

# **INTERACTIVE DATABASE OF SECTION IOPS** [Internal Operating Procedures] **and** **AMA BYLAWS RELEVANT TO THE AMA SECTIONS**

Compiled October 2012 by the AMA Council on Constitution and Bylaws; Updated January 2024 [with changes approved by the Board of Trustees, September 2023]

## NAME

<b>MSS<sup>1</sup></b>	I Name. The name of this organization shall be the Medical Student Section (MSS) of the American Medical Association (AMA). This is a special section for medical student members of the AMA (AMA Bylaw 7.3).
<b>RFS<sup>2</sup></b>	I. Name. The name of this organization shall be the Resident and Fellow Section (RFS) of the American Medical Association (AMA). This is a special section for resident and fellow physician members of the AMA as set forth in the AMA Bylaws Section 7.1.
<b>YPS<sup>3</sup></b>	I. Name. The name of this organization shall be the Young Physicians Section of the American Medical Association. This is a special section for young physician members of the AMA as set forth in AMA Bylaw 7.5.
<b>IMGS<sup>4</sup></b>	I. Name. The name of this organization shall be the International Medical Graduates (IMG) Section of the American Medical Association (AMA-IMG). This is a special section for graduates of international medical schools who are also members of the American Medical Association as set forth in AMA Bylaw 7.6. Bylaws related to the AMA Sections and the IMG Section’s membership and elections can be found in Appendix A of the IMGS-IOP.
<b>OMSS<sup>5</sup></b>	I. Name. The name of this organization shall be the Organized Medical Staff Section (OMSS) of the American Medical Association (AMA). The OMSS is a delineated section for AMA members who are members of a medical staff of a hospital or other group of practicing physicians organized to provide healthcare, as set forth in AMA Bylaw 7.4.1.
<b>APS<sup>6</sup></b>	I. Name. The name of this organization shall be the Academic Physicians Section (APS) of the American Medical Association (AMA). This is a special section for academic physician members of the AMA as set forth in AMA Bylaw 7.2.
<b>MAS<sup>7</sup></b>	I. Name. The name of this organization shall be the American Medical Association Minority Affairs Section (AMA-MAS).
<b>IPPS<sup>8</sup></b>	I. Name and Mission Statement A. Name. The Integrated Physician Practice Section (IPPS) of the American Medical Association is a delineated section as set forth in AMA Bylaw 7.8.
<b>PPPS<sup>9</sup></b>	I. Name. The name of this organization shall be the Private Practice Physicians Section (PPPS) of the American Medical Association (AMA). The PPPS is a delineated section as set forth in AMA Bylaw 7.11.
<b>SPS<sup>10</sup></b>	I. Name. The name of this organization shall be the American Medical Association Senior Physicians Section (AMA-SPS).
<b>WPS<sup>11</sup></b>	I. Name. The name of this organization shall be the American Medical Association Women Physicians Section (AMA-WPS).

<sup>1</sup> Medical Student Section – Established 1972; Last approved by the AMA Board of Trustees September 2023

<sup>2</sup> Resident and Fellow Section – Established 1974; Last approved *with editorial updates* by the AMA Board of Trustees September 2023

<sup>3</sup> Young Physicians Section – Established 1986; Last approved by the AMA Board of Trustees September 2023

<sup>4</sup> International Medical Graduates Section – Established 1997; Last approved by the AMA Board of Trustees April 2021

<sup>5</sup> Organized Medical Staff Section – Established 1983; Last approved by the AMA Board of Trustees November 2022

<sup>6</sup> Academic Physicians Section – Established 1976 as the Section on Medical Schools; Last approved by the AMA Board of Trustees June 2016

<sup>7</sup> Minority Affairs Section – Established June 2011; Last approved *with editorial updates* by the AMA Board of Trustees September 2023

<sup>8</sup> Integrated Physician Practice Section – Established November 2011; Last approved by the AMA Board of Trustees September 2023

<sup>9</sup> Private Practice Physicians Section – Established November 2020; Last approved by the AMA Board of Trustees April 2021

<sup>10</sup> Senior Physicians Section – Established November 2014; Last approved by the AMA Board of Trustees August 2020

<sup>11</sup> Women Physicians Section – Established June 2013; Last approved *with editorial updates* by the AMA Board of Trustees September 2023

## PURPOSE AND PRINCIPLES [Also see Bylaw 7.0.1]

<b>MSS</b>	<p>2 Purpose and Objectives.</p> <p>The purpose of the MSS shall be to provide medical student participation in the activities of the AMA with the following objectives:</p> <ol style="list-style-type: none"> <li>2.1 Ensure representation in, and advance the concerns of medical students in the decision and policy-making process of the AMA.</li> <li>2.2 Serve as a forum for medical students to discuss and disseminate information regarding AMA activities.</li> <li>2.3 Improve medical education and develop the next generation of physician leaders in national, state, local, and institutional policy.</li> <li>2.4 Involve medical students in addressing and solving the problems of healthcare and health care delivery.</li> <li>2.5 Exemplify values of social justice (such as racial, gender, disability, and economic justice), diversity, equity, inclusion, and accessibility in all activities of the MSS.</li> <li>2.6 Promote high personal and professional ethics, and a humanistic approach to the delivery of quality patient care.</li> <li>2.7 Promote membership and activity within organized medicine on the local, state, and national levels.</li> <li>2.8 Collaborate with other AMA bodies; other professional, specialty, and state medical societies; and other organizations representing medical students and healthcare professionals as appropriate to meet these objectives.</li> </ol>
<b>RFS</b>	<p>II. Mission</p> <p>A. Mission of the Sections. AMA Bylaw 7.0.1 defines the mission of the AMA Sections.</p> <p>B. Mission of the RFS. The RFS provides a direct and ongoing relationship between the AMA and residents and fellows. Specifically, the RFS:</p> <ol style="list-style-type: none"> <li>1. Promotes the AMA Code of Medical Ethics among residents and fellows as well as the graduate medical education community.</li> <li>2. Ensures that residents and fellows are treated fairly, regardless of sex, color, creed, race, religion, disability, ethnic origin, national origin, sexual orientation, gender identity, or age and given the full opportunity to receive graduate medical education within the policy-making structure of the AMA.</li> <li>3. Debates issues and develops policy that influence the complex and rapidly changing graduate medical education environment.</li> <li>4. Provides a forum to discuss timely and controversial issues, identify solutions, and cultivate relationships with residents and fellows.</li> </ol>
<b>YPS</b>	<p>II. Vision, Mission, and Diversity, Equity and Inclusion Statement</p> <p>The Assembly of the American Medical Association (AMA) Young Physicians Section (YPS) voted that the YPS' vision, mission, and diversity, equity and inclusion statement shall be as follows:</p> <p>A. Vision Statement. The YPS, the recognized advocate and voice for young physicians and their patients, strives to achieve proportional representation for young physicians and to advocate effectively for their issues within our AMA and the Federation of medicine.</p> <p>B. Mission Statement. The mission of the YPS is to strengthen the value of AMA membership for young physicians while maximizing young physicians' contributions to the AMA's brand vision through:</p> <ol style="list-style-type: none"> <li>1. Involvement. Promoting young physician leadership, bilateral mentorship, and membership within the AMA and throughout the Federation.</li> <li>2. Advocacy. Serving as the voice of young physicians by influencing policy development and advocacy priorities within our AMA.</li> <li>3. Communications. <ol style="list-style-type: none"> <li>a. Providing young physicians with timely, focused updates on the AMA's progress and impact on core issues.</li> <li>b. Communicating ways the AMA can help young physicians help their patients now and in the future.</li> <li>c. Giving young physician members the ability to connect directly to YPS leadership.</li> </ol> </li> </ol> <p>C. Diversity, Equity, and Inclusion (DEI) Statement. In accordance with the AMA's guidelines and listed values as part of the effort to eliminate health inequities, the YPS will strive in all its dealings to recognize the unique perspective and value that all members of our organization offer in their interactions. The YPS is a place where all are welcome and their diverse backgrounds are valued and celebrated.</p>

<b>IMGS</b>	<p>II. Mission of the Sections</p> <p>7.0.1.1 Involvement. To provide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA.</p> <p>7.0.1.2 Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections.</p> <p>7.0.1.3 Communication. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section.</p> <p>7.0.1.4 Membership. To promote AMA membership growth.</p> <p>7.0.1.5 Representation. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates.</p> <p>7.0.1.6 Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections.</p>
<b>OMSS</b>	<p>II. Mission</p> <p>A. Mission of the AMA Sections. AMA Bylaw 7.0.1 defines the mission of the AMA Sections as follows:</p> <ol style="list-style-type: none"> <li>1. Involvement. To provide a direct means for membership segments represented in the Sections to participate in the activity, including policy-making, of the AMA.</li> <li>2. Outreach. To enhance AMA outreach, Communication, and interchange with the membership segments represented in the Sections.</li> <li>3. Communication. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each section.</li> <li>4. Membership. To promote AMA membership growth.</li> <li>5. Representation. To enhance the ability of Membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates (HOD).</li> <li>6. Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections.</li> </ol> <p>B. OMSS Mission. The OMSS provides a direct and ongoing relationship between the AMA and medical staff organizations. Specifically, the OMSS:</p> <ol style="list-style-type: none"> <li>1. Debates issues and develops policy that influences the complex and rapidly changing environment within which our nation’s hospitals and other delivery systems operate.</li> <li>2. Develops and nurtures medical staff leadership within the policy-making structure of the AMA, as well as state and county medical associations.</li> <li>3. Provides a forum to discuss timely and often controversial issues, solve problems, and avoid polarization of medical staffs.</li> <li>4. Identifies the implications of future trends, and the role of medical staffs individually and collectively.</li> <li>5. Serves as a clearinghouse for issues pertinent to medical staffs.</li> <li>6. Works to strengthen the self-governing medical staff.</li> <li>7. Provides medical staff leaders with a contact point to receive timely information, as well as AMA source materials and services.</li> </ol>
<b>APS</b>	<p>II. Purpose and Principles.</p> <p>The Mission of the Sections as outlined in AMA Bylaw 7.0.1 shall guide the APS. The purpose of the APS shall be to provide for academic physician participation in the activities of the AMA. The APS partners with other AMA Sections, Councils, and Special Groups to provide a unified voice representing medical education and academic medicine within the AMA.</p>

<b>MAS</b>	<p><b>II. Mission and Purpose</b>  The MAS shall provide a physician and medical student forum dedicated to:</p> <ul style="list-style-type: none"> <li>• Addressing minority health and minority physician professional issues;</li> <li>• Increasing the participation of underrepresented minority physicians and students in the AMA; and</li> <li>• Advising the AMA House of Delegates (HOD) on minority policies and programs.</li> </ul> <p>The MAS shall also represent the interests of its members in the AMA-HOD, pursuant to current AMA Bylaws.</p> <p><b>III. Mission of the Section</b></p> <ul style="list-style-type: none"> <li>• Involvement. To provide a direct means for membership segments represented in the Section to participate in the activities, including policy-making, of the AMA.</li> <li>• Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Section.</li> <li>• Communication. To maintain effective communication and working relationships between the AMA and organizational entities that are relevant to the activities of each Section.</li> <li>• Membership. To promote AMA membership growth.</li> <li>• Representation. To enhance the ability of membership segments represented in the Section to provide their perspective to the AMA and the House of Delegates.</li> <li>• Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Section.</li> </ul> <p><b>IV. Goals and Objectives</b>  The primary objectives of the MAS are to influence and contribute to AMA policy and program development on issues of importance to minority physicians and the AMA. It will work to:</p> <ul style="list-style-type: none"> <li>• Eliminate racial and ethnic disparities in health care and improve the health status of minority patients.</li> <li>• Promote diversity in the profession and increase the number of historically underrepresented minorities in medicine.</li> <li>• Assist physicians in delivering culturally effective health care.</li> <li>• Increase the membership, participation and leadership of minority physicians in the AMA.</li> </ul> <p>These objectives shall be pursued through the MAS Delegate position in the HOD; and in collaboration with minority physician organizations and with other AMA sections and groups as appropriate.</p>
<b>IPPS</b>	<p><b>I. Name and Mission Statement</b></p> <p><b>B. Mission Statement.</b> AMA Bylaw 7.0.1 defines the mission of the AMA Sections as follows:</p> <ol style="list-style-type: none"> <li>1. Involvement. To provide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA.</li> <li>2. Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections.</li> <li>3. Communication. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section.</li> <li>4. Membership. To promote AMA membership growth.</li> <li>5. Representation. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates.</li> <li>6. Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections.</li> </ol> <p><b>C. Mission specific to the IPPS.</b> The mission of the IPPS is to advance, through policy and education, the interests of physicians in multispecialty, physician-led, integrated health care delivery organizations, and in groups actively working toward such systems of coordinated care.</p>

<b>PPPS</b>	<p>II. Mission</p> <p>A. Mission of the Sections. AMA Bylaw 7.0.1 defines the mission of the AMA Sections as follows:</p> <ol style="list-style-type: none"> <li>1. Involvement. To provide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA.</li> <li>2. Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections.</li> <li>3. Communication. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section.</li> <li>4. Membership. To promote AMA membership growth.</li> <li>5. Representation. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates (HOD).</li> <li>6. Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections.</li> </ol> <p>B. Mission specific to the PPPS. To preserve the freedom, independence, and integrity of private practice so that physicians who choose to practice in that setting can provide compassionate, caring, personal medical care for their patients.</p>
<b>SPS</b>	<p>II. Purpose and Principles</p> <p>The Mission of the Sections as outlined in Bylaw 7.0.1 shall guide the AMA-SPS.</p> <p>7.0.1 Mission of the Sections. A Section is a formal group of physicians or medical students directly involved in policymaking through a Section delegate and representing unique interests related to professional lifecycle, practice setting, or demographics. Sections shall be established by the House of Delegates for the following purposes:</p> <p>vide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA.</p> <ol style="list-style-type: none"> <li>7.0.1.2 Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections.</li> <li>7.0.1.3 Communication. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section.</li> <li>7.0.1.4 Membership. To promote AMA membership growth.</li> <li>7.0.1.5 Representation. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates.</li> <li>7.0.1.6 Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections.</li> </ol>
<b>WPS</b>	<p>II. Mission and Purpose. The Mission of the Sections as outlined in Bylaw 7.0.1 shall guide the AMA-WPS.</p> <p>The primary objectives of the AMA-WPS are to influence and contribute to AMA policy and program development on issues of importance to women. The WPS will work to: provide a forum for networking, mentoring, advocacy, and leadership development for women physicians and medical students; contribute to AMA efforts to increase the membership, participation, and leadership of women in the AMA; monitor trends, identifying and addressing emerging professional issues affecting women in medicine; expand AMA advocacy on women’s health and women in medicine policy issues; enhance AMA cooperation and collaboration with organizations with mutual concerns, including the American Medical Women’s Association and other women physicians groups.</p> <p>The WPS shall also represent the interests of its members in the AMA House of Delegates (HOD), pursuant to current AMA Bylaws.</p>

# MEMBERSHIP [Also see Bylaw 1.1]

<b>MSS</b>	3 Membership. Membership shall be limited to medical student members of the AMA (AMA Bylaw 1.1.1).
<b>RFS</b>	III. Membership A. Membership of the RFS. Membership shall be limited to resident and fellow members of the AMA as outlined in AMA Bylaws Section 7.1.1.
<b>YPS</b>	III. Membership Membership shall be limited to young physician members of the AMA as defined in AMA Bylaw 7.5.1.
<b>IMGS</b>	Not specified in IMG IOP. Specified in the Bylaws.
<b>OMSS</b>	III. Membership & Representation A. Membership. As provided in AMA Bylaw 7.4.1, membership in the OMSS shall be open to all active physician members of the AMA who are members of a medical staff of a hospital or a medical staff of a group of practicing physicians organized to provide healthcare. Active resident and fellow members of the AMA who are certified by their medical staffs as representatives to the Business Meeting also shall be considered members of the Section.
<b>APS</b>	III. Membership Membership in the Section is defined in AMA Bylaw 7.2.1.
<b>MAS</b>	IV. Membership (also see AMA Bylaw 7.7.1) Membership in the MAS shall be: 1. Initiated upon the request of the individual physician or medical student. 2. Open to any AMA member physician or medical student who expresses an interest in racial and ethnic minority physician or minority health issues. 3. Eligible voters with full rights and privileges and be referred to as MAS members. Provisional membership in the MAS shall be: 1. Initiated upon the request of the individual physician or medical student. 2. Open to physicians and medical students who are not current members of the AMA who express an interest in racial and ethnic minority physician or minority health issues. 3. Able to participate in MAS activities as provisional members, without the right to vote, to introduce items of business or resolutions or to hold a designated Governing Council (GC) position. 4. Allowed to participate in MAS activities for up to two years and be referred to as provisional MAS members.
<b>IPPS</b>	II. Membership A. Section membership. Membership shall consist of individual physician members. There are two categories of membership, as defined in the AMA Bylaws: 1. Associate Members. Associate Members are members of the AMA who are in physician-led, integrated health care organizations, which coordinate patient care across specialties and among physicians who share common records and clinical care processes. An organization must meet the following characteristics of physician-led, integrated health care organizations in order to qualify its physician members as Associate Members. a. Have physicians in defined leadership roles at high levels in the organization, with meaningful decision authority and/or input regarding strategic, quality and operational issues, as well as a defined communication channel to the organization's governing body. b. Commit to advancing value-based care as a top priority which includes all of the following: i. Coordinate care across multiple conditions, venues, providers, and settings over time

	<ul style="list-style-type: none"> <li>ii. Utilize shared, patient centered data (i.e., common or at least shared medical records that follow the patient rather than the doctor)</li> <li>iii. Implement evidence-based clinical care processes using guidelines, pathways, protocols, checklists and related tools</li> <li>iv. Apply performance and outcomes measures for both internal quality improvement and external accountability</li> <li>v. Apply interventions that can improve health outcomes at both the individual patient and population health levels</li> <li>vi. Operate under a payment methodology that considers value over volume</li> </ul> <p>2. Affiliate Members. Affiliate Members are members of the AMA who practice in organizations moving toward physician-led integrated health care that do not yet satisfy the characteristics of organizations eligible to qualify their physicians as Associate Members, but that meet at least one of the Required Characteristics for Associate Members (II.A.1.). Affiliate Members shall be non-voting members of Section.</p> <p>B. Certification. The Credentials Committee shall review all applications for Associate and Affiliate Membership and make a determination as to whether an applicant’s organization meets the criteria for Associate or Affiliate membership.</p> <p>C. Appeal Process. The IPPS seeks to be inclusive of AMA members and therefore if an organization does not initially meet the criteria for Associate or Affiliate membership as determined by the Credentials Committee, it can make a request for reconsideration by the Governing Council.</p>
<b>PPPS</b>	<p>III. Membership</p> <p>A. Membership. Members are AMA members in a physician-owned private practice. A physician-owned private practice shall be defined as a practice comprising 50 or fewer physicians in which those physicians, in the aggregate, own a controlling interest.</p> <p>1. Certification. The Credentials Committee shall review all applications for membership and make a determination as to whether an applicant’s practice meets the criteria for membership.</p> <p>2. AMA members who do not meet the criteria for membership in the Section may participate in Section activities and, with the permission of the presiding officer, shall have the right to speak or debate but shall not be granted any other rights of Section membership.</p>
<b>SPS</b>	<p>III. Membership</p> <p>All active physician members of the AMA age 65 and above shall be members of the Senior Physicians Section, whether working full-time, part-time or retired.</p>
<b>WPS</b>	<p>III. Membership. Membership in the WPS includes all female physicians and medical students who are active members of the AMA. Other active members of the AMA who express an interest in women’s issues shall be eligible to join the section.</p> <p>Membership in the WPS shall entail: 1. Automatic enrollment of all female physician and medical student members of the AMA as identified in the AMA Masterfile. 2. An “opt-out” mechanism for female AMA members who do not wish to be WPS members. 3. An “opt-in” mechanism for any other active AMA member who wishes to join the WPS.</p>



## OFFICERS/GOVERNING COUNCIL POSITIONS [Also see Bylaw 7.0.3 and 7.0.4]

<b>MSS</b>	<p>4 Officers.</p> <p>4.1 Designations. The officers of the MSS shall be the nine (9) Governing Council members: Chair, Vice Chair, Section Delegate, Section Alternate Delegate, At-Large Officer, Chair-Elect/Immediate Past Chair, Speaker, Vice Speaker, and Diversity, Equity, &amp; Inclusion Officer. The Chair-Elect/Immediate Past Chair shall be non-voting members of the Governing Council. The officers of the Assembly for business meetings will be the Speaker and Vice Speaker.</p> <p>4.2 Authority. The Governing Council shall direct the programs and activities of the MSS. During the interval between meetings of the MSS Assembly, the Governing Council shall act on behalf of the MSS in formulating decisions related to the development, administration, and implementation of student activities, programs, goals, and objectives. The MSS should be notified on at least a monthly basis and at each National Meeting of actions taken by the Governing Council.</p> <p>***</p> <p>6.2 Eligibility. All members of the MSS are eligible to be elected to any office.</p> <p>6.2.1 MSS members who serve on an AMA Council or in an AMA Liaison position may not also serve in a voting Governing Council position or as the Medical Student Trustee.</p> <p>6.2.2 MSS members who serve on a Region Executive Council, as Regional Delegates or Regional Alternate Delegates, or representatives from other organizations to the MSS Assembly (Section 10.3.2-10.3.5) are eligible to run but may not concurrently serve in a voting Governing Council position or as the Medical Student Trustee.</p>
<b>RFS</b>	<p>IV. Governing Council</p> <p>A. Composition. The officers of the RFS shall be the eight elected members of the Governing Council: Chair, Vice Chair, Delegate, Alternate Delegate, Speaker, Vice Speaker, Member at-Large, and Chair-elect. The Chair-Elect shall be a non-voting member and, upon completion of his or her term as Chair, shall serve as the Immediate Past Chair, an ex officio, non-voting member.</p> <p>B. Authority. The Governing Council shall direct the programs and activities of the RFS. During the interval between meetings of the AMA House of Delegates and the RFS, the Governing Council shall act on behalf of the RFS in formulating decisions related to the development, administration, and implementation of RFS activities, programs, goals, and objectives. The Governing Council shall be guided by positions passed during the Business Meeting. The RFS shall be notified at least quarterly of actions taken by the Governing Council on its behalf.</p>
<b>YPS</b>	<p>IV. Officers/Governing Council</p> <p>A. Designations. The officers of the YPS shall be 7 Governing Council members: Chair; Chair-Elect; Immediate Past Chair; Delegate; Alternate Delegate; Speaker; and Member At-Large.</p> <p>B. Authority. The Governing Council shall direct the programs and activities of the YPS. During the interval between meetings of the House of Delegates (HOD) and the YPS, the Governing Council shall act on behalf of the YPS in formulating decisions related to the development, administration, and implementation of YPS activities, programs, goals, and objectives. The Governing Council shall be guided by directives adopted by the YPS Assembly. The YPS shall be notified of actions taken by the Governing Council on its behalf.</p>
<b>IMGS</b>	<p>III. Officers</p> <p>A. Designations. The members of the Governing Council (GC) of the IMG Section shall consist of 7 voting members and one non-voting ex officio member as follows: Chair, Chair-Elect, Delegate, Alternate Delegate, 2 At-Large Members, and a Resident/Fellow as voting members. The Immediate Past Chair shall be an ex-officio, non-voting member of the GC for only one year which immediately follows his or her term as Chair.</p> <p>B. Authority. The Governing Council shall execute the programs and activities of the International Medical Graduates Section, subject to the approval of those present and voting at the IMG Section Congress and the AMA Board of Trustees as appropriate. The GC shall direct and execute programs between the 2 Congress meetings annually as necessary.</p>
<b>OMSS</b>	<p>IV. Governing Council</p>

	<p>A. Composition. The officers of the OMSS shall be the seven elected voting members of the Governing Council: Chair, Vice Chair, Secretary, Delegate, Alternate Delegate and two Members At-Large. In addition, immediately upon completion of the term of Chair, the Immediate Past Chair shall serve, ex officio, as a voting member of the Governing Council for one year only.</p>
<b>APS</b>	<p>IV. Governing Council and Officers</p> <p>A. Designations. The officers of the APS shall be the nine Governing Council members: Chair, Chair-elect, Immediate Past Chair, Delegate, Alternate Delegate, three Members-At-Large, and the APS Liaison to the AMA Council on Medical Education.</p> <p>B. Authority. The Governing Council shall direct the programs and activities of the APS, subject to the approval of the AMA Board of Trustees. During the interval between meetings of the AMA House of Delegates and between business meetings of the APS, the Governing Council shall act on behalf of the APS in formulating decisions related to the development, administration, and implementation of activities, programs, goals, and objectives. The APS shall be notified of actions taken by the Governing Council on its behalf.</p> <p>***</p> <p>IV. H. Quorum. Five members of the Governing Council shall constitute a quorum.</p>
<b>MAS</b>	<p>VI. Governing Council. The affairs of the MAS shall be guided by a Governing Council (GC) comprised of nine voting members and one non-voting member.</p> <p>***</p> <p>B. Designations. The designated positions on the GC shall be as follows: Delegate; National Medical Association (NMA) Representative; National Hispanic Medical Association (NHMA) Representative; Association of American Indian Physicians (AAIP) Representative; Young Physician Section (YPS) Representative; Resident and Fellows Section (RFS) Representative; Medical Student Section (MSS) Representative; At-Large Members (2); and Immediate-Past Chair (non-voting).</p> <p>Out of these individuals, the GC shall elect a Chair (who shall also serve as Alternate Delegate) and a Vice-Chair.</p>
<b>PPPS</b>	<p>IV. Governing Council</p> <p>A. Composition. The officers of the PPPS shall be the seven elected, voting members of the Governing Council: Chair, Chair-elect, Secretary, Delegate, Alternate Delegate, a Member at-Large from a practice of 1-8 physicians, and a Member at-Large from a practice of 9-50 physicians. In addition, immediately upon completion of the term as Chair, the Immediate Past Chair shall serve, ex officio, as a voting member of the Governing Council.</p>
<b>IPPS</b>	<p>III. Officers/Governing Council</p> <p>A. Designations. The Governing Council of the IPPS shall include up to 9 members: Chair, Vice Chair, Immediate Past Chair, Delegate, Alternate Delegate, Two Members at-Large, Small-Medium Group Representative, and Large Group Representative The Chair, Vice Chair and Immediate Past Chair shall be considered the Officers of the Section.</p> <p>B. Eligibility. All members of the Governing Council must be Associate Representatives of the IPPS.</p> <ol style="list-style-type: none"> <li>1. The Small-Medium Group Representative must be an Associate Representative from an organization with 350 or fewer practicing physicians.</li> <li>2. The Large Group Representative must be an Associate Representative from an organization with 351 or more practicing physicians.</li> </ol>
<b>SPS</b>	<p>IV. Officers</p> <p>A. Designations. The affairs of the SPS shall be guided by a Governing Council (GC) comprised of the following voting members: 1. Chair 2. Chair-Elect 3. Immediate Past Chair 4. Delegate 5. Alternate Delegate 6. Officers At-Large (2)</p> <p>B. Authority. The Governing Council shall execute the programs and activities of the Senior Physicians Section, subject to the approval of such activities and programs by the Board of Trustees and SPS Assembly. The GC shall direct and execute programs between Assembly meetings annually as necessary.</p>
<b>WPS</b>	<p>IV. Governing Council. The affairs of the WPS shall be guided by a Governing Council (GC) comprised of eight voting members.</p>

- A. Designations. The designated positions on the Governing Council (GC) shall be as follows: Delegate; Alternate Delegate; Member-At-Large (2); Medical Student Section (MSS) Representative; Resident and Fellow Section (RFS) Representative; Young Physician Section (YPS) Representative; American Medical Women's Association (AMWA) Representative. Of these individuals, the GC shall elect a Chair and a Vice-Chair. The title of Immediate Past Chair may be assumed by the Chair upon completion of their term provided that they remain on the GC in an elected position.
- B. Authority. The GC shall execute the programs and activities of the Women Physicians Section, subject to the approval of such activities and programs by the AMA Board of Trustees and WPS Assembly. The GC shall direct and execute programs between Assembly meetings annually as necessary.
- VI.E. Activities. Guidance on WPS projects, programs, and activities that increase physician engagement with the AMA shall be provided by the GC and carried out within available resources. An ongoing communication plan with members of the WPS and interested individuals may include electronic, print and other means. Virtual communications will be encouraged for this purpose whenever possible.

## QUALIFICATIONS, ELIGIBILITY [Also see Bylaw 7.0.4]

<b>MSS</b>	<p>4.3 Qualifications. All members of the Governing Council must be medical student members of the AMA. Any medical student member of the AMA is eligible for a position on the MSS Governing Council, except as prohibited by these IOPs or by the AMA Bylaws. ***</p> <p>6.2 Eligibility. All members of the MSS are eligible to be elected to any office.</p> <p>6.2.1 MSS members who serve on an AMA Council or in an AMA Liaison position may not also serve in a voting Governing Council position or as the Medical Student Trustee.</p> <p>6.2.2 MSS members who serve on a Region Executive Council, as Regional Delegates or Regional Alternate Delegates, or representatives from other organizations to the MSS Assembly (Section 10.3.2-10.3.5) are eligible to run but may not concurrently serve in a voting Governing Council position or as the Medical Student Trustee.</p>
<b>RFS</b>	<p>IV. Governing Council C. Eligibility. Eligibility to serve on the Governing Council shall be limited to members in the RFS, as defined in Section III.</p>
<b>YPS</b>	<p>IV. Governing Council. Eligibility. C. AMA Bylaw 7.5.2 defines eligibility and cessation of eligibility for those elected to the YPS Governing Council.</p>
<b>IMGS</b>	<p>III.C. Governing Council Eligibility.</p> <ol style="list-style-type: none"> <li>1. All members of the GC must be members of the AMA-IMG Section. Any cessation of membership in the AMA shall end the term of the GC member and the position will be declared vacant. If the residency or fellowship is completed within 90 days of the Annual meeting, the Resident/Fellow on the Governing Council may continue to serve until the conclusion of the Annual meeting.</li> <li>2. Only current members of the Governing Council may be elected to the office of Chair-Elect. He or she must have served at least one year on the Governing Council prior to serving as Chair-Elect.</li> <li>3. Residents/Fellows shall be eligible to serve in the Resident/Fellow position only. Any cessation of a residency or fellowship program shall end the term of the Resident/Fellow and the slot shall be declared vacant. If the residency or fellowship is completed within 90 days of the Annual meeting, the Resident/Fellow may continue to serve until the conclusion of the Annual meeting.</li> <li>4. Educational Commission for Foreign Medical Graduates (ECFMG) certified members, awaiting residency program acceptance, shall be members with full rights of the IMG Section, but cannot vote or run for the Governing Council.</li> </ol>
<b>OMSS</b>	<p>IV. A. *** Eligibility. Only representatives shall be eligible for election or appointment to the Governing Council. If any officer or Governing Council member ceases to meet the membership requirements of AMA Bylaw 7.4.1 or ceases to be credentialed as a representative consistent with AMA Bylaw 7.4.2 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p>
<b>APS</b>	<p>IV.C. Qualifications. All members of the Governing Council must be members of the AMA and the APS.</p>
<b>MAS</b>	<p>VI. Governing Council A. Eligibility. Members of the GC must be current AMA-MAS members. Any cessation of membership in the AMA shall end the term of the GC member and the position shall be declared vacant. ***</p> <p>VII. A. Eligibility. If the representative of the MSS, RFS or YPS graduates medical school, completes their residency or fellowship or ages out or times out from the YP Section respectively within 90 days prior to an Annual Meeting, then he/she shall be permitted to continue to serve in their designated position until the completion of the Annual Meeting. ***</p>

	<p>IX. A. Eligibility. Any GC member shall serve as Chair or Vice-Chair for a one year term with a maximum tenure of six years total with the following exception:</p> <p>1. The Medical Student Section representative and the Delegate may not serve as Chair or Vice-Chair.</p>
<b>IPPS</b>	<p>B. Eligibility. All members of the Governing Council must be Associate Representatives of the IPPS.</p> <p>1. The Small-Medium Group Representative must be an Associate Representative from an organization with 350 or fewer practicing physicians.</p> <p>2. The Large Group Representative must be an Associate Representative from an organization with 351 or more practicing physicians.</p>
<b>PPPS</b>	<p>IV.C. Qualifications. All members of the GC must at all times be active senior physician members of the AMA. Any SPS member is eligible for a position on the GC. Only current members of the GC may be elected to the office of Chair-Elect. The Delegate and Alternate Delegate may not serve as Chair-Elect. The position of Immediate Past Chair will be assumed by the Chair upon completion of his/her term.</p>
<b>SPS</b>	<p>IV.C. Qualifications. All members of the GC must be active senior physician members of the AMA. Any SPS member is eligible for a position on the GC. Only current members of the GC may be elected to the office of Chair-Elect. The Delegate and Alternate Delegate may not serve as Chair-Elect. The position of Immediate Past Chair will be assumed by the Chair upon completion of his/her term.</p>
<b>WPS</b>	<p>IV.C. Eligibility. All members of the GC must be active members of the AMA and of the WPS. Any WPS member is eligible for a position on the GC.</p> <p>If the representative of the MSS, RFS or YPS ceases to meet the criteria for membership in the section from which elected within 90 days prior to the Annual Meeting, such member shall be permitted to serve in their designated position until the conclusion of the Annual Meeting in the calendar year in which they cease to meet the membership requirement of the respective section.</p> <p>V.C. Eligibility. All members of the WPS are eligible to be elected to the WPS GC. However, WPS members shall not hold a position as a member of another AMA Council or Section/Special Group Governing Council at the same time as serving on the WPS GC.</p>

## DUTIES AND RESPONSIBILITIES [Also see Bylaw 7.0.3]

<b>MSS</b>	<p>4.4 Duties and Privileges. The Governing Council shall direct the programs and activities of the MSS, subject to the approval of such programs and activities by the Board of Trustees or House of Delegates (HOD) of the AMA.</p> <p>4.4.1 Chair. The Chair shall:</p> <ul style="list-style-type: none"><li>4.4.1.1 Preside at all meetings of the Governing Council, and otherwise represent the MSS when appropriate.</li><li>4.4.1.2 Preside at Assembly meetings if both the Speaker and Vice Speaker positions are vacant, until such time that successors to the Speaker or Vice Speaker may be elected.</li><li>4.4.1.3 Be the primary spokesperson for the MSS both inside the AMA and to outside organizations.</li></ul> <p>4.4.2 Vice Chair. The Vice Chair shall:</p> <ul style="list-style-type: none"><li>4.4.2.1 Preside at meetings of the Governing Council in the absence of the Chair or at the request of the Chair.</li><li>4.4.2.2 Assist the Chair in the performance of their duties.</li><li>4.4.2.3 Have the primary responsibility of coordinating the internal operations of the MSS, including but not limited to the MSS standing and ad-hoc committees.</li><li>4.4.2.4 Organize ancillary conference programming over the duration of the AMA MSS assembly meetings including annual, interim, and special meetings, as set forth by the MSS Speakers.</li></ul> <p>4.4.3 MSS Section Delegate and Section Alternate Delegate (the “Section Delegates”), The Section Delegates shall:</p> <ul style="list-style-type: none"><li>4.4.3.1 Represent the MSS in the AMA HOD.</li><li>4.4.3.2 Serve as Chair and Vice Chair, respectively, of the MSS Caucus.</li><li>4.4.3.3 Forward resolutions from the MSS to the AMA HOD and provide a summary of pertinent actions for the MSS on resolutions sent to the AMA HOD.</li><li>4.4.3.4 Administer the MSS resolution review process.</li><li>4.4.3.5 Lead, with delegation to other Governing Council members where needed, the review of the MSS Digest of Actions for consistency with Assembly action and Summary of MSS Proceedings prior to its annual posting to the AMA website.</li></ul> <p>4.4.4 At-Large Officer. The At-Large Officer shall:</p> <ul style="list-style-type: none"><li>4.4.4.1 Perform such functions as determined by the Governing Council, and assist the other officers in the performance of their duties.</li><li>4.4.4.2 Coordinate the activities of the MSS Regions, including the organization of Region conferences.</li></ul> <p>4.4.5 Speaker and Vice Speaker (the “Speakers”), The Speaker and Vice Speaker shall:</p> <ul style="list-style-type: none"><li>4.4.5.1 Preside over meetings of the MSS Assembly in an impartial manner, organizing and conducting them in accordance with the parliamentary authority of the AMA (Bylaw 11.1) AMA Bylaws, and these MSS Internal Operating Procedures (IOPs). The Vice Speaker shall officiate for the Speaker in the Speaker's absence or at the request of the Speaker.</li><li>4.4.5.2 Develop and publish a Speakers’ Ruling before each MSS meeting at which there is a national election, which in conjunction with these MSS IOPs, will direct campaigning conduct for national election candidates.</li><li>4.4.5.3 Provide for oversight and enforcement of the Campaign Rules (Section 6.5), including responsibility for investigation of alleged infractions and reporting of substantiated infractions to the Assembly prior to balloting.</li><li>4.4.5.4 Organize and host a candidate forum at MSS meetings at which there are national elections.</li><li>4.4.5.5 Organize an orientation for MSS Chapter Delegates and Alternate MSS Chapter Delegates to the Assembly.</li><li>4.4.5.6 Work with other members of the Governing Council in instructing the Convention Committees regarding their duties prior to each Assembly Meeting.</li><li>4.4.5.7 Refer resolutions and reports submitted for consideration at MSS Assembly Meetings to the reference committee(s).</li></ul>
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	<p>4.4.5.8 Prepare a document summarizing parliamentary procedure used in Assembly Meetings to be published in the MSS agenda book that is made available to each Assembly representative prior to Assembly Meetings.</p> <p>4.4.6 Diversity, Equity, &amp; Inclusion Officer. The Diversity, Equity, &amp; Inclusion (DEI) Officer shall:</p> <p>4.4.6.1 Coordinate the AMA-specific activities of the identity-based National Medical Student Organization liaisons (Section 10.3.3), identity-based Professional Interest Medical Association liaisons (Section 10.3.2), and identity-based MSS Standing Committees within the Section.</p> <p>4.4.6.2 Serve as the liaison between identity-based National Medical Student Organization leadership and the Section.</p> <p>4.4.6.3 Support the functions of the MSS liaisons to the Minority Affairs Section (MAS), the Women Physicians Section (WPS), the Advisory Committee on LGBTQ Issues, and other identity-based sections or groups within the AMA.</p> <p>4.4.6.4 Track demographics in the Section and direct efforts to recruit and retain a more diverse and representative AMA MSS membership and leadership.</p> <p>4.4.6.5 Develop and maintain a culture of inclusivity and allyship within the Section.</p> <p>4.4.7 Chair-Elect. The Chair-Elect shall be a non-voting, funded member of the Governing Council. The Chair-Elect shall assist the Chair in the discharge of their duties.</p> <p>4.4.8 Immediate Past Chair. The Immediate Past Chair shall be a non-voting, unfunded member of the Governing Council.</p>
<p><b>RFS</b></p>	<p>IV. Governing Council</p> <p>E. Duties. The Governing Council shall direct the programs and activities of the RFS, subject to approval, when required, by the Board of Trustees or House of Delegates of the AMA. At the end of each term, each Governing Council member is required to prepare and communicate a transition plan with their successor to that position. In addition to the aforementioned, each member of the Governing Council has responsibilities specific to each position.</p> <p>Time commitments. Governing Council members are expected to participate to the fullest extent possible in the activities of the Council and the Section. Governing Council members should be prepared to commit up to two days each for the Annual and Interim meetings, with the exception of the Delegate and Alternate Delegate whose commitment will be up to seven days for the Annual Meeting and six days for the Interim Meeting. Governing Council members should also be prepared to commit to three in-person Council meetings, plus two hours per month, on average, for conference calls and other meetings as required.</p> <p>1. Chair. The Chair shall: a) Exercise authority as the primary officer. b) Represent the Section both within the AMA and in relationships with external stakeholder organizations, or designate another Governing Council member to do so. c) Collaborate to develop and implement the strategic annual plan. d) Preside at all meetings of the Governing Council. e) Lead Business Meetings if the Speaker and Vice Speaker positions are vacant.</p> <p>2. Vice Chair. The Vice Chair shall: a) Coordinate internal operations of the RFS standing committees and communication with RFS members representing the Section in external capacities. b) Preside at meetings of the Governing Council in the absence of the Chair or at the discretion of the Chair. c) Assist the Chair in the performance of their duties.</p> <p>3. Delegate. The Delegate shall: a) Represent the RFS in the AMA House of Delegates. b) Coordinate activities of the RFS caucus in the House of Delegates. c) Manage the resolutions passed during the Business Meeting and forwarded to the House of Delegates. d) Draft a report for the Assembly consisting of all actions taken by the RFS caucus, including the outcomes of any internal votes. e) Educate and provide guidance to RFS members about the policy-making processes of the Section and of the HOD, and update RFS members on HOD business and activities relevant to the Section and its members.</p> <p>4. Alternate Delegate. The Alternate Delegate shall: a) Assist the Delegate in the execution of their duties and shall rise to the position of Delegate should the position become vacant before the end of the position's term.</p> <p>5. Speaker. The Speaker shall: a) Create the agenda for the Annual and Interim Business Meetings with input from the Governing Council and RFS staff. b) Preside over the Business Meetings in an impartial manner and organize and conduct them in accordance with the current parliamentary procedure authority as chosen by the House of Delegates. c) Ensure the RFS Business Meeting functions as delineated in Section IX. d) Provide for oversight and enforcement of the Campaign Rules as delineated in Section V.D.</p>

