EXPENSES – WHERE OUR MONEY WAS SPENT.

Council operating expenditure for 2007-08 was \$122.8 million. The most significant expense component was materials, contracts and other expenses. Employee costs comprised nearly 37% of Council's expenditure.

## BALANCE SHEET – WHAT ARE WE WORTH?

The Balance Sheet shows what we own (assets), what we owe (liabilities), and our net worth (equity).

## ASSETS – WHAT WE OWN

Assets are split into Current and Non-Current. Current Assets are those assets that represent benefits that will be received by the Adelaide City Council within the next financial year. These include cash investments and amounts owed to Council by various debtors.

Non-Current Assets are those assets that represent benefits that will be received over future years. These include infrastructure, property, plant and equipment.

As at 30 June 2008, Council held \$1.1 billion worth of assets.

## LIABILITIES – WHAT WE OWE

Liabilities are also separated into Current and Non-Current. Current Liabilities are those amounts that are due to be paid by the Adelaide City Council within the next financial year.

Non-Current Liabilities are those liabilities that represent amounts due to be paid over future years.

The total liabilities figure of \$75.7 million is an increase of \$5.2 million over the previous year. The increase largely reflects new debt used to finance the construction of the new Bus Station/Car Park.

The difference between our assets and our liabilities is our net worth. This is shown in the Balance Sheet as our 'Total Equity' and is calculated as:

## ASSETS - LIABILITIES = TOTAL EQUITY

As at 30 June 2008, our Balance Sheet shows that the Adelaide City Council had a net worth of \$1.0 billion.

## STATEMENT OF CHANGES IN EQUITY

The Statement of Changes in Equity summarises the changes in the Adelaide City Council's net worth. Our net worth can change as a result of:

- A surplus or profit recorded in the Income Statement;
- The transfer of funds to or from our Reserves; or

- An increase in the value of non-current assets resulting from a revaluation of those assets. With re-valued assets, the increased value amount is transferred to an Asset Revaluation Reserve until the asset is sold.

### CASH FLOW STATEMENT – HOW MUCH CASH DO WE HAVE?

The Cash Flow Statement summarises our cash receipts and payments for the financial year and shows the net increase or decrease in our cash balances.

The Cash Flow Statement represents cash 'in hand', whereas the Income Statement is prepared on an accrual basis (including money not yet paid or spent). This means the values in both statements may differ.

### NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

The financial reports are supported by explanatory notes, which provide further detail regarding the Adelaide City Council's accounting policies and the make up of the figures reported in the statements.

### CHIEF EXECUTIVE OFFICER'S STATEMENT

The Chief Executive Officer's Statement is a declaration from the Chief Executive Officer of the Adelaide City Council, that in his opinion, the financial statements are presented fairly and have met all applicable statutory and professional reporting requirements.

### INDEPENDENT AUDITOR'S REPORT

The Auditor's Report is an independent statement attesting to the fairness of presentation of our financial statements. The Auditor's Report also provides confirmation that our financial statements have been presented in accordance with applicable statutory and professional reporting requirements.

Our financial statements are audited by PKF Chartered Accountants and for this financial year, the Adelaide City Council has received a clear audit of its financial statements.

### COMMUNITY STATEMENTS

#### Income Statement

Summarises our financial performance

#### Statement of Changes in Equity

Summarises the change in the Council's net worth

#### Cash Flow Statement

Summarises our cash receipts and payments and shows the net increase or decrease in our cash balances

#### Balance Sheet

Shows what we own (assets) and what we owe (liabilities) at the end of the year. The difference between our assets and our liabilities is our net worth (equity)

	Notes	\$'000
<b>INCOME</b>		
Income		129,508
Operating expenses		(122,839)
Net operating result for the year		6,669
Other items		5,534
<b>NET RESULT FOR THE YEAR</b>		<b>12,203</b>
<b>STATEMENT OF CHANGES IN EQUITY</b>		
Balance at 1 July 2007		1,022,752
Net result for the year		12,203
Other movements		(673)
<b>TOTAL COMMUNITY NET WORTH AT 30 JUNE 2008</b>		<b>1,034,282</b>
<b>CASH FLOW STATEMENT</b>		
Operating activities		31,831
Investing activities		(34,061)
Borrowing repayments		(2,707)
Net increase in cash		4,937
Cash balances at 1 July 2007		623
<b>CASH BALANCES AT 30 JUNE 2008</b>		<b>4,314</b>
<b>BALANCE STATEMENT</b>		
Current assets		39,709
Non current assets		1,070,306
Total assets		1,110,015
Current liabilities		43,296
Non current liabilities		32,437
Total liabilities		75,733
Net community assets		1,034,282
Accumulated surplus		748,616
Reserves		285,666
<b>TOTAL COMMUNITY NET WORTH AT 30 JUNE 2008</b>		<b>1,034,282</b>

## INCOME STATEMENT

For the year ended 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>INCOME</b>			
Rates	2	63,279	58,000
Statutory charges	2	9,588	9,419
User charges	2	49,873	46,114
Grants, subsidies and contributions	2	3,776	3,299
Investment income	2	745	382
Reimbursements	2	361	818
Other income	2	1,886	544
<b>Total Income</b>		<b>129,508</b>	<b>118,576</b>
<b>EXPENSES</b>			
Employee costs	3	44,968	44,125
Materials, contracts & other expenses	3	53,953	50,689
Finance costs	3	3,032	1,679
Depreciation, amortisation & impairment	3	20,886	17,754
<b>Total Expenses</b>		<b>122,839</b>	<b>114,247</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>6,669</b>	<b>4,329</b>
Net gain / (loss) on disposal or revaluation of assets	4	(2,083)	(1,216)
Net gain / (loss) - joint ventures & associates	19	401	(6)
Write Back/(Expensing) Remediation Provision		-	7,786
Amounts received specifically for new or upgraded assets	2	1,777	5,147
Physical resources received free of charge	2	5,439	-
<b>NET SURPLUS / (DEFICIT)</b>		<b>12,203</b>	<b>16,040</b>

This Statement is to be read in conjunction with the attached Notes.



## BALANCE SHEET

As at 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5	4,486	2,623
Trade & other receivables	5	8,398	8,577
Inventories	5	412	274
		13,296	11,474
Non-current Assets held for Sale	7	26,413	21,798
<b>Total Current Assets</b>		<b>39,709</b>	<b>33,272</b>
<b>Non-current Assets</b>			
Financial Assets	6	-	10
Equity accounted investments in Council businesses	6	360	-
Infrastructure, Property, Plant & Equipment	7	1,069,946	1,059,999
<b>Total Non-current Assets</b>		<b>1,070,306</b>	<b>1,060,009</b>
<b>Total Assets</b>		<b>1,110,015</b>	<b>1,093,281</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	8	20,897	20,394
Borrowings	8	17,081	4,707
Short-term Provisions	8	5,318	5,045
<b>Total Current Liabilities</b>		<b>43,296</b>	<b>30,146</b>
<b>Non-current Liabilities</b>			
Long-term Borrowings	8	27,612	35,893
Long-term Provisions	8	4,825	4,449
Equity accounted investments in Council businesses	8	-	41
<b>Total Non-current Liabilities</b>		<b>32,437</b>	<b>40,383</b>
<b>Total Liabilities</b>		<b>75,733</b>	<b>70,529</b>
<b>NET ASSETS</b>		<b>1,034,282</b>	<b>1,022,752</b>
<b>EQUITY</b>			
Accumulated Surplus		748,616	736,410
Asset Revaluation Reserve	9	285,666	286,342
<b>TOTAL EQUITY</b>		<b>1,034,282</b>	<b>1,022,752</b>

This Statement is to be read in conjunction with the attached Notes.

## STATEMENT OF CHANGES IN EQUITY

For the year ended 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>ACCUMULATED SURPLUS</b>			
Balance at end of previous reporting period		736,410	720,370
Net Surplus / (Deficit) for Year		12,203	16,040
Take up of prior year unreconciled Infrastructure, property, plant & equipment balance		3	-
Balance at end of period		748,616	736,410
<b>ASSET REVALUATION RESERVE</b>			
	9		
Balance at end of previous reporting period		286,342	193,452
Gain / (Loss) on revaluation of infrastructure, property, plant & equipment		(129)	92,890
Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment		(547)	-
Balance at end of period		285,666	286,342
<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>			
		1,034,282	1,022,752
Total of all revenues recognised directly in Equity		-	92,890
Total of all expenses recognised directly in Equity		(129)	-
<b>NET CHANGE IN EQUITY</b>		<b>(129)</b>	<b>92,890</b>

This Statement is to be read in conjunction with the attached Notes

## CASH FLOW STATEMENT

For the year ended 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Operating receipts		128,931	117,174
Investment receipts		745	382
<b>Payments</b>			
Operating payments to suppliers & employees		(94,813)	(86,247)
Finance payments		(3,032)	(1,679)
Net Cash provided by (or used in) Operating Activities	11	31,831	29,630
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<b>Receipts</b>			
Amounts specifically for new or upgraded assets		1,777	5,147
Sale of replaced assets		2,270	817
Repayments of loans by community groups		20	19
<b>Payments</b>			
Expenditure on renewal / replacement of assets		(20,347)	(18,150)
Expenditure on new / upgraded assets		(17,781)	(37,265)
Net Cash provided by (or used in) Investing Activities		(34,061)	(49,432)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<b>Receipts</b>			
Proceeds from Borrowings		-	31,470
<b>Payments</b>			
Repayments of Borrowings		(2,707)	(9,814)
Net Cash provided by (or used in) Financing Activities		(2,707)	21,656
Net Increase (Decrease) in cash held		(4,937)	1,854
Cash & cash equivalents at beginning of period		623	(1,231)
Cash & cash equivalents at end of period	11	(4,314)	623

This Statement is to be read in conjunction with the attached Notes

# Notes To & Forming Part of The Financial Statements

## For The Year Ended 30 June 2008

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### NOTE 1

#### SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### 1. BASIS OF PREPARATION

##### 1.1 Compliance with Australian equivalents to International Financial Reporting Standards

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board and relevant South Australian legislation.

The financial report was authorised for issue by certificate under clause 11 of the Local Government (Financial Management) Regulations 1999.

##### 1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or

complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

##### 1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

#### 2. THE LOCAL GOVERNMENT REPORTING ENTITY

Adelaide City Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 25 Pirie Street, Adelaide. These financial statements include the consolidated fund and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.



### 3. INCOME RECOGNITION

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

Expiation fees are recognised as income when control over the expiation fee is obtained. Accordingly, uncollected expiation fees are not recognised as income until payment is received. This is in recognition that Council does not have control over the assets comprising the expiation fees until payment is received or awarded to Council by the judicial system.

### 4. CASH, CASH EQUIVALENTS AND OTHER FINANCIAL INSTRUMENTS

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999 (as amended). Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

### 5. INVENTORIES

Inventories held in respect of stores and business undertakings have been valued at the lower of cost and net realisable value. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

#### 5.1 Real Estate Assets Developments

Real Estate Assets developments have been classified as Inventory in accordance with AASB 102 and are valued at the lower of cost or net realisable value. Cost includes the costs of acquisition, development, borrowing and other costs incurred on financing of that acquisition and up to the time of sale. Any amount by which cost exceeds the net realisable value has been recognised as an expense.

#### 5.2 Other Real Estate held for resale

Properties not acquired for development, but which Council has decided to sell as surplus to requirements, are recognised at the carrying value at the time of that decision.

### 6. INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

#### 6.1 Transitional Provisions

Council has elected not to recognise land under roads in accordance with the deferral arrangements available under AASB 1045 which expire 30 June 2008. As at 1 July 2008, Council has elected not to recognise any values for land under roads acquired before the commencement of AASB 1051 Land Under Roads.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use".

#### 6.2 Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant & equipment when completed ready for use.

### 6.3 Materiality

Items of property, plant and equipment with a total value less than \$3,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

### 6.4 Subsequent Recognition

Certain asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 8.

### 6.5 Depreciation of Non-Current Assets

Other than land and the civic collection, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets. Land is not a depreciable asset.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

#### *Plant, Furniture & Equipment*

Office Furniture & Equipment	3 to 4 years
Vehicles and Road-making Equip	2 to 8 years
Other Plant & Equipment	5 to 15 years

#### *Building & Other Structures*

Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 40 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	10 to 20 years

#### *Infrastructure*

Sealed Roads – Surface	15 to 25 years
Sealed Roads – Structure	20 to 80 years
Bridges – Concrete	80 to 100 years
Paving & Footpaths	15 to 40 years
Kerb & Gutter	80 to 100 years
Drains	100 years
Culverts	80 years
Flood Control Structures	80 to 100 years
Reticulation Pipes – PVC	70 to 80 years
Reticulation Pipes – other	25 to 75 years
Pumps & Telemetry	15 to 25 years

#### *Other Assets*

Library Books	4 to 7 years
Artworks	Indefinite

### 6.6 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

### 6.7 Borrowing Costs

The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

## 7. PAYABLES

### 7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received.

### 7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

## 8. BORROWINGS

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

## 9. EMPLOYEE BENEFITS

### 9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences (annual leave and long service leave) expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	7.8% (2007, 5.9%)
--------------------------------	-------------------

Weighted average settlement period	2 years (2007, 2 years)
------------------------------------	-------------------------

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

### 9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme.

The Scheme has two types of membership, each of which is funded differently.