	<p>6. Vice Speaker. The Vice Speaker shall: a) Preside at Business Meetings during the absence of or at the request of the Speaker. b) Assist the Speaker in the performance of their duties. c) Coordinate the AMA-RFS Research Symposium.</p> <p>7. Member At-Large. The Member At-Large shall: a) Coordinate the membership retention activities of the RFS. b) Communicate involvement opportunities, AMA member benefits, and other opportunities to current or potential resident and fellow members. c) Foster the development of RFS membership in states where none exist and encourage increased involvement in the AMA.</p> <p>8. Chair-Elect. The Chair-Elect shall: a) Assist the Governing Council in the discharge of their duties. b) Compose an agenda for their year of service prior to assuming the position of Chair, with the assistance of the current Chair. c) Be an ex officio, non-voting member of the Governing Council.</p> <p>9. Immediate Past Chair. The Immediate Past Chair shall: a) Provide continuity in the leadership of the Section. b) Be an ex officio, non-voting member of the Governing Council.</p>
<p><b>YPS</b></p>	<p>IV. Governing Council</p> <p>D. Duties and Privileges. The Governing Council, with membership as delineated below, shall direct the programs and activities of the YPS including the creation of YPS committees, subject to the approval of such programs and activities, when required, by the Board of Trustees or HOD of the AMA.</p> <ol style="list-style-type: none"> <li>1. Chair. The Chair shall:       <ol style="list-style-type: none"> <li>a. Serve as the spokesperson for the YPS and its policy, except on matters pending before the HOD.</li> <li>b. Have primary responsibility for setting the agendas for all YPS meetings.</li> <li>c. Preside over all Governing Council meetings and portions of the YPS Assembly Meetings</li> <li>d. Oversee all elections.</li> <li>e. Have primary responsibility for appointing the Convention Committees. The Convention Committees consist of the Credentials Committee, the Reference Committee, the HOD Handbook Review Committee, the Parliamentary Procedure Committee, and the House Coordination Committee.</li> <li>f. In the absence of the Speaker or at the request of the Speaker, preside or appoint a designee to preside at all meetings of the YPS Assembly and transact business in accordance with the current parliamentary authority as chosen by the AMA HOD.</li> <li>g. Seek to recruit and maintain AMA members.</li> </ol> </li> <li>2. Immediate Past Chair. The Immediate Past Chair shall:       <ol style="list-style-type: none"> <li>a. Assist and advise the Chair.</li> <li>b. Attend all meetings of the YPS and the YPS Governing Council.</li> <li>c. Seek to recruit and maintain AMA members.</li> </ol> </li> <li>3. Chair-Elect. The Chair-Elect shall:       <ol style="list-style-type: none"> <li>a. Assist the Chair and preside at Governing Council meetings in the absence of the Chair or at the Chair's request.</li> <li>b. Serve as the spokesperson for the YPS and its policy if the Chair is not available, except on matters pending before the HOD.</li> <li>c. Seek to recruit and maintain AMA members.</li> <li>d. Organize, with the assistance of the Member At-Large, an orientation for new YPS representatives at each Assembly Meeting.</li> </ol> </li> <li>4. Delegate. The Delegate shall:       <ol style="list-style-type: none"> <li>a. Represent the YPS in the HOD meeting. The Delegate has voting privileges in the HOD.</li> <li>b. Be responsible for organizing the HOD Handbook Review sessions for members of the YPS. This shall include coordinating discussion of the HOD Handbook by the Handbook Review Committee prior to the Assembly Meeting, as well as working with the Speaker to coordinate the Handbook review at the Assembly Meeting.</li> </ol> </li> </ol>



	<ul style="list-style-type: none"> <li>c. Observe deliberations during the Assembly HOD Handbook Review. At the discretion of the Speaker, the Delegate may ask questions or suggest potential courses of action during the discussion in order to best elicit the will of the Assembly. However, the Speaker shall be primarily responsible for conducting deliberations during the HOD Handbook Review.</li> <li>d. Be responsible for reviewing all resolutions in the HOD with emphasis on those resolutions forwarded from the YPS, present HOD Reference Committee testimony on resolutions submitted to the HOD, summarize the actions of the HOD as they pertain to the YPS, and compile a summary of pertinent HOD actions for distribution to all YPS members.</li> <li>e. Coordinate HOD Reference Committee testimony and monitor other issues under consideration by the HOD, but not directly being commented on by the YPS Assembly and have responsibility for articulating a YPS position on HOD resolutions that merit YPS testimony or a young physician voice. The Delegate shall vote consistent with YPS actions whenever possible and shall use their own best judgment to vote on matters before the HOD in the absence of specific direction from the YPS Assembly or Governing Council.</li> <li>f. Serve as liaison between the YPS and other Sections on policymaking issues.</li> <li>g. Seek to recruit and maintain AMA members.</li> </ul> <p>5. Alternate Delegate. The Alternate Delegate shall:</p> <ul style="list-style-type: none"> <li>a. Assist the YPS Delegate in the Delegate duties described above.</li> <li>b. Seek to recruit and maintain AMA members.</li> </ul> <p>6. Member At-Large. The Member At-Large shall:</p> <ul style="list-style-type: none"> <li>a. Promote and support equitable and inclusive recruitment processes and ensure leadership accountability in upholding the YPS DEI initiatives for engaging and involving all underrepresented groups within the AMA.</li> <li>b. Organize, with the assistance of the Chair-Elect, an orientation for new YPS representatives at each Assembly Meeting.</li> <li>c. Identify recruitment and retention opportunities for the Section.</li> <li>d. Serve as liaison between the YPS and other Sections in collaborative efforts outside of policymaking activities.</li> <li>e. Distribute information on advocacy activities of the AMA and partner organizations to the YPS membership.</li> <li>f. Seek to recruit and maintain AMA members.</li> </ul> <p>7. Speaker. The Speaker shall:</p> <ul style="list-style-type: none"> <li>a. Preside over deliberations, including the HOD Handbook Review in the YPS Assembly and shall perform such duties as custom and parliamentary procedures require.</li> <li>b. Implement the agenda for the YPS Assembly Meetings.</li> <li>c. Provide for oversight and enforcement of the YPS Campaign Rules as specified in YPS Internal Operating Procedures Section V, Sub-section D.</li> <li>d. Assist the Chair in appointing the Convention Committees and instructing the committees regarding their duties prior to each Assembly Meeting.</li> <li>e. Refer resolutions and reports submitted for consideration at YPS Assembly business meetings to Reference Committees.</li> <li>f. Prepare a document, to be published in the YPS agenda book, summarizing parliamentary procedure used in Assembly business meetings.</li> <li>g. Review the YPS Digest of Actions for consistency with Assembly action prior to its update and distribution.</li> </ul>
<b>IMGS</b>	<p>III.D. Duties and Responsibilities. The GC shall execute the programs and activities of the International Medical Graduates Section including the creation of IMG Committees, subject to the approval of such programs and activities, when required, by the Board of Trustees or House of Delegates of the AMA. Attendance at every regularly scheduled GC meeting is mandatory unless excused by the Chair of the GC. A quorum exists when at least 4 officers are present.</p> <p>1. Chair. The Chair shall:</p> <ul style="list-style-type: none"> <li>a. Preside at all meetings of the GC, IMG Section, and otherwise represent the Section when appropriate.</li> <li>b. Be the primary spokesperson for the Section both inside the AMA and to outside organizations. The Chair may appoint an appropriate designee when necessary.</li> <li>c. Appoint and create necessary committees and committee chairs with the advice of the GC members.</li> </ul>

	<ol style="list-style-type: none"> <li>2. Chair-Elect. The Chair-Elect shall: a. Preside at meetings of the GC in the absence of the Chair or at the discretion of the Chair. b. Assist the Chair in the performance of his or her duties. c. Serve as the representative to another organization if the official representative is unable to attend a meeting or serve in his/her role. d. Undertake preparation for assuming the position of Chair at the end of his or her term as Chair-Elect. e. With the assistance of the Chair, compose an agenda for his or her year of service prior to assuming the position of Chair.</li> <li>3. Delegate. The Delegate shall: a. Represent in the AMA House of Delegates (HOD) members of the Association who are international medical graduates. b. Be responsible for reviewing all resolutions going forward from the IMG Section to the AMA HOD and summarize the actions of the HOD as they pertain to the IMG Section. c. Monitor and review all AMA HOD reports and resolutions of interest to IMGs. d. Participate in all deliberations of the GC. e. Attend all appropriate AMA HOD meetings and events unless excused by the Chair.</li> <li>4. Alternate Delegate. The Alternate Delegate shall: a. Assist the Delegate in the duties of the Delegate. b. Attend the entire AMA HOD meeting and all events. If unable to attend a meeting, the alternate delegate must notify the Chair as soon as possible. c. Be willing and able to substitute him or herself in the delegate's role as needed at AMA HOD meetings and events. d. Rise to the position of Delegate when the position becomes vacant within the elected term or once the delegate's "term limit cycle" has been reached. e. Monitor and review all AMA HOD reports and resolutions of interest to IMGs. f. Participate in all deliberations of the GC. g. Attend all appropriate AMA HOD meetings and events unless excused by the Chair</li> <li>5. At-Large members. The 2 At-Large members shall: a. Participate in all deliberations of the GC. b. Assist the Chair in the performance of his or her duties.</li> <li>6. Resident/Fellow. The Resident/Fellow shall: a. Participate in all deliberations of the GC. b. Communicate regularly with the AMA Resident and Fellow Section members and leaders on applicable IMG issues. c. Communicate regularly with the GC on issues of interest to residents and fellows.</li> <li>7. Immediate Past Chair. The Immediate Past Chair shall: a. Participate in all deliberations of the GC. b. Assist the current Chair by providing background and continuity of leadership. c. Serve as the Chair of the Nominating Committee and as the Election Officer.</li> </ol>
<b>OMSS</b>	<p>IV. B. Duties. The Governing Council shall direct the programs and activities of the OMSS including the creation of OMSS committees, subject to the approval of such programs and activities, when required, by the Board of Trustees or House of Delegates of the AMA. The Governing Council shall be responsible for reviewing all resolutions submitted to the OMSS Assembly for consideration and selecting members of the Candidate Interview Committee.</p> <ol style="list-style-type: none"> <li>1. Time commitments. Governing Council members are expected to participate to the fullest extent possible in the activities of the Council and of the Section. Governing Council members should be prepared to commit up to four days each for the Annual and Interim Meetings with the exception of the Delegate and Alternate Delegate whose commitment will be up to eight days for the Annual Meeting and up to seven days for the Interim Meeting. Governing Council members should also be prepared to commit to two weekend days per year for a Council meeting, plus two hours per month on average for conference calls and other meetings as required.</li> <li>2. Chair. The Chair shall: a. Preside at all meetings of the Section and meetings of the Governing Council. b. Represent the Section both within the AMA and in relationships with external stakeholder organizations, or designate another Governing Council member to do so. c. Review, along with the Vice Chair, emergency resolutions and propose action to the Assembly, as per Section VI.G.2.b. d. Review, along with the Vice Chair, resolutions that appear to reaffirm existing policy and propose a recommendation to the Committee on Late Resolutions, as per Section VI.G.2.a. e. Along with legal counsel or other AMA staff, contact the sponsor of any resolution that presents a legal or ethical problem in an effort to remedy the situation or, if a remedy is not possible, designate the resolution a "deferred" resolution.</li> <li>3. Vice Chair. The Vice Chair shall: a. Assist and advise the Chair and preside at meetings in the absence of the Chair or at the Chair's request. b. Assume primary responsibility for working with OMSS staff to develop outreach and recruitment efforts. c. Review, along with the Chair, emergency resolutions and propose action to the Assembly, as per Section VI.G.2.b. d. Review, along with the Chair, resolutions that appear to reaffirm policy and propose a recommendation to the Committee on Late Resolutions, as per Section VI.G.2.a.</li> </ol>

	<p>4. Secretary. The Secretary shall: a. Prepare summary minutes of Governing Council meetings in coordination with OMSS staff. b. Work with OMSS staff to develop communication materials.</p> <p>5. Delegate. The Delegate shall: a. Have the exclusive right to represent the OMSS in all business matters of the HOD, including in reference committee hearing, and to transfer this right to the Alternate Delegate or another representative at the Delegate’s discretion in accordance with AMA Bylaws 2.8.5, 2.10.4, and 2.10.4.1. b. Educate and provide guidance to OMSS members about the policy-making process of the Section and of the HOD, and update OMSS members on the HOD business and activities relevant to the Section and its members.</p> <p>6. Alternate Delegate. The Alternate Delegate shall: a. Assist the Delegate in representing the OMSS in business matters of the HOD as directed by the Delegate per Section III.D.5.a. b. Assist the Delegate in educating and providing guidance to OMSS members about the policy-making process of the Section and of the HOD, and updating OMSS members on HOD business and activities relevant to the Section and its members.</p> <p>7. Members-at-Large. The Members at-Large shall: a. Complete special OMSS projects assigned by the Chair of the Governing Council.</p> <p>8. Immediate Past Chair. The Immediate Past Chair shall: a. Provide continuity in the leadership of the Section.</p>
<b>APS</b>	<p>IV.D. Duties and Privileges.</p> <p>1. Chair. The Chair shall preside at all meetings/conference calls of the Governing Council and Business Meetings of the Section, and otherwise represent the APS when appropriate.</p> <p>2. Chair-elect. The Chair-elect shall:</p> <ol style="list-style-type: none"> <li>a. Preside at meetings/conference calls of the Governing Council and Business Meetings of the Section in the absence of the Chair or at the request of the Chair.</li> <li>b. Assist the Chair in the performance of his or her duties.</li> </ol> <p>3. Immediate Past Chair. The Immediate Past Chair shall:</p> <ol style="list-style-type: none"> <li>a. Preside at meetings/conference calls of the Governing Council and Business Meetings of the Section in the absence of the Chair and Chair-elect.</li> <li>b. Preside at meetings/conference calls of the APS Nominations Committee.</li> </ol> <p>4. Delegate and Alternate Delegate. The Delegate and Alternate Delegate shall represent the APS in the AMA House of Delegates.</p> <p>5. Members-At-Large. The Members-At-Large shall perform such functions as determined by the Governing Council, and assist the other officers in the performance of their duties.</p> <p>6. APS Liaison to the AMA Council on Medical Education. The Liaison shall represent the APS at Council on Medical Education meetings.</p>
<b>MAS</b>	<p>IX. GC Duties and Responsibilities. The GC shall execute the programs and activities of the MAS.</p> <p>C. GC Responsibilities. All members of the GC are expected to attend all GC meetings and MAS functions, unless excused in advance by the Chair. All members shall participate regularly in email communications, when solicited and on scheduled teleconferences. If any GC member is not fulfilling their duties to satisfy adequate participation on the GC, the Chair may, with the approval of the other GC members, ask a GC member to vacate his/her position.</p> <ul style="list-style-type: none"> <li>• The Chair shall: Preside over all meetings and functions of the GC and the MAS Caucus; Direct MAS activities in consultation with GC members and staff; Serve as the primary spokesperson for the MAS outside the House of Delegates; Serve as the Alternate Delegate; Appoint standing and ad hoc committee Chairs and representatives to internal and external organizations, subject to AMA-BOT approval; Represent the MAS on the Commission to End Health Care Disparities (CEHCD), subject to AMA-BOT approval; Work in collaboration with the Vice-Chair; and Serve on the GC as Immediate-Past Chair at the conclusion of his/her term(s) as Chair unless he or she is serving on the GC in another designated position.</li> <li>• The Vice-Chair shall: Assist the Chair, and in the absence of the Chair or if the Chair can no longer fulfill his/her duties, preside at any MAS meeting or function including serving as Alternate Delegate; Serve as a liaison to other groups at the discretion of the Chair; and Attend Commission meetings and teleconferences if the Chair is unable to do so.</li> </ul>

	<ul style="list-style-type: none"> <li>• The Immediate-Past Chair shall: Provide continuity and counsel to the GC as necessary; Not be a voting member of the GC; Serve for only one year after the completion of his/her term as Chair; and Only serve in this designated position if the immediate-past chair is no longer on the GC in another designated position</li> <li>• The Delegate shall: Represent the interests of the MAS membership during all AMA-HOD sessions and related functions; Follow the interests of the MAS which shall be determined through procedures developed by the MAS GC and the MAS Caucus; and Collaborate with the Alternate Delegate.</li> <li>• The NMA, NHMA and AAIP Representatives shall: Encourage cooperation and communication between the AMA and their respective organizations; Prepare a report for each MAS GC meeting; and Attend their respective organization’s meetings.</li> <li>• The Two At-Large Members shall: Represent the interests of the MAS as directed by the GC; Execute assigned responsibilities as determined by the Chair or the GC; and Prepare a report for each MAS GC meeting.</li> <li>• The Medical Student Representative shall: Represent the interests of the MSS; Be an active liaison between the MAS and the MSS; and Prepare a report for each GC meeting and MSS Section meeting.</li> <li>• The Resident/Fellow Representative shall: Represent the interests of the RFS; Be an active liaison between the MAS and the RFS; and Prepare a report for each GC meeting and RFS Section meeting.</li> <li>• The Young Physician Section Representative shall: Represent the interests of the YPS; Be an active liaison between the MAS and the YPS; and Prepare a report for each GC meeting and YPS Section meeting.</li> </ul> <p>***</p> <p>X.E. Activities. Guidance on MAS projects, programs and activities shall be provided by the GC and carried out within existing available resources. An ongoing communications plan with members of the MAS and interested individuals may include electronic, print and other mechanisms. Electronic mechanisms will be encouraged for this purpose whenever possible.</p>
<p><b>IPPS</b></p>	<p>B. Duties and Privileges. The Governing Council shall direct the programs and activities of the IPPS including the creation of IPPS committees, subject to the approval of such programs and activities, when required, by the Board of Trustees or House of Delegates of the AMA. IPPS Governing Council members are expected to attend the meetings of the IPPS Governing Council and IPPS Assembly and, where appropriate, the House of Delegates.</p> <ol style="list-style-type: none"> <li>1. Chair. The Chair shall:       <ol style="list-style-type: none"> <li>a. Preside at all meetings of the Section and meetings of the Governing Council.</li> <li>b. Represent the Section on all matters of policy.</li> </ol> </li> <li>2. Vice Chair. The Vice Chair shall:       <ol style="list-style-type: none"> <li>a. Assist the Chair and preside at meetings in the absence of the Chair or at the Chair's request.</li> </ol> </li> <li>3. Delegate. The Delegate shall:       <ol style="list-style-type: none"> <li>a. Present testimony on IPPS resolutions in the AMA House of Delegates.</li> <li>b. Act as advocate for the IPPS in the AMA House of Delegates.</li> <li>c. Monitor issues not directly commented on by the IPPS Assembly.</li> </ol> </li> <li>4. Alternate Delegate. The Alternate Delegate shall:       <ol style="list-style-type: none"> <li>a. Present testimony on IPPS resolutions in the AMA House of Delegates.</li> <li>b. Act as advocate for the IPPS in the AMA House of Delegates.</li> <li>c. Monitor issues not directly commented on by the IPPS Assembly.</li> </ol> </li> <li>5. Members at-Large and Small-Medium and Large Group Representatives. The Members at-Large and Small-Medium and Large Group Representatives shall:       <ol style="list-style-type: none"> <li>a. Complete special IPPS projects assigned by the Chair or Governing Council.</li> </ol> </li> <li>6. Immediate Past Chair. The Immediate Past Chair shall:</li> </ol>

	a. Provide continuity in the leadership of the Section.
<b>PPPS</b>	<p>IV.C. Duties. The Governing Council shall direct the programs and activities of the PPPS, subject to approval by the Board of Trustees or House of Delegates.</p> <p>1. Chair. The Chair shall: a. Preside at all meetings of the Section and Governing Council or designate another Governing Council member to preside at such meetings. b. Represent the Section both within the AMA and in relationships with external stakeholder organizations or designate another Governing Council member to do so.</p> <p>2. Chair-elect. The Chair-elect shall: a. Assist the Chair and preside at meetings in the absence of the Chair or at the Chair's request.</p> <p>3. Delegate. The Delegate shall: a. Have the exclusive right to represent the PPPS in all business matters of the HOD, including in reference committee hearings, but has the discretion to transfer this right to the Alternate Delegate or another Section member. b. Educate and provide guidance to PPPS members about the policy-making processes of the Section and of the HOD, and update PPPS members on HOD business and activities relevant to the Section and its members.</p> <p>4. Alternate Delegate. The Alternate Delegate shall: a. Assist the Delegate in representing the PPPS in business matters of the HOD as directed by the Delegate. b. Assist the Delegate in educating and providing guidance to PPPS members about the policy-making processes of the Section and of the HOD and updating PPPS members on HOD business and activities relevant to the Section and its members.</p> <p>5. Members at-Large. The Members at-Large shall: a. Complete special projects as assigned by the Chair or Governing Council.</p> <p>6. Immediate Past Chair. The Immediate Past Chair shall: a. Provide continuity in the leadership of the Section.</p>
<b>SPS</b>	<p>G.IV. Duties and Privileges.</p> <p>GC Responsibilities. All members of the GC are expected to participate in all deliberations of the GC and to attend all GC meetings and SPS functions, unless excused in advance by the Chair. All members shall participate regularly in email communications and on scheduled teleconferences. If any GC member is not fulfilling his/her duties to satisfy adequate participation on the GC, the Chair may, with unanimous consent of the other officers, ask the GC member to vacate his/her position. In the case of the Chair not fulfilling his/her duties, the Chair-Elect may, with unanimous consent of the other officers, ask the Chair to vacate his/her position.</p> <p>The Chair shall: Preside over all meetings and functions of the GC and the SPS Assembly. Direct SPS activities in consultation with GC members and staff. Serve as the primary spokesperson for the SPS outside of the AMA-HOD. Appoint ad hoc committees as necessary. Work in collaboration with the Chair-Elect.</p> <p>The Chair-Elect shall: Preside at any SPS or GC meeting in the absence of the Chair or if the Chair can no longer fulfill his/her duties. Assist the Chair in the performance of his or her duties. Serve as a liaison to other groups at the discretion of the Chair. Undertake preparation for assuming the position of Chair at the end of his or her term as Chair-Elect.</p> <p>The Immediate Past Chair shall: Provide continuity and counsel to the GC as necessary. Execute assigned responsibilities as determined by the Chair of the GC.</p> <p>The Delegate/Alternate Delegate shall: Attend all appropriate AMA-HOD meetings and related functions. Represent the interests of the SPS membership during AMA-HOD business meetings. Be responsible for reviewing and approving all resolutions going forward from the SPS to the AMA-HOD. Summarize the actions of the AMA-HOD as they pertain to the SPS. Monitor and review all AMA-HOD reports and resolutions of interest to SPS.</p> <p>The Two Officers At-Large shall: Represent the interests of the SPS as directed by the GC. Execute assigned responsibilities as determined by the Chair of the GC.</p>
<b>WPS</b>	<p>IV.G. GC Responsibilities. All members of the GC are expected to attend all GC meetings and WPS functions, unless excused in advance by the Chair. All members shall participate regularly in email communications and on scheduled teleconferences. If any GC member is not fulfilling their duties to satisfy adequate participation on the GC, the Chair may, with unanimous consent of the other GC members, ask the GC member to vacate their position. In the case of the Chair not fulfilling her/his duties, the Vice-Chair may, with unanimous consent of the other GC members, ask the Chair to vacate their position.</p>

The Chair shall: Preside over all meetings and functions of the GC and the WPS Assembly; Direct WPS activities in consultation with GC members and staff; Serve as the primary spokesperson for the WPS outside of the HOD; Appoint ad hoc committees as necessary; Work in collaboration with the Vice-Chair.

The Vice-Chair shall: Preside at any WPS or GC meeting in the absence of the Chair or if the Chair can no longer fulfill her/his duties; Assist the Chair in the performance of their duties; Serve as a liaison to other groups at the discretion of the Chair.

The Delegate/Alternate Delegate shall: Attend all AMA-HOD meetings and related functions; Represent the interests of the WPS membership during AMA-HOD meetings; Be responsible for reviewing and approving all resolutions going forward from the WPS to the AMA-HOD; Summarize the actions of the HOD as they pertain to the WPS; Monitor and review all AMA-HOD reports and resolutions of interest to WPS.

The Member At-Large shall: Represent the interests of the WPS; Execute assigned responsibilities as determined by the Chair of the GC.

The Medical Student Section Representative shall: Convey the interests of the MSS to the WPS; Be an active liaison between the WPS and the MSS; Prepare a report for each GC meeting and MSS meeting.

The Resident and Fellow Section Representative shall: Convey the interests of the RFS to the WPS; Be an active liaison between the WPS and the RFS; Prepare a report for each GC meeting and RFS meeting.

The Young Physicians Section Representative shall: Convey the interests of the YPS to the WPS; Be an active liaison between the WPS and the YPS; Prepare a report for each GC meeting and YPS meeting.

The AMWA Representative shall: Encourage cooperation and communication between the AMA and AMWA; Prepare a report on AMWA activities for each WPS GC meeting;

## TERM AND TENURE [Also see Bylaw 7.0.4]

<p><b>MSS</b></p>	<p>4.5 Governing Council Terms.</p> <p>4.5.1 The Chair-Elect/Chair/Immediate Past Chair of the Governing Council shall serve a two-year term. The Chair-Elect term will begin at the conclusion of the meeting at which they are elected. They will then assume the Chair position at the conclusion of the next meeting. One year later, they will become Immediate Past Chair until the conclusion of the next MSS meeting.</p> <p>4.5.2 The other Governing Council members shall serve one-year terms, beginning at the conclusion of the meeting at which they are elected and ending one year later.</p> <p>***</p> <p>4.7 Limitation on Total Years of Service.</p> <p>4.7.1 This Section shall not apply to the positions of: Chair-Elect; Immediate Past Chair; MSS liaisons to other AMA Sections, Advisory Committees, Task Forces, the AMA Foundation, or the American Medical Political Action Committee; MSS liaisons to bodies external to the AMA, including the Liaison Committee on Medical Education, National Board of Medical Examiners, and National Resident Matching Program; MSS positions on AMA HOD Reference Committees; Positions on internal MSS Committees and Task Forces; or Positions that are not national in scope (i.e. Regional or State Delegates, Regional or State Chairs, etc.).</p> <p>4.7.2 This section applies to qualified MSS Governing Council and AMA Council Student Members as defined by AMA Bylaws and these IOPs.</p> <p>4.7.3 Combined service is limited to 3 years total, with a maximum of 2 years on the same AMA Council, 1 year maximum in the same Governing Council position, and a maximum of 2 years in any combination of Governing Council voting positions.</p>
<p><b>RFS</b></p>	<p>IV.E. Terms.</p> <ol style="list-style-type: none"> <li>1. Governing Council members shall serve one-year terms, beginning at the conclusion of the Annual meeting at which they were elected and ending at the conclusion of the next Annual meeting of the AMA. This provision shall not be applicable to the Chair, whose term will be two years, including six months as Chair-Elect and six months as Immediate Past Chair.</li> <li>2. Delegate, Alternate Delegate, Member at-Large, Speaker, Vice Speaker and Vice-Chair: serve one-year terms, beginning at the conclusion of the Annual meeting at which they were elected and ending at the conclusion of the next Annual meeting of the AMA.</li> <li>3. Tenure. Members are limited to two one-year terms on the Governing Council, with the following exceptions: a) Chair-Elect/Chair/Immediate Past Chair: may serve up to two previous one-year terms before election to Chair-Elect. b) Delegate: may serve two terms as Delegate, consecutive or nonconsecutive, in addition to two other one-year terms. c) Speaker: may serve two terms as Speaker, consecutive or nonconsecutive, in addition to two other one-year terms. d) The limits shall be waived should their enforcement result in a position being left vacant.</li> <li>4. Positions entered into after the official start of the term shall not count towards the above term limits.</li> </ol>
<p><b>YPS</b></p>	<p>IV. Governing Council</p> <p>E. Terms.</p> <ol style="list-style-type: none"> <li>1. Individuals elected as Chair-Elect shall serve a three-year term, which will include one year as Chair-Elect, one year as Chair, and one year as Immediate Past Chair, beginning at the conclusion of the Annual Meeting at which they are elected.</li> <li>2. The remaining officers (Delegate, Alternate Delegate, Speaker and the Member At-Large) shall serve two-year terms, beginning at the conclusion of the Annual Meeting at which they are elected and ending at the conclusion of the Annual Meeting two years later.</li> <li>3. Individuals may run for partial terms, so long as they disclose that information when they announce their candidacy.</li> </ol> <p>F. Term Limits.</p> <ol style="list-style-type: none"> <li>1. An individual shall serve no more than one term as Chair, Chair-Elect, or Immediate Past Chair. No number of years of prior Governing Council service shall disqualify an individual from being elected Chair-Elect.</li> </ol>

	<p>2. The Delegate, Alternate Delegate, Speaker and Member At-Large shall serve in each representative office for no more than two terms, but a member elected or appointed to serve an unexpired term shall not be regarded as having served a term unless such member has served one full year or more.</p>
<b>IMGS</b>	<p>III.E. Terms.</p> <ol style="list-style-type: none"> <li>1. All individuals elected to the GC shall serve a term of 3 years beginning at the conclusion of the Annual AMA HOD meeting at which she or he was elected.</li> <li>2. The defined term for an officer position (Chair, Chair-Elect, Delegate, Alternate Delegate, At-Large Members, and Immediate Past Chair) is one year.</li> <li>3. Term Limit Cycle. <ol style="list-style-type: none"> <li>a. All GC members shall be limited to 2, 3 year terms (total of six consecutive years) on the IMG Governing Council. Any member of the GC, including the Immediate Past Chair, may repeat this “term limit cycle” after sitting out for at least one year.</li> <li>b. Members of the GC, other than the Chair-Elect, Chair and Immediate Past Chair, shall serve no more than two consecutive officer terms in the same position (total of 2 consecutive years in the same officer position.)</li> <li>c. The Chair-Elect, Chair, and Immediate Past Chair shall serve only one officer term (i.e. one year), and are ineligible to stand for election to these positions in any future officer elections. The unused balance of the Chair’s term will be relinquished and used to create a full-term (3 years) vacancy on the Governing Council in the next election.</li> <li>d. Replacement GC members who fulfill unexpired terms due to a vacancy shall not have that term counted for the purpose of term limit calculations. The above term limits shall be waived if it results in a vacant position.</li> </ol> </li> </ol>
<b>OMSS</b>	<p>IV. 4. C. Terms. Governing Council members shall serve two-year terms, beginning at the conclusion of the Annual Meeting at which they are elected and ending at the conclusion of the second Annual Meeting after their election. These provisions shall not be applicable to the Immediate Past Chair, whose term is one year.</p> <p>D. Tenure. Governing Council members shall serve for no more than two consecutive terms in the same position on the Governing Council, except that the Immediate Past Chair shall serve no more than one year/term in that position and the Delegate and Alternate Delegate shall serve no more than three terms in those positions. A member elected or appointed to fill a vacancy shall adhere to the terms specified in Section E.1-4. Maximum service on the Governing Council cannot exceed 12 years in any combination of positions. This tenure limit will be effective for those elected to the OMSS Governing Council after 2022.</p>
<b>APS</b>	<p>IV.E. Terms.</p> <ol style="list-style-type: none"> <li>1. Chair-elect, Chair and Immediate Past Chair. The Chair-elect shall be elected annually at the Business Meeting of the Section held immediately prior to the Annual Meeting of the AMA. The member elected shall assume office at the conclusion of the Annual Meeting at which the election was held and shall serve until the conclusion of the next Annual Meeting; whereupon the Chair-elect shall succeed to the office of Chair and shall serve in that office for one year until the conclusion of the next Annual Meeting of the AMA; whereupon the Chair shall become Immediate Past Chair and shall serve in that office for one year until the conclusion of the next Annual Meeting. No member shall serve more than one cycle as Chair-elect, Chair, or Immediate Past Chair.</li> <li>2. Delegate and Alternate Delegate. The Delegate and Alternate Delegate shall be elected in even numbered years at the Business Meeting of the Section held immediately prior to the Annual Meeting of the AMA. Those elected shall assume office at the conclusion of the Annual Meeting at which the election was held and shall serve until the conclusion of the second Annual Meeting after they assume office. No member shall serve more than three two-year terms as either Delegate or Alternate Delegate (or 12 years total—six as Delegate and six as Alternate Delegate).</li> <li>3. Members-At-Large. The Members-At-Large shall be elected annually at the Business Meeting of the Section held immediately prior to the Annual Meeting of the AMA. Those elected shall take office at the conclusion of the Annual Meeting at which they are elected and shall serve until the conclusion of the next Annual Meeting. No member shall serve for more than three one-year terms as Member-At-Large.</li> </ol>



	<p>4. APS Liaison to the Council on Medical Education. The Liaison shall be elected every three years at the Business Meeting of the Section held immediately prior to the Annual Meeting of the AMA. The member elected shall assume office at the conclusion of the Annual Meeting at which the election was held and shall serve until the conclusion of the third Annual Meeting after he/she assumes office. No Liaison shall serve more than one three-year term.</p> <p>5 Term Limits:</p> <ol style="list-style-type: none"> <li>a. Chair-elect, Chair, and Immediate Past Chair (three years total);</li> <li>b. Delegate and Alternate Delegate (12 years total);</li> <li>c. Member-At-Large (three years total);</li> <li>d. APS Liaison to the Council on Medical Education (three years total).</li> </ol> <p>***</p> <p>IV.G. Tenure. A Governing Council member elected to serve an unexpired term shall not be regarded as having served a term.</p>
<b>MAS</b>	<p>VII. GC Member Terms</p> <p>A. Eligibility. If the representative of the MSS, RFS or YPS graduates medical school, completes his/her residency or fellowship or ages out or times out from the YP Section respectively within 90 days prior to an Annual Meeting, then he/she shall be permitted to continue to serve in his/her designated position until the completion of the Annual Meeting.</p> <p>B. Term Limits. GC members shall serve in a designated position for no more than two three-year terms with the following exceptions:</p> <ol style="list-style-type: none"> <li>1. The medical student section representative may serve for up to three one-year terms.</li> <li>2. The resident/fellow section representative may serve for up to two two-year terms.</li> <li>3. Prior service or terms served on the GC in another designated position shall not be counted toward the term limit of another designated position that the GC member has not held before.</li> <li>4. The current GC members who were serving on the Minority Affairs Consortium (MAC) GC in 2011 shall serve in their same designated position under the term limits of this Internal Operating Procedure (IOP) upon the approval of the BOT.</li> </ol> <p>C. Incomplete term. If a member resigns or cannot fulfill their duties based on AMA membership, medical school, residency/fellowship or young physician section eligibility criteria (see GC eligibility in section VI.A.) that term will not count towards the term limit unless a full year has passed.</p>
<b>IPPS</b>	<p>D. Terms. Governing Council members shall serve terms of two years, beginning at the conclusion of the AMA House of Delegates meeting following the IPPS business meeting at which they are elected and ending at the conclusion of the second AMA House of Delegates Annual Meeting after their election. The Immediate Past Chair shall serve a one-year term.</p> <p>E. Tenure. The following limitations shall be placed on Governing Council service:</p> <ol style="list-style-type: none"> <li>1. No member may serve more than one term each as Chair or Vice Chair.</li> <li>2. No member may serve more than two terms each as Delegate or Alternate Delegate.</li> <li>3. No member may serve more than two terms in any combination of Member at-Large, Small-Medium Group Representative, or Large Group Representative.</li> <li>4. Maximum combined tenure for all Governing Council positions shall be 8 years. <ol style="list-style-type: none"> <li>a. Service as Immediate Past Chair shall not count against a member's total tenure.</li> </ol> </li> <li>5. A member elected to serve an unexpired term shall not be regarded as having served a term.</li> </ol> <p>F. Quorum. A quorum of the Governing Council exists when more than half of the Governing Council members are present.</p>
<b>PPPS</b>	<p>IV.D. Terms. Governing Council members shall serve terms of two years, beginning at the conclusion of the Annual Meeting of the House of Delegates immediately after the PPPS meeting at which they are elected and ending at the conclusion of the second Annual Meeting of the House of Delegates after they take office. This provision shall not be applicable to the Immediate Past Chair, whose term shall be one year, nor shall it be applicable to the inaugural Governing Council as described in IV.G.</p>

	<p>E. Tenure. The following limitations shall be placed on Governing Council service:</p> <ol style="list-style-type: none"> <li>1. No member may serve more than one term each as Chair-elect or Chair.</li> <li>2. No member may serve more than two terms each as Secretary, Delegate, Alternate Delegate, or Member at-large.</li> <li>3. Maximum combined tenure for all Governing Council positions shall be 8 years.</li> <li>4. Service as Immediate Past Chair shall not count against a member's total tenure.</li> <li>5. A member elected to serve an unexpired term shall not be regarded as having served a term.</li> <li>6. Terms served during the transition from the Private Practice Physicians Congress to the Private Practice Physicians Section, as set forth in IV.G., shall not count against a member's total tenure. This provision shall expire upon conclusion of the 2022 Annual Meeting of the House of Delegates.</li> </ol>
<b>SPS</b>	<p>IV. Officers.</p> <p>D. Terms. All individuals elected to the GC shall serve a 2-year term beginning at the conclusion of the Annual AMA-HOD meeting after which he or she was elected. In the case of a member being elected to Chair-Elect in the second year of a 2-year Officer At-Large term, the term would be extended by one year to allow the individual to serve as Chair the year following the term as Chair-Elect. The third year of any such term would count toward the maximum tenure of 8 years; the individual would also be permitted to serve for one year as Immediate Past Chair, which period would not count toward the maximum tenure.</p> <p>E. Term Limits. Except to the extent expressly set forth in IV.D above, the duration of the GC term is a maximum of four, 2-year terms, consecutive or non-consecutive, for a maximum tenure of 8 years. I</p>
<b>WPS</b>	<p>IV. D. Terms. GC members shall serve in a designated position for no more than two 2-year terms with the following exceptions:</p> <ol style="list-style-type: none"> <li>1. The medical student section representative may serve for up to two 1-year terms.</li> <li>2. Members elected to the GC of the Women Physicians Caucus, the predecessor to the Women Physicians Section, shall serve on the Women Physicians Section GC in the designated position to which elected and for the original term. Those GC members are eligible to run for reelection when the original term expires, and the term limits of this IOP would then become applicable prospectively.</li> </ol> <p>E. Term Limits. Prior service or terms served on the GC in a designated position shall not be counted toward the term limit of another designated position that the GC member has not held before. Any GC member, with the exception of the MSS Representative, WPS Delegate, or WPS Alternate Delegate, may serve as Chair or Vice-Chair for a 1-year term with a maximum tenure of two terms in the same position.</p>

# VACANCIES

<p><b>MSS</b></p>	<p>4.6 Vacancies.</p> <p>4.6.1 If a vacancy occurs in the Chair position, the Vice Chair shall succeed to the position of Chair for the remainder of the unexpired term.</p> <p>4.6.2 If a vacancy occurs in the Section Delegate position, the Section Alternate Delegate shall succeed to the position of Section Delegate for the remainder of the unexpired term.</p> <p>4.6.3 If a vacancy occurs in the Speaker position, the Vice Speaker shall succeed to the position of Speaker for the remainder of the unexpired term.</p> <p>4.6.4 Temporary Appointment. Whenever a vacancy arises, the Governing Council, Regional Chairs, and Acting Regional Chairs will solicit applications then appoint a student to temporarily fill the vacancy until an election can occur at the next assembly meeting.</p> <p>4.6.4.1 An election shall be conducted promptly, pursuant to the regular election rules and Speakers’ Ruling, and public announcement made 60 days in advance if possible.</p> <p>4.6.4.2 The remainder of the unexpired term will not count toward any term limits.</p> <p>4.6.4.3 Any member who has already declared their candidacy in the next general election for that position will not be eligible for temporary appointment.</p> <p>4.6.4.4 If a Regional Chair or Acting Regional Chair applies to fill the vacancy, they will recuse themselves from the temporary appointment process.</p>
<p><b>RFS</b></p>	<p>IV.F. Vacancies. Any vacancy occurring on the Governing Council shall be filled at the next Business Meeting of the Resident and Fellow Section. The new members shall be elected for the remainder of the unexpired term by the representatives to the Business Meeting.</p> <p>1. Temporary Appointment. If a vacancy on the Governing Council occurs more than thirty (30) days prior to the next Business Meeting, the Governing Council may appoint an RFS member to fill the vacancy until the next Business Meeting when an election shall be held pursuant to rules adopted by the RFS.</p>
<p><b>YPS</b></p>	<p>IV. G. Vacancies.</p> <p>1. Chair: In the event that the office of Chair shall become vacant, the Chair-Elect will assume the Chair position immediately. That individual will not move into the Immediate Past Chair position at the Annual Meeting, but thereafter will serve their regularly scheduled term as Chair.</p> <p>2. Immediate Past Chair: If the office of Immediate Past Chair becomes vacant for any reason, at the next YPS Assembly Meeting there will be an election for a special additional Member At-Large position to replace the Immediate Past Chair on the Governing Council during the remainder of the unexpired term.</p> <p>3. Other Members of the Governing Council:</p> <p>a. In the event a vacancy occurs for a position in the Governing Council while the YPS Assembly is in session, the position shall be filled by immediate election. Nominations will be accepted from the floor and the election process shall follow current procedure as documented in Section V.</p> <p>b. In the event a vacancy occurs while the YPS Assembly is not in session for the office of Chair-Elect, Delegate, Alternate Delegate, Member At-Large, or Speaker, a successor shall be appointed by the Chair to serve a term that expires at the end of the next HOD meeting. An open election will be held at the next Assembly meeting to determine who will serve the unexpired term following the HOD meeting to the next regularly scheduled election for that position. The appointed individual may run for the remainder of the position, provided they meet the criteria for that position.</p> <p>4. In the event of a temporary absence in the positions of the Governing Council, the Chair or a designee of the Chair may appoint a replacement to serve a defined term accounting for the temporary absence. The Chair shall inform YPS Assembly members of the vacancy. The individual</p>

	filling this temporary appointment must have been certified as a representative to the YPS Assembly as specified in YPS Internal Operating Procedures Section VI, Sub-section F.
<b>IMGS</b>	III.F. Vacancies. The GC Chair, in consultation with the GC members, may appoint a temporary replacement to fill any vacancy on the GC. The term of the replacement member shall last until the next IMG Section general election when the GC vacancy will be filled.
<b>OMSS</b>	IV.4. E. Vacancies. 1. Timing. Any vacancy occurring on the Governing Council between Business Meetings shall be filled by election at the following Business Meeting. Any vacancy occurring on the Governing Council during a Business meeting shall be filled by election at the following Business Meeting. 2. Notification. Upon learning of a vacancy, the Governing Council shall immediately notify all representatives of the vacancy and of the process that will be used to fill it. 3. Temporary Appointment. If a vacancy occurs on the Governing Council more than 90 days before the next Business Meeting, the Governing Council may appoint a representative to fill the vacancy until the next Business Meeting, when an election shall be held. 4. Regardless of Sections E.1-3, a vacancy in the Immediate Past Chair role will not be filled.
<b>APS</b>	IV.F. Vacancies. 1. Chair and Chair-elect. a. In the event the office of Chair shall become vacant for any reason, the office shall remain vacant until the conclusion of the next Annual Meeting of the AMA, at which time the Chair-elect shall succeed to the office of chair. During any vacancy in the office of Chair, the duties and responsibilities of the office shall be assumed by the Chair-elect. b. In the event the offices of both the Chair and Chair-elect shall become vacant for any reason, both offices shall be filled by election at the next Business Meeting of the Section. During any vacancies in the offices of both the Chair and Chair-elect, the duties and responsibilities of the Chair shall be assumed by the Immediate Past Chair. c. The office of Chair shall be filled before an election is held to fill the office of Chair-elect. Those elected shall serve the unexpired term remaining for each office. 2. Delegate and Alternate Delegate. If the office of Delegate becomes vacant for any reason, the Alternate Delegate shall assume the office of Delegate and serve for the remainder of the unexpired term. If the office of Alternate Delegate becomes vacant for any reason, at the next Business Meeting of the Section, a successor shall be elected to serve the remainder of the unexpired term. 3. Members-At-Large. In the event of a vacancy, at the next Business Meeting of the Section, a successor shall be elected to serve the remainder of the unexpired term. 4. APS Liaison to the Council on Medical Education. In the event of a vacancy, a successor shall be elected at the next Business Meeting of the Section to serve the remainder of the unexpired term.
<b>MAS</b>	VIII. H. Vacancies. If there is a vacancy in any designated position, vacancies will be filled according to the aforementioned election procedures. I. Special election. If there is an unexpected vacancy in a designated position, a special election shall be conducted to fill the vacancy. A call for nominations to fill the vacancy will be announced electronically to the MAS membership and will be open for 30 days. The aforementioned nominations and election process will follow within 30 days of the deadline for nominees in order to determine the winner of the vacant designated position(s).
<b>IPPS</b>	A. Vacancies. Any vacancy occurring on the Governing Council shall be filled by election at the next business meeting of the Section. Upon learning of a vacancy, the Governing Council shall notify the IPPS members of the vacancy and of the process that will be used to fill it.
<b>PPPS</b>	IV. F. Vacancies. 1. Timing. Any vacancy occurring on the Governing Council between Business Meetings shall be filled by election at the next Business Meeting. Any vacancy occurring on the Governing Council during a Business Meeting shall be filled by election at the following Business Meeting.