#### *Accumulation Fund Members*

The accumulation fund receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings in accordance with Superannuation Guarantee Legislation (9% in 2007/08; 9% in 2006/07). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

#### *Defined Benefit Members*

Council makes employer contributions to the defined benefits categories of the Scheme at rates determined by the Scheme's Trustee. The rate is currently 9% (9% in 2006/07) of superannuation salary. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Fund's Defined Benefit Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by the employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

## 10. CONSTRUCTION CONTRACTS

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

## 11. JOINT VENTURES AND ASSOCIATED ENTITIES

Waste Care SA is a regional subsidiary under section 43 and schedule 2 of the Local Government Act 1999. Waste Care SA was established by a number of constituent councils comprising the Cities of Charles Sturt, Campbelltown, Adelaide, Prospect, Norwood Payneham and St Peters and the Town of Walkerville in conjunction with Waste Management Pacific (SA) Pty Ltd to operate a Resource Recovery Waste Transfer Station (RRWTS) on leased land at Wingfield.

In the event of winding up the subsidiary, the City of Adelaide would receive its equity share of any net assets after payment of all expenses of the subsidiary, or be liable to pay its equity share towards all expenses associated with winding up the subsidiary's operations. To offset this potential liability an agreement for the compulsory purchase of the leased land and the purchase of the RRWTS with Waste Management Pacific (SA) has been established.

The City of Adelaide equity share is 23.75% and as at 30 June 2008 the total equity of Waste Care SA was \$1,510,987 (2007: (\$172,107)). The Corporation's share of equity in Waste Care SA of \$358,859 is reflected in the financial statements.

Adelaide Park Lands Authority was enacted on 14 December 2006 as a subsidiary of Council with its primary role of providing policy and advice to Council and the State Government in regard to the management of the Park Lands. In the event of winding up the subsidiary, the City of Adelaide would receive its equity share of any net assets after payment of all expenses of the subsidiary, or be liable to pay its equity share towards all expenses associated with winding up the subsidiary's operations.

The City of Adelaide equity share is 100% and as at 30 June 2008 the total surplus of Adelaide Park Lands Authority was \$1k (2007: nil). The Corporation's share of accumulated profits in the Adelaide Park Lands Authority (\$1k) is reflected in the financial statements.

## 12. LEASES

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed as assets under lease, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

## 13. GST IMPLICATIONS

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax":

Receivables and Creditors include GST receivable and payable.

Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.

Non-current assets and capital expenditures include GST net of any recoupment.

Amounts included in the Statement of Cash Flows are disclosed on a gross basis.



## 14. COMPARATIVE INFORMATION

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with AIFRS.

## 15. NEW ACCOUNTING STANDARDS

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2008 reporting period.

- AASB 8 Operating Segments
- AASB 101 Presentation of Financial Statements
- AASB 123 Borrowing Costs
- AASB 1004 Contributions
- AASB 1050 Administered Items
- AASB 1051 Land Under Roads
- AASB 1052 Disaggregated Disclosures
- AASB 2007-3 Amendments to Australian Accounting Standards arising from AASB 8 [AASB 5, AASB 6, AASB 102, AASB 107, AASB 119, AASB 127, AASB 134, AASB 136, AASB 1023 & AASB 1038]
- AASB 2007-6 Amendments to Australian Accounting Standards arising from AASB 123 [AASB 1, AASB 101, AASB 107, AASB 111, AASB 116 & AASB 138 and Interpretations 1 & 12]
- AASB 2007-8 Amendments to Australian Accounting Standards [AASB 1, AASB 2, AASB 4, AASB 5, AASB 107 & AASB 128]
- AASB 2007-9 Amendments to Australian Accounting Standards arising from the Review of AASs 27, 29 and 31 [AASB 3, AASB 5, AASB 8, AASB 101, AASB 114, AASB 116, AASB 127 & AASB 137]
- Interpretation 4 Determination whether an Arrangement contains a Lease
- Interpretation 13 Customer Loyalty Programmes
- Interpretation 14 AASB 119 – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction
- Interpretation 129 Disclosure – Service Concession Arrangements
- Interpretation 1038 Contributions by Owners Made to Wholly-Owned Public Sector Entities

Council is of the view that none of the above new standards will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

## NOTE 2

## INCOME

	2008	2007
	\$'000	\$'000
<b>RATES REVENUES</b>		
<b>General Rates</b>	64,068	58,422
Less: Mandatory rebates	(2,966)	(2,581)
Less: Discretionary rebates, remissions & write offs	(319)	(211)
	60,783	55,630
<b>Other Rates</b>		
Natural Resource Management Levy	587	593
Rundle Mall Separate Levy	1,801	1,688
	2,388	2,281
<b>Other Charges</b>		
Penalties for late payment	134	123
Legal & other costs recovered	-	3
	134	126
Less: Mandatory rebates	(1)	(2)
Less: Discretionary rebates, remissions & write offs	(25)	(35)
	63,279	58,000
<b>STATUTORY CHARGES</b>		
Development Act fees	1,152	971
Animal registration fees & fines	18	18
Parking fines / expiation fees	8,361	8,376
Section 7 searches	54	54
Other fines, penalties & expiations	3	-
	9,588	9,419
<b>USER CHARGES</b>		
Adelaide Aquatic Centre charges	5,470	5,160
Golf Links charges	1,842	1,836
Off-street parking	22,465	20,627
Adelaide Town Hall	978	980
Waste Management Fees	1,885	1,329
Property rental	7,732	7,246
Parking fees	6,643	5,995
Compost sales	379	374
Sundry	2,479	2,567
	49,873	46,114
<b>INVESTMENT INCOME</b>		
Interest on investments		
Local Government Finance Authority	72	138
Banks & other	673	244
	745	382

Notes to and forming part of the financial statements for the year ending 30 June 2008.

## NOTE 2

## INCOME (CONTINUED)

	2008	2007
	\$'000	\$'000
<b>REIMBURSEMENTS</b>		
Wingfield Waste & Recycling Centre leasing and royalties	-	397
For private works	344	267
Other	17	154
	361	818
<b>OTHER REVENUES</b>		
Insurance & other recoupments - infrastructure, property, plant & equipment	1,375	-
Sundry	511	544
	1,886	544
<b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>		
Amounts specifically for new or upgraded assets	1,777	5,147
Other grants, subsidies and contributions	3,776	3,299
	5,553	8,446
<i>The functions to which these grants relate are shown in Note 12.</i>		
<b>Source of Grants</b>		
Commonwealth government	1,009	594
State government	4,138	7,816
Other	406	36
	5,553	8,446
<b>Conditions over grants &amp; contributions</b>		
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:		
Unexpended at the close of the previous reporting period	1,452	902
Less: expended during the current period from revenues recognised in previous reporting periods – Infrastructure	(855)	(623)
Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions – Infrastructure	802	1,173
Net increase (decrease) in restricted assets in the current reporting period	(53)	550
Unexpended at the close of this reporting period and held as restricted assets	1,399	1,452
<b>PHYSICAL RESOURCES RECEIVED FREE OF CHARGE</b>		
Lands & Improvements	97	-
Infrastructure	4,929	-
Buildings	413	-
TOTAL PHYSICAL RESOURCES RECEIVED	5,439	-

## NOTE 3

## EXPENSES

		2008	2007
	Notes	\$'000	\$'000
<b>EMPLOYEE COST</b>			
Salaries and Wages		43,562	42,707
Employee leave expense		1,371	1,286
Superannuation – defined contribution plan contributions	18	2,524	2,505
Superannuation – defined benefit plan contributions	18	1,287	1,092
Workers' Compensation Insurance		1,314	1,149
Income Protection Insurance		190	182
Less: Capitalised and distributed costs		(5,280)	(4,796)
<b>Total Operating Employee Costs</b>		<b>44,968</b>	<b>44,125</b>
<b>Total Number of Employees</b>			
(Full time equivalent at end of reporting period)		670	668
<b>MATERIALS, CONTRACTS &amp; OTHER EXPENSES</b>			
<b>Prescribed Expenses</b>			
Auditor's Remuneration			
Auditing the financial statements		41	42
Financial audits of acquittal statements		12	-
Related practice of the Auditor: Risk reviews		20	17
Bad and Doubtful Debts		1,000	8
Elected members' expenses		260	231
Election expenses		239	6
<b>Subtotal - Prescribed Expenses</b>		<b>1,572</b>	<b>304</b>
<b>Other Materials, Contracts &amp; Expenses</b>			
Other Individually Significant Items		24,912	24,419
Contractors		8,288	7,458
Professional services		4,421	4,082
Parts, accessories & consumables		4,373	4,235
Energy		4,162	3,964
Maintenance		3,556	3,248
Legal expenses		1,032	948
Levies paid to government			
NRM levy		570	549
Other levies		392	337
Sundry		675	1,145
<b>Subtotal – Other Materials, Contracts &amp; Expenses</b>		<b>52,381</b>	<b>50,385</b>
		<b>53,953</b>	<b>50,689</b>



## NOTE 3

## EXPENSES (CONTINUED)

	2008	2007
	\$'000	\$'000
<b>INDIVIDUALLY SIGNIFICANT ITEMS</b>		
Sponsorships, contributions and donations	4,059	4,068
Rent	3,556	3,481
Work In Progress write-off	3,093	2,723
Advertising and promotion	2,178	2,831
Insurance	1,672	1,492
Water	1,368	1,687
Security	1,131	1,102
External plant hire	1,090	1,074
Catering	1,016	828
Waste services	931	786
Cleaning	720	608
Communications	631	613
Rates and taxes	628	733
Printing and postage	610	520
Training and development	438	513
Minor plant and equipment	344	277
Remediation	342	-
Bank charges	268	222
Entertainment – Council & civic events	250	263
Subscriptions	248	220
Searches	180	224
Registrations	159	154
	<b>24,912</b>	<b>24,419</b>
<b>FINANCE COSTS</b>		
Interest on short-term borrowings	658	238
Interest on Loans	2,374	1,441
	<b>3,032</b>	<b>1,679</b>
<b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b>		
<b>Depreciation</b>		
Buildings	7,883	6,060
Infrastructure	9,609	8,244
Equipment furniture & fittings	2,989	3,040
Other assets	405	410
	<b>20,886</b>	<b>17,754</b>

## NOTE 4

## DISPOSAL OF ASSETS

	2008	2007
	\$'000	\$'000
<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>		
<b>Assets renewed or directly replaced</b>		
Proceeds from disposal	492	818
Less: Carrying amount of assets sold or disposed of	1,241	1,514
Gain (Loss) on disposal	(749)	(696)
<b>Assets surplus to requirements</b>		
Proceeds from disposal	1,777	-
Less: Carrying amount of assets sold or disposed of	3,111	520
Gain (Loss) on disposal	(1,334)	(520)
<b>NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS</b>	<b>(2,083)</b>	<b>(1,216)</b>

## NOTE 5

## CURRENT ASSETS

	2008	2007
	\$'000	\$'000
<b>CASH &amp; EQUIVALENT ASSETS</b>		
Cash on Hand and at Bank	3,181	530
Deposits at Call	1,305	2,093
	<b>4,486</b>	<b>2,623</b>
<b>TRADE &amp; OTHER RECEIVABLES</b>		
Rates – General & Other	1,210	2,813
Accrued Revenues	1,235	702
Debtors – general	5,632	3,339
GST Recoupment	872	1,413
Prepayments	574	425
Loans to community organisations	10	20
Total	9,533	8,712
Less: Allowance for Doubtful Debts	1,135	135
	<b>8,398</b>	<b>8,577</b>
<b>INVENTORIES</b>		
Stores & Materials	98	43
Trading Stock	223	176
Other	91	55
	<b>412</b>	<b>274</b>

Notes to and forming part of the financial statements for the year ending 30 June 2008.

## NOTE 6

## NON-CURRENT ASSETS

		2008	2007
	Notes	\$'000	\$'000
<b>FINANCIAL ASSETS</b>			
<b>Receivables</b>			
Loans to community organisations		-	10
<b>TOTAL FINANCIAL ASSETS</b>		<b>-</b>	<b>10</b>
<b>EQUITY ACCOUNTED INVESTMENTS IN COUNCIL BUSINESSES</b>			
Adelaide Park Lands Authority	19	1	-
Waste Care SA	19	359	-
<b>Total</b>		<b>360</b>	<b>-</b>

## NOTE 7

## INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT

	2007 \$'000				2008 \$'000			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
<b>CURRENT ASSETS</b>								
Non-Current Assets held for Sale	-	21,798	-	21,798	-	26,413	-	26,413
<b>NON-CURRENT ASSETS</b>								
Park Land	-	388,400	-	388,400	-	388,400	-	388,400
Park Lands Improvements	53,853	5,314	(29,800)	29,367	53,852	6,413	(31,913)	28,352
Land	73,551	-	-	73,551	72,052	-	-	72,052
Buildings	170,596	4,171	(18,780)	155,987	170,596	30,902	(25,101)	176,397
Infrastructure	505,753	5,009	(193,009)	317,753	505,753	16,590	(196,419)	325,924
Equipment Furniture & Fittings	-	32,743	(20,011)	12,732	-	28,792	(16,389)	12,403
Other - WIP	-	61,821	-	61,821	-	52,969	-	52,969
Other	3,771	18,370	(1,753)	20,388	3,771	11,697	(2,019)	13,449
	807,524	515,828	(263,353)	1,059,999	806,024	535,763	(271,841)	1,069,946
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	807,524	537,626	(263,353)	1,081,797	806,024	562,176	(271,841)	1,096,359
2007 Totals					807,524	537,626	(263,353)	1,081,797

	2007 \$'000	CARRYING AMOUNT MOVEMENTS DURING YEAR \$'000						2008 \$'000
	CARRYING AMOUNT	Additions	Disposals	Depreciation	Impairment	Transfers	Net Revaluation	CARRYING AMOUNT
<b>CURRENT ASSETS</b>								
Non-Current Assets held for Sale	21,798	5,186	(1,802)	(231)	(200)	2,209	(547)	26,413
<b>NON-CURRENT ASSETS</b>								
Park Land	388,400	-	-	-	-	-	-	388,400
Park Lands Improvements	29,367	235	-	(1,121)	-	-	(129)	28,352
Land	73,551	2,568	(513)	-	-	(3,554)	-	72,052
Buildings	155,987	27,081	(340)	(6,331)	-	-	-	176,397
Infrastructure	317,753	10,164	(633)	(9,609)	-	8,249	-	325,924
Equipment Furniture & Fittings	12,732	3,723	(1,063)	(2,989)	-	-	-	12,403
Other - WIP	61,821	(5,759)	-	-	(3,093)	-	-	52,969
Other	20,388	369	-	(404)	-	(6,904)	-	13,449
	1,059,999	38,381	(2,549)	(20,454)	(3,093)	(2,209)	(129)	1,069,946
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	1,081,797	43,567	(4,351)	(20,685)	(3,293)	-	(676)	1,096,359
2007 Totals	956,003	55,415	(2,034)	(17,754)	(2,723)	-	92,890	1,081,797

Notes to and forming part of the financial statements for the year ending 30 June 2008.



## NOTE 8

## LIABILITIES

	2008		2007	
	\$'000		\$'000	
	Current	Non-Current	Current	Non-Current
<b>TRADE &amp; OTHER PAYABLES</b>				
Goods & Services	11,147	-	7,737	-
Payments received in advance	260	-	271	-
Accrued expenses - employee entitlements	1,790	-	2,816	-
Accrued expenses - other	2,382	-	4,790	-
Deposits, Retentions & Bonds	15	-	38	-
Other	5,303	-	4,742	-
	20,897	-	20,394	-
<b>BORROWINGS</b>				
Short-term draw down facility	8,800	-	2,000	-
Loans	8,281	27,612	2,707	35,893
	17,081	27,612	4,707	35,893
<b>EQUITY ACCOUNTED INVESTMENTS IN COUNCIL BUSINESSES</b>				
Waste Care SA	-	-	-	41
	-	-	-	41
All interest bearing liabilities are secured over the future revenues of the Council.				
<b>PROVISIONS</b>				
Employee entitlements (including oncosts)	4,729	4,352	4,555	4,041
Rundle Arcade Validation Booth	-	226	-	-
Wingfield mound remediation	246	247	255	247
Other	343	-	235	161
	5,318	4,825	5,045	4,449
<b>Movements in Provisions - 2008 year only (current &amp; non-current)</b>				
	Insurance Losses	Future Reinstatement	Other Provisions	
Opening Balance	-	-	9,494	
Add - Additional amounts recognised	-	-	1,418	
(Less) - Payments	-	-	(769)	
Closing Balance	-	-	10,143	

## NOTE 9

## RESERVES

	01/07/07	Net Increments (Decrements)	Transfers on Sale	30/06/08
	\$'000	\$'000	\$'000	\$'000
<b>ASSET REVALUATION RESERVE</b>				
Land & Buildings	26,981	(129)	(547)	26,305
Infrastructure	258,358	-	-	258,358
Other	1,003	-	-	1,003
<b>TOTAL</b>	<b>286,342</b>	<b>(129)</b>	<b>(547)</b>	<b>285,666</b>
2007 Totals	193,452	92,890	-	286,342
<b>PURPOSES OF RESERVES</b>				
<b>Asset Revaluation Reserve</b>				
The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.				

## NOTE 10

## ASSETS SUBJECT TO RESTRICTIONS

		2008	2007
	Notes	\$'000	\$'000
<b>CASH &amp; FINANCIAL ASSETS</b>			
Other unexpended amounts from other levels of Government		1,001	1,443
Other		304	650
<b>TOTAL ASSETS SUBJECT TO EXTERNALLY IMPOSED RESTRICTIONS</b>		<b>1,305</b>	<b>2,093</b>
The following liabilities, included in Note 8, may be discharged from restricted assets in the first instance.			
Trade & Other Payables	8	1,305	2,093
		<b>1,305</b>	<b>2,093</b>

## NOTE 11

## RECONCILIATION TO CASH FLOW STATEMENT

<b>(A) RECONCILIATION OF CASH</b>			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:			
		<b>2008</b>	<b>2007</b>
	Notes	\$'000	\$'000
Total cash & equivalent assets	5	4,486	2,623
Less: Short-term borrowings	8	8,800	(2,000)
Balances per Cash Flow Statement		<b>(4,314)</b>	<b>623</b>
<b>(B) RECONCILIATION OF CHANGE IN NET ASSETS TO CASH FROM OPERATING ACTIVITIES</b>			
Net Surplus (Deficit)		12,203	16,040
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		20,886	17,754
Equity movements in equity accounted investments (increase) decrease		(401)	6
Non-cash asset acquisitions		(5,439)	-
Grants for capital acquisitions treated as Investing Activity		(1,777)	(5,147)
Net (Gain) Loss on Disposals		2,083	1,216
		<b>27,555</b>	<b>29,869</b>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		169	(1,020)
Net (increase) decrease in inventories		(138)	(87)
Net increase (decrease) in trade & other payables		503	6,840
Net increase (decrease) in other provisions		649	(8,695)
Net (increase) decrease in Capital WIP Prior Year		3,093	2,723
Net Cash provided by (or used in) operations		<b>31,831</b>	<b>29,630</b>
<b>(C) NON-CASH FINANCING AND INVESTING ACTIVITIES</b>			
Acquisition of assets by means of:			
Physical resources received free of charge	2	5,439	-
		<b>5,439</b>	<b>-</b>
<b>(D) FINANCING ARRANGEMENTS</b>			
Unrestricted access was available at balance date to the following lines of credit:			
Bank Overdrafts			
Corporate Credit Cards			
The bank overdraft facilities may be drawn at any time.			

## NOTE 12

## FUNCTIONS

REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES										
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN REVENUES		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL				
	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Business Operations	32,868	30,571	13,744	11,830	19,124	18,741	648	234	387	888
Community & Civic Services	1,079	1,142	9,291	9,200	(8,212)	(8,058)	1,378	995	13,449	20,387
Corporate Support Services	3,028	1,100	18,295	18,784	(15,267)	(17,684)	1,521	885	6,641	8,019
Infrastructure Management & Maintenance Services	2,059	2,257	35,700	34,286	(33,641)	(32,029)	1,396	5,625	803,315	802,587
Treasury Management	745	382	3,333	2,021	(2,588)	(1,639)	-	-	-	-
Operating Projects	2,553	2,478	11,994	12,182	(9,441)	(9,704)	521	558	-	-
Policy & Planning Services	57	27	4,099	3,924	(4,042)	(3,897)	55	25	-	-
Property Portfolio	7,733	7,250	17,700	14,296	(9,967)	(7,046)	-	-	283,937	257,174
Regulatory & Statutory Services	79,386	73,369	8,683	7,724	70,703	65,645	34	124	2,286	4,226
<b>TOTALS</b>	<b>129,508</b>	<b>118,576</b>	<b>122,839</b>	<b>114,247</b>	<b>6,669</b>	<b>4,329</b>	<b>5,553</b>	<b>8,446</b>	<b>1,110,015</b>	<b>1,093,281</b>

Excludes net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.



## NOTE 13

## FINANCIAL INSTRUMENTS

RECOGNISED FINANCIAL INSTRUMENTS	
Bank, Deposits at Call, Short-Term Deposits	<p><b>Accounting Policy:</b> carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p><b>Terms &amp; conditions:</b> deposits are at call and returning variable interest rates. Short-term deposits are invested in the LGFA or, in at call bank accounts depending on the interest rates at the time of investment.</p> <p><b>Carrying amount:</b> approximates fair value due to the short-term to maturity.</p>
Receivables <i>Rates &amp; Associated Charges (including legals &amp; penalties for late payment)</i>	<p><b>Accounting Policy:</b> carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> secured over the subject land, rates arrears attract interest of 8.25% (2007: 7.25%). Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
Receivables <i>Fees &amp; other charges</i>	<p><b>Accounting Policy:</b> carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
Receivables <i>other levels of government</i>	<p><b>Accounting Policy:</b> carried at nominal value.</p> <p><b>Terms &amp; conditions:</b> amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth and the State.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
Liabilities <i>Creditors and Accruals</i>	<p><b>Accounting Policy:</b> liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p><b>Terms &amp; conditions:</b> liabilities are normally settled on 30 day terms.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
Liabilities <i>Interest Bearing Loans</i>	<p><b>Accounting Policy:</b> carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p><b>Terms &amp; conditions:</b> secured over future revenues, loans may be either, repayable by equal 6 monthly instalments of principal &amp; interest, or interest only. Loans are procured via a tender process and interest rates are secured at drawdown.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
Liabilities <i>Finance Leases</i>	<p><b>Accounting Policy:</b> accounted for in accordance with AASB 117.</p>

## NOTE 13

## FINANCIAL INSTRUMENTS (CONTINUED)

LIQUIDITY ANALYSIS						
2008	Floating Interest Rate	Fixed interest maturing in			Non-interest bearing	Total
		≤1 year	> 1 year ≤ 5 years	> 5 years		
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>FINANCIAL ASSETS</b>						
<b>Fair Value through P&amp;L</b>						
Cash Assets	3,044	-	-	-	137	3,181
Other Financial Assets	1,001	304	-	-	-	1,305
<b>Loans &amp; Receivables</b>						
Receivables	-	-	-	-	8,398	8,398
Total	4,045	304	-	-	8,535	12,884
Weighted Average Interest Rate	6.59%	7.60%				
<b>FINANCIAL LIABILITIES</b>						
Payables	-	-	-	-	11,148	11,148
Short-term Borrowings	8,800	5,751	4,148	633	-	19,332
Borrowings	-	-	25,966	5,702	-	31,668
Total	8,800	5,751	30,114	6,335	11,148	62,148
Weighted Average Interest Rate		6.50%	6.59%	5.29%		
NET FINANCIAL ASSETS (LIABILITIES)	(4,755)	(5,447)	(30,114)	(6,335)	(2,613)	(49,264)

## NOTE 13

## FINANCIAL INSTRUMENTS (CONTINUED)

LIQUIDITY ANALYSIS						
2007	Floating Interest Rate	Fixed interest maturing in			Non-interest bearing	Total
		≤ 1 year	> 1 year ≤ 5 years	> 5 years		
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>FINANCIAL ASSETS</b>						
<b>Fair Value Through P&amp;L</b>						
Cash Assets	437	-	-	-	93	530
Other Financial Assets	1,802	291	-	-	-	2,093
<b>Loans &amp; Receivables</b>						
Receivables	-	-	-	-	8,577	8,577
Other Financial Assets	-	10	-	-	-	10
Total	2,239	301	-	-	8,670	11,210
Weighted Average Interest Rate	6.00%	6.30%				
<b>FINANCIAL LIABILITIES</b>						
Payables	-	-	-	-	7,737	7,737
Short-term Borrowings	2,000	-	996	4,136	-	7,132
Borrowings	-	-	16,511	25,689	-	42,200
Total	2,000	-	17,507	29,825	7,737	57,069
Weighted Average Interest Rate			6.70%	6.20%		
NET FINANCIAL ASSETS (LIABILITIES)	239	301	(17,507)	(29,825)	933	(45,859)

**Net Fair Value**

All carrying values approximate fair value for all recognised financial instruments. With the exception of investments, there is no recognised market for the financial assets of the Council.