	<p>2. Notification. Upon learning of a vacancy, the Governing Council shall immediately notify all Section members of the vacancy and of the process that will be used to fill it.</p> <p>3. Temporary Appointment. If a vacancy occurs on the Governing Council more than 90 days before the next Business Meeting, the Governing Council may appoint a Section member to fill the vacancy until the next Business Meeting, when an election shall be held.</p> <p>4. Section IV.F. shall not be applicable to the initial appointment of Governing Council members during the transition from the Private Practice Physicians Congress to the Private Practice Physicians Section as set forth in IV.G. This provision shall expire upon conclusion of the 2022 Annual Meeting of the House of Delegates.</p> <p>G. Transition from Private Practice Physicians Congress to Private Practice Physicians Section. The elected officers of the Private Practice Physicians Congress at the time of approval of the Private Practice Physicians Section shall automatically assume the positions of Chair, Chair-elect, and Delegate for terms ending upon conclusion of the 2022 Annual Meeting of the House of Delegates. The Chair, Chair-elect, and Delegate shall appoint the remaining members of the Governing Council for terms ending upon conclusion of the 2022 Annual Meeting of the House of Delegates. The membership of this inaugural Governing Council shall be ratified by the credentialed members at the Business Meeting of the PPPS held in advance of the 2021 Annual Meeting of the House of Delegates. Elections for all Governing Council positions shall be held at the Business Meeting of the PPPS held in advance of the 2022 Annual Meeting of the House of Delegates. This provision shall expire upon conclusion of the 2022 Annual Meeting of the House of Delegates.</p>
<b>SPS</b>	<p>IV. Officers.</p> <p>F. Vacancies. If a member, other than the Delegate or Immediate Past Chair, of the GC resigns or is unable to complete the term for which elected, the remainder of the term shall be deemed to have expired and the vacancy would remain open until the next election. For the Delegate position, the Alternate Delegate would assume the position of Delegate. If the Alternate Delegate position is vacated for any reason, the position would remain open until the next election.</p>
<b>WPS</b>	<p>IV.F. Vacancies.</p> <ol style="list-style-type: none"> <li>1. If there is a vacancy in a designated position, other than the Delegate or Alternate Delegate, the following guidelines will apply: <ol style="list-style-type: none"> <li>a. If less than six months remain in the term for that position, the Chair may appoint a replacement from the WPS membership to serve through the next (HOD) meeting, when the term would be set to expire.</li> <li>b. If more than six months remain in the term for that position, a special election shall be conducted to fill the vacancy. A call for nominations to fill the vacancy will be announced electronically to the WPS membership and will be open for 30 days. The nominations and election process (as specified in WPS Internal Operating Procedures Section VI, Sub-section A) will follow within 30 days of the deadline for nominees to determine the winner of the vacant designated position(s). The winner will be elected to serve the remainder of the unexpired term.</li> <li>c. A member elected to serve an unexpired term shall not be regarded as having served a term unless such member has served one full year or more.</li> </ol> </li> <li>2. If the Delegate position is vacated, the Alternate Delegate shall assume the position of Delegate and shall serve for the remainder of the unexpired term.</li> <li>3. If the office of Alternate Delegate becomes vacant, any WPS GC member would be eligible to fill this position until the next election. If no WPS GC member can serve as the Alternate Delegate, the Chair may appoint a replacement from the WPS membership.</li> <li>4. In the event of a temporary absence in the positions of either the Delegate or the Alternate Delegate, the Chair may appoint a replacement to serve through the next (HOD) meeting until such time as an election can occur.</li> </ol>

# NOMINATIONS

<b>MSS</b>	6.3 Nominations. Nominations for Governing Council, Medical Student Trustee, and other elections shall be received in advance of their respective Meeting, pursuant to the rules of the MSS. Further nominations may be made from the floor of the Assembly Meeting at a time determined by the Governing Council.
<b>RFS</b>	V.B. Nominations. Nominations for all elected positions shall be received in accordance with deadlines determined by the Governing Council. Candidates may self-nominate or be nominated by another member of the RFS. Further nominations may be made from the floor at the Business Meeting at a time determined by the Governing Council.
<b>YPS</b>	V. C. Nominations. <ol style="list-style-type: none"> <li>1. Nominations for the Governing Council positions may be received in advance of the Annual Meeting, or from the floor at the YPS Assembly Meeting.</li> <li>2. All candidates must complete a YPS Nomination Form.</li> <li>3. All nominations shall close simultaneously at a specific time designated by the Speaker.</li> </ol>
<b>IMGS</b>	III.C. Nominating Committee. <ol style="list-style-type: none"> <li>1. At least 3 members of the AMA IMG Section shall serve on the AMA IMGS Nominating Committee as long as they are not running for the GC. Current AMA IMGS members may volunteer to serve on the Nominating Committee during a Congress meeting or by emailing their interest to the IMGS staff prior to deadline for GC Nominations.</li> <li>2. The Immediate Past Chair shall serve as the Nominating Committee Chair and approve the members of the Nominating Committee</li> <li>3. The Nominating Committee Chair shall serve as the Election Officer during his/her tenure in the event there are decisions to be made during an election. The Election Officer shall report to the Governing Council to address election matters and shall work with staff and AMA legal counsel on election matters as they arise.</li> <li>4. The AMA IMGS Nominating Committee is charged with selecting the final slate of candidates to be presented to the IMGS membership for voting purposes via an official ballot based on the number of nominees, number of vacancies and qualifications of the candidates.</li> <li>5. The Nominating Committee shall oversee the general election process and verify that all nominated candidates are indeed eligible to be placed on the general election ballot and that the election results are valid.</li> <li>6. The Nominating Committee Chair shall facilitate the GC officer selection process prior to the Annual Congress meeting each year.</li> </ol>
<b>OMSS</b>	IV.4.V.B. Nominations. All candidates for Governing Council positions must be nominated by a representative. Self-nominations shall be permitted. <ol style="list-style-type: none"> <li>1. Nominations before the Business Meeting. Nominations may be submitted in advance of the Business Meeting via the published nomination form. Completed nomination forms received at least 30 days before the meeting at which the election will be held shall be included in the meeting materials distributed to representatives.</li> <li>2. Nominations at the Business Meeting. The presiding officer shall call for nominations from the floor for each Governing Council position. Nominations will then be closed.</li> <li>3. Single Candidacy. No representative shall stand as a candidate for more than one Governing Council position at any given time. For the purposes of this provision, the two Member-At-Large positions shall be considered one position.</li> </ol>
<b>APS</b>	V. Nominations All candidates who wish to run for the Governing Council shall complete an application and the AMA conflict of interest disclosure form and submit the forms to the APS Nominations Committee (APS Chair, Chair-elect, and Immediate Past Chair) 90 days prior to the start of the APS Business Meeting at which the election is to take place. The Nominations Committee, chaired by the APS Immediate Past Chair, will review the

	<p>applications and develop a proposed slate of candidates. Previous involvement in the Section—for example, attendance at APS meetings—will be one factor for consideration of applicants by the Nominations Committee.</p> <p>The proposed slate, if approved by the Governing Council, will then be included in the agenda book for the upcoming APS Business Meeting and brought before the Business Meeting of the Section for a vote. Further nominations may be made from the floor prior to the election and must be accompanied by a completed application form and the AMA conflict of interest disclosure form.</p>
<b>MAS</b>	<p>VIII. GC Election Procedures</p> <p>A. Nominations. Only current MAS members are eligible to be nominated to the designated positions on the GC. The following procedures shall be followed for all designated and appointed positions:</p> <ol style="list-style-type: none"> <li>1. Self-nominations will be accepted and all nominations must indicate which designated position on the GC that the nominee is seeking.</li> <li>2. The nominee, nominating person or organization must complete an AMA Nominations Form and the nominee must sign the Disclosure Statement by the published deadline.</li> <li>3. A current bio-sketch and jpg photograph must accompany the nominations form and signed disclosure statement by the published deadline.</li> <li>4. Organizational endorsement letters will be accepted. These letters are encouraged but are not required.</li> <li>5. Nominees who meet the eligibility criteria and meet the aforementioned process and deadlines will be presented to the MAS membership on an electronic ballot in alphabetical order along with their submitted photo, full name, degrees and designations, city, state, medical specialty, organizational endorsements, personal statement and bio-sketch.</li> </ol> <p>B. Minority Physician Organizations. The NMA, AAIP, and NHMA will be asked to nominate one or more representative(s) to be elected to its designated position on the MAS GC. Representatives may not be medical students or residents.</p> <p>C. AMA Section Representatives. The MSS, RFS and YPS representatives shall be elected by the MAS membership via the MAS electronic ballot. The respective AMA Section shall forward at least one nominee to be elected by the MAS membership.</p> <p>D. At-large members. At-large members may not be medical students.</p>
<b>IPPS</b>	<p>IV. Elections</p> <p>A. Council Elections. Except for elections to fill vacancies that may occur, elections shall be conducted in odd-numbered years at the IPPS business meeting convened prior to the Annual Meetings of the House of Delegates.</p> <p>B. Nominations. Thirty days prior to the Annual business meeting, the nomination application for the Governing Council by Associate Representatives, must be received by the IPPS office to be included in the IPPS Handbook. Nominations will also be accepted from the floor at the opening of the IPPS business meeting.</p> <p>Nominations for the Chair position shall be accepted only from those individuals who have served at least one term on the IPPS Governing Council. If no such individuals are nominated at least 30 days before the meeting, any Associate Representative may stand for election to the Chair position.</p>
<b>PPPS</b>	<p>V. Elections.</p> <p>A. Council Elections. Except for elections to fill vacancies that may occur, elections shall be conducted every two years at the PPPS Business Meeting convened prior to the Annual Meetings of the House of Delegates.</p> <p>B. Nominations. Nominations will be accepted in advance of the PPPS Business Meeting, and from the floor at the Business Meeting.</p>
<b>SPS</b>	<p>V. Elections</p> <p>B. Nominations.</p> <ol style="list-style-type: none"> <li>1. During an election year, a call for nominees will be made by January 1st. Nominations will be accepted until the last day of February. An online election will take place in April.</li> <li>2. The nominee, nominating person, or organization must complete a SPS Nomination Form along with a signed Disclosure Statement by the published deadline. Self-nominations will be accepted.</li> <li>3. All nominations must indicate which position on the GC the nominee is seeking: Delegate, Alternate Delegate, or Officer At-Large.</li> </ol>

	<p>4. A SPS Candidate Review Committee shall verify that all nominated candidates are eligible to be placed on the general election ballot and that the election results are valid. Where possible, the committee will be diverse in terms of specialty, geographic representation, gender, age and ethnicity.</p> <p>a. The SPS Immediate Past Chair shall chair the Candidate Review Committee, with the expectation that he or she will recuse himself/herself from the discussion and vote on any office where a conflict of interest exists.</p> <p>b. The Candidate Review Committee Chair shall appoint up to 5 SPS members to serve on the committee.</p> <p>c. Current AMA-SPS members may volunteer to serve on the Candidate Review Committee during an Assembly or by e-mailing their interest to SPS staff prior to the deadline for GC nominations.</p> <p>d. The Candidate Review Committee will finalize the slate of candidates, for each elected position, to be presented to the SPS membership for vote. Candidates will be listed in alphabetical order by position.</p>
<p><b>WPS</b></p>	<p>V. Elections.</p> <p>A. Nominations.</p> <p>a. The nominee, nominating person, or organization must complete a WPS Nomination Form. The nominee must also submit a signed Disclosure Statement by the published deadline. Self-nominations will be accepted.</p> <p>b. All nominations must indicate which position on the GC the nominee is seeking.</p> <p>c. Nominees who satisfy the criteria as specified on the WPS nomination form and meet the deadlines will be presented to the WPS membership on an electronic ballot in alphabetical order. Nominee profiles will be posted on the WPS election page.</p> <p>***</p> <p>D. Election of Delegate and Alternate Delegate. In April 2018, the Delegate shall be elected from the WPS membership to serve a three year term that will begin at the conclusion of the Annual Meeting. Thereafter, the Delegate shall be elected to a two-year term in odd numbered years. The Alternate Delegate shall continue to be elected every other year in even numbered years. Any current WPS member is eligible to stand for election. If a candidate is currently serving on a HOD delegation, they must be willing to resign from their respective HOD delegation position if elected as the WPS Delegate or Alternate Delegate.</p> <p>E. AMWA Representative. The AMWA will be asked to nominate one or more representative(s) to be elected to its designated position on the WPS GC. Representatives must be members of the WPS and may not be medical students or residents. The AMWA representative will be elected by the WPS membership.</p> <p>F. AMA Section Representatives. The MSS, RFS and YPS representatives shall be elected by the WPS membership via the WPS electronic ballot. The respective AMA Section shall forward one or more nominee(s) to be elected by the WPS membership. Interested candidates may seek nomination from her/his respective AMA section but can also be self-nominated (as specified in WPS Internal Operating Procedures Section V, Sub-section A.a).</p> <p>G. At-Large Members. At-Large Members may not be medical students.</p>



## CAMPAIGN RULES

<b>MSS</b>	<p>6.4 Speeches. Candidates are allowed to address the Assembly for a period of time determined by the Speakers during a general Assembly session, as scheduled by the Speakers.</p> <p>6.5 Campaign Rules.</p> <p>6.5.1 Candidacy. All MSS members shall be considered potential candidates for all elected offices and shall be bound by all Campaign Rules as stated below during the election cycle for each office, where the election cycle for an office is defined as the time between elections for that office.</p> <p>6.5.2 Campaign Period.</p> <p>6.5.2.1 Campaigns shall be run only for positions that are electable at the present meeting.</p> <p>6.5.2.2 Between meetings, campaigns shall be run only for positions that are electable at the upcoming meeting.</p> <p>6.5.2.3 The official campaign period shall be defined as starting the first day the Speakers' Ruling is made available to MSS members. The Speakers will notify all MSS members at least fourteen (14) days in advance of the estimated date of release of the Speakers' Ruling.</p> <p>6.5.2.4 All activities related to announcement of candidacy, endorsement, or campaigning, including but not limited to distribution of materials, communications, and speaking opportunities shall be limited to the campaign period defined above.</p> <p>6.5.3 Speakers' Ruling. A Speakers' Ruling will be issued prior to each national meeting with elections, and will contain new rulings, relevant IOP provisions, and how the rules will be enforced. Once released, the AMA MSS Speakers reserve the right to issue addendums or announcements as needed, with all changes shared with all candidates. Campaign rules (Section 6.5) are always in effect.</p> <p>6.5.4 Candidate Disclosure Form.</p> <p>6.5.4.1 The day before the election is scheduled to occur, all candidates nominated, either in advance of the meeting or from the floor at the meeting, shall submit a completed Candidate Disclosure Form to the Speaker, the Vice Speaker, or the Rules Committee Chair no later than the time of day designated by the Speakers. No candidate shall be elected if they have not completed and submitted a Candidate Disclosure Form.</p> <p>6.5.4.2 The Candidate Disclosure Form shall be prepared by the Speaker and Vice Speaker and shall consist of three (3) parts:</p> <p>6.5.4.2.1 A portion, completed by the candidate, for disclosure of campaign leadership and campaign finances.</p> <p>6.5.4.2.2 A portion, completed by the candidate, affirming that the candidate has read the IOP sections relevant to campaigning and the Speakers' Ruling for that election cycle and agrees to abide by the rules and recommendations contained within those documents.</p> <p>6.5.4.2.3 A portion, completed by the Speaker or Vice Speaker, for disclosure of any prior, substantiated infraction(s) of MSS IOPs by the individual declared as a candidate.</p> <p>6.5.5 Campaign Materials.</p> <p>6.5.5.1 The MSS election manual shall be used to disseminate information about all candidates. The MSS election manual provides an equal opportunity for each candidate to present the material they consider important to bring before the members of the MSS.</p> <p>6.5.5.2 Physical campaign materials outside of the campaign forum are disallowed. This rule will not apply for pins for AMPAC, the AMA Foundation, specialty societies, state and regional delegations and health related causes that do not include any candidate identifier. These pins should be small, not worn on the badge, and distributed only to members of the designated group.</p> <p>6.5.5.3 Curricula vitae and personal statements.</p> <p>6.5.5.3.1 Curricula vitae and personal statements of candidates nominated, pursuant to the Speakers' Ruling of the MSS, shall be included in the online version of the MSS Meeting Handbook.</p>
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6.5.6 The total expenditure per candidate per campaign shall not exceed \$200, including all monetary donations, but not including the candidate's travel to and lodging at the meeting at which the election is held.

6.5.7 Campaign Communications.

6.5.7.1 Non-electronic mailings by candidates or other organizations on behalf of a candidate are not permissible.

6.5.7.2 Candidates should be prudent and courteous regarding the number and content of electronic messages, including but not limited to email, social media, phone, text message, and group chats, sent prior to the election.

6.5.7.3 No mode of MSS- or AMA-sponsored communication, including but not limited to listservs, phone or email lists, or other mass communication methods shall be used for announcements of candidacy, endorsement, or campaigning.

6.5.7.4 Candidates using campaign-specific social media accounts can only invite MSS members to follow said accounts, and provide an appropriate disclaimer to this effect, but may not be penalized for any non-MSS members who follow the account.

6.5.8 Campaigning.

6.5.8.1 Campaigning includes, but is not limited to, discussing candidate platforms or displaying or distributing campaign materials, but does not include merely stating their candidacy for a position.

6.5.8.2 Campaigning at MSS Regional, State, or School section meetings prior to the meeting at which the election occurs is prohibited.

6.5.8.3 Candidate forums where all candidates are given an equal opportunity to speak may commence at the start of the campaign period. Candidates may choose at their discretion to attend, send a representative, or not attend. Any candidate's availability or lack thereof shall not impose a restriction on the attendance of other candidates.

6.5.8.3.1 The Speaker and Vice Speaker shall coordinate a candidate forum at national meetings.

6.5.9 Campaign Involvement.

6.5.9.1 Only MSS members may be involved in a candidate's campaign. MSS members should not share their opinion in favor of or in opposition to any candidate while acting under any official leadership role on the Governing Council, in a Region, for a Standing Committee, or other organizational or society representative within or outside of the organization and should explicitly state they are speaking as an individual unless otherwise outlined in these IOPs or by the Speakers' Ruling (Section 6.5.3).

6.5.9.2 The campaign involvement of AMA staff members, members of the MSS Governing Council, Regional Chairs and Acting Regional Chairs, and members of the MSS Rules Committee shall be limited to candidate inquiries regarding election-related matters and AMA-related information so long as that information is made available to all MSS members who request it.

6.5.9.3 Each candidate is allowed the following number and type of public endorsements:

6.5.9.3.1 One (1) optional letter of endorsement by the Dean or Dean's representative from the medical school that the candidate is enrolled in; and one (1) optional letter of endorsement by leadership or staff of the state society from the state where the candidate attends medical school are permitted.

6.5.9.3.1.1 These optional letters of endorsement may be included in the MSS Election Manual and may be displayed on social media.

6.5.9.3.1.2 During a national meeting, these letters may only be publicly disseminated via the MSS Election Manual and may only be publicly displayed at the candidate forum.

6.5.9.3.2 An endorsement of a candidate by a Region is permissible only within the campaign period.

6.5.9.3.2.1 The endorsing Region must:

6.5.9.3.2.1.1 Follow the Region's bylaws regarding issuance of public endorsement;

6.5.9.3.2.1.1.1 If a Region does not have bylaws specifying quorum or rules dictating official support, the Region must contact the AMA MSS Speakers for guidance.

6.5.9.3.2.1.2 Document that quorum was met when the voting occurred; and

6.5.9.3.2.1.3 Document the results of the vote pursuant to Region bylaws.

	<p>6.5.9.3.2.2 When speaking in official support of a candidate at an MSS Assembly on behalf of a MSS Region, Regional Chairs and Acting Regional Chairs must be sure an official vote by the Region took place in accordance with the Region's.</p> <p>6.5.9.3.2.3 Regions may not vote to oppose any candidate.</p> <p>6.5.10 Candidates must be allowed to fully participate in candidate interviews and question and answer sessions during the Assembly Meeting.</p> <p>6.5.11 Receptions and/or hospitality shall not be used for promotion of candidates.</p>
<b>RFS</b>	<p>V.D. Campaigns. 1. Each candidate shall observe the following Campaign Rules:</p> <p>a) Candidates may distribute only the following campaign materials: (1) Buttons (less than 2 inches in greatest dimension). (2) Stickers. (3) Pins. (4) Standard-size business cards. (5) No trinkets, posters, candy, pens, or other items may be displayed or distributed.</p> <p>b) Candidates shall follow application requirements and restrictions included in the nomination packet.</p> <p>c) Candidates should be prudent and courteous regarding the number and content of advance mailings by themselves or constituent associations, specialty organizations, or other organizations on their behalf.</p> <p>d) Receptions and/or hospitality must not be used for promotion of a candidate for an RFS endorsement or election to an RFS position. Groups (such as Regions or Caucuses) inviting candidates must make available equal time for all candidates. If a group is unable to reasonably accommodate all candidates, no candidates shall be allowed to address the group. This rule shall not apply to a candidate addressing their own region.</p> <p>e) Alleged infractions including but not limited to the Campaign Rules stated above should be reported in writing to the AMA-RFS Speaker, Vice Speaker, and Rules Committee, who shall be responsible for the investigation. The AMA-RFS Speaker or Vice Speaker will report substantiated infractions to the Assembly at the Business Meeting prior to balloting and the Assembly should strongly consider any such announcement when voting for candidates.</p> <p>f) Neutrality of Governing Council During Elections. That our AMA-RFS Governing Council members maintain a neutral status in elections by: (1) Not wearing campaign materials, except their own. (2) Not acting as campaign manager for any candidate. (3) Not endorsing candidates from the podium. (4) Not endorsing candidates as a Council. (5) Not endorsing candidates through the use of one's Governing Council title. (6) Using discretion with respect to their personal endorsements.</p> <p>E. Endorsement. Candidates may seek endorsement from their program, state society, specialty society, Federal Service, or PIMA. Any endorsement of a resident or fellow member shall only be considered valid for one election cycle, which includes the meeting during which the initial endorsement was obtained. If a resident or fellow member is seeking re-endorsement following expiration of previous endorsement, the member would be required to obtain new endorsement from the relevant program, hospital, or society.</p> <p>F. Speeches. Candidates are allowed to address the Assembly in a manner to be designated by the Speaker and Vice Speaker. With the exception of the Sectional Delegate and Sectional Alternate Delegate elections, the Speakers shall also design an opportunity for the candidates to respond to questions in front of the Assembly.</p>
<b>YPS</b>	<p>V. D. Campaigns.</p> <ol style="list-style-type: none"> <li>1. Campaigning for positions is limited to campaign speeches, other "conversational" campaigning, and printed material which delineates the candidate's experience and expertise. Other campaign promotional material (including but not limited to buttons, flags, pins, leaflets, posters, etc.) is discouraged.</li> <li>2. Candidates who declare their candidacy in advance shall be encouraged to submit materials that can be posted online at the YPS website.</li> <li>3. Each candidate shall be given an opportunity to present a campaign speech. The Speaker shall notify each candidate in advance of the Assembly Meeting as to the number of minutes available, as well as the scheduled time.</li> <li>4. In contested elections, the Chair will organize a question-and-answer session for all candidates during the YPS Assembly Meeting. Candidates will be given a specific time and rules for the question-and-answer session in advance of the YPS Assembly.</li> </ol>

<b>IMGS</b>	III.F. Candidate Information. Information about the candidates shall be limited to the official ballot which includes the candidates' personal statements and biosketches which are submitted by the candidates to the AMA IMGS office. The official ballot will be posted on the AMA-IMGS web site. The AMA IMGS office will not forward campaign materials or provide candidates with members' contact information.
<b>OMSS</b>	None specified beyond V. B.***1. Nominations before the Business Meeting. Nominations may be submitted in advance of the Business Meeting via the published nomination form. Completed nomination forms received at least 30 days before the meeting at which the election will be held shall be included in the meeting materials distributed to representatives.
<b>APS</b>	None specified
<b>MAS</b>	VIII.E. Campaigning. The MAS office cannot release MAS members' contact information to any candidate or third party for the purposes of campaigning.
<b>IPPS</b>	C. Campaign Materials. Staff will not forward campaign materials on behalf of candidates.
<b>PPPS</b>	VI.C. Campaigning. The SPS office cannot release SPS members' contact information to any candidate or third party for purposes of campaigning.
<b>SPS</b>	V. Elections D. Campaigning. The SPS office cannot release SPS members' contact information to any candidate or third party for purposes of campaigning.
<b>WPS</b>	V.H. Campaigning. The WPS office cannot release WPS members' contact information to any candidate or third party for purposes of campaigning.

# ELECTIONS [Also see Bylaw 7.0.3.2]

<p><b>MSS</b></p>	<p>6 Elections.</p> <p>6.1 Time of Election. The Chair-Elect of the Governing Council and Medical Student Trustee shall be elected by the MSS Assembly at the Interim Meeting. The remaining Governing Council members, with the exception of the Immediate Past Chair, shall be elected by the MSS Assembly at the Annual Meeting of the MSS. The Governing Council shall set the day and hour of such elections and communicate this to the medical student members of the AMA prior to each meeting of the MSS Assembly.</p> <p>6.2 Eligibility. All members of the MSS are eligible to be elected to any office.</p> <p>6.2.1 MSS members who serve on an AMA Council or in an AMA Liaison position may not also serve in a voting Governing Council position or as the Medical Student Trustee.</p> <p>6.2.2 MSS members who serve on a Region Executive Council, as Regional Delegates or Regional Alternate Delegates, or representatives from other organizations to the MSS Assembly (Section 10.3.2-10.3.5) are eligible to run but may not concurrently serve in a voting Governing Council position or as the Medical Student Trustee.</p>
<p><b>RFS</b></p>	<p>V. A. Time of Election.</p> <p>1 The following elections shall be held at the RFS Interim Business Meeting: a) Governing Council: Chair-Elect. b) Sectional Delegates and Sectional Alternate Delegates. c) Endorsements for elections at next Annual meeting including RFS position on the Board of Trustees and RFS position on elected AMA Councils.</p> <p>2. The following elections shall be held at the RFS Annual Business Meeting: a) Governing Council: Vice Chair, Speaker, Vice Speaker, Delegate, Alternate Delegate, and Member At-Large.</p> <p>3. The Governing Council shall set the timeframe of the elections and endorsements.</p> <p>***</p> <p>C. Eligibility.</p> <p>1. All members of the RFS are eligible for elected positions and endorsements. RFS members may not hold concurrent positions on the RFS Governing Council, Board of Trustees, or Councils with the exception of RFS Chair-Elect. All candidates must formally disclose to voters prior to the election any portion of their term during which they will not meet membership requirements.</p> <p>2. Cessation of Eligibility. If any officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.11 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant. If the officer or member ceases to meet the membership requirements of the RFS within 90 days prior to an Annual Meeting, the officer or member shall be permitted to continue to serve in office until the completion of the Annual Meeting.</p> <p>***</p> <p>D.2. Voter Eligibility. All credentialed RFS Business Meeting Delegates and Business Meeting Alternate Delegates shall be eligible to vote. Absentee ballots are not accepted. Members with conflicts should seek permission from their Council, State or specialty to vote on items of business being considered by the Assembly.</p>
<p><b>YPS</b></p>	<p>V. Elections.</p> <p>Members of the YPS Governing Council shall be elected by voting members of the YPS present at the YPS Assembly Meeting.</p> <p>A. Time of Election. All elections for YPS Governing Council positions are held at the Annual Meetings of the YPS Assembly immediately prior to the Annual Meeting of the HOD, unless there is a vacancy that needs to be filled at the Interim Meeting. The Chair-Elect shall be elected at every Annual Meeting. The Delegate and Alternate Delegate shall be elected in even numbered years. The Speaker and Member-At-Large shall be elected in odd numbered years. The Speaker shall set the day and hour of such elections and shall give the members of the YPS ample notification.</p> <p>B. Eligibility.</p>

	<ol style="list-style-type: none"> <li>1. To be eligible for election to the Governing Council, one must meet the criteria of AMA Bylaw 7.5.1.</li> <li>2. Each candidate for a position on the Governing Council shall be eligible to offer their name for only one position per ballot.</li> <li>3. Members of the Governing Council, except for the Chair, Chair-Elect, or Immediate Past Chair, are eligible to run for reelection to their own position, if eligible for the position. All Governing Council members are eligible to run for another position on the Council.</li> <li>4. All members of the YPS are eligible to be elected to the YPS Governing Council. However, YPS members shall not hold a position as a member of another AMA Council or Section/Special Group Governing Council at the same time as serving on the YPS Governing Council.</li> </ol>
<b>IMGS</b>	<p>III. IV. Elections to the Governing Council.</p> <p>A. Candidates for all positions except Resident/Fellow member of the GC. All candidates who wish to run for the GC shall forward a complete biosketch form, personal statement, electronic photo, and a complete candidate application to the AMA IMGS office by the published deadline. All candidates must be current members of the AMA IMGS at the time of the election.</p> <p>B. Resident/Fellow: Candidates interested and eligible for the Resident/Fellow position must consult with and adhere to the Resident and Fellow Section (RFS) selection process. The RFS will forward candidates to the IMGS Nominating Committee for the IMGS general election ballot. The Resident/Fellow who receives the highest number of votes in the general election will be declared the Resident/Fellow member of the IMGS GC. In the event of a tie vote, a run-off election will be conducted (see IV. D. 12.)</p> <p>****</p> <p>III. E. Officer Selection. The officers of the GC will be selected by the newly-elected GC members and the remaining members of the GC whose terms continue after the Annual meeting. The Nominating Committee Chair will preside over the officer selection process. If an officer position is contested, the GC members shall take a secret ballot vote to determine the officer by a majority vote. The Nominating Committee Chair does not vote in this officer election unless there is a tie. All AMA IMG Section members who are in attendance at the Annual IMG Congress meeting will ratify the slate of officers each year. The Chair, Resident/Fellow and Immediate Past Chair positions will not be included in the officer selection process. Once the Chair-Elect has been selected, he or she will serve for one year as the Chair-Elect following the ratification of the slate of officers by the IMG Congress at the Annual June meeting. He or she will assume the position of Chair (for one year) following his or her one year term as Chair-Elect and then will serve as Immediate Past Chair for one year after serving as Chair.</p>
<b>OMSS</b>	<p>IV.4.C. Method of Election.</p> <ol style="list-style-type: none"> <li>1. Uncontested Elections. If after the call for nominations there is only one nominee for a position (or in the case of the Member At-Large positions, only two nominees), the race shall be considered uncontested, and a majority voice vote of representatives who are present and voting, held immediately after the close of the call for nominations, shall elect the candidate(s).</li> <li>2. Contested Elections. If after the call for nominations there is more than one nominee for a position (or, in the case of the Member-at-Large positions, more than two nominees), that race shall be considered contested, and the following method shall be used to elect: <ol style="list-style-type: none"> <li>a. Speeches. Each nominee shall be permitted to speak for two minutes.</li> <li>b. The Chair, Vice Chair, Secretary, Delegate, and Alternate Delegate shall be elected separately, with the nominees for each position listed alphabetically on a ballot for that position. A majority of the legal votes cast by representatives who are present and voting shall be necessary to elect. If no nominee receives a majority of the legal votes cast, a run-off election shall be held between the nominees receiving the first- and second-largest number of votes.</li> <li>c. Members At-Large. <ol style="list-style-type: none"> <li>i. First Ballot. All nominees for Member At-Large shall be listed alphabetically on a single ballot. Each representative shall have two votes, and each vote must be cast for a different nominee. No ballot shall be counted if it contains more or fewer than two votes, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if the nominee has received a vote on a majority of the legal ballots cast and is one of the nominees received the first- or second-largest number of votes.</li> <li>ii. Second Ballot. If one or both Member-at-Large positions remain vacant after the first ballot, another vote shall be held. The number of nominees on the second ballot shall be twice the number of remaining Member-at-Large vacancies, with the nominees appearing on the ballot</li> </ol> </li> </ol> </li> </ol>

	<p>being those who received the greatest number of votes on the first ballot. Each representative shall have as many votes as there are vacancies, and each vote must be cast for a different nominee. No ballot shall be counted if it contains more or fewer votes than the number of vacancies, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if the nominee has received a vote on a majority of the legal ballots cast and is one of the nominees receiving the first- or second-largest number of votes.</p> <p>iii. Subsequent ballots. If one or both Member-at-Large positions remain vacant after the second or subsequent ballots, another vote shall be held. If there is one vacancy remaining, there shall be two nominees on the ballot. If there are two vacancies remaining, there shall be three nominees on the ballot. In either case, the nominees appearing on the ballot shall be those who received the largest number of votes on the previous ballot. Each representative shall have as many votes as there are vacancies, and each vote must be cast for a different nominee. No ballot shall be counted if it contains more or fewer votes than the number of vacancies, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if the nominee has received a vote on a majority of the legal ballots cast. This procedure shall be repeated until all vacancies are filled.</p> <p>3. Tellers Committee. The Tellers Committee shall oversee the election process, assuring that credentials are verified and ballots are appropriately distributed, collected and tallied. The Chair of the Tellers Committee will verify and transmit the election results to the presiding officer, who shall immediately announce the results.</p>
<b>APS</b>	<p>VI. Elections</p> <p>A. Time of Election. The election of officers shall be held at the APS Business Meeting prior to the Annual Meeting of the AMA (except for elections to fill a vacancy, as described in IV.F). Each APS member attending the Business Meeting is eligible to vote.</p> <p>B. Eligibility. Any AMA member of the APS may run for a position on the Governing Council.</p>
<b>MAS</b>	<p>Section III. GC Election Procedures</p> <p>GC members shall be elected by the MAS membership as individual GC positions are vacated or expire. During an election, a call for nominees will be made by January 1st. Nominations will be accepted until the last day of February. The election will take place electronically in April for 10 business days.</p> <p>***</p> <p>VIII.A.5. Nominees who meet the eligibility criteria and meet the aforementioned process and deadlines will be presented to the MAS membership on an electronic ballot in alphabetical order along with their submitted photo, full name, degrees and designations, city, state, medical specialty, organizational endorsements, personal statement and bio-sketch.</p> <p>B. Minority Physician Organizations. The NMA, AAIP, and NHMA will be asked to nominate one or more representative(s) to be elected to its designated position on the MAS GC. Representatives may not be medical students or residents.</p> <p>C. AMA Section Representatives. The MSS, RFS and YPS representatives shall be elected by the MAS membership via the MAS electronic ballot. The respective AMA Section shall forward at least one nominee to be elected by the MAS membership.</p> <p>D. At-large members. At-large members may not be medical students.</p> <p>***</p> <p>I. Special election. If there is an unexpected vacancy in a designated position, a special election shall be conducted to fill the vacancy. A call for nominations to fill the vacancy will be announced electronically to the MAS membership and will be open for 30 days. The aforementioned nominations and election process will follow within 30 days of the deadline for nominees in order to determine the winner of the vacant designated position(s).</p> <p>***</p> <p>IX. B. Election of Officers (Chair and Vice-Chair). The GC shall elect its Chair and Vice-Chair for the upcoming year in a closed session at each Annual meeting. Each GC member in attendance shall vote (9 votes total). If one or both officer positions are contested, each candidate (in alphabetical order) shall give a two minute speech before a secret ballot election is conducted. A majority vote by those present and eligible to vote shall be required for each contested position to determine the winner. If no member receives a majority of the votes, balloting shall be repeated until</p>

	a majority vote is reached. Following the election of the Chair and Vice-Chair, the GC will announce these officers at the business meeting of the MAS at each Annual meeting. The newly-elected Chair and Vice-Chair shall assume their positions after the conclusion of the Annual meeting.
<b>IPPS</b>	<p>IV. Elections. E. Method of Election.</p> <ol style="list-style-type: none"> <li>1. Uncontested Elections. At the opening of the IPPS business meeting, the Chair, or Chair’s designee, shall call for nominations from the floor for Governing Council positions. If after the call for nominations there is only one nominee for a specific position, that election shall be considered uncontested, and the nominee shall be elected by acclamation.</li> <li>2. Contested Elections. If after the call for nominations from the floor there is more than one nominee for a position, that election shall be considered contested, and the following method shall be used to elect: <ol style="list-style-type: none"> <li>a. Speeches. Each nominee shall be permitted to address the Assembly for two minutes during the opening of the business meeting.</li> <li>b. Contested elections shall occur prior to the closing of the business meeting.</li> <li>c. Nominees shall be listed alphabetically on separate ballots for each position to be elected. <ol style="list-style-type: none"> <li>i. First Ballot. Each elector shall have as many votes as the number of open positions to be elected, and each vote must be cast for a different nominee. No ballot shall be counted if it contains fewer or more votes than the number of positions to be elected, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if he or she has received a vote on a majority of the legal ballots cast and is one of the nominees receiving the largest number of votes within the number of positions to be elected.</li> <li>ii. Runoff Ballot. A runoff election shall be held to fill any vacancy not filled because of a tie vote.</li> <li>iii. Subsequent Ballots. If all vacancies for positions are not filled on the first ballot, the number of nominees on subsequent ballots shall be reduced to twice the number of remaining vacancies. The nominees on subsequent ballots shall be determined by retaining those who received the greater number of votes on the preceding ballot and eliminating the nominee(s) who received the fewest votes on the preceding ballot, except where there is a tie. In any subsequent ballot the electors shall cast as many votes as there are positions yet to be elected, and must cast each vote for different nominees. This procedure shall be repeated until all vacancies have been filled.</li> </ol> </li> <li>d. The Tellers Committee shall oversee the election process, assuring that all voters have an official badge and credentialing ribbon and ballots are appropriately distributed, collected, and tallied. The Chair of the Tellers Committee will verify and transmit election results, including run-off results, to the Chair of the Governing Council, who shall immediately announce the results to the Assembly.</li> </ol> </li> </ol>
<b>PPPS</b>	<p>V Elections. C. Method of Election.</p> <p>***</p> <ol style="list-style-type: none"> <li>3. The Tellers Committee shall oversee the election process, assuring that credentials are verified and ballots are appropriately distributed, collected, and tallied.</li> </ol>
<b>SPS</b>	<p>A. Eligibility. All members of the SPS are eligible to be elected to any office as outlined below. However, SPS members shall not hold a position as a member of another AMA Council or Section/Special Group Governing Council at the same time as serving on the SPS GC.</p> <ul style="list-style-type: none"> <li>• Election of Chair-Elect. The Chair-Elect is elected by the GC members at the GC meeting following the SPS Annual meeting by a majority vote of the GC, and matriculates to Chair the following year. An individual who previously served as Chair may be reelected to the Chair-Elect position, so long as he/she will not have reached the maximum tenure specified in IV.E. during his/her year as Chair. The Chair-Elect and incoming Chair shall assume their positions at the conclusion of the AMA-HOD Annual meeting.</li> <li>• Election of Delegate and Alternate Delegate. Any current SPS member is eligible to stand for election provided that (1) he or she has demonstrated experience in organized medicine by having held a prior leadership position(s) at the local, state, specialty society or national level; and (2) the candidate must also have attended at least two AMA-HOD meetings and had prior experience with HOD Reference Committees leading up to the meeting. If he or she currently holds an AMA-HOD Delegate or Alternate Delegate position, he or she must be willing to resign from that AMA-HOD Delegate or Alternate Delegate position if successfully elected as the SPS Delegate or Alternate Delegate.</li> </ul>