**Risk Exposures**

*Credit Risk* represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any provision for doubtful debts. All Council investments are made with the SA Local Government Finance Authority (guaranteed by the SA Government), banks, or institutions with a minimum rating of A1 per Standard & Poors. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

*Market Risk* is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

*Liquidity Risk* is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. Council also has available a range of bank overdraft and short-term draw down facilities that it can access.

*Interest Rate Risk* is the risk that future cash flows will fluctuate because of changes in market interest rates. Most of Council's financial instruments - both assets and liabilities - are at fixed rates. Any such variations in future cash flows will not be material in effect on either Council incomes or expenditures.

## NOTE 14

## COMMITMENTS FOR EXPENDITURE

	2008	2007
	\$'000	\$'000
<b>CAPITAL COMMITMENTS</b>		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities		
Not later than one year	4,232	11,170

## NOTE 15

## FINANCIAL INDICATORS

These Financial Indicators have been calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

	2008	2007	2006
<b>Operating Surplus</b>			
<i>Being the operating surplus (deficit) before capital amounts.</i>	6,669	4,329	7,051
<b>Operating Surplus Ratio</b>			
Operating Surplus/Rates - (general & other less NRM levy)	10.66%	7.55%	13.16%
<i>This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.</i>			
<b>Net Financial Liabilities</b>			
	62,438	59,005	42,147
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses).</i>			
<b>Net Financial Liabilities Ratio</b>			
Net Financial Liabilities / Total Operating Revenue less NRM levy	48.43%	50.01%	37.92%
<b>Interest Cover Ratio</b>			
Net Interest Expense / Total Operating Revenue less NRM levy less Investment Income	1.78%	1.09%	0.82%
<b>Asset Sustainability Ratio</b>			
Net Asset Renewals / Depreciation Expense	97.42%	102.23%	118.90%
<i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</i>			
<b>Asset Consumption Ratio</b>			
Carrying value of depreciable assets / Gross value of depreciable assets	64.72%	65.41%	58.47%
<i>Total carrying value of depreciable assets divided by total reported value of depreciable assets before accumulated depreciation.</i>			

Notes to and forming part of the financial statements for the year ending 30 June 2008.



## NOTE 16

### UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a uniform and consistent basis. The uniform presentation represents a simplified version of reporting under the Government Finance Statistics (GFS) framework of the Australian Bureau of Statistics.

All Councils in South Australia voluntarily have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2008	2007
	\$'000	\$'000
Operating Revenues	129,508	118,576
Less Operating Expenses	(122,839)	(114,247)
Operating Surplus / (Deficit) before Capital Amounts	6,669	4,329
Add Capital Program Write-Off from Previous Years & Net gain / (loss) - joint ventures & associates	3,093	2,723
Add Write Back/(Expensing) Remediation Provision	-	7,786
Funding surplus before capital amounts	9,762	14,838
<b>Less Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	20,347	18,150
Less Depreciation, Amortisation and Impairment	(20,886)	(17,754)
Less Proceeds from Sale of Replaced Assets	(2,270)	(817)
	(2,809)	(421)
<b>Less Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	17,781	37,265
Less Amounts received specifically for New and Upgraded Assets	(1,777)	(5,147)
	16,004	32,118
Net Lending / (Borrowing) for Financial Year	(3,433)	(16,859)
Net Financial Liabilities at beginning of year	(59,005)	(42,146)
Net Financial Liabilities at end of year	(62,438)	(59,005)

## NOTE 17

### OPERATING LEASES

#### Lease payment commitments of Council

At the reporting date the Corporation had the following lease obligations which have not been recognised as liabilities in the Balance Sheet:

	2008	2007
	\$'000	\$'000
Not later than one year	4,213	4,096
Later than one year and not later than two years	4,414	4,153
Later than two years and not later than five years	13,879	12,943
Later than five years	50,966	43,180
	73,472	64,372
These lease obligations are predominantly for the operating lease of land and building		

## NOTE 18

### SUPERANNUATION

Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme (the Scheme). The Scheme has two categories of membership, each of which is funded differently.

The Scheme's accumulation category, Local Super, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (9% required under Superannuation Guarantee Legislation). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Scheme.

The Scheme's Defined Benefit Plan is a multi-employer sponsored plan. As the Scheme's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

Council makes employer contributions to the defined benefit category of the Scheme at rates determined by the Trustee on the advice of the Scheme's Actuary. On the basis of the results of the most recent full actuarial investigation conducted by the Scheme's actuary, L C Brett, BSc., FIA, FIAA, of Brett and Watson Pty Ltd as at 30 June 2005, the Trustee has determined that the current funding arrangements are adequate for the expected Defined Benefit Plan liabilities.

The next Actuarial Report is due for the three years period ending 30 June 2008. Local Super has indicated that a draft report is scheduled to be completed and tabled with the Board in February 2009 followed by a final report.

## NOTE 19

### JOINT VENTURES & ASSOCIATED ENTITIES

#### Waste Care SA

Waste Care SA was established by a number of constituent councils comprising the Cities of Charles Sturt, Campbelltown, Adelaide, Prospect, Norwood Payneham and St Peters and the Town of Walkerville in conjunction with Waste Management Pacific (SA) Pty Ltd to operate a Resource Recovery Waste Transfer Station (RRWTS) on leased land at Wingfield.

	2008	2007
<b>WASTE CARE SA</b>		
Council's respective interests are:	%	%
interest in outputs of the joint operation	23.75	23.75
ownership interest in the joint operation	23.75	23.75
the proportion of voting power in the joint operation	16.67	16.67
	\$'000	\$'000
<b>Movements in Investment in Joint Operation</b>		
Opening Balance	(41)	(35)
Share in Operating Result	20	(6)
Asset Revaluation Reserve Increment	380	-
Share in Equity of Joint Operation	359	(41)
<b>Expenditure Commitments</b>		
<i>Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:</i>		
<b>Operating Expenditures Payable</b>		
Not later than one year	45	44
	45	44

#### Adelaide Park Lands Authority

Adelaide Park Lands Authority was enacted on 14 December 2006 as a subsidiary of Council with its primary role of providing policy and advice to Council and the State Government in regard to the management of the Park Lands.

	2008	2007
<b>ADELAIDE PARK LANDS AUTHORITY</b>		
Council's respective interests are:	%	%
interest in outputs of the joint operation	100.00	-
ownership interest in the joint operation	100.00	-
the proportion of voting power in the joint operation	100.00	-
	\$'000	\$'000
<b>Movements in Investment in Joint Operation</b>		
Opening Balance	-	-
Share in Operating Result	1	-
Share in Equity of Joint Operation	1	-

Notes to and forming part of the financial statements for the year ending 30 June 2008.

## NOTE 20

### CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

#### LEGAL EXPENSES

Supreme Court SA proceedings have been commenced against the Corporation by India Pty Ltd, claiming damages and other losses in the sum of \$3.3m in addition to interest and costs.

The nature of the dispute centres around the alleged failure of the Corporation to enter into a lease agreement in respect of a ticket validation booth in a car park operated by the Corporation and leased from India Pty Ltd.

The Corporation intends to vigorously defend the action.

## NOTE 21

### EVENTS AFTER THE BALANCE SHEET DATE

Council sold land relating to stage one of the Balfours site re-development during 2007/08. Settlement for the sale of land relating to stage two occurred subsequent to the end of the financial year. In addition, the residential component of the bus station / car park development was sold in early July 2008 for the amount reflected in the Corporation's accounts at 30 June 2008.

## NOTE 22

### ECONOMIC DEVELOPMENT

In accordance with the requirements of the City of Adelaide Act 1998, expenditure of \$4.2m was incurred in relation to Council's commitments under the Capital City Development Program. This represents 3.2% of total expenditure for the year ended 30 June 2008.

In accordance with the requirements of the City of Adelaide Act 1998, expenditure of \$26.7m was incurred for works, services and activities that directly related to Council's economic development program. This represents 20% of the total expenditure for the year ended 30 June 2008.



## STATEMENT BY CHIEF EXECUTIVE OFFICER

I, Michael Sedgman, the person for the time being occupying the position of Acting Chief Executive Officer of Adelaide City Council, do hereby state that the Financial Statements of the Council for the year ended 30 June 2008 are to the best of my knowledge presented fairly, and in accordance with accounting procedures which have been maintained in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.



Michael Sedgman  
ACTING CHIEF EXECUTIVE OFFICER

Dated this 26th day of September 2008

## ADOPTION STATEMENT

Laid before the Corporation of the City of Adelaide and adopted on the 13th day of October 2008.



Michael Harbison  
LORD MAYOR

## INDEPENDENT AUDIT REPORT TO THE PRINCIPAL MEMBER OF THE ADELAIDE CITY COUNCIL

### SCOPE

#### THE FINANCIAL REPORT AND CHIEF EXECUTIVE RESPONSIBILITY

The financial report of the Adelaide City Council ("the Council") comprises the Statement by the Chief Executive Officer, Income Statement, Balance Sheet, Cash Flow Statement, Statement of Changes in Equity and notes to and forming part of the financial report, for the year ended 30 June 2008.

The Council's officers are responsible for the preparation and fair presentation of the financial report. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### AUDITOR'S RESPONSIBILITY

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Our audit procedures have also included an evaluation of the compliance by Council with the Local Government Act, 1999 together with the Local Government (Financial Management) Regulations 1999 made under that Act.

All of these procedures have been undertaken to assess whether in all material respects the financial report presents fairly, in accordance with Australian Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Council's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Council.

While we considered the effectiveness of Council's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

## INDEPENDENCE

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

The audit opinion expressed in this report has been formed on the above basis.

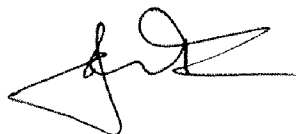
## AUDIT OPINION

In our opinion the financial report of the Adelaide City Council is properly drawn up:

- a) To give a true and fair view of:
  - 1) the Council's state of affairs as at 30 June 2008 and changes in equity resulting from operations and cashflows for the year ended on that date.
  - 2) the other matters required by the Local Government Act 1999 to be dealt with in the financial statements.
- b) According to the Local Government Act 1999, together with the Local Government Act 1999 (Financial Management) Regulations 1999 made under that Act; and;
- c) According to Australian Accounting Standards and mandatory professional reporting requirements.

PKF

PKF  
Chartered Accountants



I J Painter  
Partner

Dated this 26th day of September 2008

## AUDITOR'S INDEPENDENCE DECLARATION

UNDER SECTION 16A OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1999 TO THE LORD MAYOR AND COUNCILLORS OF THE ADELAIDE CITY COUNCIL

In conducting our audit, we have complied with the independence requirements of the Local Government Act 1999 and Local Government (Financial Management) Regulations 1999. In accordance with Regulation 16A of the Local Government (Financial Management) Regulations 1999, we state as follows:

We confirm that for the audit of the financial statements of the Adelaide City Council for the year ended 30 June 2008, we have maintained our independence in accordance with the requirements of APES 110- Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, and in accordance with requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.

**PKF**

PKF  
I J Painter  
Chartered Accountants  
Partner

## CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Adelaide City Council for the year ended 30 June 2008, the Council's Auditor, PKF Chartered Accountants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) Local Government (Financial Management) Regulations 1999."



Michael Sedgman  
ACTING CHIEF EXECUTIVE OFFICER



Allen Bolaffi  
PRESIDING MEMBER OF AUDIT COMMITTEE

Dated this 26th day of September 2008

# SECTION FOUR



# ADELAIDE PARK LANDS AUTHORITY ANNUAL REPORT



For the year ended 30 June 2008

Key policy advisor for the protection and enhancement of the Adelaide Park Lands for the benefit of all South Australians.

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# Introduction

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The Adelaide Park Lands Authority is constituted under the provisions of the Adelaide Park Lands Act 2005 and is taken to be a subsidiary of the Adelaide City Council under Chapter 4 Part 1 Division 3 of the *Local Government Act 1999*.

The purpose of the Authority as stated in its Charter is:

*To act as a key advisor to both the Council and the State Government on the protection, management, enhancement and promotion of the Adelaide Park Lands.*

The Council, on behalf of the communities of the City of Adelaide and the State, is committed to ensuring that the Authority delivers maximum benefit for the future of Adelaide's Park Lands as the City of Adelaide's defining feature.

In this context the Authority is established by Statute to undertake in accordance with the powers conferred by its Charter, the Functions of the Authority as set out at section 9 of the *Adelaide Park Lands Act 2005*.

The functions of the Authority are:

- to undertake a key policy role with respect to the management and protection of the Adelaide Park Lands;
- to prepare, and as appropriate, to revise the Adelaide Park Lands Management Strategy in accordance with the requirements of the *Adelaide Park Lands Act 2005*;
- to provide comments and advice on any management plan prepared by the Adelaide City Council or a State Authority under the *Adelaide Park Lands Act 2005* or the *Local Government Act 1999* that relates to any part of the Adelaide Park Lands; and to monitor and, as appropriate, to provide comments, advice or reports in relation to the implementation or operation of any such plan;
- to provide comments or advice in relation to the operation of any lease, licence or other form of grant of occupation of land within the Adelaide Park Lands;

- on the basis of any request or on its own initiative, to provide advice to the Adelaide City Council or to the Minister on policy, development, heritage or management issues affecting the Adelaide Park Lands;
- to promote public awareness of the importance of the Adelaide Park Lands and the need to ensure that they are managed and used responsibly;
- to ensure that the interests of South Australians are taken into account, and that community consultation processes are established, in relation to the strategic management of the Adelaide Park Lands;
- to administer the Adelaide Park Lands Fund; and
- to undertake or support other activities that will protect or enhance the Adelaide Park Lands, or in any other way promote or advance the objects of the *Adelaide Park Lands Act*.

The inaugural meeting of the Adelaide Park Lands Authority was held on 7 February 2007.

This document reports on the work undertaken by the Authority during its first financial year from 1 July 2007 through to 30 June 2008.

# Statutory Requirements



The Adelaide Park Lands Authority must in accordance with its Charter as established under Schedule 2 Part 1 (3) of the *Local Government Act 1999*, submit to Council by 30 September in each financial year an annual report on its work and operations during the preceding financial year.

The annual report must detail the Authority's achievements against the aims and objectives of its Business Plan and incorporate the audited Financial Statements of the Authority and any other reports required by Council.

In accordance with Section 12 (2) of the *Adelaide Park Lands Act 2005*, the Authority must, at the time it furnished its annual report to the Adelaide City Council, (also) furnish a copy of the report to the Minister.

# Membership & Meetings

Membership of the Adelaide Park Lands Authority comprises:

- The Lord Mayor or, if the Lord Mayor chooses not to be a member of the Authority, a person appointed by the Adelaide City Council; and
- Four (4) other members appointed by Council; and
- Five (5) members appointed by the Minister.

During the 2007-08 financial year the following individuals served as members on the Authority.

	Appointed by
The Right Honourable the Lord Mayor Michael Harbison (Presiding Member)	Council
Ms Catherine King (Deputy Presiding Member) (resigned October 2007)	Minister
Councillor Sue Clearihan (to October 2007)	Council
Councillor Peter Darley (to October 2007)	Council
Councillor Anne Moran	Council
Councillor Creston Magasdi (to October 2007)	Council
Councillor Ralph Clarke (from March 2008)	Council
Councillor Michael Henningsen (from March 2008)	Council
Councillor David Plumridge (from March 2008)	Council
Ms Michelle Grady (resigned as at 30 June 2008)	Minister
Dr Jane James	Minister
Mr Frank Blevins	Minister
Mr Ian Gilfillan	Minister

The Authority met to conduct business on 11 separate occasions during the course of the financial year in the form of 7 ordinary meetings and 4 special meetings. The meeting to be held on 19 June 2008 was adjourned and held on 3 July 2008.

The Authority did not meet during the period November 2007 through February 2008 due to the expiry of the terms of appointment of Council's appointees with the Council elections in November 2007. The Authority re-convened on 6 March 2008 following the required consultation with the Minister responsible for the *Adelaide Park Lands Act 2005* concerning Council's new appointees.

Attendance at meetings was recorded as follows:

Authority member	Ordinary meetings attended (7)	Ordinary meetings eligible to attend	Special meetings attended (4)	Special meetings eligible to attend
The Right Honourable the Lord Mayor Michael Harbison	7	7	3	4
Ms Catherine King	2	3	2	3
Councillor Sue Clearihan	3	3	3	3
Councillor Peter Darley	1	3	1	3
Councillor Anne Moran	7	7	4	4
Councillor Creston Magasdi	3	3	2	3
Councillor Ralph Clarke	4	4	1	1
Councillor Michael Henningsen	4	4	1	1
Councillor David Plumridge	4	4	1	1
Ms Michelle Grady	5	7	3	4
Dr Jane James	4	7	1	4
Mr Frank Blevins	3	7	2	4
Mr Ian Gilfillan	6	7	4	4

Ms Catherine King resigned as Deputy Presiding Member in October 2007.

As at 1 September 2008, a replacement Deputy Presiding Member had yet to be appointed by the Minister

# Core Responsibility – Provision of Advice on Strategic Park Lands Matters

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During the course of the 2007-08 financial year the Authority dealt with several key items of business relating to its Core Responsibility of providing advice to Council and the State Government on strategic Park Lands matters. These are summarised below.

## Future Plans for Victoria Park / Bakkabakkandi

- Received several presentations and updates on the permanent grandstand facility proposed for the motor racing circuit and the proposed granting of a lease by the Adelaide City Council to the State Government.
- Provided comment on the Guiding Principles established by Council to drive the process of developing a Master Plan for Victoria Park / Bakkabakkandi (following the withdrawal of the State Government's proposal).
- Received a presentation from the SA Motor Sport Board relating to the construction/dismantling timetable for the upgraded temporary facilities to be used for the event in March 2009.

## Proposed Hospital on site of rail yards

- Received a briefing from representatives of the State Government on the Marjorie Jackson Nelson Hospital Precinct Master Plan relating to a development proposed on the site of the rail yards in Tulya Wodli (Park 27).
- Advised the State Government that the Hospital Precinct Master Plan was inconsistent with the Community Land Management Plan for Tulya Wodli (Park 27) in that it does not return the whole of the rail yards to Park Lands and that it was also inconsistent with the Adelaide (City) Development Plan in that the proposed use of the site as a hospital would not comply with current zoning.

- Asked Council to consider the views of the Authority in any submission it makes to the State Government in relation to the Marjorie Jackson Nelson Hospital Precinct Master Plan.

## Glenelg to Adelaide Park Lands Recycled Water Project

- Received a briefing from representatives of SA Water on the Glenelg to Adelaide Park Lands Recycled Water Project.
- Gave support in principle to the project and requested a further report on water quality levels.

## Community Land Management Plans

- Reviewed and recommended that Council, subject to the results of public consultation, adopt the draft Community Land Management Plans for;
  - Minno Wirra (Park 21West);
  - Wikaparndo Wirra (Park 22); and
  - Wirranendi (Park 23).

## West Terrace Cemetery Management Plan

- Received a presentation from the CEO of the Adelaide Cemeteries Authority on the West Terrace Cemetery Management Plan.

## Riparian Restoration Revegetation Concept Plan

- Received a presentation from representatives of the Department of Environment and Heritage in relation to the Riparian Restoration Revegetation Concept Plan for Tainmundilla (Park 11).
- Endorsed the Concept Plan and asked that consideration be given to including the construction of a low-level, pedestrian/cycle crossing over Karra Wirra / River Torrens.



### Cultural Landscape Assessment of Adelaide Park Lands

- Received a presentation from Dr David Jones of the University of Adelaide on the Cultural Landscape Assessment of the Park Lands.

### Proposed National Heritage Listing of Adelaide Park Lands

- Received a briefing from officers of the Australian Government regarding the progress of Council's nomination for the inclusion of the City of Adelaide Historic Layout and Park Lands on the National Heritage Register.

### Bus /cycle lane proposals in relation to Bakewell Underpass Project

- Received a briefing from officers of the Department for Transport Energy and Infrastructure (DTEI) in relation to the Bakewell Underpass and in particular, proposed changes to kerbing and parking arrangements on the northern side of Glover Avenue to accommodate a bus lane for eastbound traffic; and the accommodation of a cycle lane on the southern side of Glover Avenue.
- Noted the proposed changes and advised Council that it would oppose any encroachment on the Park Lands beyond the road reserve boundary.
- Asked Council to investigate design options that obviate the need for road space to encroach beyond the road reserve boundary; ensure that parking is not displaced from the roadway onto the Park Lands; and ensure that cyclist safety is not compromised.

### Overview of Planning Requirements for the Park Lands

- Considered the range of requirements which constitute the planning framework for the Adelaide Park Lands.

The Authority also dealt with various statutory and administrative matters relating to its operation and responsibilities under the *Adelaide Park Lands Act 2005* and its Charter.

# Core Project – Adelaide Park Lands Management Strategy

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Under the provisions of the *Adelaide Park Lands Act 2005*, the Authority is charged with the responsibility of preparing the Adelaide Park Lands Management Strategy within two years of the commencement of that Act, which was December 2006. Accordingly the Authority has:

- Reviewed and subsequently endorsed the draft project brief for the preparation of the Adelaide Park Lands Management Strategy;
- Considered and amended a set of key Issues for the Strategy to address;
- Authorised the appointment of the consultant team recommended to the Authority following a tender and selection process undertaken jointly by the Adelaide City Council and the State Government;
- Recommended to Council that an 'eminent person' with extensive experience in park planning be appointed to the consultant team; and
- Endorsed subsequent addendums to the project brief and timelines for completion.

## Business Plan & Budget

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The Authority is required to prepare a Business Plan and Budget in accordance with Schedule 2 Part 1 (8 and 9) of the *Local Government Act 1999* and its Charter.

The Authority's Business Plan and Budget for the period July 2007 to June 2008 was adopted at its meeting held on 6 March 2008.

The following table summarises the Authority's achievements against the performance targets, outcomes and performance measures as set out in the detail of the Business Plan.

It should be noted that the operations of the Authority are funded entirely by Adelaide City Council, including the preparation of the Adelaide Park Lands Management Strategy.

However the Authority also operates the Adelaide Park Lands Fund which at 30 June 2008 contained \$1,000, being a donation from the Adelaide Parklands Preservation Association.

## ADELAIDE PARK LANDS AUTHORITY BUSINESS PLAN (EXTRACT)

Performance Target	Outcome	Performance Measure	Achievement
<b>CORE RESPONSIBILITY</b>			
Provide advice as required to Council and the State Government on key strategic matters relating to the Adelaide Park Lands	<p>Providing advice on key matters as required</p> <p><i>In particular the outstanding Community Land Management Plans for Tamdanya Womma (Park 26) and Victoria Park/Bak-kabakkandi (Park 16)</i></p>	<p>At least 12 meetings of the Authority held per year</p> <p>90% of advice to Council and State Government is provided within the required time frame</p>	<p>Authority held 11 meetings with one adjourned (7 ordinary meetings and 4 special meetings) at which advice was provided within the required time frame on strategic Park Lands matters</p>
<b>CORE PROJECT</b>			
<p>Preparation of the Adelaide Park Lands Management Strategy</p> <p><i>Adelaide Park Lands Act 2005 requires completion within two years after commencement of the Act (ie, by December 2008)</i></p>	<p>Commencement of preparation of the Adelaide Park Lands Management Strategy</p>	<p>Project Brief approved by end October 2007</p> <p>Draft discussion paper endorsed by end May 2008</p> <p><i>Carry over measures for 08/09 Business Plan -</i></p> <ul style="list-style-type: none"> <li>• <i>Option Paper endorsed by end August 2008</i></li> <li>• <i>Draft Strategy endorsed by end October 2008</i></li> </ul> <p><i>Strategy finalised by end December 2008</i></p>	<p>Draft Project Brief endorsed (including consideration of key issues to be addressed) at meeting on 18 September 2007</p> <p>Communication Plan endorsed at meeting on 6 March 2008</p> <p>Revised indicative timeframe for key deliverables and milestones which forms part of the Project Brief and Addendum to Project Brief both endorsed at meeting on 27 March 2008</p>
<b>SUPPORTING RESPONSIBILITIES</b>			
Appointments to the Authority are maintained	Authority operates with full compliment	Appointments are made in a timely manner to coincide with expiry dates	<p>New Council appointees gazetted following newly elected Council and consultation with Minister (term expires 13 December 2008)</p> <p>Deputy Presiding Member (Ministerial Appointee) resigned in October 2007</p> <p>Michelle Grady resigned as at 30 June 2008</p> <p>As at 1 September 2008 the Minister had not appointed replacements</p>