	<ul style="list-style-type: none"> <li>• Election of Officer At-Large. Any current SPS member is eligible (subject to the limitation on terms and maximum tenure as set forth in IV.D and IV.E) to stand for election, provided that (1) he or she has demonstrated experience in organized medicine by having held a prior elected leadership position at the local, state, specialty or national level, and (2) the candidate must also have attended an AMA meeting or had prior experience with the AMA's House of Delegates.</li> </ul>
<b>WPS</b>	<p>V. B. Timing of Election. GC members shall be elected by the WPS membership. During an election year, a call for nominees will be made by January 15th. Nominations will be accepted until the 15th day of March. An online election will take place in April.</p>

# ELECTION METHOD [Also see Bylaws 7.0.3 and 7.0.4]

<b>MSS</b>	<p>6.6 Voter Eligibility. Credentialed MSS members acting as MSS Delegates for the meeting will be eligible to vote.</p> <p>6.7 Method of Election.</p> <p>6.7.1 When there is no contest, a majority vote without ballot shall elect. All other elections shall be by ballot.</p> <p>6.7.2 All contested elections shall use instant runoff voting without separate runoff elections.</p> <p>6.7.2.1 The ballot shall give voters the option of ranking candidates in order of preference.</p> <p>6.7.2.2 If a candidate receives a simple majority of first preferences, that candidate is elected.</p> <p>6.7.2.3 If no candidate receives a majority of first preferences, an instant runoff retabulation shall be performed. The instant runoff retabulation shall be conducted in rounds. In each round, each voter's ballot shall count as a single vote for whichever continuing candidate the voter has ranked highest. The candidate with the fewest votes after each round shall be eliminated until only two (2) candidates remain, with the candidate then receiving the greatest number of votes being elected.</p> <p>6.7.3 Voting Periods. There shall be one voting period at each meeting for elections. Should Speaker or Section Delegate candidate(s) wish to drop down to Vice and Alternate elections, respectively, an additional voting period may be held.</p> <p>6.7.4 Ballot. Ranked voting ballots (Section 6.7.2) shall be used by credentialed MSS Delegates.</p> <p>6.7.5 Processing. No ballots will be cast after the expiration of the voting period. Upon receipt of the election results, the Presiding Officer will announce the results to the Assembly.</p> <p>6.7.6 Appeals. Appeals of the election process and results must be made in writing to the Assembly's Presiding Officer no later than two (2) hours after the official announcement of the final results.</p> <p>6.7.6.1 Any appeal of the process of ballot(s) distribution will be considered by the Rules Committee. Consideration of such appeals and merits of said appeals will be determined in whatever manner the committee deems necessary. The results of the committee's recommendations must be forwarded in writing by the Committee Chair to the Assembly's Presiding Officer.</p> <p>6.7.6.2 Any appeal of the ballot processing, tabulation, and announcement of results, shall be considered by the Credentials Committee. Consideration of such appeals and merits of said appeals will be determined in whatever manner the committee deems necessary. The results of the committee's recommendations must be forwarded in writing by the Committee Chair to the Assembly's Presiding Officer.</p> <p>6.7.6.3 No person who is a candidate in the election being appealed may participate in any part of the appeals process.</p> <p>6.7.6.4 The Assembly's Presiding Officer and the Governing Council will consider the appeals report(s) from the Committee(s) dealing with the matter. Final decision on the election results will be the jurisdiction of the Governing Council.</p>
<b>RFS</b>	<p>IV. D. Election. All elections will be conducted in accordance with Section V.1.</p> <p>***</p> <p>V. G. Method of Election. 1. Governing Council Elections.</p> <p>a) Uncontested elections: If after the call for nominations there is only one candidate for a position, the race shall be considered uncontested and the election shall be by acclamation, held immediately after the call for nominations.</p> <p>b) Contested elections: If after the call for nominations there is more than one candidate for a position, that race shall be considered contested, and the following method shall be used to elect:</p> <p>(1) Ballots for each position shall be listed in alphabetical order and used by the voter with one vote for each of the following positions: Chair-Elect, Vice Chair, Delegate, Speaker, and Member At-Large.</p> <p>(2) A ballot shall not be counted if there is more than one vote for any office on that ballot.</p> <p>(3) The candidate who receives a majority of legal ballots cast for a given office shall be elected to that office. If no candidate receives a majority on the first ballot, a runoff election shall be held between the candidates receiving the first and second largest number of votes.</p>

	<p>(4) Election of Alternate Delegate. After the election of the Delegate, all unsuccessful candidates who were nominated for the office of Delegate, and who choose to be a candidate for Alternate Delegate, will be placed on a ballot for the election of the Alternate Delegate. Additionally, any candidate who was nominated for the office of Alternate Delegate shall also be placed on the same ballot. Each voting Representative to the Business Meeting who is present at the meeting may cast a ballot for the election of the Alternate Delegate from among those so nominated. Election to the office of Alternate Delegate requires a majority of the legal ballots cast. The remaining rules for election balloting in V.G.1.b.3 will apply.</p> <p>(5) Election of Vice Speaker. After the election of the Speaker, all unsuccessful candidates who were nominated for the office of Speaker, and who choose to be a candidate for Vice Speaker, will be placed on a ballot for the election of the Vice Speaker. Additionally, any candidate who was nominated for the office of Vice Speaker shall also be placed on the same ballot. Each voting Representative to the Business Meeting who is present at the meeting may cast a ballot for the election of the Vice Speaker from among those so nominated. Election to the office of Vice Speaker requires a majority of the legal ballots cast. The remaining rules for election balloting in V.G.1.b.3 will apply.</p>
<b>YPS</b>	<p>V. Elections</p> <p>E. Voter Eligibility. Only Governing Council members and credentialed YPS Assembly representatives shall be eligible to vote.</p> <p>F. Method of Election.</p> <ol style="list-style-type: none"> <li>1. Where there is no contest, the election shall be by acclamation. All other elections shall be by ballot.</li> <li>2. In even numbered years, the Chair-Elect shall be elected first, followed by the Delegate, and then the Alternate Delegate.</li> <li>3. In odd numbered years, the Chair-Elect shall be elected first, followed by the Speaker, and then the Member-At-Large.</li> <li>4. Balloting will be conducted through electronic voting or paper ballots (if needed).</li> <li>5. The Credentials Committee shall oversee distribution of ballots and verification of results. Credentialing badges must be verified to receive a ballot. The number of ballots issued shall be monitored.</li> <li>6. Each voter must mark the ballot exactly as directed by the instructions on the ballot. Verbal instructions also shall be given by the Chair.</li> <li>7. All nominees for an open or vacant Governing Council position shall be listed alphabetically on a single ballot. Each elector shall have as many votes as the number of candidates to be elected to each position, and each vote must be cast for a different nominee. A nominee shall be elected if they receive a majority vote of the legal ballots cast. (If no nominee receives a majority of the legal ballots cast, there shall be a subsequent ballot.)</li> <li>8. Subsequent Ballots. If no candidate receives a majority of the legal ballots cast, the two candidates (or more in the case of a tie) who receive the most votes shall be placed on a subsequent ballot and voting shall recommence.</li> <li>9. Handling of Ties. In the event of a tie vote, a run-off election shall be held.</li> </ol>
<b>IMGS</b>	<p>III. D. General Election.</p> <ol style="list-style-type: none"> <li>1. Prior to each Annual Congress meeting, a general election shall be conducted electronically to elect GC members to fill expiring positions.</li> <li>2. The time period for voting must be at least 20 calendar days long and must be published on the AMA IMGS Web site.</li> <li>3. The Chair and Immediate Past Chair will not be included in the general or officer election process.</li> <li>4. All members of the IMG Section are eligible to vote in the general election and will be able to view the slate of candidates.</li> <li>5. Candidates who are finalized and verified by the Nominating Committee shall be listed in alphabetical order on the official ballot.</li> <li>6. Each candidate and AMA IMG Section member can view the candidates' photos, personal statements, and biosketch on the Web site up until the voting deadline.</li> <li>7. Each member may cast the maximum number of votes allowed per ballot, only once per general election or run-off election cycle.</li> <li>8. Newly-elected GC members are determined by the highest number of votes per candidate per vacant slot available by the voting deadline. Tabulations will be tracked by the AMA IMGS staff during the voting process and after the voting deadline. Any votes cast after midnight on the deadline day published will not be calculated in the final tabulation.</li> </ol> <p>Section III. G. Evaluation. The election process set forth in these Internal Operating Procedures shall be evaluated every three years.</p>

<b>OMSS</b>	<p>IV.4.C. Method of Election.</p> <ol style="list-style-type: none"> <li>1. Uncontested Elections. If after the call for nominations there is only one nominee for a position (or in the case of the Member At-Large positions, only two nominees), the race shall be considered uncontested, and a majority voice vote of representatives who are present and voting, held immediately after the close of the call for nominations, shall elect the candidate(s).</li> <li>2. Contested Elections. If after the call for nominations there is more than one nominee for a position (or, in the case of the Member-at-Large positions, more than two nominees), that race shall be considered contested, and the following method shall be used to elect: <ol style="list-style-type: none"> <li>a. Speeches. Each nominee shall be permitted to speak for two minutes.</li> <li>b. The Chair, Vice Chair, Secretary, Delegate, and Alternate Delegate shall be elected separately, with the nominees for each position listed alphabetically on a ballot for that position. A majority of the legal votes cast by representatives who are present and voting shall be necessary to elect. If no nominee receives a majority of the legal votes cast, a run-off election shall be held between the nominees receiving the first- and second-largest number of votes.</li> <li>c. Members At-Large. <ol style="list-style-type: none"> <li>i. First Ballot. All nominees for Member At-Large shall be listed alphabetically on a single ballot. Each representative shall have two votes, and each vote must be cast for a different nominee. No ballot shall be counted if it contains more or fewer than two votes, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if the nominee has received a vote on a majority of the legal ballots cast and is one of the nominees received the first- or second-largest number of votes.</li> <li>ii. Second Ballot. If one or both Member-at-Large positions remain vacant after the first ballot, another vote shall be held. The number of nominees on the second ballot shall be twice the number of remaining Member-at-Large vacancies, with the nominees appearing on the ballot being those who received the greatest number of votes on the first ballot. Each representative shall have as many votes as there are vacancies, and each vote must be cast for a different nominee. No ballot shall be counted if it contains more or fewer votes than the number of vacancies, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if the nominee has received a vote on a majority of the legal ballots cast and is one of the nominees receiving the first- or second-largest number of votes.</li> <li>iii. Subsequent ballots. If one or both Member-at-Large positions remain vacant after the second or subsequent ballots, another vote shall be held. If there is one vacancy remaining, there shall be two nominees on the ballot. If there are two vacancies remaining, there shall be three nominees on the ballot. In either case, the nominees appearing on the ballot shall be those who received the largest number of votes on the previous ballot. Each representative shall have as many votes as there are vacancies, and each vote must be cast for a different nominee. No ballot shall be counted if it contains more or fewer votes than the number of vacancies, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if the nominee has received a vote on a majority of the legal ballots cast. This procedure shall be repeated until all vacancies are filled.</li> </ol> </li> </ol> </li> <li>3. Tellers Committee. The Tellers Committee shall oversee the election process, assuring that credentials are verified and ballots are appropriately distributed, collected and tallied. The Chair of the Tellers Committee will verify and transmit the election results to the presiding officer, who shall immediately announce the results.</li> </ol>
<b>APS</b>	<p>VI. Elections</p> <p>C. Procedure: Uncontested Election. The Chair of the Nominations Committee shall present the slate of nominees and call for nominations from the floor for any open positions. If after the call for nominations there are no additional nominees from the floor for a specific position, that election shall be considered uncontested, and the nominee shall be elected by acclamation.</p> <p>D. Contested Election. If a nomination is made from the floor, the election for that position shall be considered contested, and the following methods shall be used to elect. A majority vote of the APS members present and voting shall be required to elect.</p> <p>All nominees for an open or vacant Governing Council position shall be listed alphabetically on a single ballot. Each APS member shall have as many votes as the number of nominees to be elected to each position, and each vote must be cast for a different nominee. No ballot shall be counted if it contains fewer or more votes than the number of positions to be elected, or if the ballot contains more than one vote for any nominee. A</p>

	nominee shall be elected if he or she has received a vote on a majority of the legal ballots cast and is one of the nominees receiving the largest number of votes within the number of positions to be elected. (If no nominee receives a majority of the legal ballots cast, there shall be a subsequent ballot.)
<b>MAS</b>	VIII.F. Election process. An electronic ballot will be administered by the MAS staff. Only current AMA members who have joined the MAS with a valid email address on file at the MAS office are eligible to vote. Nominees for each designated position will be listed in alphabetical order. For each designated position the nominee who receives the highest number of votes shall be declared the winner. If a designated position is uncontested, members will be given a yes or no choice for that nominee. A majority yes vote is required for the nominee to be declared the winner of the designated position.
<b>IPPS</b>	<p>D. Method of Election.</p> <p>1. Uncontested Elections. At the opening of the IPPS business meeting, the Chair, or Chair's designee, shall call for nominations from the floor for Governing Council positions. If after the call for nominations there is only one nominee for a specific position, that election shall be considered uncontested, and the nominee shall be elected by acclamation.</p> <p>2. Contested Elections. If after the call for nominations from the floor there is more than one nominee for a position, that election shall be considered contested, and the following method shall be used to elect:</p> <p>a. Speeches. Each nominee shall be permitted to address the Assembly for two minutes during the opening of the business meeting.</p> <p>b. Contested elections shall occur prior to the closing of the business meeting.</p> <p>c. Nominees shall be listed alphabetically on separate ballots for each position to be elected.</p> <p>***</p> <p>i. First Ballot. Each elector shall have as many votes as the number of open positions to be elected, and each vote must be cast for a different nominee. No ballot shall be counted if it contains fewer or more votes than the number of positions to be elected, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if he or she has received a vote on a majority of the legal ballots cast and is one of the nominees receiving the largest number of votes within the number of positions to be elected.</p>
<b>PPPS</b>	<p>V Elections. C. Method of Election.</p> <p>1. Uncontested Elections. If after the call for nominations there is only one nominee for a position, the race shall be considered uncontested, and a majority vote without ballot, held immediately after the call for nominations, shall elect.</p> <p>2. Contested Elections. If after the call for nominations there is more than one nominee for a position, that race shall be considered contested, and the following method shall be used to elect: a. Speeches. Each nominee shall be permitted to address the Assembly. b. All positions shall be elected separately, with the nominees for each position listed alphabetically on a ballot for that position. A majority of the legal votes cast shall be necessary to elect. If no nominee receives a majority of the legal votes cast, a run-off election shall be held between the nominees receiving the first- and second-largest number of votes.</p>
<b>SPS</b>	<p>VI. D. Method of Election.</p> <p>1. GC members shall be elected by the SPS membership. An electronic ballot will be used for the general election. The GC positions on the ballot will include: Delegate, Alternate Delegate, and Officers At-Large. The Chair, Chair-Elect and Immediate Past Chair will not be included in the general officer election process.</p> <p>2. Voting must be open for at least 21 days. Candidate information shall be made available on the AMA-SPS website during the voting period.</p> <p>3. Current AMA-SPS members with a valid e-mail address on file at the AMA are eligible to vote. Ballots will be sent electronically to all SPS members who have a valid e-mail address on file. If an SPS member does not have an e-mail address or access to a computer, he or she may request that a printed ballot be faxed and returned via fax to the office within the established deadline.</p> <p>4. Each member may cast only one ballot per general election or runoff election cycle.</p> <p>Voting must be completed for all positions on the ballot in order for the ballot to be counted. If incomplete, a ballot will be voided before the ballots are tallied.</p>

	<p>5. Elections are determined by a majority vote for the candidate. If no candidate receives a majority of the valid ballots cast, the two candidates who received the most votes shall be placed on a subsequent ballot and an electronic runoff election shall be held. An electronic runoff ballot will be e-mailed to all SPS members with available e-mails within one week of the general election. Members will then have 7 days to cast their runoff ballots.</p> <p>6. If a position is uncontested, members will be given a yes or no selection for that nominee. A majority yes vote is required for the nominee to be declared the winner of the uncontested election.</p> <p>7. In the event of a tie vote, an electronic runoff election shall be held.</p>
<b>WPS</b>	<p>V. I. Method of Election.</p> <p>1. An electronic ballot will be used for the general election. As appropriate for that election year, the GC positions on the ballot will include: Delegate, Alternate Delegate, Members At-Large, YPS Representative, RFS Representative, MSS Representative and AMWA Representative.</p> <p>2. Voting must be open for 10 business days, and candidate information shall be made available on the AMA-WPS website.</p> <p>3. Ballots will be sent electronically to all WPS members who have a valid email address on file. If a WPS member does not have an e-mail address or computer access, accommodations will be made whereby they may request an alternative type of ballot that shall be returned to the office by the established deadline.</p> <p>4. Each member may cast only one ballot per general election or runoff election cycle. Voting must be completed for all positions on the ballot in order for the ballot to be counted. If incomplete, a ballot will be voided before the ballots are tallied.</p> <p>5. Elections are determined by a majority vote for the candidate. If no candidate receives a majority of the valid ballots cast, the two candidates (or more in the case of a tie) who received the most votes shall be placed on a subsequent ballot and an electronic runoff election shall be held.</p> <p>6. If a position is uncontested, members will be given a yes or no selection for that nominee. A majority yes vote is required for the nominee to be declared the winner of the uncontested election.</p>

# RUNOFFS, PROCESSING AND APPEALS

<b>MSS</b>	<p>6.6 Voter Eligibility. Credentialed MSS members acting as MSS Delegates for the meeting will be eligible to vote.</p> <p>6.7 Method of Election.</p> <p>6.7.1 When there is no contest, a majority vote without ballot shall elect. All other elections shall be by ballot.</p> <p>6.7.2 All contested elections shall use instant runoff voting without separate runoff elections.</p> <p>6.7.2.1 The ballot shall give voters the option of ranking candidates in order of preference.</p> <p>6.7.2.2 If a candidate receives a simple majority of first preferences, that candidate is elected.</p> <p>6.7.2.3 If no candidate receives a majority of first preferences, an instant runoff retabulation shall be performed. The instant runoff retabulation shall be conducted in rounds. In each round, each voter's ballot shall count as a single vote for whichever continuing candidate the voter has ranked highest. The candidate with the fewest votes after each round shall be eliminated until only two (2) candidates remain, with the candidate then receiving the greatest number of votes being elected.</p> <p>6.7.3 Voting Periods. There shall be one voting period at each meeting for elections. Should Speaker or Section Delegate candidate(s) wish to drop down to Vice and Alternate elections, respectively, an additional voting period may be held.</p> <p>6.7.4 Ballot. Ranked voting ballots (Section 6.7.2) shall be used by credentialed MSS Delegates.</p> <p>6.7.5 Processing. No ballots will be cast after the expiration of the voting period. Upon receipt of the election results, the Presiding Officer will announce the results to the Assembly.</p> <p>6.7.6 Appeals. Appeals of the election process and results must be made in writing to the Assembly's Presiding Officer no later than two (2) hours after the official announcement of the final results.</p> <p>6.7.6.1 Any appeal of the process of ballot(s) distribution will be considered by the Rules Committee. Consideration of such appeals and merits of said appeals will be determined in whatever manner the committee deems necessary. The results of the committee's recommendations must be forwarded in writing by the Committee Chair to the Assembly's Presiding Officer.</p> <p>6.7.6.2 Any appeal of the ballot processing, tabulation, and announcement of results, shall be considered by the Credentials Committee. Consideration of such appeals and merits of said appeals will be determined in whatever manner the committee deems necessary. The results of the committee's recommendations must be forwarded in writing by the Committee Chair to the Assembly's Presiding Officer.</p> <p>6.7.6.3 No person who is a candidate in the election being appealed may participate in any part of the appeals process.</p> <p>6.7.6.4 The Assembly's Presiding Officer and the Governing Council will consider the appeals report(s) from the Committee(s) dealing with the matter. Final decision on the election results will be the jurisdiction of the Governing Council.</p> <p>6.5.12 Enforcement.</p> <p>***</p> <p>6.5.12.1 Alleged infractions, including but not necessarily limited to violations of the Campaign Rules, should be reported in writing to the AMA MSS Speaker or Vice Speaker, or to the MSS Rules Committee Chair.</p> <p>6.5.12.1.1 Alleged election infractions shall be reported within a period of fourteen (14) days of discovery, up until seven (7) days before the election, so as to limit a delay in reporting prior to an election that would not allow investigators time to thoroughly undertake their responsibilities delineated below:</p> <p>6.5.12.1.1.1 In the seven (7) days before an election, any alleged infraction occurring prior to the start of the MSS Assembly must be reported in good faith as soon as possible and no later than two (2) hours after the start of the MSS Assembly and shall be evaluated by the Rules Committee. The only infractions that may be reported after this point are those that occur after the start of the MSS Assembly.</p> <p>6.5.12.1.1.2 Any alleged infractions reported outside of these limits will be evaluated upon by the Rules Committees for investigation.</p> <p>6.5.12.2 Investigation &amp; Decision Process. In the event of an alleged infraction, the Speaker and Vice Speaker shall bear the ultimate responsibility as the investigators. The Speaker and Vice Speaker shall have the discretion to delegate any portion of the investigation to the</p>
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Rules Committee. The extent of delegation can vary depending on the circumstances and the Speaker's and Vice Speaker's judgment. The final authority in making a decision regarding the matter shall rest with the Speaker and Vice Speaker. For a reported infraction to be substantiated, both the Speaker and Vice Speaker must be in agreement. To arrive at a decision, the Speaker and Vice Speaker may involve the Rules Committee as they see fit. No individual who is a candidate for the same position or a related position as the candidate under investigation shall participate in any aspect of the investigation.

6.5.12.2.1 In the event where either the Speaker or Vice Speaker are a candidate for the election being investigated, the MSS Chair will designate one member of the Rules Committee as an investigator to examine the alleged infraction in conjunction with the remaining Speaker or Vice Speaker. Both investigators must agree for a reported infraction to be substantiated.

6.5.12.2.2 In the event where both the Speaker and Vice Speaker are candidates for the election being investigated, the MSS Chair will designate two (2) members of the Rules Committee as the investigators to examine the alleged infraction. Both investigators must agree for a reported infraction to be substantiated.

6.5.12.2.3 The investigators are required to include the candidate in the investigation.

6.5.12.3 Rebuttal Process. Rebuttal occurs during the course of an investigation where the alleged violator is given the opportunity to defend the actions in the alleged infraction.

6.5.12.3.1 Following their investigation, the investigators shall inform the alleged violator, Regional Chairs, and Acting Regional Chairs of the infraction in writing, including the results of the investigation of the alleged infraction.

6.5.12.3.2 The alleged violator shall be offered an opportunity to rebut the alleged infraction in writing to the investigators. Regional Chairs and Acting Regional Chairs shall be offered the opportunity to provide comments on the alleged infraction in writing to the investigators.

6.5.12.3.3 Following rebuttal and comments, the investigators shall determine whether the alleged infraction is substantiated and shall report their findings in writing to the alleged violator, Regional Chairs, and Acting Regional Chairs. For all individuals provided with the report, findings of an infraction investigation shall be kept confidential.

6.5.12.3.4 Upon each substantiated infraction of the Campaign Rules, the candidate shall be given an official written notice from the investigators with the final decision authority.

6.5.12.3.5 Following this, the investigators shall report substantiated infractions to the Assembly but shall not make any recommendations to the Assembly.

6.5.12.4 Appeals Process. Appeals occur after a determination of whether an infraction is substantiated. Appeals focus on the process of the investigation or determination. Should a candidate feel that due process was not followed in either of these cases and that an appeal is warranted, they must submit this in writing to the Chair of the MSS within twenty-four (24) hours of being notified of the result and before the start of balloting. The Governing Council, excluding investigators (Section 6.5.12.2) and candidates for the election being investigated, shall promptly convene to review the appeal and determine whether the previous decision should be reversed prior to the start of balloting. Whenever possible, an appeal should be completed prior to the results of the investigation being released to the Assembly.



<b>RFS</b>	<p>V. G. 5. Balloting. Method of balloting will be coordinated by the staff, Speaker, and Vice Speaker in concurrence with the Rules Committee.</p> <ol style="list-style-type: none"> <li>a) Ballots will be prepared and distributed by the Credentials Committee.</li> <li>b) No ballots will be cast after the expiration of each voting period. Upon completion of ballot counting, the Chair of the Rules Committee will validate the election results by determining that each ballot is official, that the number of ballots cast is equal to or less than the number distributed and will then certify the results of the election. He or she will then immediately forward these results to the Business Meeting's presiding officer.</li> <li>c) receipt of the Rules Committee election results and verification, the Business Meeting's presiding officer will certify the results of these elections and announce to the Assembly the final and official results of these elections. Vote totals shall remain confidential and shall not be announced. Candidates may ask for and receive vote totals in confidence. Discretion is encouraged.</li> </ol> <p>6. Appeals. Appeals of the election process and results must be made in writing to the Speaker no later than one hour after the official announcement of the final results.</p> <ol style="list-style-type: none"> <li>a) Any appeal of the process of ballot(s) distribution, ballot election, tabulation, and announcement of results (as outlined in RFS Internal Operating Procedures V.E.2) will be considered by the Rules Committee. Consideration of such appeals and merits of said appeals will be determined in whatever manner the committee deems necessary. The results of the committee's recommendations must be forwarded in writing by the Committee Chair to the Speaker. (1) Any appeal of the process of ballot election, tabulation and announcement of results (as outlined in RFS Internal Operating Procedures V.E.7.a) shall be considered by the Rules Committee in the same manner as outlined in RFS Internal Operating Procedures V.E.7.a.</li> <li>b) The Assembly's presiding officer and the preceding Governing Council at the Annual Meeting or the present Governing Council at the Interim Meeting will consider the appeals reports from the committee(s) dealing with the matter. Final decision on the election results will be the jurisdiction of the Governing Council as described above.</li> </ol>
<b>YPS</b>	<p>G. Verification/Counting of Ballot.</p> <ol style="list-style-type: none"> <li>1. Credentials Committee members shall verify the total number of ballots received in the presence of YPS staff. If more ballots are received than were distributed, the process shall be halted, and the results invalidated. The Credentials Committee Chair shall notify the Chair of this fact and new ballots will be distributed.</li> <li>2. In the event of paper ballots, the Credentials Committee shall examine each ballot to determine if there is only one designated candidate for each office. No ballot shall be counted if it contains fewer or more votes than the number of individuals to be elected to any position, or if the ballot contains more than one vote for any nominee. The Credentials Committee will draw a single contrasting-colored line (that does not interfere with the legibility of the voter's markings) through the area of any ballot marked improperly for a given office indicating a void ballot for that race.</li> <li>3. In the event of paper ballots, the Credentials Committee Chair shall certify the results to the Chair after all races have been decided. (The sum of all candidates' votes plus the voided ballots for each race plus other voided ballots must equal the number of ballots received by the Credentials Committee prior to certifying a winner.)</li> <li>4. Vote totals shall be available on request to individual members of the YPS Assembly.</li> <li>5. Appeals must be made prior to the conclusion of the Assembly Meeting. Appeals shall be evaluated by the Governing Council Chair and Credentials Committee and resolved by the Governing Council Chair. Committee members with a conflict of interest must recuse themselves from evaluating appeals.</li> </ol>
<b>IMGS</b>	<p>III.D. 8. Newly-elected GC members are determined by the highest number of votes per candidate per vacant slot available by the voting deadline. Tabulations will be tracked by the AMA IMGS staff during the voting process and after the voting deadline. Any votes cast after midnight on the deadline day published will not be calculated in the final tabulation.</p> <ol style="list-style-type: none"> <li>9. An electronic run-off ballot will be e-mailed to all members with available e-mails within one week of the general election to break any tie votes. Members will have one week to cast their run-off vote. This run-off ballot cycle can be repeated in one week intervals until the candidate with the most votes can be determined.</li> </ol>

	<p>10. The Nominating Committee will verify all election results. The election results will be posted within one week of the general election deadline or one week after a successful run-off ballot on the AMA IMGS Web site. Newly-elected GC members will be telephoned by AMA IMGS staff prior to the results being posted electronically.</p> <p>****</p> <p>III.G. Evaluation. The election process set forth in these Internal Operating Procedures shall be evaluated in 2012.</p>
<b>OMSS</b>	<p>IV.4.C***</p> <p>2. Contested Elections. If after the call for nominations there is more than one nominee for a position (or, in the case of the Member-at-Large positions, more than two nominees), that race shall be considered contested, and the following method shall be used to elect:</p> <p>a. Speeches. Each nominee shall be permitted to speak for two minutes.</p> <p>b. The Chair, Vice Chair, Secretary, Delegate, and Alternate Delegate shall be elected separately, with the nominees for each position listed alphabetically on a ballot for that position. A majority of the legal votes cast by representatives who are present and voting shall be necessary to elect. If no nominee receives a majority of the legal votes cast, a run-off election shall be held between the nominees receiving the first- and second-largest number of votes.</p> <p>c. Members At-Large.</p> <p>i. First Ballot. All nominees for Member At-Large shall be listed alphabetically on a single ballot. Each representative shall have two votes, and each vote must be cast for a different nominee. No ballot shall be counted if it contains more or fewer than two votes, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if the nominee has received a vote on a majority of the legal ballots cast and is one of the nominees received the first- or second-largest number of votes.</p> <p>ii. Second Ballot. If one or both Member-at-Large positions remain vacant after the first ballot, another vote shall be held. The number of nominees on the second ballot shall be twice the number of remaining Member-at-Large vacancies, with the nominees appearing on the ballot being those who received the greatest number of votes on the first ballot. Each representative shall have as many votes as there are vacancies, and each vote must be cast for a different nominee. No ballot shall be counted if it contains more or fewer votes than the number of vacancies, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if the nominee has received a vote on a majority of the legal ballots cast and is one of the nominees receiving the first- or second-largest number of votes.</p> <p>iii. Subsequent ballots. If one or both Member-at-Large positions remain vacant after the second or subsequent ballots, another vote shall be held. If there is one vacancy remaining, there shall be two nominees on the ballot. If there are two vacancies remaining, there shall be three nominees on the ballot. In either case, the nominees appearing on the ballot shall be those who received the largest number of votes on the previous ballot. Each representative shall have as many votes as there are vacancies, and each vote must be cast for a different nominee. No ballot shall be counted if it contains more or fewer votes than the number of vacancies, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if the nominee has received a vote on a majority of the legal ballots cast. This procedure shall be repeated until all vacancies are filled.</p>
<b>APS</b>	<p>VI. Elections</p> <p>E. Subsequent Ballots. If no nominee receives a majority of the legal ballots cast, the nominee who receives the fewest votes shall be removed from the subsequent ballot, and voting shall recommence. The members shall cast as many votes as there are positions yet to be elected, and must cast each vote for different nominees. This procedure shall be repeated until all vacancies have been filled.</p> <p>F. Runoff Ballot. A runoff election shall be held to fill any vacancy not filled because of a tie.</p>
<b>MAS</b>	<p>VIII.G. Tie votes. In the event of a tie vote, an electronic runoff election shall be held. The electronic runoff election will be repeated until a candidate receives the higher number of votes compared to the other candidate.</p>
<b>IPPS</b>	<p>IV. D. Method of Election.</p> <p>***</p> <p>ii. Runoff Ballot. A runoff election shall be held to fill any vacancy not filled because of a tie vote.</p>

	<p>iii. Subsequent Ballots. If all vacancies for positions are not filled on the first ballot, the number of nominees on subsequent ballots shall be reduced to twice the number of remaining vacancies. The nominees on subsequent ballots shall be determined by retaining those who received the greater number of votes on the preceding ballot and eliminating the nominee(s) who received the fewest votes on the preceding ballot, except where there is a tie. In any subsequent ballot the electors shall cast as many votes as there are positions yet to be elected, and must cast each vote for different nominees. This procedure shall be repeated until all vacancies have been filled.</p> <p>d. The Tellers Committee shall oversee the election process, assuring that all voters have an official badge and credentialing ribbon and ballots are appropriately distributed, collected, and tallied. The Chair of the Tellers Committee will verify and transmit election results, including run-off results, to the Chair of the Governing Council, who shall immediately announce the results to the Assembly.</p>
<b>PPPS</b>	See Prior Section
<b>SPS</b>	See Prior Section
<b>WPS</b>	<p>V.I.7. In the event of a tie vote, an electronic runoff election shall be held. An electronic runoff ballot will be emailed to all WPS members with available emails within one week of the general election to break any tie votes. Members will then have seven (7) calendar days to cast their runoff ballots.</p> <p>V.J. Election of Officers (Chair and Vice-Chair). The GC shall elect its Chair and Vice-Chair for the upcoming year in a closed session at each Annual meeting. Each GC member in attendance shall vote (8 votes total). If one or both officer positions are contested, each candidate (in alphabetical order) shall give a two-minute speech before a secret ballot election is conducted. A majority vote by those present and eligible to vote shall be required for each contested position to determine the winner. If no member receives a majority of the votes, balloting shall be repeated until a majority vote is reached. Following the election of the Chair and Vice-Chair, the GC will announce these officers at the business meeting of the WPS at each Annual Meeting. The newly-elected Chair and Vice-Chair shall assume their positions after the conclusion of the Annual Meeting.</p>

## SECTION TRUSTEES

<b>MSS</b>	<p>5 Medical Student Trustee.</p> <p>5.1 Duties and Privileges. The student member of the Board of Trustees shall report on the Board’s activities to the Assembly before the Annual and Interim Meetings of the MSS. This report will communicate Board Actions related to the concerns of the MSS and will provide the MSS with directives on behalf of the Board.</p> <p>5.2 Term and Election. The MSS Assembly shall elect the Medical Student Trustee at the Interim Meeting for a one-year term beginning at the close of the next AMA HOD Annual Meeting and concluding at the close of the second AMA HOD Annual Meeting following the meeting at which the member was elected.</p> <p>5.3 The Medical Student Trustee is eligible for re-election so long as the Trustee remains eligible for medical student membership in the AMA.</p>
<b>RFS</b>	<p>VI. Resident Member on the Board of Trustees</p> <p>A. Endorsement. The RFS may choose to endorse a member to run for the Board of Trustees in accordance with Section V.I.2.</p> <p>B. Duties and Privileges. 1. Report at the Business Meeting. An opportunity will be provided to the Resident/Fellow Trustee to submit a report of the Board’s activities to the Assembly biannually. 2. The Resident/Fellow Trustee shall be subject to the privileges and duties of all AMA Trustees as outlined in the AMA Bylaws Section 5. 3. The Resident/Fellow Trustee shall represent the voice of the resident and fellows on the Board and may provide guidance to the Governing Council and RFS standing committees.</p> <p>C. Term. The term for membership on The Board of Trustees shall be in accordance with AMA Bylaws Section 3.5.5.</p> <p>D. Vacancies. Any vacancy occurring on the Board of Trustees shall require a new endorsement election in accordance with IOP section V.I.2 at the next Business Meeting, who shall then be considered by the full House of Delegates in accordance with AMA Bylaws Section 3.</p> <p>***</p> <p>V.G.2. Endorsement for RFS position on the Board of Trustees and elected Councils.</p> <p>a) Only one RFS member may be endorsed at the Business Meeting for each position. The endorsement shall be for a single election cycle and shall occur at the Interim meeting. The credentialed delegates may choose not to endorse any candidate.</p> <p>b) The ballot shall contain the name of each candidate as well as an option to select none of the candidates. On the ballot, affirmative votes may be cast for one candidate or no candidates.</p> <p>c) A candidate must receive a majority of legal votes to be endorsed. If no candidate receives a majority of votes, a runoff election shall be held between the candidates receiving the first and second highest number of votes.</p> <p>d) Late Endorsement. At the time of the RFS Annual Meeting, if no candidate has been endorsed, a candidate may seek endorsement by the Assembly. This is subject to the same rules described above and additionally requires a 2/3 affirmative vote of the Assembly for endorsement.</p> <p>***</p> <p>VI. Resident Member on the Board of Trustees</p> <p>A. Endorsement. The RFS may choose to endorse a member to run for the Board of Trustees in accordance with Section V.I.2.</p> <p>B. Duties and Privileges. 1. Report at the Business Meeting. An opportunity will be provided to the Resident/Fellow Trustee to submit a report of the Board’s activities to the Assembly biannually. 2. The Resident/Fellow Trustee shall be subject to the privileges and duties of all AMA Trustees as outlined in the AMA Bylaws Section 5. 3. The Resident/Fellow Trustee shall represent the voice of the resident and fellows on the Board and may provide guidance to the Governing Council and RFS standing committees.</p> <p>C. Term. The term for membership on The Board of Trustees shall be in accordance with AMA Bylaws Section 3.5.5.</p> <p>D. Vacancies. Any vacancy occurring on the Board of Trustees shall require a new endorsement election in accordance with IOP section V.I.2 at the next Business Meeting, who shall then be considered by the full House of Delegates in accordance with AMA Bylaws Section 3.</p>
<b>YPS</b>	See information on Nominations and on Endorsements

<b>IMGS</b>	Not applicable
<b>OMSS</b>	Not applicable
<b>APS</b>	Not applicable
<b>MAS</b>	Not applicable
<b>IPPS</b>	Not applicable
<b>PPPS</b>	Not applicable
<b>SPS</b>	Not applicable

# ASSEMBLY/BUSINESS MEETING [Also see Bylaw 7.0.6]

<p><b>MSS</b></p>	<p>10 MSS Assembly Meeting.</p> <p>10.1 Date and Location. There shall be an Assembly Meeting of medical student members of the AMA MSS held prior to each meeting of the AMA HOD at a time and place fixed by the Executive Vice President of the AMA.</p> <p>10.2 Call to the Meeting. No later than thirty (30) days prior to the meeting, notice shall be sent to all medical students and medical student organizations detailing the time, place, credentialing process, resolution mechanisms, election procedures, and education programs for the meeting.</p> <p>***</p> <p>10.4 Purposes of the Meeting. The purposes of the meeting shall be:</p> <p>10.4.1 To hear such reports as may be appropriate.</p> <p>10.4.2 To elect, at the Assembly Meeting prior to the Interim Meeting of the AMA, the Chair-Elect of the Governing Council, and the Medical Student Trustee. To elect at the Assembly Meeting prior to the Annual Meeting of the AMA, the remaining members of the Governing Council, with the exception of the Immediate Past Chair.</p> <p>10.4.3 To adopt procedures for election of Medical Student Regional Delegates and Regional Alternate Delegates (AMA Bylaw 2.3.3).</p> <p>10.4.4 To elect Medical Student Regional Delegates and Regional Alternate Delegates.</p> <p>10.4.5 To adopt resolutions for MSS policy and for submission to the AMA HOD.</p> <p>10.4.6 To conduct such other business as may properly come before the meeting.</p> <p>***</p> <p>10.6 Participation.</p> <p>10.6.1 Only duly selected MSS Delegates to the Assembly Meeting shall have the right to vote, but the meeting floor shall be open to all medical students and those granted permission to speak at the discretion of the MSS Speakers.</p> <p>10.6.2 The Immediate Past Chair of the MSS Governing Council shall have the same speaking privileges, excluding the privilege to make a motion, in the MSS Assembly as any other member of the Governing Council if they are no longer a medical student.</p> <p>10.6.3 The Presiding Officer shall be entitled to vote only to break a tie.</p> <p>10.7 Procedure.</p> <p>10.7.1 Agenda. At least thirty (30) days prior to the Assembly Meetings, the agenda shall be sent to MSS Delegates and Alternate MSS Delegates. The order of business will be set by the Speakers prior to the meeting. The Assembly may only change the order of business in accordance with the procedures set in the AMA Bylaws, MSS IOPs, and the parliamentary authority of the AMA outlined in AMA Bylaw 11.1.</p>
<p><b>RFS</b></p>	<p>IX. Business Meeting</p> <p>There shall be a meeting of resident and fellow members of the AMA-RFS held on a day prior to each meeting of the AMA House of Delegates.</p> <p>A. Definition. Meetings of the Resident and Fellow Section shall be known as Business Meetings.</p> <p>B. Purpose. The Business Meeting represents the core work of the RFS and shall occur prior to each meeting of the AMA House of Delegates. The purposes of the meeting shall be: 1. To hear reports as are appropriate. 2. To elect the Governing Council of the RFS and to endorse RFS members for AMA Councils and AMA Board of Trustees. 3. To elect Sectional Delegates and Alternate Delegates to represent the RFS within the AMA House of Delegates. 4. To adopt resolutions to guide the internal discussions and deliberations of the RFS and, where necessary, forward these resolutions for consideration to the House of Delegates of the AMA. 5. To conduct such other business as may properly come before the meeting. 6. To provide programming to educate and provide value for members including adequate time during and after the meeting for socializing, camaraderie, and networking.</p> <p>***</p>

	<p>G. Procedure.</p> <ol style="list-style-type: none"> <li>1. Agenda. Prior to Business Meetings, the agenda shall be made available for RFS members to view. The order of business will be set by the Speakers prior to the meeting. The Assembly at any time may change the order of business by a majority vote.</li> <li>2. Rules of Order. The Business Meeting shall be conducted pursuant to the established rules of procedure submitted by the Speakers and adopted by the Assembly. The Rules of Order that govern the AMA House of Delegates shall govern the Business meeting of the RFS in all matters not outlined in the adopted rules of procedure mentioned above.</li> <li>3. Quorum. Twenty percent (20%) of the credentialed Delegates shall constitute a quorum so long as at least 15 different states and five national medical specialty associations, military, or federal agencies are represented.</li> <li>4. For the purposes of quorum, members allowed special dispensation from the credentialing timeline as described in Section IX.E.1 shall not be counted as present.</li> </ol>
<p><b>YPS</b></p>	<p>VI. YPS Assembly Meeting</p> <p>There shall be an Assembly Meeting of the YPS held on the day of or a day prior to the start of each meeting of the AMA HOD.</p> <ol style="list-style-type: none"> <li>A. Call to the Meeting. At least 30 days prior to the meeting, notice shall be sent to all YPS members detailing the time, place and other relevant details regarding the meeting.</li> <li>B. Purpose of the Meeting. <ol style="list-style-type: none"> <li>1. To hear such reports as may be appropriate.</li> <li>2. To consider other business and vote upon such matters as may properly come before the meeting.</li> <li>3. To adopt resolutions for submission by the Section to the HOD.</li> <li>4. To hold elections.</li> </ol> </li> <li>C. Duration of the meeting. The meeting shall be a one-day meeting only, so as to minimize days away from work for Assembly and Governing Council members.</li> <li>D. Participation. <ol style="list-style-type: none"> <li>1. Only credentialed Assembly representatives and Governing Council members shall have the right to vote, but the meeting floor and right to testify shall be open to all YPS members. The Speaker may grant others the privilege of the floor. No representative may be certified at any meeting to represent more than one organization in the YPS Assembly.</li> <li>2. The YPS Assembly Meeting, where possible, shall be held at the same hotel used for the HOD. YPS representatives, where possible, should be housed in the same hotel used for the HOD meeting.</li> </ol> </li> <li>E. Procedure. <ol style="list-style-type: none"> <li>1. Agenda: At least 21 days prior to the Assembly Meeting, the agenda shall be made available to the YPS representatives. The order of business will be set by the Speaker prior to the meeting.</li> <li>2. Rules of Order: The Assembly Meeting shall be conducted pursuant to the established rules of order submitted by the Speaker and adopted by the Assembly. The parliamentary authority used by the AMA HOD shall govern the Assembly Meeting in all matters not otherwise specified in the adopted rules of order mentioned above.</li> <li>3. Quorum. Thirty voting representatives shall constitute a quorum for the YPS Assembly.</li> </ol> <p>***</p> </li> <li>G. Rules of Order. <ol style="list-style-type: none"> <li>1. The Rules of Order shall be included in all YPS Handbooks.</li> <li>2. The Assembly Meeting shall be conducted pursuant to the established rules of order presented by the Speaker and adopted by the Assembly. These include the following procedures:</li> </ol> </li> </ol>

	<p>a. Any YPS member wishing to obtain the floor shall approach the nearest microphone, wait to be recognized, address the Speaker or Chair, and give their name, affiliation for whom they are speaking, and whether they speak for or against the current motion, before speaking on the issue. Observers and others may participate in the discussion with permission of the Speaker or Chair.</p> <p>b. No one shall speak more than once on any issue or separate motion until all who wish to speak have been heard.</p> <p>c. So as not to hinder debate, time limits for discussion on any single issue shall not be imposed. Should discussion become lengthy, a representative to the Assembly may make a motion to the Assembly to limit debate. Such motion would need a 2/3 vote to be passed. Ample time should be allowed for any member to be heard on an issue before debate is closed.</p> <p>d. Any major amendments shall be presented to the Speaker in writing before they are placed on the floor for discussion and action.</p> <p>e. Voting shall be by voice, that is “yes” and “no,” except where the Speaker, Chair, or a representative calls for a division of the Assembly, in which case a counted vote will be taken.</p>
<b>IMGS</b>	<p>V. Purpose of the Congress Meeting.</p> <p>A. The Congress meeting is the business meeting of the IMG Section. All those who are eligible members of the Section and who are present may vote on or introduce any and all items or business related to the Section’s mission. A majority vote of those present and voting constitutes an adopted action. The meeting will be held one day prior to each AMA Annual and Interim meeting of the House of Delegates at a time and place designated by the Executive Vice President of the AMA.</p> <p>B. The purposes of the Congress meeting shall be:</p> <ol style="list-style-type: none"> <li>1. To hear such reports as may be appropriate.</li> <li>2. To consider and vote upon such matters as may properly come before the meeting.</li> <li>3. To provide Congress members an opportunity to make a motion to reconsider reports and resolutions, to ratify or not adopt business considered by the Virtual Congress.</li> <li>4. To ratify the slate of Governing Council officers.</li> <li>5. To conduct such other business as may properly come before the meeting.</li> </ol>
<b>OMSS</b>	<p>VI. Business Meeting</p> <p>A. Consistent with AMA Bylaw 7.0.6, an OMSS Business Meeting shall be held on a day or days prior to each Annual and Interim Meeting of the House of Delegates. The gathering of representatives, other OMSS members, other AMA members, and guests in attendance shall be referred to as the “Assembly.”</p> <p>B. As specified in AMA Bylaw 7.0.6.1, the purpose of the Business Meeting as follows: 1. To hear such reports as may be appropriate. 2. To consider other business and vote upon such matters as may properly come before the meeting. 3. To adopt resolutions for submission by the Section to the House of Delegates. 4. To hold elections.</p> <p>C. Meeting Procedure. AMA Bylaw 7.0.6.2 specifies the following procedure with respect to the Business Meeting.</p> <ol style="list-style-type: none"> <li>1. The Business Meeting shall be open to all members of the AMA.</li> <li>2. Only duly certified representatives who are AMA members shall have the right to vote at the Business Meeting.</li> <li>3. The Business Meeting shall be conducted pursuant to the rules of procedure adopted by the Governing Council. The rules of procedure may specify the rights and privileges of Section members, including any limitations on participation or vote.</li> </ol> <p>D. Participant Rights and Privileges. AMA Bylaw 7.4.4 specifies the following rights and privileges with respect to participation in the Business Meeting:</p> <ol style="list-style-type: none"> <li>1. An OMSS member who is certified as a representative in accordance with 7.4.2 has the right to speak and debate, and has the right to introduce business, make motions, vote, and run for election to the OMSS Governing Council.</li> <li>2. An OMSS member who is not certified as a representative in accordance with 7.4.2 has the right to speak and debate, but does not have the right to introduce business, make motions, vote, or run for election to the OMSS Governing Council.</li> </ol>



	<p>3. A physician who is not an AMA member may attend one Business Meeting as a guest, without the right to speak or debate, introduce business, make motions, vote, or run for office to the OMSS Governing Council.</p> <p>4. At the discretion of the Governing Council, a non-physician may attend the Business Meeting as a guest.</p> <p>E. Rules of Order. Consistent with AMA Bylaw 11.1, all OMSS meetings shall be governed by the parliamentary rules and usages contained in the then current edition of The American Institute of Parliamentarians Standard Code of Parliamentary Procedure. Additionally, the OMSS has adopted the following rules:</p> <p>a. A representative or other OMSS member wishing to obtain the floor shall give their name, affiliation and disclose any financial interest which will be affected by the matter at hand.</p> <p>b. No one representative or other OMSS member shall speak more than once on any issue or separate motion until all who wish to speak have been heard, nor more than twice, without permission of the presiding officer or upon approval by a majority of the representatives present and voting.</p> <p>c. The Governing Council may, at its discretion, seek the advice of the Office of General Counsel on matters of parliamentary procedure.</p> <p>d. Voting shall be by voice, that is the “ayes” and “nays,” except where the presiding officer or a representative calls for a division of the Assembly, in which case a standing vote shall be taken.</p> <p>F. Quorum. A majority of the credentialed Representatives at any OMSS Business Meeting shall constitute a quorum.</p>
<b>APS</b>	<p>VII. APS Business Meeting [Also see Bylaw 7.0.6]</p> <p>A. The APS Business Meeting will be held as specified in AMA Bylaw 7.0.6.</p> <p>B. The purposes of the meeting shall be as outlined in AMA Bylaw 7.0.6.1.</p> <p>***</p> <p>F. Meeting registration materials are sent to all APS members at least 60 days prior to the start of each meeting.</p> <p>G. Non-AMA member guests may attend the Business Meeting at the discretion of the APS Governing Council.</p>
<b>MAS</b>	<p>X.C. MAS Meetings.</p> <p>At each AMA-HOD meeting there shall be a business meeting of the MAS membership. At the MAS meeting, members shall meet to discuss AMA-HOD resolutions and reports; and bring forward other items to be addressed by the MAS. Provisional members may participate, but are ineligible to vote or introduce items of business. Members shall advise the Delegate on positions to take on HOD items of business. The GC shall solicit agenda items from MAS members prior to each meeting; and shall create an agenda that will forward the Section’s objectives and strategic direction based on members’ input.</p>
<b>IPPS</b>	<p>V. Business Meeting</p> <p>A. AMA Bylaw 7.0.6 provides for a Business Meeting of each Section on a day prior to each Annual and Interim Meeting of the House of Delegates.</p> <p>B. AMA Bylaw 7.0.6.1 specifies the purpose of the Business Meeting as follows:</p> <ol style="list-style-type: none"> <li>1. Hear such reports as may be appropriate.</li> <li>2. Consider other business and vote upon such matters as may properly come before the meeting.</li> <li>3. Adopt resolutions for submission by the Section to the House of Delegates.</li> <li>4. Hold elections.</li> </ol> <p>C. Meeting Procedure. AMA Bylaw 7.0.6.2 sets forth the general Meeting Procedure for the Sections.</p> <p>***</p> <p>3. Guests.</p> <ol style="list-style-type: none"> <li>a. Any AMA member, non-member physician, or non-physician may attend the business meeting as a guest.</li> <li>b. Guests to the business meeting should notify IPPS staff in advance of the business meeting of their intention to attend.</li> </ol>

c. Guests have the right to speak on the floor of the IPPS business meeting with the Chair’s permission. Guests do not have the right to introduce business, introduce an amendment, make a motion, hold office or vote.

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F. Rules of Order.

1. The business meeting shall be conducted pursuant to the established rules of procedure presented by the IPPS Chair and adopted by the Assembly. These rules stem from AMA Bylaws, IPPS Internal Operating Procedures approved by the Board of Trustees, decreed by its presiding officer and generally pursuant to the prevailing parliamentary authority of our AMA. These include the following procedures.
  - a. The Chair shall preside over the business meeting.
  - b. Representatives must wear their official badge with a credentialing ribbon at all times.
  - c. A Representative of the Assembly wishing to obtain the floor shall approach the nearest microphone, wait to be recognized, address the Chair, and give their name and organization before speaking on the issue, and disclose any conflict of interest. An IPPS Representative who has a personal interest or a substantial financial interest in a commercial enterprise which may be affected by a matter before the Assembly, including any pending litigation, must publicly disclose that conflict of interest before speaking.
  - d. No Representative, IPPS member, or recognized guest shall speak more than once on any issue or separate motion until all who wish to speak have been heard, nor more than twice, without permission of the Chair or upon approval by a majority of the Assembly.
  - e. Debate shall be limited based on the recommendation of the Chair and the approval of the Assembly.
  - f. Reference committee reports, the order of business for consideration of reference committee reports, and IPPS amendment forms shall be available at a specific time designated by the Chair.
  - g. Individual IPPS Associate Representatives intending to introduce amendments during the business session shall print or clearly write their amendment(s) on the IPPS amendment form. The completed amendment form shall be submitted to the IPPS staff as soon as possible, but at least one hour before the Assembly convenes. Amendments shall be accepted after this time; however, IPPS Associate Representatives shall be encouraged to submit their amendments by the designated time.
  - h. To facilitate the IPPS business meeting, substantive amendments to reference committee reports shall be typed and projected. Amendments that are not substantive shall be written on the IPPS amendment form and presented to IPPS staff before they are placed on the floor for discussion and action.
  - i. Voting shall be by voice, that is the “ayes” and “nays,” except where the Chair or an Associate Representative calls for a division of the Assembly, in which case a standing vote will be taken.

**PPPS**

VI. Business Meetings

A. A PPPS Business Meeting shall be held on a day prior to each Annual and Interim Meeting of the House of Delegates. The gathering of Section members, other AMA members, and guests in attendance shall be referred to as the “Assembly.”

B. As specified in AMA Bylaw 7.0.6.1, the purpose of Section Business Meetings is as follows:

1. To hear such reports as may be appropriate.
2. To consider other business and vote upon such matters as may properly come before the meeting.
3. To adopt resolutions for submission by the Section to the House of Delegates.
4. To hold elections.

C. Participant Rights and Privileges. AMA Bylaw 7.0.6.2 specifies the following rights and privileges with respect to participation in the PPPS Business Meeting:

1. PPPS members, upon being properly credentialed, shall have the right to speak and debate, and have the right to introduce business, make motions, vote, and run for election to the PPPS Governing Council.
2. Other AMA members shall have the right to attend the meeting but may not speak or debate without the permission of the presiding officer.

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	<p>E. Quorum. Fifty percent (50%) of the credentialed Section members at any Business Meeting shall constitute a quorum for the conduct of business at that meeting. ***</p> <p>G. Reference Committee Hearings and Reports</p> <ol style="list-style-type: none"> <li>1. All items of business, with the exception of late resolutions, shall be referred to the Reference Committee.</li> <li>2. The Reference Committee shall conduct an open hearing on all items of business in accordance with the general procedures set forth in the House of Delegates Reference Manual.</li> <li>3. Following the hearing, the Reference Committee shall produce a report with recommendations as to the disposition of the items of business referred to it. This report, which shall be created in accordance with the general procedures set forth in the House of Delegates Reference Manual, shall become the basis for subsequent debate and action on items of business during the Business Meeting.</li> </ol>
<b>SPS</b>	<p>VI.D. Assembly.</p> <p>The Assembly meeting is the business meeting of the SPS. The Assembly meeting shall be open to all SPS members who choose to participate. Meeting details will be posted on the SPS website and sent electronically in advance of the meeting to all SPS members who have a valid e-mail address on file. The meeting will be held in conjunction with each AMA-HOD Meeting.</p> <p>Assembly Members shall advise the Delegate on positions to take on AMA-HOD items of business. The GC shall be responsible for soliciting agenda items from SPS members prior to each meeting; and shall create an agenda that will put forward the SPS objectives in alignment with the AMA's strategic directions. For the purposes of this meeting, any SPS members who attend will be considered part of the voting assembly. A majority vote of those present constitutes an adopted action.</p> <p>The meeting will provide Assembly members an opportunity to make a motion to reconsider reports and resolutions, to ratify or not adopt business considered by the Virtual Assembly, as well as to conduct such other business as may properly come before the meeting.</p>
<b>WPS</b>	<p>VI. WPS Structure</p> <p>B. GC Meetings and Quorum. The GC shall meet in conjunction with each AMA-HOD meeting, and at one additional face-to-face meeting convened in a calendar year. When required, the GC may be authorized to have other meetings at times and locations within budgetary limits and standard AMA guidelines. All efforts shall be made to contain costs. The presence (via teleconference or face to face) of five (5) members shall constitute a quorum. ***</p> <p>D. Assembly. The Assembly meeting is the business meeting of the WPS. The Assembly meeting shall be open to all WPS members who choose to participate. Meeting details will be posted on the WPS website and sent electronically in advance of the meeting to all WPS members who have a valid e-mail address on file. For the purposes of this meeting, any WPS member who attends will be considered part of the voting assembly. A majority vote of those present constitutes an adopted action. The meeting will be held in conjunction with each AMA-HOD Meeting.</p> <p>Assembly Members shall advise the Delegate on positions to take on HOD items of business. The GC shall be responsible for soliciting agenda items from WPS members prior to each meeting; and shall create an agenda that will put forward the WPS objectives in alignment with the AMA's strategic direction.</p> <p>The Assembly meeting will provide WPS members an opportunity to conduct business as appropriate.</p>

## VIRTUAL MEETINGS

<b>MSS</b>	
<b>RFS</b>	Not specified
<b>YPS</b>	
<b>IMGS</b>	V.C. Virtual Congress The purpose of the Virtual Congress shall be to provide an electronic venue to discuss and vote on items of interest to the IMGs within the established guidelines.
<b>OMSS</b>	Not specified
<b>APS</b>	VII. APS Business Meeting E. Virtual Meeting. To develop consensus opinions on APS resolutions and other AMA resolutions and reports, including those submitted by the APS, Section members may meet electronically and/or via teleconference prior to the HOD.
<b>MAS</b>	X.D. Virtual MAS Meeting. To develop consensus opinions on MAS reports and resolutions, MAS members may meet electronically and/or via teleconference prior to the HOD handbook deadlines. Any MAS member may submit a resolution or report within the published deadlines for GC review and approval. A majority vote of those present (via teleconference) or voting electronically shall direct the action of the MAS GC and Delegate when submitting MAS items of business to the AMA-HOD. Provisional members may provide comments but are ineligible to vote or submit resolutions.
<b>IPPS</b>	
<b>PPPS</b>	None
<b>SPS</b>	VI. C. Virtual SPS Meeting. To develop consensus opinions on SPS reports and resolutions, SPS members may meet electronically and/or via teleconference prior to the AMA-HOD handbook deadlines. The virtual meeting shall be open to all SPS members who choose to participate. Meeting details will be posted on the SPS website and sent electronically in advance of the meeting to all SPS members who have a valid e-mail address on file. Any SPS member may submit a resolution within the published deadlines for GC review and approval. A majority vote of those present via teleconference or voting electronically shall help guide the actions of the SPS Delegate when submitting SPS items of business to the AMA-HOD.
<b>WPS</b>	VI.C. Virtual WPS Meeting. To develop consensus opinions on WPS reports and resolutions, WPS members may meet electronically and/or via teleconference prior to the HOD handbook deadlines. The virtual meeting shall be open to all WPS members who choose to participate. Meeting details will be posted on the WPS website and sent electronically in advance of the meeting to all WPS members who have a valid e-mail address on file. Any WPS member may submit a resolution within the published deadlines for GC review and approval. A majority vote of those present via teleconference or voting electronically shall determine the actions of the WPS GC and Delegate when submitting WPS items of business to the AMA-HOD.

# REPRESENTATIVES [Also see Bylaw 7.0.6]

MSS	<p>10.3 Representatives to the Assembly Meeting.</p> <p>10.3.1 Educational Programs.</p> <p>10.3.1.1 Central Campuses. The AMA medical student members of each educational program (AMA Bylaw 1.1.1) (a “central campus”) may select one MSS Chapter Delegate and one Alternate MSS Chapter Delegate. An educational program that has a total medical student population (excluding students assigned to associated satellite campuses (Section 10.3.1.2)) greater than 999, as determined by the AMA on January 1 of each calendar year, may select one additional MSS Chapter Delegate and one additional Alternate MSS Chapter Delegate.</p> <p>10.3.1.2 Satellite Campuses. The AMA medical student members of an educational program (AMA Bylaw 1.1.1) that has more than one campus (a “satellite campus”) may select one MSS Chapter Delegate and one Alternate MSS Chapter Delegate from each campus. A satellite campus is defined as an administrative campus separate from the central campus where a minimum of twenty (20) members of the student body are assigned for some portion of their instruction over a period of time not less than an academic year. MSS Chapter Delegates and Alternate MSS Chapter Delegates credentialing under the satellite campus provisions must, at the time of the meeting, reside at the campus they will represent.</p> <p>10.3.1.2.1 A formal request to seat an MSS Chapter Delegate from a satellite campus for the first time must be submitted by the interested student or State medical student section to the AMA MSS staff of the AMA at least ninety (90) days in advance of the first Meeting at which an AMA MSS Chapter Delegate will be seated. The request must confirm that the satellite campus meets the requirements for representation (Section 10.3.1.2 &amp; AMA Bylaw 7.3.3.2).</p> <p>10.3.1.3 Certification. Following registration for each national meeting, certification is the process by which an Assembly member is permitted to vote. Individuals who self-identify as MSS Chapter Delegates shall be certified to the MSS Governing Council by MSS staff.</p> <p>10.3.2 National Medical Specialty Societies, Federal Services, and Professional Interest Medical Associations.</p> <p>10.3.2.1 Eligibility. The following criteria have been developed for national medical specialty societies, Federal Services, and professional interest medical associations to qualify for representation in the MSS Assembly. Pursuant to AMA Bylaw 7.3.3.3, a national medical specialty society, Federal Service, or professional interest medical association seeking representation must:</p> <p>10.3.2.1.1 Have voting representation in the AMA HOD.</p> <p>10.3.2.1.2 Allow for medical student membership.</p> <p>10.3.2.1.3 Have established a mechanism that allows for the input of medical student views into the issues before the organization.</p> <p>10.3.2.2 A national medical specialty society, Federal Service, or professional interest medical association that satisfies these criteria may select one MSS Delegate and one Alternate MSS Delegate. MSS Delegates and Alternate MSS Delegates selected from national medical specialty societies, Federal Services, or professional interest medical associations shall:</p> <p>10.3.2.2.1 Not hold any voting office on the MSS Governing Council (Section 4).</p> <p>10.3.2.2.2 Not serve as the Medical Student Trustee, on an AMA Council, or as a national AMA Liaison (Section 11).</p> <p>10.3.2.2.3 Be medical student members of the AMA (Section 3).</p> <p>10.3.2.2.4 Be chosen in a fair and equitable manner allowing open representation and medical student input.</p> <p>10.3.2.2.5 Be certified in writing by the president, or appropriate staff person, of the organization they will be representing.</p> <p>10.3.2.2.6 Represent the interests of their organization’s medical student constituency.</p> <p>10.3.2.3 Application Process. An application will be provided to interested national medical specialty societies, Federal Services, and professional interest medical associations. The organization should submit the application form, and any other documents demonstrating compliance with these criteria, to the MSS Governing Council at least ninety (90) days prior to the first Meeting at which they wish to seat an MSS Delegate. Upon approval by the Governing Council, the organization will be granted a seat in the MSS Assembly with voting privileges on all matters except elections. The newly seated organization will be placed on probationary status for a period of two (2) years,</p>
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during which time attendance at a minimum of two (2) of the four (4) national Assembly Meetings is expected. At the conclusion of this probation period, the MSS Delegate selected by the organization will attain full voting privileges. The Governing Council will notify the organization of its status at the end of the probation period.

10.3.2.3.1 The Governing Council will report annually any applications from national medical student organizations for representation in the MSS Assembly, along with the resultant recommendation.

10.3.2.4 Biennial Review. Each national medical specialty society, Federal Service, or professional interest medical association represented in the MSS Assembly will be required to reconfirm biennially that it continues to meet the criteria for representation. Organizations will be notified by the Governing Council of the time of their review and will be asked to submit appropriate documentation. Failure to participate in the biennial review process or to meet the established criteria will be reported to the MSS Governing Council for action (Section 10.3.2.5).

10.3.2.5 The Governing Council may terminate the representation of an organization in the MSS Assembly for failure to verify fulfillment of or to meet these criteria, in which case the organization can reapply for representation.

10.3.2.5.1 Should the Governing Council believe an organization in the MSS Assembly has failed to verify fulfillment or meet the criteria for representation, the organization's leadership, including the current and immediate past Delegate and Alternate Delegate will be emailed with notice of this failure and the timeline for correction to prevent termination.

10.3.2.5.2 An organization will have thirty (30) days from the receipt of the notice to respond and make efforts to address the concerns of the Governing Council.

10.3.2.5.3 If the organization does not respond within thirty (30) days or has not made an effort to address the concerns then its representation in the organization will be terminated.

10.3.2.5.4 Information regarding any organizations that have had their representation in the MSS Assembly terminated and why will be shared with the General Assembly at the next national meeting.

### 10.3.3 National Medical Student Organizations.

10.3.3.1 The following criteria have been developed for national medical student organizations to qualify for representation in the MSS Assembly (AMA Bylaw 7.3.3.4.1):

10.3.3.1.1 The organization must be national in scope.

10.3.3.1.2 A majority of the voting members of the organization must be medical students enrolled in educational programs (AMA Bylaw 1.1.1).

10.3.3.1.3 Membership in the organization must be available to all medical students, without discrimination.

10.3.3.1.4 The purposes and objectives of the organization must be consistent with the AMA's purposes and objectives.

10.3.3.1.5 The organization's code of medical ethics must be consistent with the AMA's Principles of Medical Ethics.

10.3.3.2 Application process. A member of the national leadership of the interested national medical student organizations should submit to MSS staff a written application on behalf of the organization containing sufficient information to establish that the organization meets the above criteria. The application must also include the following:

10.3.3.2.1 The organization's governing documents (e.g., charter, constitution, bylaws, code of medical ethics). If the organization does not have a code of medical ethics, they will be expected to be aligned with the AMA's Principles of Medical Ethics.

10.3.3.2.2 A list of the sources of the organization's financial support, other than the dues of its medical student members.

10.3.3.2.3 A list or description of all of the organization's affiliations.

10.3.3.2.4 Any additional information to assist the MSS Governing Council in reviewing applications may be requested.

10.3.3.2.5 The Governing Council shall review the application. If it recommends that the organization be granted representation in the MSS Assembly Meeting, the recommendation shall be submitted to the AMA Board of Trustees for review. If approved by the AMA

Board of Trustees, the organization may be represented in the MSS Assembly Meeting by one MSS Delegate and one Alternate MSS Delegate.

10.3.3.2.6 The Governing Council will annually report any applications from national medical student organizations for representation in the MSS Assembly, along with the resultant recommendation.

10.3.3.3 Biennial Review. Each national medical student organization represented in the MSS Assembly will be required to reconfirm biennially that it continues to meet the criteria for eligibility by submitting such information and documentation as may be required by the Governing Council. Organizations will be notified by the Governing Council of the time of their review and will be asked to submit appropriate documentation. Failure to participate in the biennial review process or to meet the established criteria will be reported to the Governing Council for action.

10.3.3.4 The Governing Council may recommend discontinuance of the representation by a national medical student organization on the basis that the organization fails to maintain its responsibilities (Section 10.3.3.5). The recommendation shall be submitted to the AMA Board of Trustees for review. If approved by the AMA Board of Trustees, the representation of the national medical student organization in the MSS Assembly Meeting shall be discontinued.

10.3.3.4.1 Should the Governing Council believe an organization in the MSS Assembly has failed to verify fulfillment or meet the criteria for representation, the organization's leadership, including the current and immediate past Delegate and Alternate Delegate will be emailed with notice of this failure and the timeline for correction to prevent termination.

10.3.3.4.2 An organization will have thirty (30) days from the receipt of the notice to respond and make efforts to address the concerns of the Governing Council.

10.3.3.4.3 If the organization does not respond within thirty (30) days or has not made an effort to address the concerns then their representation in the organization will be terminated.

10.3.3.4.4 Information regarding any organizations that have had their representation in the MSS Assembly terminated and why will be shared with the General Assembly at the next national meeting.

10.3.3.5 The MSS Delegate and Alternate MSS Delegate selected by each national medical student organization granted representation at the Assembly Meeting shall:

10.3.3.5.1 Be medical student members of the AMA (Section 3).

10.3.3.5.2 Not hold any voting office on the MSS Governing Council (Section 4).

10.3.3.5.3 Not serve as the Medical Student Trustee, on an AMA Council, or as a national AMA Liaison (Section 11).

10.3.3.5.4 Be chosen in a fair and equitable manner allowing open representation and medical student input.

10.3.3.5.5 Be certified in writing by the president, or other appropriate representative, of the organization they will be representing.

10.3.3.5.6 Have full voting rights including the right to vote in any elections at the conclusion of the organization's two-year initial probationary period with regular attendance (AMA Bylaws 7.3.3.4.3).

10.3.3.5.7 Be able to present their organization's policies and opinions as part of representing the interests of their medical student constituency in Assembly Meetings.

10.3.3.5.8 Report on the actions of the MSS to the national medical student organization.

10.3.3.5.9 Cooperate in enhancing the MSS membership.

10.3.4 Other Groups.

10.3.4.1 The Association of American Medical Colleges – Organization of Student Representatives and the American Association of Colleges of Osteopathic Medicine – Council of Osteopathic Student Government Presidents are each entitled to one MSS Delegate and one Alternate MSS Delegate selected by the medical student members of the organization.

10.3.4.2 MSS Delegates and Alternate MSS Delegates selected from these organizations shall:

10.3.4.2.1 Not hold any voting office on the MSS Governing Council (Section 4).

	<p>10.3.4.2.2 Not serve as the Medical Student Trustee, on an AMA Council, or as a national AMA Liaison (Section 11).</p> <p>10.3.4.2.3 Be medical student members of the AMA (Section 3).</p> <p>10.3.4.2.4 Be chosen in a fair and equitable manner allowing open representation and medical student input.</p> <p>10.3.4.2.5 Be certified in writing by the president, or appropriate staff person, of the organization they will be representing.</p> <p>10.3.4.2.6 Represent the interests of their organization’s medical student constituency.</p> <p>10.3.5 Official Observers.</p> <p>10.3.5.1 National student organizations may apply to the MSS Governing Council for official observer status in the MSS Assembly. Applicants and official observers must demonstrate compliance with guidelines for official observers adopted by the MSS Assembly, and the Governing Council shall make a recommendation to the MSS Assembly concerning the application. The MSS Assembly will make the final determination on the conferring or continuation of official observer status.</p> <p>10.3.5.2 Organizations with official observer status are invited to send one representative to observe the actions of the Assembly at all meetings of the MSS Assembly. Official observers have the right to speak and debate on the floor of the Assembly upon invitation from the Speaker. Official observers do not have the right to introduce business, introduce an amendment, make a motion, or vote.</p>
<p><b>RFS</b></p>	<p>IX. Business Meeting</p> <p>C. Representatives to the Business Meeting from Organizations represented in the House of Delegates. The Business Meeting shall include representatives from constituent associations, Federal Services, national medical specialty societies, and professional interest medical associations represented in the House of Delegates.</p> <ol style="list-style-type: none"> <li>1. Apportionment. The apportionment of each constituent association, Federal Service, national medical specialty society, and professional interest medical associations is one representative per 100, or fraction thereof, members of the Resident and Fellow Section who are members of the constituent association, Federal Service, national medical specialty society, or professional interest medical association.</li> <li>2. Effective Date. The AMA Bylaws Section 2.1.1.1 sets the date of effect and the length of apportionment.</li> </ol> <p>D. Other Representatives to the Business Meeting.</p> <ol style="list-style-type: none"> <li>1. At-Large Representatives. Active RFS members of the AMA may be eligible to serve as at-large representatives to the Resident and Fellow Section Business Meeting. <ol style="list-style-type: none"> <li>a) Apportionment. The number of representatives shall be 10% of the average number of registered RFS delegates and alternate delegates from the previous year.</li> <li>b) Criteria for the At-Large Delegate positions include the following: <ol style="list-style-type: none"> <li>(1) A candidate must be an AMA-RFS member;</li> <li>(2) A candidate must submit an application to the RFS Governing Council for consideration. In the event that all available At-Large positions are not filled by application to the Governing Council, these positions may be filled at the meeting (Annual or Interim) on a first-come, first served, basis.</li> </ol> </li> <li>c) Term. A candidate will be able to apply to serve in this position for one meeting (Interim or Annual) or for an academic year. Final determination shall be at the discretion of the Governing Council.</li> <li>d) Limits. There are no term limits for these positions but candidates must reapply after each year or meeting at the discretion of the Governing Council.</li> <li>e) Vacancies. All vacant positions after Interim will be offered for Annual.</li> </ol> </li> <li>2. National Resident and Fellow Organizations. <ol style="list-style-type: none"> <li>a) Apportionment. Each national resident and fellow organization that has been approved for representation in the RFS Assembly may select one representative and one alternate representative.</li> <li>b) Criteria for Eligibility. National medical resident and fellow organizations that meet the following criteria may be considered for representation in the AMA Resident and Fellow Section Business Meeting: (1) The organization must be national in scope. (2) The</li> </ol> </li> </ol>



organization must be composed solely of residents or fellows. (3) Membership in the organization must be available to all residents or fellows, without discrimination. (4) The purposes and objectives of the organization must be consistent with the AMA's purposes and objectives. (5) The organization's code of medical ethics must be consistent with the AMA's Principles of Medical Ethics.

- c) Procedure. The organization must submit a written application containing sufficient information to establish that the organization meets the criteria described above. The application ideally should also include the following: (1) The charter, constitution, bylaws, and code of medical ethics of the application organization. (2) A list of the sources of financial support, other than membership dues, of the applicant organization. (3) A list or description of all affiliated organizations with the applicant organization. (4) Such additional information as may be requested.
  - d) The Governing Council shall review the application. If it recommends that the organization be granted representation in the Resident and Fellow Section Business Meeting, the recommendation shall be submitted to the AMA Board of Trustees for review. If approved by the AMA Board of Trustees, the organization may be represented in the Resident and Fellow Section Business Meeting. (1) Organizations that seek membership within the RFS primarily shall also be encouraged to concurrently pursue membership to join the AMA's House of Delegates.
  - e) Biennial Review Process. Each national resident and fellow organization represented in the Resident and Fellow Section Business Meeting must reconfirm biennially that it continues to meet the criteria for eligibility by submitting such information and documentation as may be required by the Governing Council.
  - f) Rights and Responsibilities. Representatives of national resident and fellow organizations in the Resident and Fellow Section Business Meeting shall have the following rights and responsibilities: (1) Full voting rights in the Business Meeting, except the right to vote in any elections, at the conclusion of a two-year probationary period with regular attendance. (2) Presenting its policies and opinions in the Business Meeting. (3) Reporting on the actions of the RFS to members of their respective organizations. (4) Cooperation in enhancing the AMA Resident and Fellow Section membership.
  - g) Discontinuation of Representation. The Governing Council may recommend discontinuation of representation by a national resident and fellow organization on the basis that the organization fails to meet the above criteria and responsibilities, or has failed to attend the Business Meeting of the RFS. The recommendation shall be submitted to the AMA Board of Trustees for review. If approved by the AMA Board of Trustees, the representation of the national resident and fellow organization in the RFS Business Meeting shall be discontinued. (1) National resident and fellow organizations that are recommended for discontinuation of representation shall have the opportunity to petition the Assembly for reconsideration. This petition can be submitted to the Governing Council at the subsequent meeting after being informed that their representation is recommended for discontinuation. (2) If a national resident and fellow organization wishes to challenge its representation discontinuation, both the Governing Council and the organization shall submit reports to the Assembly detailing their arguments. These reports shall be considered together as the first items of business in the RFS Business Meeting and decided by a simple majority vote. (3) Should the Assembly vote to recommend discontinuation of membership, the recommendation shall be forwarded to the AMA Board of Trustees. Should the credentialed delegates vote to not recommend discontinuation of membership, the national resident and fellow organization shall retain its membership within the RFS.
3. Official Observer. National resident and fellow organizations may apply to the RFS Governing Council for official observer status at the RFS Business Meeting. Applicants and official observers must demonstrate compliance with guidelines for official observers adopted at the RFS Business Meeting, and the Governing Council shall make a recommendation at the RFS Business Meeting concerning the application. The AMA-RFS Assembly will make the final determination on conferring or continuing official observer status. Organizations with official observer status are invited to send one representative to observe the actions of the Assembly at all RFS Business Meetings. Official observers have the right to speak and debate on the floor of the Business Meeting upon invitation from the Speaker. Official observers do not have the right to introduce business, introduce an amendment, make a motion, or vote.

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F. Participation.

	<ol style="list-style-type: none"> <li>1. Only duly selected Assembly Delegates and Alternate Delegates to the assembly meeting shall have the right to vote, but the meeting floor and the right to testify shall be open to all residents and fellow members of the AMA. The Presiding Officer of the Assembly may grant a non-RFS member the privilege of the floor.</li> <li>2. If the Immediate Past Chair of the Governing Council no longer meets membership requirements, they shall have the same "speaking" privileges, excluding the privilege to make a motion, in RFS Business Meeting as any other member of the Governing Council.</li> </ol>
<b>YPS</b>	<p>F. Qualifications for Representatives to the YPS Assembly.</p> <ol style="list-style-type: none"> <li>1. Each representative to the YPS Assembly must be a member of the AMA who meets the requirement for membership in the YPS as set forth in AMA Bylaw 7.5.1.</li> <li>2. If a representative is elected to the Governing Council, that representative shall be required to resign as a representative at the time that their term on the Governing Council commences.</li> <li>3. State Medical Society Representation. AMA Bylaw 7.5.3 sets forth criteria for representation by constituent associations. <ol style="list-style-type: none"> <li>a. Each constituent (state) medical association automatically is entitled to two voting representatives. Those selected to represent a state medical association in our YPS as representatives must be AMA members in good standing and meet the criteria set forth in AMA Bylaw 7.5.1.</li> <li>b. Proportional Representation. In addition to the representative positions discussed above, AMA Bylaw 7.5.3.1 states that constituent medical associations are eligible for additional representatives based on proportional representation (two representatives for every 1,000 AMA young physician members of the constituent medical association).</li> <li>c. Additional YPS representative positions shall be filled by one of the following processes. <ol style="list-style-type: none"> <li>i. Open, democratic elections by young physicians during assemblies, forums, caucuses, or other meetings which have elections as part of their announced agendas. Those voting shall meet the definition of young physician set forth in AMA Bylaw 7.5.1.</li> <li>ii. Democratic elections by state constituent Governing Councils, or their equivalent, whose members have been elected democratically by young physicians (as defined by AMA Bylaw 7.5.1) during assemblies, forums, caucuses, or other meetings which have elections as part of their announced agendas.</li> <li>iii. The YPS Governing Council shall review the process of representative selection for expanded states every 2 years, commencing from the most recent year an additional position is added.</li> </ol> </li> <li>d. Retention of Representatives. If the membership information as recorded by the AMA as of December 31 warrants a decrease in the number of representatives representing a constituent association, the constituent association shall be permitted to retain the same number of representatives, without decrease, for one year, if it promptly files with the AMA a written plan of intensified AMA membership development activities among its young physician members. If after that year the membership in the constituent association has not recovered to a level sufficient to warrant maintaining the same number of representatives, then the representation shall be decreased accordingly. Our YPS annually shall obtain AMA young physician membership data and communicate any loss greater than 5% from a particular constituent medical association to that society.</li> </ol> </li> <li>4. National Medical Specialty Society Representation. AMA Bylaw 7.5.3.1 sets forth criteria for representation by national medical specialty societies. <ol style="list-style-type: none"> <li>a. Each national medical specialty society granted representation in the AMA HOD is automatically entitled to two voting representatives. Those selected to represent a national medical specialty society in our YPS as representatives must be AMA members in good standing and meet the criteria set forth in AMA Bylaw 7.5.1.</li> <li>b. Proportional Representation. In addition to the representative positions discussed above, AMA Bylaw 7.5.3.1 states that national medical specialty societies are eligible for additional representatives based on proportional representation (two representatives for every 1,000 AMA young physician members of the national medical specialty society).</li> </ol> </li> </ol>

	<p>c. Additional YPS representatives. Those specialty societies who are eligible for more than two representatives, per Bylaw 7.5.3.1.1, shall select those representatives according to the rules and criteria developed by the Governing Council and approved by the Board of Trustees to ensure that they are selected in a fair and equitable manner allowing open representation.</p> <p>d. The representative selected to represent a national medical specialty society in the YPS must be an AMA member in good standing and meet the following criteria:</p> <ol style="list-style-type: none"> <li>i. Must be a young physician as defined by AMA Bylaw 7.5.1.</li> <li>ii. Should be chosen in a fair and equitable manner allowing open representation.</li> <li>iii. Must represent the interests of their particular specialty society young physician constituency.</li> </ol> <p>5. The Federal Services Representation. Each Federal Service (United States Army, United States Navy, United States Air Force, the United States Public Health Service, and the Department of Veterans Affairs) shall be entitled to two voting representatives.</p>
<b>IMGS</b>	<p>V.D. Any member of the Section may participate in the Congress meeting and the Virtual Congress and shall have the right to vote, make motions, and make amendments if they are in order. Any member of the AMA or his or her guest is welcome to attend the Congress meeting. The meeting shall be conducted pursuant to these Internal Operating Procedures adopted by the Governing Council and approved by the Board of Trustees.</p>
<b>OMSS</b>	<p>III.B. Representatives.</p> <ol style="list-style-type: none"> <li>1. Duties. Representatives voice the interests and concerns of their medical staffs at Business Meetings and serve as liaisons between the AMA and their medical staffs throughout the remainder of the year.</li> <li>2. Eligibility. Representatives must be OMSS members.</li> <li>3. Selection. Each medical staff of a hospital and each medical staff of a group of practicing physicians organized to provide healthcare may select up to two active physician AMA member representatives to the Business Meeting. The president or chief of staff of a medical staff may also attend the Business Meeting as a representative if they are an active physician member of the AMA. The representatives must be physician members of the medical staff of a hospital or group of practicing physicians organized to provide healthcare or residents/fellows affiliated with the medical staff of a hospital or group of practicing physicians organized to provide healthcare. <ol style="list-style-type: none"> <li>a. When a multi-hospital system and its component medical staffs have unified the medical staffs, those medical staff members who hold specific privileges to practice at each separate entity within the unified system may select up to two representatives to the Business Meeting, so long as they are active members of the AMA. The president or chief of staff of a unified medical staff may also attend the Business Meeting, so long as they are an active physician member of the AMA.</li> </ol> </li> <li>4. Certification. Consistent with AMA Bylaw 7.4.2, representatives must be certified in writing by the medical staff president/chief of staff, medical staff secretary, equivalent medical staff leader, or that person's designee. The Governing Council may, at its discretion, require recertification from time to time.</li> </ol> <p>***</p> <p>C. Meeting Procedure. AMA Bylaw 7.0.6.2 specifies the following procedure with respect to the Business Meeting.</p> <ol style="list-style-type: none"> <li>1. The Business Meeting shall be open to all members of the AMA.</li> <li>2. Only duly certified representatives who are AMA members shall have the right to vote at the Business Meeting.</li> <li>3. The Business Meeting shall be conducted pursuant to the rules of procedure adopted by the Governing Council. The rules of procedure may specify the rights and privileges of Section members, including any limitations on participation or vote.</li> </ol> <p>D. Participant Rights and Privileges. AMA Bylaw 7.4.4 specifies the following rights and privileges with respect to participation in the Business Meeting:</p> <ol style="list-style-type: none"> <li>1. An OMSS member who is certified as a representative in accordance with 7.4.2 has the right to speak and debate, and has the right to introduce business, make motions, vote, and run for election to the OMSS Governing Council.</li> <li>2. An OMSS member who is not certified as a representative in accordance with 7.4.2 has the right to speak and debate, but does not have the right to introduce business, make motions, vote, or run for election to the OMSS Governing Council.</li> </ol>

	3. A physician who is not an AMA member may attend one Business Meeting as a guest, without the right to speak or debate, introduce business, make motions, vote, or run for office to the OMSS Governing Council.
<b>APS</b>	VII. APS Business Meeting C. Any member of the APS may participate in the Business Meeting and shall have the right to vote, make motions, and make amendments if they are in order. Any member of the AMA is welcome to attend the Business Meeting. For the purpose of conducting the business of the meeting, a Quorum shall be defined as those APS members who are attending that Business Meeting of the APS.
<b>MAS</b>	V.3. Eligible voters with full rights and privileges and be referred to as MAS members. *** Provisional members in the MAS shall be: 3. Able to participate in MAS activities as provisional members, without the right to vote, to introduce items of business or resolutions or to hold a designated Governing Council (GC) position. 4. Allowed to participate in MAS activities for up to two years and be referred to as provisional MAS members.
<b>IPPS</b>	D. Representatives to the Assembly. 1. Associate Representatives. a. Associate members' organizations shall be eligible to designate one or more voting Representatives to the business meeting based on the number of total AMA members in the organization. The apportionment formula is as follows: Fewer than 100 physician members      1 Representative 100-249 physician members              2 Representatives 250-449 physician members              3 Representatives 450-699 physician members              4 Representatives 700-999 physician members              5 Representatives 1000 or more physician members        6 Representatives b. One additional voting Representative is awarded for any organization with 75% or higher AMA membership. c. The maximum number of voting Representatives for any Associate organization is seven. d. Designated Associate Representatives can introduce business, introduce an amendment, make a motion, hold office and vote. e. Associate members who are not serving in a designated voting Representative capacity, can speak and debate on the floor of the Assembly, but do not have the right to introduce business, introduce an amendment, make a motion, hold office or vote. 2. Affiliate Representatives. a. Affiliate members' organizations shall be eligible to designate Representatives to the business meeting based on the number of total AMA members in the organization. The apportionment formula is as follows: Fewer than 100 physician members      1 Representative 100 or more physician members          2 Representatives b. The maximum number of Affiliate Representatives for any Affiliate organization is two. c. Designated Affiliate Representatives can speak and debate on the floor of the Assembly, but do not have the right to introduce business, introduce an amendment, make a motion, hold office or vote. d. Affiliate members who are not serving in a designated Representative capacity, can speak and debate on the floor of the Assembly, but do not have the right to introduce business, introduce an amendment, make a motion, hold office or vote.
<b>PPPS</b>	See Business meeting
<b>SPS</b>	See Assembly/Business meeting
<b>WPS</b>	See Assembly/Business meeting.