## ADELAIDE PARK LANDS AUTHORITY BUSINESS PLAN (EXTRACT, CONTINUED)

Performance Target	Outcome	Performance Measure	Achievement
<b>SUPPORTING RESPONSIBILITIES (CONTINUED)</b>			
Business Plan and Budget is in place	Authority operates according to its required targets, performance measures, processes and budgetary constraints	New Business Plan is adopted prior to the expiry of that currently in operation	Business Plan and Budget adopted at meeting on 6 March 2008
Quarterly Financial Reports	Quarterly Financial Reports assist Authority to measure its performance	Quarterly Financial Reports adopted and presented to Council <u>as required</u>	Administered as part of Council's normal financial reporting system
Operation of the Park Lands Fund	The Fund is operational	Monies are received and expended according to the provisions of the Authority's Charter	Adelaide Park Lands Fund was established at meeting on 18 September 2007 and contains a balance of \$1,000
Operation of General Purpose Accounts	General Purpose Accounts are operational	Council's accounting procedure	Appropriate authorisations and delegations to operate and maintain Adelaide Park Lands Fund accounts approved at meeting on 18 September 2007
Auditing required by the Authority's Charter	The Authority is audited according to the requirements of its Charter	Council's external Auditor and Audit Committee are satisfied that the requirements of the Charter have been met	Authority audited to satisfaction of Audit and Audit Committee on 26 September 2008
Preparation of Annual Report	Annual Report is prepared	Annual Report is submitted to Council by 30 September each financial year (beginning 2008)	Annual Report for 2007–08 submitted to Council on 22 September 2008.
Insurance requirements	The Authority is insured according to the requirements of the Local Government Mutual Liability Scheme	The Local Government mutual Liability Scheme insures the Authority	Insurance obligations administered through the Council
Provision of a Common Seal	A Common Seal is provided	Common Seal is available for use when required	Common Seal provided subsequent to authorisation at meeting on 18 September 2007



# ADELAIDE PARK LANDS AUTHORITY FINANCIAL REPORTS

For the year ended 30 June 2008

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## INCOME STATEMENT

For the year ended 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>INCOME</b>			
Grants, subsidies and contributions	2	96	-
Total Income		96	-
<b>EXPENSES</b>			
Materials, contracts & other expenses	3	95	-
Total Expenses		95	-
<b>OPERATING SURPLUS/(DEFICIT)</b>		1	-
<b>NET SURPLUS/(DEFICIT)</b>		1	-

This Statement is to be read in conjunction with the attached Notes.

## BALANCE SHEET

For the year ended 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>ASSETS</b>			
Current Assets			
Cash and cash equivalents	4	1	-
Total Current Assets		1	-
Total Assets		1	-
<b>EQUITY</b>			
Accumulated Surplus		1	-
<b>TOTAL EQUITY</b>		1	-

This Statement is to be read in conjunction with the attached Notes.

## STATEMENT OF CHANGES IN EQUITY

For the year ended 30 June 2008

	2008	2007
	\$'000	\$'000
<b>ACCUMULATED SURPLUS</b>		
Balance at end of previous reporting period	-	-
Net Surplus/(Deficit) for Year	1	-
Balance at end of period	1	-
<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>1</b>	<b>-</b>
Total of all revenues recognised directly in Equity	-	-
Total of all expenses recognised directly in Equity	-	-
<b>NET CHANGE IN EQUITY</b>	<b>-</b>	<b>-</b>

This Statement is to be read in conjunction with the attached Notes.

## CASH FLOW STATEMENT

For the year ended 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Operating receipts		96	-
<b>Payments</b>			
Operating payments to suppliers & employees		(95)	-
Net Cash provided by (or used in) Operating Activities		1	-
Net Increase (Decrease) in cash held		1	-
Cash & cash equivalents at beginning of period		-	-
Cash & cash equivalents at end of period	6	1	-

This Statement is to be read in conjunction with the attached Notes

# Notes To & Forming Part of The Financial Statements

## For The Year Ended 30 June 2008

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### NOTE 1

#### SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### 1. BASIS OF PREPARATION

##### 1.1 Compliance with Australian equivalents to International Financial Reporting Standards

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board and relevant South Australian legislation.

The financial report was authorised for issue by certificate under clause 11 of the Local Government (Financial Management) Regulations 1999.

##### 1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.3 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

#### 2. THE REPORTING ENTITY

The Adelaide Park Lands Authority is established under the *Adelaide Park Lands Act 2005* and is taken to be a single council subsidiary of Adelaide City Council under the SA Local Government Act 1999, and has its principal place of business at 25 Pirie Street, Adelaide. These financial statements include the consolidated fund and all entities through which the Authority controls resources to carry on its functions.

#### 3. INCOME RECOGNITION

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Authority's operations for the current reporting period.

#### 4. CASH, CASH EQUIVALENTS AND OTHER FINANCIAL INSTRUMENTS

Cash assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 5.

#### 5. INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

The Authority did not procure any non-current assets during the reporting period and does not hold any non-current assets as at the reporting date.

#### 6. EMPLOYEE BENEFITS

The Authority does not have any employees. All employees are employed through the parent entity, Adelaide City Council.

#### 7. GST IMPLICATIONS

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax":

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

#### 8. COMPARATIVE INFORMATION

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with AIFRS.

#### 9. NEW ACCOUNTING STANDARDS

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2008 reporting period.

- AASB 8 Operating Segments
- AASB 101 Presentation of Financial Statements
- AASB 123 Borrowing Costs
- AASB 1004 Contributions
- AASB 1050 Administered Items
- AASB 1051 Land Under Roads
- AASB 1052 Disaggregated Disclosures
- AASB 2007-3 Amendments to Australian Accounting Standards arising from AASB 8 [AASB 5, AASB 6, AASB 102, AASB 107, AASB 119, AASB 127, AASB 134, AASB 136, AASB 1023 & AASB 1038]
- AASB 2007-6 Amendments to Australian Accounting Standards arising from AASB 123 [AASB 1, AASB 101, AASB 107, AASB 111, AASB 116 & AASB 138 and Interpretations 1 & 12]
- AASB 2007-8 Amendments to Australian Accounting Standards [AASB 1, AASB 2, AASB 4, AASB 5, AASB 107 & AASB 128]
- AASB 2007-9 Amendments to Australian Accounting Standards arising from the Review of AASs 27, 29 and 31 [AASB 3, AASB 5, AASB 8, AASB 101, AASB 114, AASB 116, AASB 127 & AASB 137]
- Interpretation 4 Determination whether an Arrangement contains a Lease
- Interpretation 13 Customer Loyalty Programmes
- Interpretation 14 AASB 119 – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction
- Interpretation 129 Disclosure – Service Concession Arrangements
- Interpretation 1038 Contributions by Owners Made to Wholly-Owned Public Sector Entities

The Authority is of the view that none of the above new standards will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

## NOTE 2

## INCOME

	2008	2007
	\$'000	\$'000
<b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>		
Other Grants, Subsidies and Contributions	96	-
	96	-
<b>Sources of Grants</b>		
Other	96	-
	96	-

## NOTE 3

## EXPENSES

	2008	2007
	\$'000	\$'000
<b>MATERIALS, CONTRACTS &amp; OTHER EXPENSES</b>		
<b>Other Materials, Contracts &amp; Expenses</b>		
Insurance	10	-
Contractors	80	-
Legal Expenses	5	-
Subtotal - Other Materials, Contracts & Expenses	95	-
	95	-

## NOTE 4

## CURRENT ASSETS

	2008	2007
	\$'000	\$'000
<b>CASH &amp; EQUIVALENT ASSETS</b>		
Cash on Hand and at Bank	1	-
	1	-



## NOTE 5

## FINANCIAL INSTRUMENTS

RECOGNISED FINANCIAL INSTRUMENTS						
Bank, Deposits at Call, Short Term Deposits	<p><b>Accounting Policy:</b> carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p><b>Terms &amp; conditions:</b> deposits are at call and returning variable interest rates. Short-term deposits are invested in the LGFA or, in at call bank accounts depending on the interest rates at the time of investment.</p> <p><b>Carrying amount:</b> approximates fair value due to the short-term to maturity.</p>					
LIQUIDITY ANALYSIS						
2008	Floating Interest Rate	Fixed interest maturing in			Non-interest bearing	Total
		≤1 year	> 1 year ≤ 5 years	> 5 years		
Financial Assets	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Fair Value through P&L						
Cash Assets	1	-	-	-	-	1
Total	1	-	-	-	-	1
Weighted Average Interest Rate	7.00%					
NET FINANCIAL ASSETS (LIABILITIES)	1	-	-	-	-	1

## NOTE 6

## RECONCILIATION TO CASH FLOW STATEMENT

	Notes	2008 \$'000	2007 \$'000
<b>(A) RECONCILIATION OF CASH</b>			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet.			
Total cash & equivalent assets	4	1	1
Balances per Cash Flow Statement		1	-
<b>(B) RECONCILIATION OF CHANGE IN NET ASSETS TO CASH FROM OPERATING ACTIVITIES</b>			
Net Surplus (Deficit)		1	-
NET CASH PROVIDED BY (OR USED IN) OPERATIONS		1	-

## NOTE 7

### UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Adelaide Park Lands Authority prepared on a uniform and consistent basis. The uniform presentation represents a simplified version of reporting under the Government Finance Statistics (GFS) framework of the Australian Bureau of Statistics.

All Councils in South Australia voluntarily have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2008	2007
	\$'000	\$'000
Operating Revenues	96	-
Less Operating Expenses	(95)	-
Operating Surplus /(Deficit) before Capital Amounts	1	-
Funding surplus before Capital Amounts	1	-
Net Lending /(Borrowing) for Financial Year	1	-
Net Financial Liabilities /(Assets) at beginning of year	-	-
Net Financial Liabilities /(Assets) at end of year	(1)	-

## STATEMENT BY CHIEF EXECUTIVE OFFICER

I, Michael Sedgman, the person for the time being occupying the position of Acting Chief Executive Officer of Adelaide City Council, do hereby state that the Financial Statements of the Adelaide Park Lands Authority for the year ended 30 June 2008 are to the best of my knowledge presented fairly, and in accordance with accounting procedures which have been maintained in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.



Michael Sedgman  
ACTING CHIEF EXECUTIVE OFFICER

Dated this 26th day September 2008

## ADOPTION STATEMENT

Laid before the Corporation of the City of Adelaide and adopted on the 13th day of October 2008.



Michael Harbison  
LORD MAYOR

## INDEPENDENT AUDIT REPORT TO THE PRINCIPAL MEMBER OF THE ADELAIDE PARK LANDS AUTHORITY

### SCOPE

#### THE FINANCIAL REPORT AND CHIEF EXECUTIVE RESPONSIBILITY

The financial report of the Adelaide Park Lands Authority ("the Authority") comprises the Statement by the Chief Executive Officer, Income Statement, Balance Sheet, Cash Flow Statement, Statement of Changes in Equity and notes to and forming part of the financial report, for the year ended 30 June 2008.

The Authority's officers are responsible for the preparation and fair presentation of the financial report. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### AUDITOR'S RESPONSIBILITY

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Authority, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Our audit procedures have also included an evaluation of the compliance by Authority with the Local Government Act, 1999 together with the Local Government (Financial Management) Regulations 1999 made under that Act.

All of these procedures have been undertaken to assess whether in all material respects the financial report presents fairly, in accordance with Australian Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Authority's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Authority.

While we considered the effectiveness of Authority's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

## INDEPENDENCE

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

The audit opinion expressed in this report has been formed on the above basis.

## AUDIT OPINION

In our opinion the financial report of the Adelaide Park Lands Authority is properly drawn up:

- a) To give a true and fair view of:
  - 1) the Authority's state of affairs as at 30 June 2008 and changes in equity resulting from operations and cashflows for the year ended on that date.
  - 2) the other matters required by the Local Government Act 1999 to be dealt with in the financial statements.
- b) According to the Local Government Act 1999, together with the Local Government Act 1999 (Financial Management) Regulations 1999 made under that Act; and
- c) According to Australian Accounting Standards and mandatory professional reporting requirements.

PKF

PKF  
Chartered Accountants



I J Painter  
Partner

Dated this 26th day of September 2008

## AUDITOR'S INDEPENDENCE DECLARATION

UNDER SECTION 16A OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1999 TO THE LORD MAYOR AND COUNCILLORS OF THE ADELAIDE CITY COUNCIL

In conducting our audit, we have complied with the independence requirements of the Local Government Act 1999 and Local Government (Financial Management) Regulations 1999. In accordance with Regulation 16A of the Local Government (Financial Management) Regulations 1999, we state as follows:

We confirm that for the audit of the financial statements of the Adelaide Park Lands Authority for the year ended 30 June 2008, we have maintained our independence in accordance with the requirements of APES 110- Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, and in accordance with requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.