## CREDENTAILING [Also see Bylaw 7.0.6.2]

<b>MSS</b>	<p>10.5 Credentialing.</p> <p>10.5.1 The name of the duly selected MSS Delegate and Alternate MSS Delegate from each educational program, national medical specialty society, Federal Service, professional interest medical association, national medical student organization, and other group, and the representative from each official observer organization, shall be formally received by the MSS staff by the deadline set by the MSS Chair in consultation with MSS staff for that meeting.</p> <p>10.5.2 On the day of the opening of the Assembly Meeting, credentialing will take place, where voting members must officially identify themselves to the Credentials Committee as having been duly selected by the AMA medical student members of their respective organizations.</p> <p>10.5.3 The AMA MSS staff will verify active membership in the AMA prior to any voting credentials being issued.</p> <p>10.5.4 A graduating or recently graduated senior medical student may not simultaneously serve as an MSS Delegate or Alternate MSS Delegate in the MSS Assembly and as an RFS Delegate or Alternate RFS Delegates in the representative assembly of the AMA Resident and Fellow Section.</p>
<b>RFS</b>	<p>E. Credentialing. The names of the duly selected voting RFS Business Meeting Delegates and Alternate Delegates from each state and specialty society should be received by the Director of Resident and Fellow Services of the AMA at least 45 days prior to the start of the Business Meeting in writing. Prior to the start of business on each day of the Business Meeting, credentialing will take place, where voting members must officially identify themselves to the Credentials Committee as having been duly selected to represent their state society, specialty society, or branch of the armed services.</p> <ol style="list-style-type: none"> <li>1. Registered RFS members whose clinical responsibilities and travel arrangements require them to arrive during a day's business but after the close of credentialing may, at least four weeks prior to the meeting, petition the Governing Council to be allowed to credential late for the meeting. The decision to allow an RFS member to credential late will be made by majority vote of the Speaker, Vice Speaker, Delegate, Alternate Delegate, and Chair of the Rules Committee and communicated to the RFS member and the Credentialing Committee, in writing at least two weeks prior to the start of the meeting.</li> <li>2. Previously registered RFS members who miss credentialing due to unforeseeable travel delays may, on a case-by-case basis be allowed to credential late for that day's business. This would be determined by a majority vote of the Speaker, Vice Speaker, and Chair of the Rules Committee, and communicated to the RFS member and the remainder of the Credentialing Committee.</li> <li>3. Only credentialed RFS members present in the Business Meeting room may vote on items of business being considered.</li> </ol>
<b>YPS</b>	<p>6. Credentialing of YPS Representatives.</p> <ol style="list-style-type: none"> <li>a. Constituent (state) societies, Federal Services, and national medical specialty societies may designate their representatives as soon as possible in the year. The names of credentialed Assembly representatives from each state, Federal Service, and specialty society should be forwarded to the YPS Staff at least 30 days prior to the meeting.</li> <li>b. The Chair, with the assistance of the Speaker, shall select a Credentials Committee for on-site credentialing verification. Committee members shall be provided at least 30 days in advance of the meeting with instructions for completing their responsibilities. A member of the YPS Governing Council shall meet with the committee members at the meeting.</li> <li>c. On the day of the opening of the Assembly Meeting, credentialing shall take place, where voting members must officially identify themselves to the Credentials Committee as having been selected to represent their state, specialty society or Federal Services.</li> <li>d. Every voting representative shall receive a voting badge, which must be worn at all times while on the floor of the Assembly.</li> </ol>
<b>IMGS</b>	See Assembly Business Meeting

<b>OMSS</b>	III.B. 4. Certification. Consistent with AMA Bylaw 7.4.2, representatives must be certified in writing by the medical staff president/chief of staff, medical staff secretary, equivalent medical staff leader, or that person's designee. The Governing Council may, at its discretion, require recertification from time to time.
<b>APS</b>	See VII. Purpose of the SMS Meeting
<b>MAS</b>	See X.C. MAS Meetings and X.D. Virtual MAS Meeting.
<b>IPPS</b>	E. Registration/Credentialing Process. 1. Before being seated at any business meeting, a Representative must be duly credentialed as the Representative for their organization in order to vote at the meeting. 2. A credentialed Representative may transfer their credentials to an alternate IPPS member from the same organization by notifying the Credentials Committee that the individual meets the criteria for serving as a Representative. Upon approval of the Credentials Committee, the credentialed Representative shall transfer the official badge with the credentialing ribbon and label to the alternate IPPS member.
<b>PPPS</b>	See Business Meetings
<b>SPS</b>	See Assembly/Business Meetings
<b>WPS</b>	See Assembly/Business Meetings

# RESOLUTIONS AND REPORTS

<p><b>MSS</b></p>	<p>10.8 Resolutions.</p> <p>10.8.1 Any MSS Region, state medical student section, medical school chapter, or individual medical student member may submit a resolutions for consideration at each MSS Assembly Meeting.</p> <p>10.8.2 All resolutions must be submitted electronically to the MSS staff fifty (50) days prior to the start of each MSS Assembly Meeting to be included in the MSS agenda.</p> <p>10.8.2.1 Virtual Reference Committee. All reports and resolutions that meet submission criteria will be made available on the Virtual Reference Committee. Any AMA MSS member can comment on MSS business. Comments can be made on behalf of an individual, a medical student chapter at a medical school, a state medical student section, an organization represented in the Assembly, and/or an AMA MSS Region, provided sufficient authority exists for such commentary. All comments will be made available to the Reference Committee(s). The resolutions will be sent to all duly selected and certified MSS Delegates and Alternate MSS Delegates prior to the Assembly Meeting via the meeting Agenda and are debatable on the floor of the MSS Assembly.</p> <p>10.8.3 Late Resolution. Resolutions that are submitted after the deadline but before the beginning of the meeting shall require a two-thirds (<math>\frac{2}{3}</math>) vote of the Assembly to be debatable on the floor. The Rules Committee shall make recommendations to the Assembly on whether they should be considered as business based on timeliness of the issue and temporality relative to the resolution submission deadline. Late resolutions approved for consideration shall be referred to the Reference Committee, and handled in the same manner as those resolutions introduced before the deadline.</p> <p>10.8.3.1 Late Resolutions amending the MSS Internal Operating Procedures or proposing to amend AMA Bylaws shall not be considered.</p> <p>10.8.4 Emergency Resolutions. Resolutions that are submitted after the beginning of the meeting shall require a three-fourths (<math>\frac{3}{4}</math>) vote of the Assembly to be debatable on the floor. The motion to hear an emergency resolution is not debatable and only a statement on the timeliness of the resolution may be made. Emergency resolutions approved for consideration shall be debated on the floor of the Assembly without referral to the Reference Committee.</p> <p>10.8.5 Resolutions approved for consideration as business shall require a simple majority vote of the Assembly for adoption, except those amending the MSS Internal Operating Procedures or proposing to amend the AMA Bylaws, which require approval by two-thirds (<math>\frac{2}{3}</math>) of the members of the MSS Assembly present and voting.</p> <p>10.8.6 Resolutions introduced by the Governing Council into the AMA MSS Handbook shall be in the name of the Section Delegate. Such resolutions may only be submitted when there is unanimous approval by all voting members of the Governing Council. They shall be considered by the MSS Assembly as a first priority of business.</p> <p>10.8.7 Once resolutions with external asks are adopted by the MSS Assembly, they must be submitted in the name of the MSS to the AMA HOD meeting within one year of adoption at the Section Delegates' discretion, unless withdrawn from the queue by the MSS Assembly or directed by the MSS Assembly to be submitted at a specific AMA HOD meeting. Transmittals may be delayed up to one additional year, by a two-thirds (<math>\frac{2}{3}</math>) vote of the MSS Caucus, taken prior to each additional meeting.</p> <p>10.8.8 If external circumstances, including but not limited to a global pandemic, not within the control of the MSS lead to:</p> <ol style="list-style-type: none"> <li>1) the cancellation of the AMA HOD meeting or the implementation of a Special Meeting (AMA Bylaws 2.12.2); or</li> <li>2) significantly restricts the number of items that the MSS may submit to the AMA HOD; or</li> <li>3) is an "emergency" as defined and voted on by three-fourths (<math>\frac{3}{4}</math>) of the MSS Caucus, then the transmittal process outlined in 10.8.8 may be suspended for one meeting and an alternative process implemented at the discretion of the Section Delegates.</li> </ol> <p>The one meeting suspension of the process outlined in 10.8.8 may be renewed by a three-fourths (<math>\frac{3}{4}</math>) vote of the MSS Caucus.</p>
<p><b>RFS</b></p>	<p>IX. Business Meeting</p>

- H. Resolutions. Any resident and fellow member may submit resolutions for consideration at the RFS Business Meeting.
1. An official record of previous actions of the Assembly shall be maintained to preserve the work and institutional memory of the RFS.
  2. Deadlines. All resolutions must be received by the RFS staff by a deadline determined by the Governing Council no later than 45 days before the Business Meeting to be considered as regular business. They will be made available and are debatable on the floor at the Business Meeting.
  3. The deadlines for submission will be posted to the RFS website.
  4. Late Resolutions. Resolutions that are submitted after the 45-day deadline but 7 days prior to the Business Meeting being called to order shall require a two-thirds vote of the Assembly to be debatable on the floor. The Rules Committee shall make recommendations to the Assembly on whether individual items should be considered as business. Late resolutions approved for consideration shall be referred to a reference committee and handled in the same manner as those resolutions introduced before the 45-day deadline. a) Debate on consideration of late resolutions shall be focused on timeliness of the resolution for the meeting, and not on the merits or content of the resolution.
  5. Authors of late resolutions not accepted as business by the Assembly have the option to request automatic submission of the resolution to the next RFS Business Meeting.
  6. Emergency Resolutions. Resolutions that are submitted within 7 days of the Business Meeting, or after commencement of the meeting, shall require a three-fourths vote of the Assembly to be debatable on the floor. The Rules Committee shall make recommendations to the Assembly on whether individual items should be considered as business. Emergency resolutions approved for consideration prior to the start of the reference committee open hearing shall be referred to reference committee and debated on the floor. Emergency resolutions approved for consideration after the start of the reference committee open hearing shall be debated on the floor at the Business Meeting without referral to a reference committee. a) Debate on consideration of emergency resolutions shall be focused on timeliness of the resolution for the meeting, and not on the merits or content of the resolution. b) Authors of emergency resolutions not accepted as business by the Assembly have the option automatic submission of the resolution to the next RFS Business Meeting.
  7. All resolutions approved for consideration as business shall require a simple majority vote of the Assembly for adoption except those amending the IOPs, which require a two-thirds vote as specified in Section XIII.B. Resolutions and reports introduced by the Governing Council shall read, "Submitted by: RFS Governing Council.". Such items may only be submitted when there is majority approval by all voting members of the Governing Council.
  8. All resolutions submitted to the RFS shall be assumed to be internally-directed only and shall read "Resolved, our AMA-RFS...". a) In the event that the resolution authors or the Assembly wish to have a resolution considered by the AMA House of Delegates, a final resolved clause reading "Resolved, that this resolution (or the appropriate resolved clauses) be forwarded to the AMA-HOD at (the appropriate meeting)" shall be included in the resolution. Should the resolution pass with this resolved clause intact, the resolution shall automatically be added to the RFS Digest of Actions reading "Resolved, our AMA-RFS..." but forwarded to the AMA HOD reading "Resolved, our AMA..." or other appropriate editorial change. (1) The actions on the resolution taken by the House of Delegates (including language changes) shall not change the result of the resolution within the RFS Digest of Actions or its sunset date.
- I. Sunset Mechanism. The lifespan of any passed resolution is ten years by default, at which point these items are considered for "sunsetting". The Governing Council shall present actionable recommendations on these items via annual report, for review at the Interim meeting and action at the Annual meeting.
1. Each adopted resolved or recommendation clause shall be considered individually.
  2. The recommendations available for each item considered are: reaffirm, rescind, reconcile with more recent and like items, or editorial changes that maintain the original intent.
  3. Each item may individually be extracted from the report to be discussed by the Assembly, but only in the frame of adopting or not adopting the original recommendation.
  4. Any action that retains or updates an item resets the sunset timeline.
  5. Items may be included before the ten-year mark if their relevance has changed.



	6. Defeated sunset recommendations extend the item for one year, to be reconsidered in the next iteration of the Sunset Report.
<b>YPS</b>	<p>H. Resolutions.</p> <ol style="list-style-type: none"> <li>1. YPS representatives may submit resolutions, either on behalf of themselves as individuals or on behalf of their state, Federal Service, specialty society, committee, or some combination thereof.</li> <li>2. Every resolution submitted shall identify the individual, society, or committee that is submitting it.</li> <li>3. Resolutions to the YPS Assembly must propose new policy positions for the AMA, directives for action to the YPS Governing Council, and/or directives for advocacy by the YPS Delegate and Alternate Delegate within the HOD. The YPS does not accept resolutions to develop YPS policy only.</li> <li>4. Resolutions must be received in writing by the YPS office by a specific day and time determined by the Governing Council. Resolutions submitted after the deadline date and up until 7 days prior to the Assembly Meeting shall be deemed "late" resolutions. These resolutions shall be posted on the YPS website for online comment where possible and referred to the Reference Committee for its recommendation to accept or not. The Reference Committee shall consider the timeliness/urgency of late resolutions, coupled with the reason(s) for lateness. If the Assembly votes by a 2/3 affirmative vote to accept for consideration, the Reference Committee then shall issue a written recommendation for disposition of the resolution.</li> <li>5. Resolutions received after the "late resolutions deadline" and through the YPS Assembly Meeting shall be considered "emergency resolutions." A 3/4 Assembly vote shall be required for acceptance.</li> <li>6. All resolutions, including late and emergency resolutions, shall be posted on the YPS meeting website for online comment, where possible.</li> <li>7. Copies of all late and emergency resolutions shall be distributed to the Assembly.</li> <li>8. YPS Assembly members shall be provided with a report detailing the Reference Committee's recommendations for action on all resolutions prior to the opening of the YPS Assembly Meeting.</li> <li>9. Unless otherwise specified in an adopted resolution, the YPS Delegate and Alternate Delegate, with input from other Governing Council members, shall determine how best to accomplish a directive. Where a resolution to the HOD is specified (and where there is no timeline), the YPS Delegate and Alternate Delegate shall determine the best timing for submission. Each adopted resolution shall be forwarded to the HOD within a year, including the meeting immediately following the YPS meeting at which the resolution was adopted.</li> </ol> <p>I. Reports to the YPS Assembly.</p> <ol style="list-style-type: none"> <li>1. The YPS Governing Council shall issue reports responding to referred resolutions. In the case that a report is not finished by the next YPS meeting, a status report on that topic shall be provided to the YPS Assembly.</li> <li>2. The YPS Governing Council also shall have the ability to issue reports and recommendations addressing topics of interest.</li> <li>3. The YPS Governing Council also shall issue reports that have been mandated by the YPS Assembly.</li> <li>4. As directed by the Governing Council, standing committees may issue reports with or without recommendations directly to the Assembly.</li> </ol> <p>J. Online Testimony on Pending Resolutions and Reports.</p> <ol style="list-style-type: none"> <li>1. All young physicians shall be encouraged to offer online testimony on pending resolutions and reports in advance of the meeting.</li> <li>2. The YPS website shall include details regarding how testimony shall be submitted.</li> <li>3. All online testimony shall be posted online within a specified time.</li> <li>4. Online testimony shall be made available to Assembly members and the Reference Committee.</li> <li>5. The online testimony shall serve as the basis for the Reference Committee's recommendations.</li> </ol>
<b>IMGS</b>	See Section V. Purpose of the Congress Meeting
<b>OMSS</b>	<p>VI.G. Resolutions.</p> <ol style="list-style-type: none"> <li>1. Submission. Resolutions may be submitted by individual Representatives or state medical society sections.</li> <li>2. Deadlines. Resolutions must be submitted to the Organized Medical Staff Section no later than 40 days before the commencement of the Business Meeting at which point it will be considered as regular business. State medical society OMSS Sections that adjourn during or in the</li> </ol>

week preceding this 40-day period, shall be allowed seven days after the close of their meeting to submit resolutions, provided that resolutions are submitted no fewer than 10 days before the commencement of the OMSS Business Meeting.

- a. Late resolutions. A resolution received after the 40-day and 7-day deadlines and before 4:00p.m. on the day before the Business Meeting convenes shall be considered “late” and referred to the Committee on Late Resolutions. The Committee shall provide sponsors of a late resolution the opportunity to explain the reasons for both the lateness and the urgency of the submission. The Committee shall then make a recommendation as to whether the late resolution should be accepted as an item of business. A two-thirds affirmative vote of representatives present and voting shall be required for acceptance of a late resolution as business. If time permits, the accepted late resolution shall be assigned to the Reference Committee; otherwise, it shall be presented directly to the Assembly.
  - b. Emergency resolutions. A resolution received after 4:00 p.m. on the day before the Business Meetings begins, but before the Business Meeting adjourns, shall be considered an “emergency resolution.” The Chair and Vice Chair shall review the emergency resolution and make a ruling as to whether the matter involved is or is not of an emergency nature. If the Chair and Vice Chair rule that the matter is of an emergency nature, the emergency resolution shall be presented to the Assembly and shall require a three-fourths affirmative vote of representatives present and voting to be accepted as business. If the Chair and Vice Chair rule that the matter is not of an emergency nature, the sponsor shall have the right to appeal the ruling, and a three-fourths affirmative vote of the representatives present and voting shall be required to overrule the Chair. If time permits, the accepted emergency resolution shall be assigned to the Reference Committee, otherwise it shall be presented directly to the Assembly.
  - c. A late resolution or emergency resolution not accepted as business may be submitted for consideration at a future meeting in accordance with the procedures outlined in this section.
3. Changing or withdrawing resolutions. Sponsors of resolutions may make changes to their own resolutions, or withdraw them without a vote. When a resolution is withdrawn the report of the Reference Committee shall note the event.
  4. Reaffirmations of AMA policy. Resolutions that appear to reaffirm existing AMA policy, as determined by the Governing Council, and late resolutions shall be reviewed by the Committee on Late Resolutions. If the Committee agrees that a resolution reaffirms existing policy, the Committee shall make a recommendation to the Assembly, in the form of a consent calendar, that the resolution not be considered as business, citing the policy which the resolution reaffirms. Any one OMSS Representative shall have the right to extract a resolution from the consent calendar, in which case the resolution shall be referred to the Reference Committee and considered as an item of business. Items not extracted from the consent calendar shall be removed from the business of the Section.
  5. Deferred resolutions. When a resolution presents a legal or ethical problem, the Chair or legal counsel or other AMA staff shall contact the sponsor and discuss the problem with the resolution as prepared. If the sponsor is able to remedy the situation, then the resolution shall be distributed in a routine manner. However, if it is not possible to resolve the legal or ethical problem, the Chair shall designate it a “deferred” resolution and it shall not be referred to the Committee on Late Resolutions for recommendation. The Committee on Late Resolutions will consider deferred resolutions prior to the Business Meeting. A representative of the Office of General Counsel and the sponsor shall be invited to the meeting to discuss the resolution. The Committee shall recommend that the Assembly either accept or not accept the resolution as business. A majority vote of representatives present and voting shall be required for acceptance of a deferred resolution.

H. Governing Council Reports.

The Governing Council shall issue reports in response to referred resolutions or directives stemming from adopted resolutions.

1. The Governing Council also shall have the prerogative to issue reports on other topics, which it believes should be brought to the Assembly’s attention.
2. All reports, including those of a purely informational nature shall be referred to the Reference Committee.

<b>APS</b>	VII. APS Business Meeting D. Resolutions.
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	<ol style="list-style-type: none"> <li>1. Any member of the APS may submit resolutions to the APS 60 days prior to the start of each Annual and Interim Meeting of the AMA House of Delegates. Resolution authors and all interested members of the APS will be invited to an open session of the APS prior to or at the APS meeting, chaired by the Delegate and Alternate Delegate, to discuss the pending resolutions.</li> <li>2. Following this review, the Delegate and/or Alternate Delegate will make recommendations to the APS Governing Council on whether to consider the approved resolutions as business at the upcoming APS Business Meeting. If the Governing Council recommends that a resolution not be considered, that item will not be considered by the APS at its meeting unless the sponsors resubmit the resolution for consideration at the Business Meeting.</li> <li>3. Late resolutions may be brought forth from the floor of the Business Meeting at a time determined by the Governing Council.</li> <li>4. All resolutions approved for consideration as business shall require a simple majority vote of APS members present to be submitted by the APS for consideration by the HOD.</li> <li>5. The submission and defense of approved resolutions will be conducted by the APS Delegate and Alternate Delegate, in concert with the Governing Council, according to rules governing the HOD. Testimony by authors of a resolution and all interested APS members before the Reference Committees of the HOD is welcome and encouraged.</li> </ol>
<b>MAS</b>	<p>X.C. At each AMA-HOD meeting there shall be a business meeting of the MAS membership. At the MAS meeting, members shall meet to discuss AMA-HOD resolutions and reports; and bring forward other items to be addressed by the MAS. Provisional members may participate, but are ineligible to vote or introduce items of business. Members shall advise the Delegate on positions to take on HOD items of business. The GC shall solicit agenda items from MAS members prior to each meeting; and shall create an agenda that will forward the Section’s objectives and strategic direction based on members’ input.</p> <p>-----</p> <p>D. Virtual MAS Meeting. To develop consensus opinions on MAS reports and resolutions, MAS members may meet electronically and/or via teleconference prior to the HOD handbook deadlines. Any MAS member may submit a resolution or report within the published deadlines for GC review and approval. A majority vote of those present (via teleconference) or voting electronically shall direct the action of the MAS GC and Delegate when submitting MAS items of business to the AMA-HOD. Provisional members may provide comments but are ineligible to vote or submit resolutions.</p>
<b>IPPS</b>	<p>I. Resolutions.</p> <ol style="list-style-type: none"> <li>1. Resolutions may be submitted only by Associate Representatives of the IPPS.</li> <li>2. Resolutions must be submitted to the AMA IPPS office no later than 40 days prior to commencement of the live reference committee.</li> <li>3. Late resolutions are those submitted 39 days prior to the business meeting, and up to 4:00 p.m. the day before the Assembly convenes. Late resolutions shall be submitted to the Committee on Late Resolutions.</li> <li>4. An emergency resolution may be introduced after 4:00 p.m. on the day before the Assembly convenes and until the Assembly adjourns. The Chair and Vice Chair shall report to the Assembly as to whether the matter involved is or is not of an emergency nature. If the Chair and Vice Chair rule that the matter is of an emergency nature, it shall be presented to the Assembly and shall require a three-fourths affirmative vote by the Assembly for acceptance as emergency business. The author shall have the right to appeal the Chair’s ruling, but a three-fourths affirmative vote of the Assembly shall be required to overrule the Chair. If time permits, the emergency resolution shall be assigned to a reference committee, otherwise it shall be presented directly to the Assembly. If the emergency resolution fails to receive a three-fourths affirmative vote, the resolution will not be accepted.</li> <li>5. Resolutions must be submitted in official format and emailed to IPPS staff. Authors are encouraged to call the IPPS office to confirm receipt of their resolution.</li> <li>6. Resolutions that meet the deadline date shall be included in the virtual reference committee, and shall be considered as items of business for the Assembly.</li> </ol>

	<p>7. Late resolutions accepted as official business of the Assembly shall be distributed to the Assembly and introduced by the Chair of the Committee on Late Resolutions.</p> <p>8. Resolutions that appear to reaffirm AMA policy shall be reviewed by the Committee on Late Resolutions. Information supporting reaffirmation shall be provided to both the Committee and the author. If the Committee determines that the resolution reaffirms policy, it shall be placed on the Reaffirmation Consent Calendar. Resolutions reaffirming policy shall be cited in the Report of the Committee on Late Resolutions. An IPPS Associate Representative shall have the ability to extract a resolution from the Reaffirmation Calendar.</p> <p>9. When a resolution presents a potential legal problem, IPPS staff shall contact the author/sponsor and discuss the problem with the resolution as prepared. If the author/sponsor is able to remedy the situation, then the resolution shall be included in the virtual or live reference committee. If the legal problem cannot be resolved, the Chair shall designate it a "deferred" resolution, it shall not be included in the virtual and/or live reference committee but rather referred to the Governing Council for consideration.</p> <p>J. Reports.</p> <p>1. The Governing Council shall issue reports in response to referred resolutions or directives stemming from adopted resolutions, or it may initiate reports on topics of interest to the Section.</p> <p>a. The Governing Council also has the ability to issue a report discussing the disposition of IPPS resolutions that have been referred by the House of Delegates to the Board of Trustees or appropriate Council. The report shall be an item of business to allow the Assembly to fully participate in the policy-making process and to inform them of the outcome of the IPPS resolution.</p> <p>b. Reports shall be referred to the virtual reference committees and subject to online discussion. After hearing online testimony, the reference committee shall make recommendations to adopt, amend, not adopt, file, or refer back to the Governing Council for further consideration. Reports of an informational nature with no specific proposal for action may be filed.</p>
PPPS	<p>VI. Business Meetings F. Resolutions.</p> <p>1. Resolutions may be submitted only by Section members.</p> <p>2. Deadlines. Resolutions must be submitted no later than 40 days before the commencement of the Business Meeting to be considered as regular business.</p> <p>a. Late resolutions. A resolution received after the 40-day deadline shall be considered late. The Chair and Chair-elect shall review the late resolution and make a ruling as to whether the matter involved is or is not of an emergency nature. If the Chair and Chair-elect rule that the matter is of an emergency nature, the late resolution shall be presented to the Assembly and shall require a two-thirds vote of members present and voting to be accepted as business. If the Chair and Chair-elect rule that the matter is not of an emergency nature, the sponsor shall have the right to appeal the ruling, and a two-thirds vote of members present and voting shall be required to overrule the Chair and Chair-elect and for the late resolution to be accepted as business.</p>
SPS	See Assembly/Business Meeting

# CONVENTION COMMITTEES

<p><b>MSS</b></p>	<p>10.9 Convention Committees. The Convention Committees shall be appointed by the Governing Council unless otherwise stated in these procedures. These committees are to expedite the conduct of business at each meeting of the MSS Assembly. For each meeting, the Governing Council will appoint the following committees and any others that would facilitate the business of the Assembly.</p> <p>10.9.1 Credentials Committee. The Committee shall be responsible for consideration of all matters relating to the registration and certification of MSS Delegates including credentialing MSS Delegates for Assembly Meetings, verifying a quorum is present, and distributing ballots for elections. Disputes involving the credentialing of voting delegates will be investigated by the Credentials Committee.</p> <p>10.9.2 Rules Committee. A Rules Committee shall be composed of at least two (2) At-Large Members and one Chair, such that the total number of members on the Rules Committee including the Chair(s) is an odd number. The Rules Committee shall review late resolutions and make recommendations to the MSS Assembly on whether to consider them as business of the Assembly. The Rules Committee shall assist MSS staff in the voting process for MSS elections and during Assembly Meetings as requested by the Speakers. The Rules Committee is also responsible for ensuring election rules are followed in coordination with the MSS Speaker and Vice Speaker.</p> <p>10.9.3 Reference Committee. Each Reference Committee shall be composed of at least five (5) At-Large members and one chair unless, in the judgment of the Governing Council, circumstances warrant an adjustment in the number of members on the Reference Committee. The committee shall conduct an open hearing on items of business referred to it (resolutions and reports) via the MSS Virtual Reference Committee, and make recommendations to the Assembly for disposition of its items of business through the preparation of a Reference Committee report for consideration by the MSS Assembly.</p> <p>10.9.4 Parliamentary Procedures Committee. The Parliamentary Procedures Committee members shall demonstrate a thorough understanding of the parliamentary authority set forth by these Internal Operating Procedures in order to assist students with parliamentary procedures throughout the Assembly Meeting.</p> <p>10.9.5 AMA HOD Coordinating Committee. Members of the AMA HOD Coordinating Committee (HCC) and at-large members shall be invited to coordinate student testimony that will be presented at the AMA HOD Reference Committee hearings. The Coordinators shall work with the Section Delegates in the preparation and presentation of testimony for resolutions being transmitted by the MSS and additional items of relevance to the MSS.</p>
<p><b>RFS</b></p>	<p>IX. Business Meeting</p> <p>J. Convention Committees. The Governing Council shall solicit applications for Convention Committees as necessary and, upon review, appoint the committees and support their execution. These committees are to expedite the conduct of business at each meeting of the Assembly.</p> <ol style="list-style-type: none"> <li>1. Credentials Committee. A 3- to 9-member Credentials Committee shall be formed, including one Chair. The Committee shall be responsible for consideration of all matters relating to the registration and certification of delegates including credentialing delegates for business meetings, verifying a quorum is present, and distributing ballots for elections.</li> <li>2. Logistics Committee. A Logistics Committee shall be composed of 3 to 5 members. The Committee shall be responsible for making the business of the Assembly most readily available to the Assembly.</li> <li>3. Rules Committee. A Rules Committee shall be composed of 5 members, including one Chair. The committee shall: a) Review late and emergency resolutions and make recommendations to the Assembly on whether to consider them as business. b) Be familiar with the Rules of Order such that they can assist attendees throughout the Business Meeting. c) Collect and tabulate ballots for RFS elections, and count hand votes during the business meeting as requested by the Speakers. d) Prompt review of any alleged campaign infractions or election appeals with recommendations to the Governing Council for action. e) Perform any other tasks to facilitate the meeting at the discretion of the presiding officer.</li> </ol>

	<p>4. Reference Committee(s). The number and membership of reference committees appointed for each RFS Business Meeting will be determined by the Speakers prior to each meeting. a) Each reference committee shall be composed of 5 members and one alternate unless, in the judgment of the Speakers, circumstances warrant an adjustment in the number of members on one or more reference committees. Each committee shall conduct an open hearing on items of business referred to it (resolutions and reports) and make recommendations to the Assembly for disposition of its items of business through the preparation of reference committee reports.</p> <p>5. Hospitality Committee. A Hospitality Committee shall be composed of at least 3 members. This committee shall have the responsibility of aiding the Speakers and Governing Council in providing an as member-friendly experience as possible for attendees of the conference, including organizing activities for socializing, camaraderie, and networking.</p>
<b>YPS</b>	<p>K. Convention Committees.</p> <p>1. Convention Committees shall be appointed by the Chair, with the assistance of the Speaker, and from Assembly members who volunteer for committee service. The Chair and Speaker shall strive to ensure a mix of representatives from different geographical areas, specialties, and genders. In addition, Convention Committees shall be comprised of new and experienced YPS members.</p> <p>2. The YPS shall use the following committees to expedite the conduct of business at each meeting of the YPS Assembly.</p> <p>a. Credentials Committee. The Credentials Committee shall consist of 4 representatives, one of whom is appointed to chair the committee. Main responsibilities of the Credentials Committee are to:</p> <ul style="list-style-type: none"> <li>i. Check-in and credential representatives.</li> <li>ii. Determine the ability of an individual to be credentialed as a voting representative (if not preregistered).</li> <li>iii. Take vote counts during the Assembly Meeting when requested by the YPS Speaker.</li> <li>iv. Distribute, collect, count, and verify election ballots, in the event paper ballots are used.</li> <li>v. Collect meeting evaluation forms.</li> <li>vi. Issue a verbal report on the number of credentialed representatives in attendance.</li> </ul> <p>b. Reference Committee. The YPS Reference Committee shall be composed of 5 representatives, one of whom is appointed to chair the committee. Major responsibilities are to:</p> <ul style="list-style-type: none"> <li>i. Review (in advance of the meeting) online testimony, staff comments and AMA policy.</li> <li>ii. Produce a report prior to the opening of the Assembly with a consent calendar of recommended actions regarding the submitted reports and resolutions.</li> <li>iii. Review and propose acceptance (or non-acceptance) of "late" resolutions received after the resolution deadline.</li> <li>iv. Hear additional testimony during the business meeting of the Assembly.</li> <li>v. Provide Assembly members, upon request, with a summary of the debate and reasoning for the decision during the Reference Committee proceedings (to be provided by the Reference Committee Chair).</li> </ul> <p>c. HOD Handbook Review Committee. The Handbook Review Committee shall work with the YPS Delegate and Alternate Delegate (in advance of the meeting) to:</p> <ul style="list-style-type: none"> <li>i. Review the HOD materials.</li> <li>ii. Identify resolutions they believe should be discussed at the YPS Handbook Review Session or Assembly Meeting.</li> <li>iii. Propose an initial course of action for the YPS (e.g., active support, support, monitor, etc.), and compile these recommendations into a report for consideration by the Assembly as a consent calendar.</li> </ul> <p>d. Parliamentary Procedure Committee. Committee members shall be available to assist Assembly members with questions as to how to best accomplish their intent. The committee shall have no pre-meeting assignments. The number of members shall vary according to the number of volunteers, the volume of YPS business, and the size of the YPS Assembly.</p> <p>e. House Coordination Committee (HCC). These individuals shall assist the YPS Delegate and Alternate Delegate in executing their duties.</p>
<b>IMGS</b>	None specified

**OMSS****VII. OMSS Committees****A. Committee on Late Resolutions.**

1. The Committee on Late Resolutions shall be composed of five representatives selected by the Governing Council, one and only one of whom shall be a member of the Governing Council.
2. The Committee on Late Resolutions shall hold a closed hearing, at which the sponsor of a late resolution is provided an opportunity to explain the reason for both the lateness and the urgency of the submission. The Committee shall then make a recommendation to the Assembly as to whether the late resolution should be accepted as an item of business.
3. The Committee on Late Resolutions also shall review any resolution that appears to reaffirm AMA policy, as determined by the Governing Council. If the Committee agrees that the resolution reaffirms AMA policy, the Committee shall make a recommendation to the Assembly that the resolution not be considered as business, citing the policy which the resolution reaffirms.
4. The Committee on Late Resolutions also shall review any deferred resolution and make a recommendation to the Assembly as to whether the resolution should be accepted as business.

**B. Reference Committee.**

1. The Reference Committee shall be composed of five Representatives, selected by the Governing Council, none of whom shall be a member of the Governing Council.
2. The Reference Committee shall conduct an open hearing on all items of business in accordance with the procedures outlined in OMSS IOP VI.H.
3. Based on testimony and its deliberations, the Reference Committee shall develop a report and make recommendations on the disposition of all referred items of business and have wide latitude in their efforts to facilitate the will of participants on the matters before them. The entire report of the Reference Committee shall be presented on a Consent Calendar, with the items of business grouped together according to the Committee's recommended course of action. Upon request of any representative, the item shall be withdrawn from the Calendar and shall be considered as a separate item after the remainder of the Consent Calendar is acted upon.

**C. Tellers Committee.**

1. The Tellers Committee is composed of fifteen representatives, selected by the Governing Council.
2. At the request of the presiding officer, or upon a call for division by a representative, the Tellers Committee shall tally votes during the Business Meeting.
3. The Tellers Committee also shall be responsible for assuring that representative credentials are verified and that ballots are appropriately distributed, collected, and tallied during the Governing Council elections.

**D. Candidate Interview Committee.**

1. The Candidate Interview Committee shall be composed of the Delegate or the Alternate Delegate (or, in their absence, another member of the Governing Council selected by the Chair) plus four representatives not on the Governing Council who are selected by the Governing Council.
2. The Candidate Interview Committee shall interview those candidates for President-elect, Speaker, and Vice Speaker, and other candidates for the AMA Board of Trustees who choose to participate in the interview process established by the Speaker of the House of Delegates, or by the Section, and determine which of those candidates the OMSS should support. No interviews shall be conducted outside of this formal structure or for candidates for other offices, and no candidate for any office shall be permitted to address the Assembly during the Business Meeting or associated activities (e.g., education programs).
3. Representatives may submit comments about candidates for the consideration of the Candidate Interview Committee. Such comments shall be submitted in writing through a process and by a deadline to be established by the Governing Council and announced to representatives at least 30 days before the Business Meeting. The Committee shall review all such submissions but shall not be bound to base its recommendations on anything other than its own judgment as to which candidates would best advance the interests of the Section and its members.

	<p>4. Although members of the Candidate Interview Committee may be furnished with decision-making aids such as scoring rubrics, the Committee shall not be bound to base its recommendations on anything other than its own judgment as to which candidates would best advance the interests of the Section and its members.</p> <p>5. The recommendations of the Candidate Interview Committee shall be presented to the OMSS Assembly for approval. The Delegate, however, is not bound to any recommendation and shall vote in accordance with what is perceived to be in the best interest of the Section and its members.</p> <p>E. Other Committees. The Governing Council shall convene other such committees as may be necessary to accomplish the work of the Section.</p>
<b>APS</b>	See Resolutions Committee (Section VII. D)
<b>MAS</b>	Not specified
<b>IPPS</b>	<p>VI. Committees</p> <p>A. Credentials Committee.</p> <p>1. The Credentials Committee is composed of the Chair and Vice Chair of the Governing Council, plus at least 1 but no more than 3 Associate Representatives, selected by the Chair, who are not members of the Governing Council.</p> <p>2. The Credentials Committee is responsible for consideration of all matters related to registration and credentialing of all Representatives at Business Meetings. In addition, the Credentials Committee shall review all applications for Associate and Affiliate Membership and make a determination as to whether an applicant's organization meets the established criteria for Associate or Affiliate membership.</p> <p>B. Committee on Late Resolutions.</p> <p>1. The Committee on Late Resolutions is composed of 3 or more Associate Representatives selected by the Chair to meet with authors of late resolutions prior to the opening of the Assembly.</p> <p>2. To consider the urgent nature of a late resolution, the Committee provides the sponsor an opportunity to explain the reasons for submitting it. The Committee does not hold an open hearing.</p> <p>3. The Committee then submits its recommendation to the Assembly. The Assembly votes on the acceptance of each late resolution. A two-thirds affirmative vote is required for acceptance of any item as official business of the Assembly.</p> <p>4. The Committee also reviews resolutions that may be reaffirmation of AMA policy. The Committee provides a reaffirmation calendar to the Assembly. An Associate Representative can extract a resolution from a reaffirmation calendar for referral to a reference committee. The Committee shall cite the current policy which the new resolution reaffirms in its report to the Assembly.</p> <p>C. Reference Committee. The IPPS may implement a virtual Reference Committee to provide an electronic venue to discuss items of interest to the IPPS. The virtual Reference Committee may be in lieu of or in addition to an onsite Reference Committee.</p> <p>1. Live reference committee hearings shall be open to all IPPS members, AMA members and guests. However, during online reference committee hearings only AMA members and IPPS members can participate.</p> <p>2. The Reference Committee of three or more Associate Representatives shall be selected by the Chair. Reference Committee members shall be free to ask questions of those providing testimony for clarification or understanding of a statement. They also shall have the ability to answer questions if a member seeks clarification on an issue, but never shall engage in a debate or express opinions during the hearing. It shall be the charge of the committee to carefully review and evaluate all testimony presented so that the recommendations in the reference committee report reflect thoughtful consideration.</p> <p>3. After the virtual or live hearing, the Reference Committee shall meet to deliberate and prepare a report with recommendations on the disposition of all referred items of business. The Committee shall have the ability to invite into the meeting anyone it wishes to hear from or question.</p> <p>4. The Reference Committee shall have latitude in its efforts to facilitate the will of the participants on the matters before them. They shall be able to amend resolutions and consolidate similar resolutions by constructing substitutes. They also shall be able to recommend the usual parliamentary procedure for disposition of the business before them, such as adopt, not adopt, amend and refer. Resolutions and reports, that are grouped together, shall be reviewed to verify that they are similar. All Reference Committee members shall review and sign the final report.</p>



	<p>5. The entire report of the Reference Committee shall be presented on a Consent Calendar at the Section business meeting, with the items of business grouped together according to the Committee’s recommended course of action. When the Chair moves adoption of the consent calendar, he/she shall ask if any member of the Assembly wishes to extract any item from it to be considered separately. Upon request of any Associate Representative, the item shall be withdrawn from the calendar and shall be considered as a separate item after the remainder of the consent calendar is acted upon.</p> <p>6. The Chair shall open for discussion each item extracted from the Consent Calendar. The effect is to permit full consideration of the business at hand, unrestricted to any specific motion for its disposal. The reference committee report shall not contain a direct motion, and any appropriate motion shall be made from the floor. If the reference committee recommendation is to refer to the Governing Council, opportunity will be given prior to the discussion for referral for an alternative motion. In the absence of such a motion, the Chair shall state the question in accordance with the recommendation of the Reference Committee.</p> <p>D. Tellers Committee.</p> <p>1. The Tellers Committee, selected by the Chair, is composed of two or more designated voting Associate Representatives, one of whom serves as committee Chair.</p> <p>2. Members of the Tellers Committee are responsible for taking a count of votes in a designated section of the Assembly during the business meeting.</p> <p>3. The Committee is also responsible for distributing, collecting, and counting ballots during the elections.</p> <p>E. Candidate Interview Committee.</p> <p>1. The Candidate Interview Committee shall be composed of two or more designated voting Associate Representatives selected by the Chair.</p> <p>2. Members of the IPPS Candidate Interview Committee shall interview those candidates for the AMA Board of Trustees, including Speaker and Vice Speaker, and for AMA President-Elect who choose to participate in the interview process established by the Speaker of the AMA House of Delegates or the Section. No interviews will be conducted outside of this formal structure or for candidates for other offices. No other candidate interviews will be conducted.</p> <p>3. Although the Committee will share information with the Assembly about its candidate interviews, the IPPS shall not officially endorse any candidate for any office.</p> <p>4. No candidate for any office shall be permitted to address the IPPS Assembly during the business meeting or associated activities, unless such communication is part of the interview process established by the Speaker of the AMA House of Delegates or the Section.</p>
<b>PPPS</b>	<p>VII. Committees</p> <p>A. Credentials Committee</p> <p>1. The Credentials Committee shall be composed of at least three Section members, selected by the Chair, who are not members of the Governing Council.</p> <p>2. The Credentials Committee shall review all applications for membership and determine whether an applicant’s practice meets the established criteria for membership. The Credentials Committee shall also be responsible for all matters related to credentialing of members at Business Meetings.</p> <p>B. Reference Committee</p> <p>1. The Reference Committees shall be composed of five Section members selected by the Governing Council, none of whom shall be members of the Governing Council.</p> <p>2. The Reference Committee shall conduct an open hearing on all items of business in accordance with the general procedures set forth in the House of Delegates Reference Manual.</p> <p>3. Based on testimony and its deliberations, the Reference Committee shall develop a report and make recommendations on the disposition of all referred items of business. This report shall be produced in accordance with the general procedures set forth in the House of Delegates Reference Manual.</p>

	<p>C. Tellers Committee.</p> <ol style="list-style-type: none"> <li>1. The Tellers Committee shall be composed of Section members selected by the Governing Council, none of whom shall be members of the Governing Council or nominees for election to Governing Council positions.</li> <li>2. At the request of the presiding officer, or upon a call for division by a member, the Tellers Committee shall tally votes during the Business Meeting.</li> <li>3. The Tellers Committee also shall be responsible for assuring that member credentials are verified and that ballots are appropriately distributed, collected, and tallied during Governing Council elections.</li> </ol> <p>D. Candidate Interview Committee</p> <ol style="list-style-type: none"> <li>1. The Candidate Interview Committee shall be composed of two or more designated Section members selected by the Chair.</li> <li>2. Members of the PPPS Candidate Interview Committee shall interview those candidates for the AMA Board of Trustees, including Speaker and Vice Speaker, and for AMA President-Elect who choose to participate in the interview process established by the Section. No interviews will be conducted outside of this formal structure or for candidates for other offices.</li> <li>3. Although the Committee may share information with the Assembly about its candidate interviews, the PPPS shall not officially endorse any candidate for any office.</li> <li>4. The Governing Council may establish a mechanism of its choosing, such as posts to an email list, for candidates for select AMA leadership positions to address Section members. No candidate for any office shall be permitted to address the PPPS Assembly during the business meeting or associated activities unless such communication is part of the interview process established by the Section.</li> </ol>
<b>SPS</b>	None specified
<b>WPS</b>	None specified

# APPOINTMENTS

MSS	<p>11 Appointments.</p> <p>11.1 Governing Council Responsibilities. It will be the responsibility of the Governing Council to make appointments of the medical student members of AMA Councils for confirmation by the AMA Board of Trustees and to other bodies of the AMA when requested. It is also the responsibility of the Governing Council to make recommendations for student representation to bodies such as the AMA Foundation, American Medical Association Political Action Committee, National Board of Medical Examiners, National Resident Matching Program, and others after the Governing Council has solicited applications from interested medical students.</p> <p>11.1.1 When making appointments and recommendations, the Governing Council shall solicit and consider the aggregated and anonymized comments of voting members of the MSS Caucus. The Governing Council shall maintain the confidentiality of all candidate applications.</p> <p>11.1.2 Candidates may communicate individually with Governing Council members and previous appointees to learn about the responsibilities and expectations of these roles but may not campaign.</p> <p>11.2 Eligibility. Eligibility for Council and Liaison positions (Section 6.2).</p> <p>11.3 Medical Student Representation on AMA Councils.</p> <p>11.3.1 A medical student member of the AMA appointed by the MSS Governing Council with the concurrence of the Board of Trustees shall serve on each of the following AMA Councils:</p> <p>11.3.1.1 Council on Constitution and Bylaws.</p> <p>11.3.1.2 Council on Medical Service.</p> <p>11.3.1.3 Council on Long Range Planning and Development.</p> <p>11.3.1.4 Council on Scientific Affairs and Public Health.</p> <p>11.3.1.5 Council on Medical Education.</p> <p>11.3.2 A student is recommended by the MSS Governing Council to the AMA President-elect for consideration for appointment to the student seat on the Council on Ethical &amp; Judicial Affairs.</p> <p>11.3.3 A student is recommended by the MSS Governing Council to the AMA Board of Trustees for consideration for appointment to the student seat on the Council on Legislation.</p> <p>11.3.4 A student is recommended by the MSS Governing Council to the AMA Board of Trustees for consideration for appointment to the student seat on the Liaison Committee on Medical Education (an AMA/Association of American Medical Colleges joint committee).</p> <p>11.3.5 In any discussion or selection of candidates for appointment to or recommendation for Council or Liaison positions, all Governing Council members who are candidates for the position under discussion or have significant conflicts of interest shall recuse themselves and be absent from this discussion.</p> <p>11.3.5.1 The MSS Chair, or their designee, shall be responsible for ensuring a fair and thorough evaluation process by the Governing Council.</p> <p>11.3.5.2 To ensure that appointments are free from conflicts of interest, the Medical Student Trustee will be present for all discussions of candidates as an ex officio member. The Medical Student Trustee will not possess a vote in the Governing Council's recommendation process.</p> <p>11.3.6 All applicants for Council and Liaison positions shall be informed of the Governing Council's decision to appoint or not appoint them as soon as the appointments are confirmed by the AMA Board of Trustees, President, or President-elect.</p> <p>11.3.7 Terms. Students appointed to Councils shall serve for a one-year term with the exception of the student appointed to the Council on Ethical and Judicial Affairs, who will serve for a two-year term. If the medical student member of a Council ceases to be enrolled in an</p>
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	approved program, or is unable to fulfill the duties of their position, their service on the Council shall thereupon terminate, and the position shall be declared vacant.
<b>RFS</b>	<p>X. Appointed Representation Outside of the Section</p> <p>A. Positions Requiring Representation.</p> <ol style="list-style-type: none"> <li>1. At least one member shall be recommended by the RFS Governing Council for consideration for appointment to the AMA Councils with an Appointed RFS position.</li> <li>2. At least one member shall be recommended by the RFS Governing Council to the AMA Board of Trustees for consideration for appointment to the RFS seat on the Liaison Committee on Medical Education (an AMA/AAMC joint committee).</li> <li>3. At least one member shall be recommended by the RFS Governing Council for appointment to Governing Councils of other AMA Sections where such a position exists.</li> <li>4. For all other RFS representation on behalf of the AMA, the RFS Governing Council shall recommend at least one member to the AMA Board of Trustees for consideration.</li> </ol> <p>B. Application. Recommendations from the Governing Council shall occur after a period of solicitation of applications and appropriate review by the Governing Council.</p> <p>C. Terms. Residents and Fellows appointed shall serve in accordance with the AMA Bylaws.</p>
<b>YPS</b>	<p>VIII. Liaisons to Other AMA Groups</p> <p>A. The YPS shall maintain a designated seat for a young physician on the following AMA bodies:</p> <ol style="list-style-type: none"> <li>1. Minority Affairs Section. The YPS Governing Council shall solicit for nominations and then choose a representative from among the nominations received.</li> <li>2. Women Physicians Section. The YPS Governing Council shall solicit for nominations and then shall select 2 potential YPS representatives, who then will be elected according to the procedures of the Women Physicians Section.</li> <li>3. Advisory Committee on Lesbian, Gay, Bisexual, Transgender and Queer Issues. The YPS Governing Council shall solicit for nominations and then select a representative from among the nominations received.</li> </ol> <p>B. The YPS Governing Council shall, upon request, provide a liaison to other groups. The process of selecting all liaison positions shall be conducted as listed below.</p> <ol style="list-style-type: none"> <li>1. The YPS Governing Council shall submit a call for nominations utilizing various AMA communication channels.</li> <li>2. The call for nominations shall include a description of the position, responsibilities, and duration of the position.</li> <li>3. A standardized nomination form shall be utilized for all liaison nominations.</li> <li>4. Unless otherwise specified, the YPS Governing Council shall solicit nominations and then may select a representative from among the nominations received.</li> <li>5. In the event of a significant time constraint that does not allow the procedure to be utilized, the GC may nominate a liaison without soliciting nominations. The nominee should complete the nomination form for that appointment.</li> </ol> <p>C. The YPS Governing Council shall solicit nominations for vacant positions, unless the request has a time constraint that limits the YPS Governing Council from performing the aforementioned appointment process. New applicants who have not previously served and incumbents will receive equal consideration.</p> <p>D. All liaisons must meet the YPS definition of young physician, as specified in Bylaw 7.5.1, at the time they take office for these positions.</p> <p>E. Governing Council members themselves may serve as liaisons or represent the YPS or young physicians on various internal AMA task forces. The Governing Council also has the option of selecting a non-Council member to represent the YPS on various internal AMA task forces. Any Governing Council member who is nominated for a liaison position shall recuse themselves from the selection committee for that position.</p>
<b>IMGS</b>	<p>VI. B. Representatives to Other Organizations. The Nominating Committee shall announce vacancies for all representatives to other organizations (e.g. Commission to End Healthcare Disparities, National Residency Matching Program and Educational Commission for Foreign Medical</p>

	Graduates Board) to the general IGM Section membership and solicit applications by interested regular members of the IMG Section by a specific deadline. The Nominating Committee shall recommend a rank order of these nominees to the Governing Council for approval and appointment. For positions that require an approval from the AMA board of Trustees, the Governing Council shall adhere to the procedures and guidelines adopted by the Board of Trustees. Terms for representatives to other organizations shall be a two year term and may be renewed by the Governing Council for a total of four years except when stipulated differently in the Bylaws of the other organization. The Governing Council may ask the Nominating Committee to replace an existing representative to another organization if the representative can no longer serve or resigns. The Chair-Elect shall serve as the representative if the official representative is unable to attend a meeting or serve in his/her role.
<b>OMSS</b>	None specified
<b>APS</b>	None specified
<b>MAS</b>	None specified
<b>IPPS</b>	None specified
<b>PPPS</b>	None specified
<b>SPS</b>	None specified
<b>WPS</b>	None specified

## NOMINATIONS (of Elected Council Members and Officers)

YPS	<p>IX. Governing Council Rules for Sponsoring Candidates for Elected and Appointed Council Positions</p> <p>A. The Governing Council shall consider requests to sponsor YPS Candidates for elected or appointed positions in which a YPS member is eligible to be a candidate. The YPS shall consider only individuals who meet the AMA definition of a young physician, as defined in Bylaw 7.5.1, at the time a position commences. Candidates must submit a formal request for YPS support along with a copy of the completed application form, curriculum vitae, and any other documents requested by the Governing Council for decision. Candidates have the option to submit a photo.</p> <p>B. The Governing Council shall consider sponsoring candidates only with the following experience:</p> <ol style="list-style-type: none"><li>1. Must be an AMA member and be a member of the YPS as specified in AMA Bylaw 7.5.1 at the time a position commences.</li><li>2. Should be active in organized medicine or involved in community or national medical entities.</li><li>3. Should have experience related to the position sought.</li><li>4. Should demonstrate knowledge of issues pertinent to the YPS.</li></ol> <p>C. All candidate applications for YPS support must be submitted by October 15 in the year prior to the election for which nomination is sought. Candidate applications may be reviewed by the Governing Council or by a committee appointed by the Governing Council. Materials provided by candidates will be made available to properly credentialed YPS representatives prior to the Interim meeting. Candidates shall be presented on the floor of the YPS Assembly at the Interim meeting and be given the opportunity for brief remarks ahead of an Assembly vote. For each council only one candidate can proceed to a vote for support of their nomination by attaining a majority vote. If no candidate achieves a majority vote, the two candidates with the highest number of votes will be listed on a second ballot. If there is a tie for the candidate spot with the second highest number of votes, then the additional candidates in the tie will be included. Voting will continue in this fashion until a candidate achieves a majority vote. The candidate that achieves a majority vote will then proceed to a vote for support of their nomination, which will require a 2/3 vote of the legal votes cast. The candidates receiving a 2/3 vote may subsequently include the YPS sponsorship in their campaign materials in accordance with the AMA policies G-610.020 and G-610.021.</p> <p>D. A YPS sponsored candidate is automatically considered endorsed by the YPS.</p> <p>E. Neither the AMA-YPS nor its Governing Council shall provide any direct or indirect financial support to sponsored candidates at any point during the campaign or election process.</p>
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# ENDORSEMENTS

<b>MSS</b>	<p>6.8 Endorsements for Diversity, Equity, &amp; Inclusion Officer. Given the importance of ensuring the Diversity, Equity, &amp; Inclusion Officer represents diverse groups, candidates for this position may seek endorsements of their candidacy from the identity-based standing committees, liaisons to identity-based National Medical Student Organizations (Section 10.3.2), and liaisons to identity-based AMA Sections and Advisory Committees (AMA Bylaw 7.0.1).</p> <p>6.8.1 Candidates are strongly encouraged to seek at least one endorsement, and may seek as many endorsements as they choose.</p> <p>6.8.2 Committees and liaisons may endorse as many candidates as they choose. Committees and liaisons shall create internal guidelines centered around lived experiences and personal diversity by which to determine endorsements.</p>
<b>RFS</b>	<p>VII. Resident/Fellow Member on AMA Councils</p> <p>A. Selection.</p> <p>1. Elected Councils. AMA Councils with an elected resident/fellow position are: Council on Medical Service, Council on Medical Education, Council on Constitution and Bylaws, and Council on Science and Public Health. Elections shall be conducted in accordance with Section V.I.2.</p> <p>2. Appointed Councils. Selection to Councils with an appointed resident/fellow position are: Council on Long Range Planning and Development, Council on Ethical and Judicial Affairs, and Council on Legislation. Appointments will be conducted in accordance with Section X.</p> <p>B. Duties and Privileges.</p> <p>1. Report at the Business Meeting. An opportunity will be provided to the resident/fellow member of all Councils to submit a report of the Council’s activities at the Business Meeting biannually.</p> <p>2. Council members shall be subject to the privileges and duties outlined in the AMA Bylaws Section 6.</p> <p>3. Council members may provide guidance to the Governing Council and RFS standing committees in accordance with Section XI.E.</p> <p>4. Council members shall not speak on behalf of the RFS in the House of Delegates unless first permitted to by the RFS Delegate or Alternate Delegate.</p> <p>C. Term. The term for membership on each Council shall be in accordance with AMA Bylaws Section 6.</p> <p>D. Vacancies. Vacancies occurring on the Councils before completion of the term shall be filled at the next opportunity, following the same method as the resident/fellow member would normally be selected.</p>
<b>YPS</b>	<p>X. Governing Council Rules for Endorsing Candidates for Elected Positions</p> <p>A. The Governing Council shall consider endorsements of candidates for the AMA President-Elect, Board of Trustees, and elected Councils who have been sponsored by an organization represented in the AMA HOD. Preference shall be given to current young physician AMA members; however, all AMA members (including non-section members) who have demonstrated a clear history of service to the YPS may be considered at the Governing Council’s discretion.</p> <p>B. To apply for a YPS endorsement, all application materials must be received by the Governing Council no later than seven days following the official announcement of candidates by the American Medical Association Board of Trustees. Applications may be reviewed by the Governing Council or a committee appointed by the Governing Council. The Governing Council decisions will communicate endorsement decisions in a timely manner. Candidates must submit a formal request for YPS endorsement, along with their curriculum vitae, letter from their sponsoring organization, and questionnaire on current YPS issues. Candidates have the option to submit a photo. The questionnaire shall be composed and updated as needed by the Governing Council.</p> <p>The YPS shall decline to endorse any candidate for an elected council position where there is already a YPS nominee, unless multiple vacancies exist. Where multiple vacancies exist, the Governing Council may endorse as many additional candidates as there are additional vacancies. Candidates endorsed through this process may subsequently include the YPS endorsement on cards and other promotional materials. In cases</p>

where a YPS supported candidate exits a race prior to the election, the Governing Council may reconsider previous endorsement requests by candidates who had previously been not endorsed.

- C. The Governing Council shall consider all qualified candidates formally requesting an endorsement from the YPS but shall endorse no more than the available number of positions on the Council or Board. Should an endorsed candidate withdraw from a race, or an additional seat becomes available, the Governing Council reserves the right to make additional endorsements after the defined deadline outlined in the IOP. The Governing Council shall consider only candidates with the following qualifications:
  - 1. Must be an AMA member at the time the endorsement is requested.
  - 2. Should be active in organized medicine or involved in community or national medical entities.
  - 3. Should have experience related to the office sought.
  - 4. Should demonstrate knowledge of and commitment to issues pertinent to the YPS.
- D. The YPS Governing Council shall submit an informational report on its plan to comply with all AMA election rules at each Interim meeting. The YPS Governing Council shall submit an informational report on any endorsements to the Assembly at the YPS meeting just prior to the HOD elections.

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XI. Governing Council Rules for Endorsements of Appointed AMA Councils/Committees/ACGME Review Committees/American Medical Political Action Committee (AMPAC) Board Candidates

- A. The Governing Council may endorse an unlimited number of candidates for any of the appointed AMA Councils/Committees/ACGME Review Committees and the AMPAC Board. The Governing Council shall consider only endorsements of candidates who have been sponsored by an organization represented in the AMA HOD. Preference shall be given to members of the YPS as specified in AMA Bylaw 7.5.1, however, any candidate who has demonstrated a clear history of service to the YPS may be considered at the Governing Council's discretion.
- B. If requests for sponsorships for a position have been received, the decision for endorsements for that position will be made after the Governing Council's decision regarding sponsorships.
- C. Only those candidates who complete a YPS endorsement application shall be considered. Endorsement requests must be received six weeks prior to the established deadline for AMA appointed councils, ACGME Review Committees or other AMA Committees. Candidates must submit a formal request for endorsement, along with their curriculum vitae, and a copy of the application materials submitted by an organization represented in the AMA HOD to the Governing Council for decision. Candidates have the option to submit a photo.
- D. The Governing Council shall consider only candidates with the following qualifications:
  - 1. Must be an AMA member at the time the endorsement is requested.
  - 2. Should be active in organized medicine or involved in community or national medical entities.
  - 3. Should have experience related to the position sought.
  - 4. Should demonstrate knowledge of and commitment to issues pertinent to the YPS.
- E. Decisions will be made after the endorsement request deadline, and candidates shall be notified of the YPS Governing Council's decision to endorse or not to endorse in a timely manner.
- F. At the discretion of the YPS Governing Council, the YPS reserves the ability to put forward candidates for off-cycle appointed positions.

**IMGS**

VI. Governing Council Role for Endorsing AMA Board of Trustees and Election Council Candidates

- A. The International Medical Graduates Section (IMGS) Governing Council shall consider endorsements of candidates for the AMA Board of Trustees, Councils and other AMA Boards who have been nominated by an organization represented in the AMA House of Delegates. Preference shall be given to current AMA IMG physician members in good standing, who have demonstrated a clear history of service to the IMGS.
- B. Only those candidates who are members of the IMGS and who complete an IMGS endorsement application by October 15 shall be considered in the initial endorsement process. Candidates must submit a formal request for IMGS endorsement, along with their curriculum vitae, letter of



	<p>nomination from their sponsoring organization and questionnaire on current IMG issues. Candidates have the option to submit a photo. The questionnaire shall be composed and updated as needed by the IMGS GC. Endorsement decisions will be made by the IMGS GC. The IMGS GC may endorse a qualified candidate for each available position, but will not endorse more candidates than the total available positions. The IMGS GC will make a determination to endorse candidates based on their qualifications.</p> <p>C. Candidates endorsed through this process may subsequently include the IMGS endorsement on brochures and other election-related promotional materials. In cases where an IMGS nominee exits a race prior to election, the GC may reconsider previous endorsement requests by candidates who had not previously been endorsed upon request to the IMGS GC by any such former candidate.</p> <p>D. If there are no qualified IMGs running for a position, and if there is a US Medical Graduate (USMG) requesting IMGS endorsement, then the GC will consider the endorsement of a USMG member running for AMA appointed leadership positions with external organizations. The endorsement will be in the form of a letter of support. If there is more than one candidate running for a leadership position with an external organization, the GC will make the final determination on who will receive a letter of support.</p>
<b>OMSS</b>	None specified (but see prior section on Candidate Interview Committee).
<b>APS</b>	VIII. Miscellaneous C. Candidate Endorsement. The APS Governing Council may, on majority vote, endorse candidates for AMA Councils as well as the AMA Board of Trustees.
<b>MAS</b>	None specified
<b>IPPS</b>	None specified
<b>PPPS</b>	None
<b>SPS</b>	None specified
<b>WPS</b>	None specified

## STANDING COMMITTEES

<p><b>MSS</b></p>	<p>7 MSS Standing Committees and Task Forces.</p> <p>7.1 The MSS Standing Committee leadership and Task Forces members shall be appointed by the Governing Council and shall support the mission of the MSS as outlined in MSS Internal Operating Procedures.</p> <p>7.2 The existence and purview of MSS Standing Committees and Task Forces may be determined by the Governing Council or by action of the MSS Assembly.</p> <p>7.3 The Governing Council shall solicit and consider the aggregated and anonymized comments of standing committee members from the previous term in selecting leadership.</p> <p>7.4 Standing Committee leadership shall have a term limit of service no greater than two (2) years total on any combination of Standing Committees.</p>
<p><b>RFS</b></p>	<p>XI. Standing Committees</p> <p>A. Composition. The Governing Council shall annually appoint standing committees for Long Range Planning, Public Health, Medical Education, Legislation and Advocacy, Membership, Scientific Research, Quality and Public Safety, and Business and Economics. These committees shall be composed of members of the Section.</p> <p>B. Duration. These committees will be appointed for one-year terms, and new committee chairs, vice-chairs, and members will be appointed on an annual basis.</p> <p>C. Selection. The Governing Council shall make an open solicitation of applications from the members of the Section and shall select from among those who have applied. Should there be insufficient applications to adequately staff these committees, the Governing Council shall be empowered to make direct solicitations and appointments to the committees.</p> <p>D. Roles. Each committee shall have, at a minimum, a Chair and Vice Chair selected by the Governing Council, tasked with creating goals and objectives for the committee for the following year.</p> <p>E. Duties and Privileges.</p> <ol style="list-style-type: none"> <li>1. Committee on Business and Economics. The committee shall address topics including but not limited to financial and economic issues affecting physicians during their residency and fellowship, and personal and practice finance issues. The committee may also develop and implement policies and directives of the Assembly that are related to the business and economics of residents, fellows, and medicine. The RFS member of the AMA Council on Medical Service shall serve as an ex officio member of this committee.</li> <li>2. Committee on Legislation and Advocacy. The committee shall focus on topics including but not limited to keeping the RFS informed of legislative and regulatory issues as they relate to the training and future practice of Residents and Fellows, assisting in enhancing grassroots legislative efforts, encouraging resident and fellow participation and involvement in AMA Advocacy Conferences and AMPAC, and developing and implementing policies and directives of the Assembly that are related to legislation. Both the RFS member of the AMA Council on Legislation and the RFS member of the AMPAC Board of Directors shall serve as ex officio members of this committee.</li> <li>3. Committee on Long-Range Planning. The committee shall focus on topics including but not limited to studying and making recommendations on the Section’s long-range objectives, identifying and evaluating changes outside of the AMA that may impact residents and fellows in their future practice or training, and evaluating the implementation of the RFS Assembly policies and directives. The RFS member of the AMA Council on Long Range Planning and Development shall serve as an ex officio member of this committee.</li> <li>4. Committee on Medical Education. The committee shall focus on topics including but not limited to evaluating current medical student and resident education, bringing forth ideas for improvements to the current medical and resident education system, and developing and implementing policies and directives of the Assembly that are related to medical education. The RFS member on the AMA Council on Medical Education shall serve as an ex officio member of this committee.</li> </ol>

	<p>5. Committee on Membership. The committee shall focus on topics including but not limited to developing and evaluating strategies for member engagement, marketing, wellness, and retention within the RFS, and developing and implementing policies and directives of the Assembly that are related to membership.</p> <p>6. Committee on Public Health. The committee shall focus on topics including but not limited to RFS positions on public health issues, grassroots programs for tackling public health issues, and developing and implementing policies and directives of the Assembly that are related to public health. The RFS member on the AMA Council on Science and Public Health shall serve as an ex officio member of this committee.</p> <p>7. Committee on Quality and Patient Safety. The committee shall focus on topics including but limited to addressing issues of medical quality, quality improvement, and patient safety, developing a better understanding of the government agencies and regulatory bodies that govern quality measures and their implementation and utilization as it affects residents and fellows in their training and future practice, and developing and implementing policies and directives of the Assembly that are related to quality and patient safety.</p> <p>8. Committee on Scientific Research. The committee shall focus on topics including but not limited to assisting the Vice Speaker in organizing, running, and selecting posters for the annual Research Symposium, assisting in the creation of RFS positions on scientific issues, and developing and implementing policies and directives of the Assembly that are related to scientific research. The RFS member on the AMA Council on Science and Public Health shall serve as an ex officio member of this committee.</p> <p>9. Ad Hoc Committees. The Governing Council may, at their discretion or when directed to do so by the Assembly, create ad hoc committees. These are created for a specific purpose. Members of the committee and length of committee existence are determined by the Governing Council unless otherwise specified by directive from the Assembly.</p>
<b>YPS</b>	<p>VII. Standing or Ad Hoc Committees</p> <p>A. Standing Committees.</p> <ol style="list-style-type: none"> <li>1. The Governing Council may create any number of standing committees to further the mission of the section.</li> <li>2. A standing committee will have a duration of up to 4 years. A standing committee can be extended beyond its original charter if the Governing Council deems it appropriate.</li> <li>3. The Governing Council shall openly solicit the YPS membership for applications to serve on a committee.</li> <li>4. Members of standing committees shall be appointed for 2 year terms and can be reappointed.</li> <li>5. The Governing Council shall select a chair of the committee from among its members.</li> <li>6. All standing committees will include a Governing Council member, who will act as a liaison and serve ex-officio without the right to vote.</li> <li>7. The Governing Council can direct the standing committees to make reports with or without recommendations directly to the Assembly or to the Governing Council.</li> </ol> <p>B. Ad Hoc Committees.</p> <ol style="list-style-type: none"> <li>1. In order to perform an assigned task, the Governing Council may create any number of ad hoc committees with a duration ranging from 6 months to 2 years.</li> <li>2. An ad hoc committee can be extended beyond its original charter if the Governing Council deems it appropriate.</li> <li>3. Members of ad hoc committees will be appointed for the original duration of the committee. If the duration is extended, the Governing Council can reassess membership.</li> <li>4. An Ad Hoc Committee on Internal Operating Procedures (IOP) will be constituted to review the IOP every five years. Changes to the IOP require a 2/3 vote of the YPS Assembly.</li> <li>5. The Governing Council can direct the ad hoc committees to make reports with or without recommendations directly to the Assembly or to the Governing Council.</li> </ol>
<b>IMGS</b>	None specified
<b>OMSS</b>	None specified
<b>APS</b>	None specified

<b>MAS</b>	None specified
<b>IPPS</b>	None specified
<b>PPPS</b>	VII. Committees E. Other Committees. The Governing Council shall convene other such committees as may be necessary to accomplish the work of the Section.
<b>SPS</b>	None specified
<b>WPS</b>	None specified

## ADDITIONAL HOD DELEGATES (REGIONS)

<p><b>MSS</b></p>	<p>8 MSS Regions.</p> <p>8.1 Structure and Purpose of the MSS Regions.</p> <p>8.1.1 There are seven (7) Medical Student Regions defined for the purposes of electing Regional Delegates to the AMA HOD from Medical Student Regions. The regions are:</p> <p>Region 1: Washington, Oregon, California, Nevada, Utah, Colorado, Arizona, New Mexico, Montana, North Dakota, South Dakota, Idaho, Wyoming, Alaska, Hawaii.</p> <p>Region 2: Minnesota, Wisconsin, Nebraska, Iowa, Missouri, Illinois.</p> <p>Region 3: Kansas, Texas, Oklahoma, Arkansas, Louisiana, Mississippi.</p> <p>Region 4: Florida, Georgia, Alabama, South Carolina, North Carolina, Tennessee, Puerto Rico.</p> <p>Region 5: Michigan, Indiana, Ohio, Kentucky, West Virginia.</p> <p>Region 6: Virginia, Maryland, District of Columbia, Delaware, New Jersey, Pennsylvania.</p> <p>Region 7: Maine, Vermont, New Hampshire, Massachusetts, Rhode Island, Connecticut, New York</p> <p>8.1.2 In addition to providing a structure for election of Regional Delegates, the MSS defines the roles of the Regions as follows to provide a means to foster collaboration and communication between local chapters, sections, and states, and to facilitate interaction and integration of newly developing sections with well-established sections.</p> <p>8.1.3 Each Region shall be governed by a Regional Chair to be elected in accordance with the Region’s bylaws. The Regional Chair will serve as the liaison for their respective Region to the Governing Council. Other Regional officer positions may be elected in accordance with the Region’s bylaws. The role of the Regional Chair is as follows:</p> <p>8.1.3.1 Encourage the organization of Regional conferences as well as effective mechanisms to increase communication among its members.</p> <p>8.1.3.2 Encourage the development of local university and state MSS chapters in educational programs accredited by the Liaison Committee on Medical Education (LCME) or the American Osteopathic Association (AOA) where local and state sections do not exist.</p> <p>8.1.3.3 Involve highly organized MSS chapters and state chapters in providing organizational information and assistance to developing chapters.</p> <p>8.1.3.4 Encourage MSS chapters to maintain communication and interaction between medical student members and physician members of state associations and component societies.</p> <p>8.1.3.5 Provide oversight in appropriate aspects of election governance for the MSS on behalf of their Regions (Section 6.5.13.3).</p> <p>8.1.4 Each Region shall have a Region Executive Council, which will be composed of the Regional Chair, and other elected or appointed officers of the Region consistent with that Region’s bylaws and at the discretion of the Regional Chair. The purpose of the Region Executive Council shall be to further fulfill the purpose of each Region as defined both in the MSS IOPs and the Region’s bylaws.</p>
<p><b>RFS</b></p>	<p>XII. Regions</p> <p>A. Purpose. The Regions shall exist to foster and promote RFS activities and membership on a regional and local level. The Regions shall function as a means of dissemination of RFS information, of recruitment to the RFS, and of opportunity for involvement and leadership for RFS members.</p> <p>B. Membership. The Regions shall be delineated as below:</p> <ol style="list-style-type: none"> <li>1. Region 1: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming.</li> <li>2. Region 2: Illinois, Iowa, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Wisconsin.</li> <li>3. Region 3: Arkansas, Kansas, Louisiana, Mississippi, Oklahoma, Texas.</li> </ol>

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| <ol style="list-style-type: none"><li>4. Region 4: Alabama, Florida, Georgia, North Carolina, South Carolina, Tennessee.</li><li>5. Region 5: Indiana, Kentucky, Michigan, Ohio, West Virginia.</li><li>6. Region 6: Delaware, District of Columbia, Maryland, Pennsylvania, Virginia.</li><li>7. Region 7: Connecticut, New York, Maine, New Hampshire, Massachusetts, New Jersey, Rhode Island, Vermont.</li><li>8. Region 8: National Specialty Societies, Military and Other Federal Agencies, all other societies not otherwise named herein.</li><li>9. Should any individual be a potential member of multiple regions due to educational, military, geographic and or specialty status, they must select their Regional affiliation at the time of the Business Meeting. No member shall be a voting member for more than one region nor shall they be allowed to change their regional affiliation during a Business Meeting.</li></ol> |
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## ADDITIONAL HOD DELEGATES (APPORTIONMENT AND ELECTIONS)

<b>MSS</b>	<p>8.2 Regional Delegates to the AMA HOD.</p> <p>8.2.1 Regional Delegates and Regional Alternate Delegates are part of the MSS Caucus led by the Section Delegates.</p> <p>8.2.2 MSS Responsibilities. The Regional Delegates and Regional Alternate Delegates will serve as mentors in the MSS and assist the Section Delegates in reviewing MSS resolutions, their responsibilities will include:</p> <p>8.2.2.1 Assisting the Section Delegates in leading the MSS resolution review process. Delegates are also encouraged to attend the MSS Assembly before each HOD meeting, to facilitate communication regarding the policy process with the students in their respective Regions.</p> <p>8.2.2.2 Serving as an active member of the MSS Caucus, and where permitted, as an active member of their state Caucus. This includes attendance and participation in all MSS Caucus meetings.</p> <p>8.2.2.3 Representing the MSS at the AMA HOD. This includes attendance at the Annual and the Interim AMA HOD for the full duration of each meeting.</p> <p>8.2.2.4 Serving on Reference Committee teams for the AMA HOD meetings.</p> <p>8.2.3 Apportionment and Seating. Each Medical Student Region is entitled to Regional Delegate and Regional Alternate Delegate representation based on the number of seats allocated to it by apportionment (AMA Bylaw 2.3.2). Each elected Regional Delegate will be seated with the state delegation from the jurisdiction in which their educational program is located (AMA Bylaw 2.3).</p> <p>8.2.3.1 If a Regional Delegate cannot fulfill their duties, a substitute Regional Delegate may be selected (AMA Bylaw 2.8.5 or 2.10.4) and the Regional Alternate Delegate should be the first choice to substitute for the Regional Delegate.</p> <p>8.2.4 Qualifications. Each candidate for Regional Delegate or Regional Alternate Delegate must meet the following minimum qualifications:</p> <p>8.2.4.1 Any medical student member of the AMA is eligible for a Regional Delegate or Regional Alternate Delegate position, except as prohibited by AMA Bylaws, MSS IOPs, or Region bylaws.</p> <p>8.2.4.2 All elected Regional Delegates and Regional Alternate Delegates must attend a medical school in the Region they are elected to represent.</p> <p>8.2.4.2.1 In instances where a medical student member attends a campus in a different state than the main campus, they must represent the main campus' state. In instances where the campus falls outside the Region of the main campus, they must represent the main campus' Region.</p> <p>8.3 Elections of Regional Delegates and Regional Alternate Delegates. The MSS will elect Regional Delegates and Regional Alternate Delegates to the AMA HOD according to the following guidelines:</p> <p>8.3.1 Each Medical Student Region is responsible for selecting its own Regional Delegates and Regional Alternate Delegates, based on the process identified in each Region's bylaws.</p> <p>8.3.2 Elections for the Regional Delegates and Regional Alternate Delegates to the AMA HOD will be held within an appropriate window, as determined by Governing Council, of the opening of the Interim Meeting. Each Region must submit the name of its newly-elected Regional Delegates and Regional Alternate Delegates to the Governing Council by the close of this window.</p> <p>8.3.3 Candidates will be required to submit a completed application to the MSS staff by the published deadline each year, this application is to be kept on file by the MSS. Applicants should include a written endorsement of the state medical society with representation in the AMA HOD in which their medical school campus is located, approval from the applicant's school, and a curriculum vitae.</p> <p>8.3.3.1 This provision may only be suspended if there are more Regional Delegate or Regional Alternate Delegate positions available than applicants who submitted on time or if there is a state in the Region without an applicant.</p> <p>8.3.3.1.1 Each Region will determine how to consider applicants who do not submit their materials by the established application deadlines.</p>
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	<p>8.3.3.2 A Regional Delegate or Regional Alternate Delegate who is elected from the floor without having submitted the application materials by the deadline (Section 8.3.3) must submit those materials within thirty (30) days of the election to retain the position.</p> <p>8.3.4 Each state is entitled to a maximum of one Regional Delegate, unless there are fewer candidates than available positions or another state does not have a candidate that submitted their application on time. A state may have an unlimited number of Regional Alternate Delegates up to the maximum number of Regional Delegates.</p> <p>8.3.5 Medical Student Regional Delegates and Regional Alternate Delegates to the AMA HOD are elected for one-year terms.</p> <p>8.3.6 All election disputes will be referred to the Governing Council, with a final response from the Governing Council due within thirty (30) days (Section 13).</p> <p>8.3.7 Each Region shall be free to institute more stringent requirements consistent with all other AMA and MSS rules.</p>
<p><b>RFS</b></p>	<p>VIII. Sectional Delegates and Alternate Delegates to the House of Delegates</p> <p>A. Apportionment. The RFS is entitled to delegate and alternate delegate representation in the House of Delegates based on AMA Bylaws Section 2.4.2.</p> <p>B. Election. All elections will be conducted in accordance with Section V.I.3.</p> <p>C. Duties and Privileges.</p> <ol style="list-style-type: none"> <li>1. Sectional Delegates and Alternate Delegates shall be subject to the privileges and duties of all AMA delegates as outlined in the AMA Bylaws.</li> <li>2. Sectional Delegates and Alternate Delegates shall caucus with their endorsing society as well as assist the RFS Delegate and Alternate Delegate in representing the Resident and Fellow members of the AMA in the House of Delegates.</li> <li>3. RFS Sectional Delegates and Alternate Delegate shall not speak on behalf of the RFS unless first permitted to by the RFS Delegate or Alternate Delegate.</li> <li>4. Sectional Delegates and Alternate Delegates shall be responsible for reporting back to the resident and fellow members of their state or specialty endorsing society regarding the activities of the AMA House of Delegates as applicable.</li> </ol> <p>D. Seating.</p> <ol style="list-style-type: none"> <li>1. Sectional Delegates shall be seated with their endorsing state or specialty society. In the case where a Sectional Delegate has been endorsed by both his or her state and specialty society, he or she must choose with which delegation he or she wishes to be seated.</li> <li>2. A Sectional Alternate Delegate appointed to fill a Delegate vacancy shall sit with the endorsing society of the Sectional Delegate.</li> </ol> <p>E. Limitations.</p> <ol style="list-style-type: none"> <li>1. There shall be a limit of two Sectional Delegates and two Sectional Alternate Delegates per state or specialty society in the AMA House of Delegates.</li> <li>2. The aforementioned limits shall be waived should their enforcement create vacancies in the position of Sectional Delegate or Alternate Delegate at the discretion of the Delegate and Alternate Delegate.</li> <li>3. None of these limits shall be construed to limit the number of residents or fellows who can be endorsed by any given state or specialty society for the RFS Sectional Delegate and Alternate Delegate election.</li> </ol> <p>F. Term.</p> <ol style="list-style-type: none"> <li>1. The normal term shall commence with the close of the House of Delegates Interim Meeting that immediately follows his or her election and shall end at the close of the following Interim Meeting of the House of Delegates.</li> <li>2. Should an existing Delegate or Alternate Delegate cease to meet membership requirements as defined in Section III prior to the expiration of the position's term, the position will be vacated.</li> </ol> <p>G. Vacancies.</p> <ol style="list-style-type: none"> <li>1. Sectional Delegate vacancies shall be filled by a temporary appointment from the available Sectional Alternate Delegates at the discretion of the RFS Delegate and Alternate Delegate.</li> </ol>



2. Sectional Alternate Delegate vacancies shall be filled by a temporary appointment of RFS members present at the current House of Delegates meeting at the discretion of the RFS Delegate and Alternate Delegate.
3. Temporary appointments shall last for the duration of the House of Delegates meeting during which the appointment was made. a) Consideration in temporary appointments shall be given to members who maintain or increase diversity of RFS representation in the House of Delegates with regards to sponsoring state and specialty societies.