PKF

PKF



I J Painter  
Chartered Accountants  
Partner

## CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Adelaide Park Lands Authority for the year ended 30 June 2008, the Council's Auditor, PKF Chartered Accountants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) Local Government (Financial Management) Regulations 1999.



Michael Sedgman  
ACTING CHIEF EXECUTIVE OFFICER



Allen Bolaffi  
PRESIDING MEMBER OF AUDIT COMMITTEE

Dated this 26th day of September 2008



# SECTION FIVE



# WASTE CARE ANNUAL REPORT

For the year ended 30 June 2008



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# Chairman's Report



In this, my second Annual Report as Chairman of Waste Care SA I am delighted to report that the solid waste market conditions in Adelaide are improving, and this has resulted in an emerging confidence with an improved financial performance of the Waste Care SA facility.

Waste Care SA has recorded a trading profit of \$83,094 for the year and the Balance Sheet has been strengthened by a revaluation of the Waste Care SA facility from its original cost of \$11 million to the Knight Frank valuation of \$12.6 million as at 30th June 2008.

Waste Care SA's Operations Agreement with its contractor, Transpacific Industries Group Ltd (TPI), controls Member Councils' gate rates for their waste. It also allows for potential profit sharing opportunities in the operation of the Waste Care SA facility. TPI has a policy for each business unit to use the services of the other business units. With its purchase of Cleanaway in 2007 this has meant improved throughput into the Waste Care SA facility. TPI has also undertaken a personnel restructuring which now has Mr Phil Carbins, General Manager, Landfills, and Mr Geoff Webster, SA Landfills Manager Solid Waste, attending Waste Care SA Board Meetings on behalf of TPI.

Throughout the year TPI has consistently worked with all the tenants of the Wingfield Waste & Recycling Centre (WWRC) to maximize the commercial opportunities to recover resources from the various waste streams including Adelaide Resource Recovery (construction & demolition material), AMCOR (dry recyclables) and Jeffries (green waste).

Congratulations go to TPI on its success in winning the silver award in the Waste Management Association of Australia's National Landfill Excellence Awards, for its well engineered site at the Inkerman landfill.

Waste Care SA followed up on its joint submission with NAWMA and SRWRA on the EPA Solid Waste Levy Review by writing to the Minister for Environment & Conservation outlining the necessity of consulting with stakeholders in future decision making regarding the application of the levy. Follow up meetings were held with Environment Protection Authority (EPA) and Zero Waste SA (ZWSA) with assurances by the Officers that it will consult with Local Government and Industry on the future of the levy.

In December Tony Circelli, Director Regulation & Compliance, EPA, gave a presentation to the Board on the EPA Board Waste to Resources Subcommittee Report October 2007. The Board agreed that EPA, ZWSA and Waste Care SA would continue working closely together.

During the year the Executive Officer (EO) attended a ZWSA Food Forum where consideration was given to the level of support from Metropolitan Councils on the introduction of the co-collection of food waste with the green organics collection. A business case on this initiative (co-authored by the EO) had been commissioned by ZWSA, and ZWSA is offering support and funding for Councils to trial the service and test the assumptions made in the business case study. The Councils of Norwood Payneham & St Peters, Campbelltown and Charles Sturt will be participating in this trial.

Waste Care SA is required to respond to the changing policies and regulatory framework set by the State and Federal Governments. The Regional Subsidiary is likely to be significantly influenced by the increased emphasis on climate change policy and initiatives being pursued by the Governments. The policies and regulations that govern the waste industry in South Australia were taken into consideration during the development of the Waste Care SA Business Plan for 2008-2011 which, after wide consultation with Member Councils, was distributed earlier this year.

Waste Care SA continues to research and advocate on behalf of Local Government, and keep abreast of the ever changing issues surrounding the waste industry.

The Board Members of Waste Care SA are to be commended for their commitment to the success of Waste Care SA's original purpose which was to control costs for its Member Councils. They are a tremendous support for me, as Chairman, and I thank them for their contribution over the year. I would also like to express my appreciation to TJH Management Services Pty Ltd for the efficient administration and management of Waste Care SA during this year.

I am proud to commend the 2007/2008 Waste Care SA Annual Report to you.



Adrian Sykes  
Chairman

# The Year In Review

Trevor Hockley, Executive Officer

Member Councils approved an Annual Plan for the current year and this review highlights the achievements of Waste Care SA under the functional headings set out in that Annual Plan.

## PROJECT AND CONTRACT MANAGEMENT – WASTE CARE SA FACILITY

TPI purchased a new excavator to pre-sort commercial and industrial waste in the facility prior to the residual waste being transported to the Inkerman Landfill. The inside of the facility was reconfigured so that domestic traffic (cars and trailers) accessed the southern end with recycling options prior to tipping. The main floor has been divided into a residual waste section and a pre-sort section to maximize recovery of resources from the commercial/industrial waste stream.

Regular inspections and Management Committee Meetings were held during the year and a template was developed to ensure compliance with the Project Agreement and to monitor the Asset Management Plan for the facility.

## WINGFIELD WASTE & RECYCLING CENTRE (WWRC)

Site visits were convened during the year for Elected Members of Member Councils and the Board of Zero Waste SA. Adelaide City Council (ACC) is responsible to manage the common weighbridge for this facility and monitor tenants permitted uses within the precinct. During the year ACC sold the old landfill site to Adelaide Resource Recovery (a tenant on the WWRC) and foreshadowed its intention to divest itself of all waste management assets.

The Business Plan prepared during the year for the next three financial years has addressed this issue to ensure that Waste Care SA maximizes its investment in the Waste Care SA facility and continues the key role it plays in the Wingfield Waste & Recycling Centre.

## FINANCIAL MANAGEMENT & REPORTING

Waste Care SA operated with an Audit Committee for the first time this year. Mr Tim Campbell was appointed as the Independent Member for this Committee and has provided a valuable contribution. In accordance with the Accounting Standard AASB116, the Waste Care SA facility (a leasehold asset) was revalued by Knight Frank at \$1.6 million more than the original cost of \$11 million. This new value has been incorporated into the Financial Statements of Waste Care SA and a profit of \$83,094 was recorded for the first time since Waste Care SA commenced trading in January 2005.

## ADMINISTRATION & GOVERNANCE OF WASTE CARE SA

The Board of Waste Care SA devoted considerable resources to the development of a new three year Business Plan that takes effect from July 2008. This involved extensive consultation with Member Councils, TPI and other stakeholders. The Business Plan reconfirms the original purpose of Waste Care SA to minimize the cost impacts of waste management for its Member Councils. The administration of Waste Care SA is outsourced to TJH Management Services Pty Ltd that provides a separate independent administration and office for the Regional Subsidiary.

## BROADER LOCAL GOVERNMENT & MEMBER COUNCIL ISSUES

Waste Care SA continues to take the lead in advocating for Local Government across all the State Government Agencies relating to environmental and waste issues. The LGA Cossey Report titled "Future Directions in Waste Management" was circulated for consultation during the year. Waste Care SA responded to this report and has followed up with the LGA in subsequent workshops. Regular meetings are now convened with Zero Waste SA and other Regional Waste Subsidiaries. Waste Care SA is also responding to the mid-term review of the State Waste Strategy.



# WASTE CARE FINANCIAL REPORTS



For the year ended 30 June 2008



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## INCOME STATEMENT

For The Year Ended 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>INCOME</b>			
Members Contributions		134,317	134,317
Investment Income		19,553	18,810
Commercial Activities	2	1,215,363	1,117,964
<b>TOTAL INCOME</b>		<b>1,369,233</b>	<b>1,271,090</b>
<b>EXPENSES</b>			
Materials Contracts & other Services	3	238,570	256,816
Finance Costs	3	776,764	774,134
Amortisation	3	28,170	28,170
Designated expenses	3	242,635	239,217
<b>TOTAL EXPENSES</b>		<b>1,286,139</b>	<b>1,298,337</b>
<b>NET SURPLUS (DEFICIT)</b>		<b>83,094</b>	<b>(27,246)</b>

This Statement is to be read in conjunction with the attached Notes.

## BALANCE SHEET

As At 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents		55,962	237,377
Receivables		591,444	264,687
Other Current Assets		495	-
Total Current Assets	4	647,901	502,064
<b>Non-Current Assets</b>			
Plant & Equipment	5	12,769,018	11,197,188
Total Non-Current Assets		12,769,018	11,197,188
Total Assets		13,416,919	11,699,252
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & other Payables		619,219	473,213
Borrowings		-	110,000
Other Current Liabilities		5,113	6,546
Total Current Liabilities	6	624,332	589,759
<b>Non-Current Liabilities</b>			
Long-Term Loan	7	11,281,600	11,281,600
Total Non-Current Liabilities		11,281,600	11,281,600
TOTAL LIABILITIES		11,905,932	11,871,359
NET ASSETS		1,510,987	(172,107)
<b>EQUITY</b>			
Accumulated Deficit		(89,013)	(172,107)
Asset Revaluation Reserve	8	1,600,000	-
TOTAL EQUITY		1,510,987	(172,107)

This Statement is to be read in conjunction with the attached Notes.

## STATEMENT OF CHANGES IN EQUITY

For The Year Ended 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>ACCUMULATED SURPLUS/(DEFICIT)</b>			
Balance at beginning of the Year		(172,107)	(144,861)
Net Surplus/(Deficit) for the Year		83,094	(27,246)
Balance at end of the year		(89,013)	(172,107)
<b>ASSET REVALUATION RESERVE</b>			
	5(a), 8		
Balance at beginning of the Year		-	-
Increase on revaluation of RRWTS		1,600,000	-
Balance at end of the Year		1,600,000	-
<b>TOTAL EQUITY AT END OF YEAR</b>		<b>1,510,987</b>	<b>(172,107)</b>

This Statement is to be read in conjunction with the attached Notes.

## STATEMENT OF CASH FLOWS

For The Year Ended 30 June 2008

		2008	2007
	Notes	\$'000	\$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Payments</b>			
Contractual Services		(269,970)	(256,816)
Designated Expenses		(242,135)	(239,243)
<b>Receipts</b>			
Members contributions		138,930	134,317
Commercial Activities		1,060,187	1,022,515
Investment Income		19,553	18,810
Net cash Provided by operating activities	9	706,565	679,584
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<b>Payments</b>			
Finance Charges		(777,980)	(771,036)
Repaid short-term loan		(110,000)	-
<b>Receipts</b>			
Overdraft		-	60,000
Net cash (Used in) other activities		(887,980)	(711,036)
Net (decrease) in cash held		(181,415)	(31,453)
Cash at beginning of the year		237,377	268,830
Cash at end of the year	4	55,962	237,377

This Statement is to be read in conjunction with the attached Notes.



# Notes To & Forming Part of The Financial Statements

## For The Year Ended 30 June 2008

### NOTE 1

#### STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with applicable Accounting Standards, Australian Accounting Interpretations and other authoritative pronouncement of the Australian Accounting Standards Board and the requirements of the Local Government Act 1999. The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

Waste Care SA is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999.

The Constituent Councils and their respective percentages of equity are as follows:

Constituent Council	Equity Share%
Adelaide City Council	23.75
City of Campbelltown	23.75
City of Charles Sturt	23.75
City of Norwood, Payneham & St Peters	17.81
City of Prospect	5.00
Town of Walkerville	5.94

Waste Care SA operates a Resource Recovery and Waste Transfer Station facility (RRWTS) within an Integrated Resource Management Centre (IRMC) at Wingfield, South Australia.

### ACCOUNTING POLICIES

The following is a summary of the material accounting policies adopted by the Subsidiary in the preparation of the financial report:

#### (a) Income Tax

Waste Care SA operated as a regional subsidiary of the member councils pursuant to section 43 of the Local Government Act 1999. Accordingly, it is not liable to pay income tax.

#### (b) Infrastructure Plant and Equipment etc

Plant and equipment is carried at cost or fair value, less, where applicable, any accumulated depreciation, amortisation and impairment losses. Selected assets are depreciated over their useful lives commencing from the time that the asset is held ready for use.

The depreciation rates used for items of plant and equipment are:

Furniture and fittings	20%
Computer equipment	33%
Other equipment and vehicles	20%

The asset representing the Resource Recovery and Waste Transfer Station (RRWTS), being a facility within the Integrated Resource Management Centre (IRMC) has been revalued in accordance with AASB 116 and is shown at \$12,600,000.

There is a legal agreement (Project Agreement) between Waste Care SA (the principal) and the contractors (or its related nominee entity) whereby after 10 years Waste Care SA under the Project Agreement (Section 31) may enforce a compulsory purchase of the RRWTS by the

Notes to and forming part of the financial statements for the year ending 30 June 2008.

Contractors (or its nominee related entity) at its full historic cost of \$11 million. The lease with the Adelaide City Council (ACC) may also be assigned.

The Board of WCSA has resolved to change its policy of not depreciating the RRWTS. Depreciation expense will be charged from 1 July 2008 and revaluations of the asset will occur every three years, consistent with AASB 116.

#### **(c) Cash Assets, Cash Equivalents and other Financial Instruments**

Cash Assets include all amounts readily convertible to cash on hand with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

#### **(d) Leases**

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor are charged as expenses in the periods in which they are incurred.

#### **(e) Revenue**

Revenue from the sale of services is recognised upon the delivery of the service to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Dividend revenue is recognised when the right to receive a dividend has been established.

All revenue is stated net of the amount of goods and services tax (GST)

#### **(f) Borrowing Costs**

Borrowing costs directly attributable to the acquisition, construction or production of assets that necessarily take a substantial period of time to prepare for their intended use or sale, are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other borrowing costs are recognised in the income statement in the period in which they are incurred.

#### **(g) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

#### **(h) Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### **(i) Financial Instruments**

##### *Recognition*

Financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below.

##### *Financial assets at fair value through profit and loss*

A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term or if so designated by management. Derivatives are also categorised as held for trading unless they are designated as hedges. Realised and unrealised gains and losses arising from changes in the fair value of these assets are included in the income statement in the period in which they arise.

##### *Available-for-sale financial assets*

Available-for-sale financial assets include any financial assets not included in the above categories. Available-for-sale financial assets are reflected at fair value. Unrealised gains and losses arising from changes in fair value are taken directly to equity.

##### *Financial liabilities*

Non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

##### *Critical Accounting Estimates and Judgments*

The Board of Members evaluate estimates and judgments incorporated into the financial report based on historical knowledge and best available current information.

Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the subsidiary.

## NOTE 1 (continued)

*Key Estimates - Impairment*

The subsidiary assesses impairment at each reporting date by evaluating conditions specific to the subsidiary that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value-in-use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

*Key Judgments - Doubtful Debts Allowance*

Accounts receivable are reviewed at each reporting date to establish the collectability.

*Going Concern Basis*

The Board of Management of WCSA notes the accumulated deficit of \$89,013. The objective of WCSA is to minimise the cost impact of services provided to its Member Councils. WCSA has a statutory guarantee from its Member Councils to meet all financial obligations and accordingly has prepared the financial statements on a going concern basis.

NOTE 2  
REVENUES

	2008	2007
	\$'000	\$'000
<b>INCOME</b>		
Gate Fees for Delivery	307,052	203,058
Commercial Contributions	888,814	895,291
Jeffries Profit Share	13,306	7,454
Rent Wingfield	-	5,541
Sundry Income	6,191	6,620
	<b>1,215,363</b>	<b>981,344</b>

## NOTE 3

### EXPENSES

		2008	2007
	Notes	\$'000	\$'000
<b>MATERIALS CONTRACTS AND OTHER SERVICES</b>			
Managerial Services		163,323	180,818
Council Rates		61,387	59,329
Emergency Services Levy		8,115	6,296
Consultancy Costs – Valuation Plant		3,500	8,990
Sundry		2,245	1,383
		<b>238,570</b>	<b>184,693</b>
<b>FINANCE COSTS</b>			
Loan Interest		776,460	773,909
Bank Charges		304	225
		<b>776,764</b>	<b>756,371</b>
<b>DEPRECIATION &amp; AMORTISATION</b>			
Capitalised Interest	1(b)	23,608	23,608
Disbursement Sum	1(b)	4,562	4,562
		<b>28,170</b>	<b>28,170</b>
<b>DESIGNATED EXPENSES</b>			
Legal Expenses		1,922	9,868
Audit Fees		2,800	1,700
Lease Adelaide City Council	1(d)	183,135	178,058
Insurance		54,068	49,590
Sundry		710	-
		<b>242,635</b>	<b>246,111</b>

## NOTE 4

### CURRENT ASSETS

	2008	2007
	\$'000	\$'000
<b>INCOME</b>		
Cash at Bank	55,962	237,377
Receivables	591,443	264,687
<b>OTHER CURRENT ASSETS NET GST CLAIMABLE</b>		
GST Claimable	42,052	-
GST Payable	(41,557)	-
	495	-
	<b>647,900</b>	<b>502,064</b>

Notes to and forming part of the financial statements for the year ending 30 June 2008.

## NOTE 5

## NON-CURRENT ASSETS

		2008	2007
	Notes	\$'000	\$'000
<b>PLANT &amp; EQUIPMENT</b>			
RRWTS - at Cost	1(b)	11,000,000	11,000,000
Revaluation	5(a)	1,600,000	-
		<b>12,600,000</b>	<b>-</b>
Disbursement - at Cost		45,612	45,612
Capitalised Interest - at Cost		236,084	236,084
		<b>12,881,696</b>	<b>11,281,696</b>
Less amortised disbursement and capitalised interest		(112,678)	(84,508)
		<b>12,769,018</b>	<b>11,197,188</b>
NOTE 5(a): The revaluation was conducted by Knight Frank Valuations SA on 30 June 2008 with the revalued amount assessed as \$12.6 million. The RRWTS has been revalued in accordance with the Revaluation Model as per AASB 116.			

## NOTE 6

## CURRENT LIABILITIES

	2008	2007
	\$'000	\$'000
Creditors	619,219	473,213
Short-term Borrowings	-	110,000
<b>Net GST Payable</b>		
GST Payable	-	36,634
GST Claimable	-	(30,088)
Net GST Payable	-	<b>6,546</b>
Other Current Liabilities	5,113	-
	<b>624,332</b>	<b>589,759</b>

## NOTE 7

## NON-CURRENT LIABILITIES

	2008	2007
	\$'000	\$'000
Long-Term Loans	11,281,600	11,281,600



**NOTE 8**

## ASSET REVALUATION RESERVE

Related to Resource Recovery &amp; Waste Transfer Station (RRWTS)

		2008	2007
	Notes	\$'000	\$'000
Balance bought forward 2007		-	-
Revaluation as per AASB 116	5(a)	1,600,000	-
Closing Balance 2008		1,600,000	-

**NOTE 9**

## RECONCILIATION OF CASH FLOWS

FROM OPERATING ACTIVITIES TO NET DEFICIT

RESULTING FROM OPERATIONS

	2008	2007
	\$'000	\$'000
Net Surplus (Deficit) Resulting from Operations	83,094	(27,246)
Change in operating assets and liabilities		
(Increase)/Decrease in debtors	(326,756)	(60,106)
Increase/(Decrease) in GST Payable	(7,042)	5,813
Increase/(Decrease) in Creditors and Provisions	146,006	(38,083)
Non-Operating/Non-Cash Items		
Amortisation	28,170	28,170
Finance Charges	777,980	771,036
Other Revenue	5,113	-
Net cash Provided by operating activities	706,565	679,584

**NOTE 10**

## LEASING COMMITMENTS

	2008	2007
	\$'000	\$'000
Payable not later than one year	191,184	186,142

## NOTE 11

### FINANCIAL INSTRUMENTS

#### (a) Interest Rate Risk

The Authority's exposure to interest rate risk, which is the risk that the value of a financial instrument will fluctuate as a result of changes in market interest rates, and the effective weighted average interest rates on those applicable financial assets and liabilities is as follows:

	Weighted average interest rate	Fair Value of variable interest rate instruments	Fair value of fixed interest rate instruments maturing within one year	Fair value of non-interest bearing instruments
<b>FINANCIAL ASSETS</b>				
Cash	1.50%	237,377	-	-
Receivables	0.00%	-	-	591,443
Total Financial Assets		237,377	-	591,443
<b>FINANCIAL LIABILITIES</b>				
LGFA Loan Fixed 10 yrs	6.95%	6,100,000	-	-
LGFA Loan Fixed 5 yrs	6.72%	5,181,600	-	-
Creditors and Provisions	0.00%	-	-	619,219
Total Financial Liabilities		11,281,600	-	619,219

#### (b) Credit Risk

Credit risk represents the loss that would be recognised if other entities failed to perform as contracted.

The Authority's exposure to credit risk is summarised as follows;

- Trade and other debtors - the Authority's maximum exposure is disclosed in the financial statements net of any provision for doubtful debts.
- The LGFA investments included in Financial Assets above, are capital guaranteed.

#### (c) Net Fair Value

The net fair value of a financial instrument is defined as its value net of all costs to settle the asset or liability. The financial assets and liabilities as stated or referred to in notes (a) and (b) above, are stated at their face value (less provision for doubtful debts if applicable).

Due to the nature of the financial instruments held by the Authority, the costs associated with their settlement would not be material, and hence, have not been considered.

Notes to and forming part of the financial statements for the year ending 30 June 2008.

## STATEMENT BY THE EXECUTIVE OFFICER

I, Trevor Hockley, the person for the time being occupying the position of Executive Officer of Waste Care SA, do hereby state that the Financial Statements of Waste Care SA for the year ended 30 June 2008 are to the best of my knowledge presented fairly, and in accordance with accounting procedures which have been maintained in accordance with the Local Government Act 1999 and the Local Government (Financial Management) regulations 1999 made under the Act.



Trevor Hockley  
EXECUTIVE OFFICER

Dated this 18th day of September 2008

## STATEMENT BY PRESIDING MEMBER, AUDIT COMMITTEE

I, Adrian Sykes, the person for the time being occupying the position of Presiding Member of the Waste Care SA Audit Committee, state to the best of my knowledge and belief, the Auditor of Waste Care SA, HLB Mann Judd, has complied with Regulation 16A(1) of the Local Government (Financial Management) Regulations 1999, in that the Auditor for Waste Care SA has not undertaken any services to Waste Care SA outside the scope of the Auditor's functions under the Local Government Act 1999.



Adrian Sykes  
PRESIDING MEMBER, WASTE CARE SA  
AUDIT COMMITTEE

Dated this 18th day of September 2008  
Statement pursuant to clause 16a(2) of the Local Government (Financial Management) Regulations 1999

## STATEMENT BY MEMBERS OF THE BOARD

The Board have determined that this general purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Members of the Board:

1. The financial statements and notes, as set out on pages 1 to 11:
  - (a) comply with Accounting Standards and the Local Government Act 1999 and Regulations, and;
  - (b) give a true and fair view of Waste Care SA's financial position as at 30 June 2008 and its performance for the year then ended.
2. There are reasonable grounds to believe that Waste Care SA will be able to pay its debts as and when they become due and payable. This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Members of the Board by:



Member



Member

Dated this 18th day of September 2008

## INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF THE BOARD OF WASTE CARE SA

### TO THE MEMBERS OF WASTE CARE SA

We have audited the accompanying financial report of Waste Care SA (regional subsidiary) which comprises the balance sheet as at 30 June 2008 and the income statement, statement of changes in equity and cash flow statement for the year ended, a summary of significant accounting policies and other explanatory notes as set out on pages 162 to 172.

### BOARD'S RESPONSIBILITY FOR THE FINANCIAL REPORT

The board of the regional subsidiary is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (Including the Australian Accounting Interpretations) and the Local Government Act 1999. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

In Note 1, the board also state in accordance with Accounting Standard AASB 101: Presentation of Financial Statements, that compliance with the Australian equivalents to International Financial Reporting Standards ensures that the financial report, comprising the financial statements and notes, complies with International Financial Reporting Standards.

### AUDITOR'S RESPONSIBILITY

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the

auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the regional subsidiary, as well as evaluating the overall presentation of the financial report.

Our audit did not include an analysis of the prudence of business made by the board or management.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### INDEPENDENCE

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements and the Local Government Act and Regulations.

### AUDITORS OPINION

In our opinion,

- a) the financial report presents fairly, in all material respects, the financial position of Waste Care SA as at 30 June 2008 and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 and Regulations; and
- b) the financial report also complies with International Financial Reporting Standards as disclosed in Note 1.



HLB Mann Judd (SA Partnership)  
incorporating DG Scott & Co  
Chartered Accountants



Partner – Trevor D Hirth  
83 Currie Street, Adelaide SA 5000

Dated this 18th day of September 2008



**ADELAIDE**  
CITY COUNCIL







**Adelaide City Council**  
**Customer Service Centre**  
Ground Floor  
Colonel Light Centre  
25 Pirie Street  
ADELAIDE SA 5000

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Traffic Signal and Parking Meter Faults 1800 807 202

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