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#### V. Elections

##### G.3. Election of the Sectional Delegates and Sectional Alternate Delegates.

- a) Candidates may seek endorsement from their program, state society, specialty society, Federal Service, or PIMA. All nominees for Sectional Delegate shall be listed on a single ballot with their endorsing society. Candidates who receive written endorsement from their endorsing constituent association or specialty society prior to the election shall be noted to indicate that their endorsing materials were received prior to the election.
- b) The voter must vote for exactly as many candidates as there are open positions.
- c) Ballots will be counted and delegates selected based on a majority of approval voting system.
- d) Should a candidate be successfully elected without a prior endorsement, he or she has 30 days to obtain and submit written notification of endorsement from an organization consistent with Section VIII.B.2.a. If such requirements are not met, the position shall be considered vacant.
- e) Limitations. There shall be a limit of two Sectional Delegates and two Sectional Alternate Delegates per state or specialty society.
  - (1) If there are more than two nominees from an endorsing state or specialty society who receive a majority of votes, then only the two nominees who have the most votes shall be elected.
  - (2) All other nominees from that society shall be eliminated from the remaining counting of ballots. This process will continue throughout the counting of ballots to ensure that there are only two RFS Sectional Delegates per endorsing state and specialty society.
- f) Unfilled Seats/Runoff Elections.
  - (1) If there are unfilled seats after the election, a runoff election will be held between the remaining candidates. The candidate(s) who receive(s) the highest number of votes, with a majority of legal votes cast, shall be elected.
  - (2) If unfilled seats remain after elections are completed, one additional Sectional Delegate and Alternate Delegate per endorsing state/specialty society will be allowed in a subsequent balloting period. This process will continue through as many counting rounds as needed until all Sectional Delegate seats are filled.
- g) Sectional Alternate Delegate Elections.
  - (1) After the completion of the Sectional Delegate elections, all unsuccessful candidates will have the option to be considered in the election for Sectional Alternate Delegate alongside those candidates who ran specifically for Sectional Alternate Delegate.
  - (2) The Sectional Alternate Delegate elections shall follow the same procedure as the election for Sectional Delegates.

# MISCELLANEOUS

<b>MSS</b>	<p>8.4 Creation of MSS Regional Delegations to the AMA HOD. Through a mechanism of its own choosing, each Medical Student Region should appoint a member of its Regional Delegation to the AMA HOD, either a Regional Delegate or an Regional Alternate Delegate, to serve in the capacity of Regional Delegation Chair. The responsibilities of the Regional Delegation Chair should include:</p> <ul style="list-style-type: none"><li>8.4.1 Identifying Regional Delegates and Regional Alternate Delegates who may be absent at portions of the AMA HOD meetings and suggest replacements in accordance with the MSS IOPs and the Region Bylaws.</li><li>8.4.2 Taking attendance of the Regional Delegates and Regional Alternate Delegates from their Region at HOD meetings.</li><li>8.4.3 Mentoring and orienting inexperienced Regional Delegates and Regional Alternate Delegates.</li><li>8.4.4 Fulfilling any other responsibilities assigned by the region.</li><li>8.4.5 Assisting in the coordination of the resolution writing and review process in the Region.</li></ul> <p>***</p> <p>9 MSS Caucus to the HOD.</p> <p>9.1 MSS Caucus Structure.</p> <ul style="list-style-type: none"><li>9.1.1 The MSS Caucus voting membership is comprised of the following members:<ul style="list-style-type: none"><li>9.1.1.1 The Section Delegates;</li><li>9.1.1.2 MSS Regional Delegates and Regional Alternate Delegates;</li><li>9.1.1.3 Medical student members of a constituent (state), specialty, or professional interest medical society delegation who accept an invitation from the Section Delegates to attend the MSS caucus (Section 4.4.3.2.1).</li></ul></li><li>9.1.2 MSS Caucus non-voting members consist of those serving on an AMA Council, in an AMA Liaison position (Section 4.7), or on the MSS HOD Coordination Committee (HCC).</li><li>9.1.3 Caucus meetings. Caucus meetings shall include all voting and non-voting members of the Caucus, as well as other MSS members wishing to attend.<ul style="list-style-type: none"><li>9.1.3.1 “Closed meetings” may be called at the discretion of the Section Delegates. Attendance at “closed Caucus meetings” is composed of voting Caucus members, MSS staff, and any individuals with explicit permission to attend from the Section Delegates.</li><li>9.1.3.2 MSS members who are not part of the MSS Caucus are not eligible to vote and may only participate in discussion with explicit permission from the Section Delegates.</li></ul></li><li>9.1.4 The MSS Section Delegate and Section Alternate Delegate shall be considered the Chair and Vice Chair of the Caucus respectively and their responsibilities in those positions include, but are not limited to:<ul style="list-style-type: none"><li>9.1.4.1 Attempting to contact all members eligible to the MSS Caucus before each AMA HOD meeting.</li><li>9.1.4.2 Overseeing debate, discussion, and voting that occurs within the MSS Caucus.</li><li>9.1.4.3 Assigning Regional Delegates, Regional Alternate Delegates, and members of the MSS HOD Coordination Committee (HCC) to serve on ad hoc Caucus Reference Committees.</li><li>9.1.4.4 Speaking on behalf of the MSS or delegating the responsibility to speak on specific items of business to MSS members of their choosing in Reference Committee hearings and the HOD.</li><li>9.1.4.5 Developing general MSS strategy for supporting or opposing HOD items of business.</li><li>9.1.4.6 Coordinating and negotiating with the leadership of other groups and sections within the HOD.</li></ul></li></ul> <p>9.2 Determining MSS Caucus Positions.</p> <ul style="list-style-type: none"><li>9.2.1 For all MSS Caucus activities requiring a vote, all members of the MSS Caucus shall be given one vote.</li><li>9.2.2 A quorum of at least one half of voting members must participate for a vote to be valid.</li></ul>
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	<p>9.2.3 In the AMA HOD, the MSS Caucus must take positions on items of business that are consistent with the existing policy of the MSS as defined in the MSS Digest of Actions whenever relevant MSS policy exists.</p> <p>9.2.4 In areas where relevant MSS policy exists, but the interpretation is uncertain, a majority vote of a quorum of MSS Caucus will determine the MSS Caucus’s interpretation.</p> <p>9.2.5 When an item of business is before the AMA HOD that is of significant importance to the MSS, but for which no MSS policy exists, any member of the MSS Caucus may move that the MSS take a position on the item. Such a motion requires a second by another Caucus member and a two-thirds (2/3) majority vote of a quorum of the MSS Caucus to pass.</p> <p>9.2.5.1 Positions set using these procedures are only valid for the duration of that AMA HOD meeting.</p> <p>9.2.6 The MSS Caucus may not take positions that are contrary to existing MSS policy.</p> <p>9.3 Reporting of Caucus Actions. The Section Delegates shall be responsible for authoring a report of actions taken, which shall be presented to the MSS Assembly at the next national meeting. This report will list the resolved clauses of all AMA HOD items of business for which the MSS took a position, and will specifically identify those items of business for which the MSS Caucus took a position that was not grounded in existing internal policy.</p> <p>***</p> <p>10.7 Procedure.</p> <p>***</p> <p>10.7.2 Rules of Order. The Assembly Meeting shall be conducted pursuant to the established rules of procedure submitted by the Speakers and adopted by the Assembly. The parliamentary authority used by the AMA HOD, (AMA Bylaw 11.1), shall govern the Assembly Meeting of the MSS in all matters not outlined in the adopted rules of procedure mentioned above.</p> <p>10.7.3 Quorum. Twenty-five percent (25%) of the MSS Delegates shall constitute a quorum, provided that at least ten percent (10%) of the MSS Delegates from each of the geographic Regions (Section 8.1.1) are present. For the purposes of defining a quorum, the MSS Delegate of each national medical specialty society, Federal Service, professional interest medical association, national medical student organization, and other group is considered part of the Region representing the state in which their organization’s headquarters are located.</p> <p>***</p> <p>12 Miscellaneous.</p> <p>12.1 Financial Responsibility. The funding of the MSS Governing Council is appropriated by the AMA. A listing of all meetings attended by each member of the Governing Council and members of the MSS funded by the section, along with an account of pertinent actions taken, will be made available to MSS members upon request.</p>
<b>RFS</b>	<p>V. Elections</p> <p>G.4. Election of Regional Leaders.</p> <p>a) Timing. Election of a Regional Chair shall occur during the Annual Business Meeting.</p> <p>b) Method. Election shall occur by in-person balloting. No proxy votes are allowed. The candidate receiving a majority of the votes will be elected Regional Chair.</p> <p>c) Additional Positions. Additional positions will be elected consistent with the method for the Regional Chair. Additional positions will be designated at the discretion of the Governing Council or Regional Council.</p> <p>D. Activities.</p> <p>1. During the Business Meeting. Regions shall be encouraged to caucus on items of business being discussed by the Assembly, candidates for election and endorsement, and issues of importance to the Region.</p> <p>2. Between Business Meetings. Regions shall be encouraged to interface with local leaders within their Region with a focus on membership, RFS events, partnerships, and leadership opportunities.</p> <p>E. Regional Council.</p>

	<ol style="list-style-type: none"> <li>1. Purpose and Function. The Regional Council is designed to foster and promote strategic relationships between the RFS Governing Council, Regions, leaders of state and specialty society resident sections, and local residency and fellowship programs.</li> <li>2. Membership. The Regional Council is comprised of eight Regional chairs and the Member At-Large of the RFS Governing Council, who shall serve as chair of the Regional Council.</li> <li>3. Meetings. The Regional Council shall meet at least quarterly either in-person or by teleconference in order to conduct the business of the Council.</li> <li>4. Neutrality. During election of new Regional Council members, existing Regional Council members shall maintain the same neutrality standards expected of the Governing Council, as outlined in Section V.D.1.h.</li> </ol> <p>XII.C. Elections shall be performed in accordance with IOP section V.I.4. ***</p> <p>XIII. Miscellaneous</p> <ol style="list-style-type: none"> <li>A. Parliamentary Authority. The parliamentary authority of the AMA House of Delegates governs this Section in all parliamentary situations that are not provided for in the law or in the AMA Bylaws or adopted rules of the RFS.</li> <li>B. Amendments to the Internal Operating Procedures. <ol style="list-style-type: none"> <li>1. A proposal to modify these Internal Operating Procedures may be initiated through a resolution by any member of the Assembly, or by a report from the Governing Council or designated committee. Acceptance of these changes requires the approval of two-thirds of the members of the Assembly present and voting. Since changes to the RFS Internal Operating Procedures must be approved by the AMA Board of Trustees, the RFS Governing Council shall notify the Assembly of any changes made by the AMA Board of Trustees.</li> </ol> </li> <li>C. Digest of Actions. A Digest of Actions is the compendium of official proceedings from the RFS Business Meetings and shall include directives for action to the RFS Governing Council and directives for advocacy by the RFS Delegate within the HOD. An updated Digest shall be available following each RFS Business Meeting.</li> <li>D. Endorsement of Candidates Not Otherwise Described Above. The Resident and Fellows Section does not endorse candidates for positions who are not currently members of the Resident and Fellow Section.</li> <li>E. RFS Caucus in the House of Delegates. <ol style="list-style-type: none"> <li>1. The RFS Delegate and Alternate Delegate shall be responsible for leading the caucus consisting of all duly-elected and appointed RFS Sectional Delegates and Alternate Delegates. The role of the caucus shall be to enact the will of the Assembly in the HOD.</li> <li>2. In cases where there is no existing position to guide action, the caucus may formally take a position with approval of a simple majority when a quorum is present. A quorum, in this instance, shall be defined as 50% + 1 of the caucus.</li> <li>3. Internal votes taken by the RFS delegation shall guide the actions of the delegation for the meeting in question.</li> <li>4. The RFS Delegate and Alternate Delegate shall draft a report within 30 days of the conclusion of each business meeting detailing the actions of the caucus, and any internal votes taken.</li> <li>5. Should a vacancy arise within the caucus during the course of a meeting, the RFS Delegate and Alternate Delegate may appoint a member to fill the vacancy for the duration of that meeting only.</li> </ol> </li> </ol>
<p><b>YPS</b></p>	<p>L. Miscellaneous.</p> <ol style="list-style-type: none"> <li>1. Parliamentary Authority. The parliamentary authority of the HOD shall govern the YPS in all parliamentary situations that are not provided for in the AMA Bylaws or adopted rules of the YPS.</li> <li>2. Digest of Actions. A Digest of Actions is the official proceedings from the YPS Assembly Meetings and shall include directives for action to the YPS Governing Council and directives for advocacy by the YPS Delegate within the HOD. An updated Digest shall be available online following each YPS Assembly Meeting.</li> <li>3. Consent calendars. A consent calendar shall be utilized for the recommendations of the Reference Committee and the YPS HOD Handbook Review Committee.</li> </ol>

	<p>4. Recycling. Provisions for recycling shall be available at every YPS Assembly Meeting, where possible.</p> <p>5. Handbooks. In advance of the meeting, the Assembly Handbook shall be made available in electronic form.</p>
<b>IMGS</b>	<p>VII. Miscellaneous</p> <p>A. Parliamentary Authority. The parliamentary authority of the AMA House of Delegates governs this organization in all parliamentary situations that are not provided for in the law, bylaws or adopted Internal Operating Procedures of the IMG Section.</p>
<b>OMSS</b>	<p>E. Rules of Order. Consistent with AMA Bylaw 11.1, all OMSS meetings shall be governed by the parliamentary rules and usages contained in the then current edition of The American Institute of Parliamentarians Standard Code of Parliamentary Procedure. Additionally, the OMSS has adopted the following rules:</p> <p>a. A representative or other OMSS member wishing to obtain the floor shall give their name, affiliation and disclose any financial interest which will be affected by the matter at hand.</p> <p>b. No one representative or other OMSS member shall speak more than once on any issue or separate motion until all who wish to speak have been heard, nor more than twice, without permission of the presiding officer or upon approval by a majority of the representatives present and voting.</p> <p>c. The Governing Council may, at its discretion, seek the advice of the Office of General Counsel on matters of parliamentary procedure.</p> <p>d. Voting shall be by voice, that is the “ayes” and “nays,” except where the presiding officer or a representative calls for a division of the Assembly, in which case a standing vote shall be taken.</p> <p>F. Quorum. A majority of the credentialed Representatives at any OMSS Business Meeting shall constitute a quorum.</p>
<b>APS</b>	<p>VIII. Miscellaneous</p> <p>A. Parliamentary Authority. The parliamentary authority of the AMA House of Delegates governs this organization in all parliamentary situations that are not provided for in the AMA Bylaws.</p> <p>B. Financial Responsibility. The funding of the APS Governing Council is appropriated by the AMA. All necessary expenses related to Governing Council activities will be reimbursed in compliance with AMA Expense and Travel Guidelines.</p>
<b>MAS</b>	<p>X. The MAS Structure</p> <p>A. Rules of Order. The meeting of the MAS shall be conducted pursuant to the established rules of procedure presented by the MAS Chair and adopted by the Section. These rules stem from AMA Bylaws and generally pursuant to the current edition of the American Institute of Parliamentarians Standard Code of Parliamentary Procedure.</p> <p>B. GC Meetings and Quorum. The GC shall hold three meetings per year with two meetings held in conjunction with the Annual Meeting and the Interim Meeting of the AMA-HOD. When needed, other meetings may be authorized at times and locations within budgetary limits and standard AMA guidelines. All efforts shall be made to contain costs. The presence (via teleconference or face to face meeting is acceptable) of five (5) members shall constitute a quorum.</p> <p>***</p> <p>E. Activities. Guidance on MAS projects, programs and activities shall be provided by the GC and carried out within existing available resources. An ongoing communications plan with members of the MAS and interested individuals may include electronic, print and other mechanisms. Electronic mechanisms will be encouraged for this purpose whenever possible.</p> <p>F. Voting. Unless otherwise provided in these Internal Operating Procedures (IOP), any action or recommendation of the GC shall be adopted by the affirmative vote of a majority of the GC members present at any duly constituted meeting or teleconference at which a quorum is present.</p>
<b>IPPS</b>	<p>G. Parliamentarian. A parliamentarian may be selected by the Chair prior to each meeting.</p> <p>H. Quorum. Fifty percent (50%) of the credentialed, registered Associate Representatives at any business meeting of the IPPS shall constitute a quorum for the conduct of business at that meeting.</p> <p>***</p> <p>VII. Miscellaneous</p>

	<p>A. Testimony at House of Delegates (HOD) Reference Committee Hearings. Any member of the AMA has a right to testify before a HOD reference committee and share their views on any item of business. However, since the AMA Bylaws provide only for a Delegate and Alternate Delegate to represent the IPPS in the HOD and to minimize confusion at the HOD reference committee hearings, an IPPS Representative shall not introduce himself/herself as an IPPS Representative or representing the Section unless the IPPS Delegate or Alternate Delegate has asked the Representative to present testimony on behalf of the IPPS.</p> <p>B. All material/information to be distributed to the Assembly must be cleared through the IPPS office. Material relating to business of the IPPS shall be made available for the business meeting. The Chair shall advise Representatives and participants of this material.</p>
<b>PPPS</b>	<p>VI. Business Meetings D. Rules of Order.</p> <p>1. In accordance with AMA Bylaw 11.1, Business Meetings shall be governed by the parliamentary rules and usages contained in the then current edition of The American Institute of Parliamentarians Standard Code of Parliamentary Procedure.</p>
<b>SPS</b>	<p>VI.</p> <p>A. Rules of Order. The meeting of the SPS shall be conducted pursuant to the established rules of procedure presented by the SPS Chair and adopted by the Section. These rules are based on AMA Bylaws and generally pursuant to the parliamentary authority of our AMA as specified in the AMA Bylaws.</p> <p>B. GC Meetings and Quorum. The GC shall meet in conjunction with each AMA-HOD meeting, and at one additional face-to-face meeting convened in a calendar year. When required, other meetings may be authorized at times and locations within budgetary limits and standard AMA guidelines. All efforts shall be made to contain costs. The presence (via teleconference or face to face) of four (4) members shall constitute a quorum.</p>
<b>WPS</b>	<p>VI.A. Rules of Order. The meeting of the WPS shall be conducted pursuant to the established rules of procedure presented by the WPS Chair and adopted by the Section. These rules are based on AMA Bylaws and generally pursuant to the parliamentary authority of our AMA as specified in the AMA Bylaws.</p> <p>VI.F. Voting. Unless otherwise provided in these Internal Operating Procedures (IOP), any action or recommendation of the GC shall be adopted by the affirmative vote of a majority of the GC members present at any duly constituted meeting or teleconference at which a quorum is present.</p>

# DISPUTE RESOLUTION

<b>MSS</b>	<p>13 Dispute Resolution.</p> <p>13.1 All disputes of these Internal Operating Procedures shall be resolved by the AMA Board of Trustees (BOT) with provision for input from other parties as deemed necessary by the BOT, except in the following instances as defined elsewhere in these Internal Operating Procedures.</p> <p>13.1.1 All disputes involving Regional Delegate or Alternate Delegate elections shall be resolved by the MSS Governing Council.</p> <p>13.1.2 All disputes involving Campaign Rules as related to the MSS shall be resolved by the MSS Speaker and Vice Speaker.</p> <p>13.2 All IOPs are subject to the AMA Bylaws, and the AMA Bylaws will prevail in the event of a conflict.</p>
<b>RFS</b>	None specified
<b>YPS</b>	None specified
<b>IMGS</b>	None specified
<b>OMSS</b>	None specified
<b>APS</b>	None specified
<b>MAS</b>	None specified
<b>IPPS</b>	<p>See II. Membership</p> <p>***</p> <p>B. Certification. The Credentials Committee shall review all applications for Associate and Affiliate Membership and make a determination as to whether an applicant’s organization meets the criteria for Associate or Affiliate membership.</p> <p>C. Appeal Process. The IPPS seeks to be inclusive of AMA members and therefore if an organization does not initially meet the criteria for Associate or Affiliate membership as determined by the Credentials Committee, it can make a request for reconsideration by the Governing Council.</p>
<b>PPPS</b>	None specified
<b>SPS</b>	None specified

# IOP AMENDMENTS [Also see Bylaw 7.0.7]

<p><b>MSS</b></p>	<p>14 Amendments to the Internal Operating Procedures.</p> <p>14.1 Requirements. All rules, regulations, and procedures adopted by the MSS are subject to the approval of the Board of Trustees (AMA Bylaw 7.0.7). Amendments to the Internal Operating Procedures may also be contingent upon corresponding changes to the AMA Bylaws, which require approval of two-thirds (2/3) of the members of the AMA HOD.</p> <p>14.2 Regular Review of the Internal Operating Procedures. Every four (4) years, the Speakers will direct the Committee on Long Range Planning (COLRP), an MSS Standing Committee, to submit a report proposing necessary amendments to the IOPs.</p> <p>14.2.1 COLRP will design and implement a protocol for IOP review and report writing.</p> <p>14.2.1.1 This protocol may be updated as necessary by COLRP. A review of IOPs may occur asynchronously from the COLRP report; however, any amendments should be detailed in the quadrennial report. COLRP shall include the student Councilor from the Council on Constitution &amp; Bylaws as an ex-officio member during IOP review and report writing. COLRP may recruit additional voting representatives for IOP review to promote representation from all regions</p> <p>14.2.1.2 IOP review and report writing shall be co-chaired by the Speakers as non-voting members.</p> <p>14.3 Resolutions. Amendments to the IOPs may occur by adoption of a resolution with a two-thirds (2/3) vote of the MSS Assembly (Section 10.8.5).</p>
<p><b>RFS</b></p>	<p>XIV. Amendments</p> <p>These Internal Operating Procedures may be amended by language proposed by the RFS Governing Council with the approval of two-thirds of the members of the Resident and Fellow Section Assembly present and voting. Where the Assembly instructs the Governing Council to script IOP changes, the language shall be submitted at the following Assembly meeting, unless otherwise specified, shall be considered at the business meeting and shall be effective immediately upon approval by two-thirds of the Assembly present and voting, unless a different time frame is so specified and approved by a simple majority when proposed. Amendments to the Internal Operating Procedures may be contingent upon corresponding changes to the AMA Bylaws.</p>
<p><b>YPS</b></p>	<p>XII. Amendments</p> <p>A. These Internal Operating Procedures may be amended by language proposed by the YPS Governing Council and/or an Ad Hoc Committee on Internal Operating Procedures with the approval of two-thirds of the members of the YPS Assembly present and voting. Since changes to the YPS Internal Operating Procedures must be approved by the AMA Board of Trustees, the YPS Governing Council shall notify the YPS Assembly of any proposed changes that the AMA Board does not approve.</p> <p>B. Where the YPS Assembly instructs the Governing Council to recommend changes to the AMA Bylaws, the language shall be submitted at the following HOD meeting, unless otherwise specified. The Governing Council shall notify the YPS Assembly of the outcome of the HOD deliberations.</p> <p>C. Amendments to the YPS Internal Operating Procedures will be contingent upon corresponding changes to the AMA Bylaws. The YPS Governing Council shall notify the Assembly of such changes.</p>
<p><b>IMGS</b></p>	<p>VIII. Amendments.</p> <p>A. These Internal Operating Procedures may be amended by language proposed by the IMG GC with the approval of two-thirds of the members of the International Medical Graduates Section Congress present and voting and subject to approval by the AMA Board of Trustees. When the Congress instructs the Governing Council to amend the language of these Internal Operating Procedures, the language shall be posted for comments on the Virtual Congress and at the following Congress meeting, unless otherwise specified, shall be considered at the Congress meeting and shall be effective upon approval by two-thirds of the Congress present and voting as well as subject to approval by the AMA Board of Trustees. Amendments to the Internal Operating Procedures may be contingent upon corresponding changes to the AMA Bylaws.</p>



<b>OMSS</b>	<p>VIII. Amendments</p> <p>A. Amendments to OMSS Internal Operating Procedures. Amendments shall be offered in the form of an item of business, either a report or a resolution, to the OMSS Assembly at either an Interim or Annual Business Meeting. The Assembly will hold a vote to ratify the proposed amendment(s). Upon ratification by a two-thirds majority vote by the representatives present and voting, the Governing Council shall submit the amendment(s) to the Council on Constitution and Bylaws for review and the Board of Trustees for approval.</p> <p>B. OMSS Requirements. These Internal Operating Procedures may be amended by the approval of two-thirds of representatives voting and present.</p> <p>C. Other Requirements. Per AMA Bylaw 7.0.7, all rules, regulations, and procedures adopted by the OMSS are subject to the approval of the Board of Trustees. Amendments to the Internal Operating Procedures may also be contingent upon corresponding changes to the AMA Bylaws, which require approval of two-thirds of the members of the AMA House of Delegates.</p>
<b>APS</b>	<p>IX. Amendments</p> <p>A. APS Requirements. These Internal Operating Procedures may be amended by a quorum of the members of the APS Governing Council.</p> <p>B. Other Requirements. Per AMA Bylaw 7.0.7, all rules, regulations, and procedures adopted by the APS are subject to the approval of the Board of Trustees. Amendments to the Internal Operating Procedures may also be contingent upon corresponding changes to the AMA Bylaws, which require approval of two-thirds of the members of the AMA House of Delegates.</p>
<b>MAS</b>	<p>XI. Amendments. GC members shall receive any amendments to this IOP from MAS members in writing. Amendments to this IOP document shall require a majority affirmative vote by those MAS members voting electronically and/or present at a MAS meeting and will then be subject to the approval of the AMA-BOT. Upon AMA-BOT approval, the MAS GC will notify its membership of any amendments or changes as a result of the BOT's approval process. If there are amendments from the BOT, a final ratification by the MAS membership of the IOP document shall take place electronically. Implementation of the amended IOP will go into effect immediately following the final electronic ratification.</p>
<b>IPPS</b>	<p>VIII. Amendments</p> <p>A. Amendments to IPPS Internal Operating Procedures. Amendments shall be offered in the form of an item of business, either a report or a resolution, to the IPPS Assembly at an Assembly business Meeting. The Assembly will hold a vote to ratify the proposed amendment(s). Upon ratification by a two-thirds majority vote by the Representatives present and voting, the Governing Council shall submit the amendment(s) to the Council on Constitution and Bylaws for review and the Board of Trustees for approval.</p> <p>B. IPPS Requirements. These Internal Operating Procedures may be amended by the approval of two-thirds of Representatives voting and present.</p> <p>C. Other Requirements. Per AMA Bylaw 7.0.7, all rules, regulations, and procedures adopted by the IPPS are subject to the approval of the Board of Trustees. Amendments to the Internal Operating Procedures may also be contingent upon corresponding changes to the AMA Bylaws, which require approval of two-thirds of the members of the AMA House of Delegates.</p>
<b>PPPS</b>	<p>VIII. Amendments</p> <p>A. PPPS Requirements. These Internal Operating Procedures may be amended by the approval of two-thirds of members present and voting.</p> <p>B. Other Requirements. Per AMA Bylaw 7.0.7, all rules, regulations, and procedures adopted by the PPPS are subject to the approval of the Board of Trustees. Amendments to the Internal Operating Procedures may also be contingent upon corresponding changes to the AMA Bylaws, which require approval of two-thirds of the members of the AMA House of Delegates.</p>
<b>SPS</b>	<p>VI. SPS Structure</p> <p>E. Activities. Guidance on SPS projects, programs, and activities that increase physician engagement with the AMA shall be provided by the GC and carried out within available resources. An ongoing communication plan with members of the SPS and interested individuals may include electronic, print and other means. Virtual communications will be encouraged for this purpose whenever possible.</p> <p>F. Amendments. These Internal Operating Procedures may be amended by the approval of two-thirds of the members of the SPS present and voting at the Virtual SPS Meeting. Amendments to these Internal Operating Procedures must be submitted in advance of the Virtual SPS Meeting so that the Governing Council can study the implications of the proposed changes.</p>

	<p>According to Bylaw 7.0.7, all rules, regulations, and procedures adopted by the SPS are subject to the approval of the Board of Trustees. Amendments to the Internal Operating Procedures may also be contingent upon corresponding changes to the AMA Bylaws, which require approval of two-thirds of the members of the AMA-HOD.</p>
<b>WPS</b>	<p>VII. Amendments</p> <p>Any amendments to this IOP document shall require a two-thirds affirmative vote by those WPS members voting electronically and/or present at a WPS meeting and will then be subject to the approval of the AMA-BOT. Upon AMA-BOT approval, the WPS GC will notify its membership of any amendments or changes as a result of the BOT's approval process. If there are amendments from the BOT, a final ratification by the WPS membership of the IOP document shall take place electronically. Implementation of the amended IOP will go into effect immediately following the final electronic ratification.</p>

# RELEVANT AMA BYLAWS

<p><b>Bylaws applicable to all Sections</b></p>	<p><b>7.0.1 Mission of the Sections.</b> A Section is a formal group of physicians or medical students directly involved in policymaking through a Section delegate and representing unique interests related to professional lifecycle, practice setting, or demographics. Sections shall be established by the House of Delegates for the following purposes:</p> <p>7.0.1.1 Involvement. To provide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA.</p> <p>7.0.1.2 Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections.</p> <p>7.0.1.3 Communication. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section.</p> <p>7.0.1.4 Membership. To promote AMA membership growth.</p> <p>7.0.1.5 Representation. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates.</p> <p>7.0.1.6 Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections.</p> <p>7.0.2 Informational Reports. Each Section may submit at the Annual Meeting an informational report detailing the activities and programs of the Section during the previous year. The report(s) shall be submitted to the House of Delegates through the Board of Trustees. The Board of Trustees may make such non-binding recommendations regarding the report(s) to the Sections as it deems appropriate, prior to transmitting the report(s) to the House of Delegates without delay or modification by the Board. The Board may also submit written recommendations regarding the report(s) to the House of Delegates.</p> <p>7.0.3 Governing Council. There shall be a Governing Council for each Section to direct the programs and the activities of the Section. The programs and activities shall be subject to the approval of the Board of Trustees or the House of Delegates.</p> <p>7.0.3.1 Qualifications. Members of each Section Governing Council must be members of the AMA and of the Section.</p> <p>7.0.3.2 Voting. Members of each Section Governing Council shall be elected by the voting members of the Section present at the business meeting of the Section, unless otherwise provided in this Bylaw.</p> <p>7.0.3.3 Additional Requirements. Each Section shall adopt rules governing the composition, election, term, and tenure of its Governing Council.</p> <p>7.0.4 Officers. Each Section shall select a Chair and Vice Chair or Chair-Elect and other necessary and appropriate officers.</p> <p>7.0.4.1 Qualifications. Officers of each Section must be members of the AMA and of the Section.</p> <p>7.0.4.2 Voting. Officers of each Section shall be elected by the voting members of the Section, unless otherwise provided in this Bylaw.</p> <p>7.0.4.3 Additional Requirements. Each Section shall adopt rules governing the titles, duties, election, term, and tenure of its officers.</p> <p>7.0.5 Delegate and Alternate Delegate. Each Section shall elect a Delegate and Alternate Delegate to represent the Section in the House of Delegates.</p> <p>7.0.6 Business Meeting. There shall be a Business Meeting of members of each Section. The Business Meeting shall be held on a day prior to each Annual and Interim Meeting of the House of Delegates.</p> <p>7.0.6.1 Purpose. The purposes of the Business Meeting shall be:</p> <p>7.0.6.1.1 To hear such reports as may be appropriate.</p> <p>7.0.6.1.2 To consider other business and vote upon such matters as may properly come before the meeting.</p> <p>7.0.6.1.3 To adopt resolutions for submission by the Section to the House of Delegates.</p>
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	<p>7.0.6.1.4 To hold elections.</p> <p>7.0.6.2 Meeting Procedure.</p> <p>7.0.6.2.1 The Business Meeting shall be open to all members of the AMA.</p> <p>7.0.6.2.2 Only duly selected representatives who are AMA members shall have the right to vote at the Business Meeting.</p> <p>7.0.6.2.3 The Business Meeting shall be conducted pursuant to rules of procedure adopted by the Governing Council. The rules of procedure may specify the rights and privileges of Section members, including any limitations on participation or vote.</p> <p>7.0.7 Rules. All rules, regulations, and procedures adopted by each Section shall be subject to the approval of the Board of Trustees.</p> <p>7.0.8 Establishment of New Sections. A member component group seeking Section status may submit an application to the Council on Long Range Planning and Development, which will make its recommendation to the House of Delegates through the Board of Trustees, or a resolution may be submitted for Section status.</p> <p>7.0.9 Section Status. Sections shall either be fixed or delineated, as determined by the House of Delegates upon recommendation of the Council on Long Range Planning and Development based on criteria adopted by the House of Delegates. A delineated Section must reconfirm its qualifications for continued delineated Section status and associated representation in the House of Delegates by demonstrating at least every 5 years that it continues to meet the criteria adopted by the House of Delegates.</p>
<p><b>MSS BYLAWS</b></p>	<p><b>7.3 Medical Student Section.</b> The Medical Student Section is a fixed Section.</p> <p>7.3.1 Membership. All active medical student members of the AMA shall be members of the Medical Student Section.</p> <p>7.3.2 Cessation of Eligibility. If any officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.3.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant. If the officer or member graduates from an educational program within 90 days prior to an Annual Meeting, the officer or member shall be permitted to continue to serve in office until the completion of the Annual Meeting.</p> <p>7.3.3 Representatives to the Business Meeting.</p> <p>7.3.3.1 Representatives. The AMA medical student members of each educational program as defined in Bylaw 1.1.1 may select one representative and one alternate representative. An educational program as defined in Bylaw 1.1.1 that has a total student population (excluding students at associated administrative campuses) greater than 999 may select one additional representative and one additional alternate representative.</p> <p>7.3.3.2 Medical School Separate Campus. The AMA medical student members of an educational program as defined in Bylaw 1.1.1 that has more than one campus may select a representative and an alternate representative from each campus. A separate campus is defined as an administrative campus separate from the central campus where a minimum of 20 members of the medical student body are assigned for some portion of their instruction over a period of time not less than an academic year. The Governing Council shall establish appropriate rules, subject to approval of the Board of Trustees, for credentialing all representatives.</p> <p>7.3.3.3 National Medical Specialty Societies, Federal Services, and Professional Interest Medical Associations. Each national medical specialty society, Federal Service, and professional interest medical association granted representation in the House of Delegates that has established a medical student component is entitled to one representative and one alternate representative selected by the medical student members of the organization. The Governing Council shall adopt uniform rules and criteria to determine if an organization represented in the House of Delegates has established a medical student membership component so as to qualify for representation at the Business Meeting. The procedure by which the medical student representative from the organization is selected must meet the requirements established by the Governing Council.</p>

	<p>7.3.3.4 National Medical Student Organizations. National medical student organizations that have been granted representation in the Medical Student Section Business Meeting may select one representative and one alternate representative.</p> <p>7.3.3.4.1 Criteria for Eligibility. National medical student organizations that meet the following criteria may be considered for representation in the Medical Student Section Business Meeting:</p> <ol style="list-style-type: none"> <li>a. The organization must be national in scope.</li> <li>b. A majority of the voting members of the organization must be medical students enrolled in educational programs as defined in Bylaw 1.1.1.</li> <li>c. Membership in the organization must be available to all medical students, without discrimination.</li> <li>d. The purposes and objectives of the organization must be consistent with the AMA’s purposes and objectives.</li> <li>e. The organization’s code of medical ethics must be consistent with the AMA’s Principles of Medical Ethics.</li> </ol> <p>7.3.3.4.2 Procedure. The Medical Student Section shall adopt appropriate rules for the application, acceptance and retention of national medical student organizations. Recommendations for acceptance and discontinuance shall be subject to the approval of the Board of Trustees.</p> <p>7.3.3.4.3 Rights and Responsibilities. The medical student representative of each national medical student organization granted representation in the Business Meeting shall have full voting rights, including the right to vote in any elections at the conclusion of a 2-year probationary period with regular attendance. The representatives shall not be eligible for election to any office in the Medical Student Section.</p> <p>7.3.3.5 Other Groups. The Association of American Medical Colleges – Organization of Student Representatives and the American Association of Colleges of Osteopathic Medicine – Council of Osteopathic Student Government Presidents are each entitled to one representative and one alternate representative selected by the medical student members of the organization. The procedure by which the medical student representative from each of these groups is selected must meet the requirements established by the Governing Council.</p> <p>7.3.3.6 Certification. All representatives to the Business Meeting must be medical student members of the AMA and shall be properly certified to the Governing Council in accordance with rules established by the Governing Council.</p> <p>7.3.4 Additional Purposes of the Meeting. In addition to the purposes of the Business Meeting set forth in Bylaw 7.0.6.1, the purposes of the meeting shall include:</p> <ol style="list-style-type: none"> <li>7.3.4.1 To elect the medical student trustee at the Business Meeting prior to the Interim Meeting of the AMA.</li> <li>7.3.4.2 To adopt procedures for election of Medical Student Regional delegates and alternate delegates established in Bylaw 2.3.</li> <li>7.3.4.3 To elect Medical Student Regional delegates and alternate delegates at the business meeting prior to the Interim Meeting of the AMA. Elected delegates and alternate delegates shall be seated at the Annual Meeting of the House of Delegates.</li> </ol>
<p><b>RFS BYLAWS</b></p>	<p><b>7.1 Resident and Fellow Section.</b> The Resident and Fellow Section is a fixed Section.</p> <p>7.1.1 Membership. All active resident/fellow physician members of the AMA shall be members of the Resident and Fellow Section.</p> <p>7.1.1.1 Definition of a Resident. For purposes of membership in the Resident and Fellow Section, the term Resident shall be applied to any physicians who meet at least one of the following criteria:</p> <ol style="list-style-type: none"> <li>a) Members who are enrolled in a residency approved by the Accreditation Council for Graduate Medical Education or the American Osteopathic Association.</li> </ol>

b) Members who are active duty military or public health service residents required to provide service after their internship as general medical officers (including underseas medical officers or flight surgeons) before their return to complete a residency.

c) Members who are serving, as their primary occupation, in a structured educational, vocational, or research program of at least one year to broaden competency in a specialized field prior to completion of their residency.

7.1.1.2 Definition of a Fellow. For purposes of membership in the Resident and Fellow Section, the term Fellow shall be applied to any physicians who have completed a residency and meet at least one of the following criteria:

a) Members who are serving in fellowships approved by the Accreditation Council for Graduate Medical Education or the American Osteopathic Association.

b) Members who are serving, as their primary occupation, in a structured clinical, educational, vocational, or research training program of at least six months to broaden competency in a specialized field.

7.1.2 Cessation of Eligibility. If any officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.1.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant. If the officer or member completes residency or fellowship within 90 days prior to an Annual Meeting, the officer or member shall be permitted to continue to serve in office until the completion of the Annual Meeting.

7.1.3 Representatives to the Business Meeting from Organizations represented in the House of Delegates. The Business Meeting shall include representatives from constituent associations, Federal Services, national medical specialty societies, and professional interest medical associations represented in the House of Delegates.

7.1.3.1 Apportionment. The apportionment for each constituent association, Federal Service, national medical specialty society and professional interest medical association is one representative for each 100, or fraction thereof, members of the Resident and Fellow Section who are members of the constituent association, Federal Service, national medical specialty society or professional interest medical association.

7.1.3.2 Effective Date. In January of each year, the AMA shall notify each constituent association, Federal Service, national medical specialty society and professional interest medical association of the number of seats to which it is entitled. Such apportionment shall take effect on the following January 1 and remain effective for one year.

7.1.4 Other Representatives to the Business Meeting.

7.1.4.1 National Resident and Fellow Organizations. National resident and fellow organizations that meet the following criteria may be considered for representation in the Resident and Fellow Section Assembly:

a. The organization must be national in scope.

b. The organization must be composed solely of residents or fellows.

c. Membership in the organization must be available to all residents or fellows, without discrimination.

d. The purpose and objectives of the organization must be consistent with the AMA's purpose and objectives.

e. The organization's code of medical ethics must be consistent with the AMA's Principles of Medical Ethics.

7.1.4.1.1 Procedure. The Resident and Fellow Section shall adopt appropriate rules for the application, acceptance and retention of national resident and fellow organizations.

7.1.4.1.2 Apportionment. Each national resident and fellow organization may select one representative and one alternate representative.

7.1.4.2. At-Large Representatives. Active resident/fellow physician members of the AMA may be eligible to serve as at-large representatives to the Resident and Fellow Section Business Meeting.

7.1.4.2.1 Apportionment. The number of representatives shall be 10% of the average number of registered RFS delegates and alternate delegates from the previous year.

	<p>7.1.4.2.2 Procedure. The Governing Council shall select at-large representatives pursuant to uniform rules and criteria adopted by the RFS Governing Council and approved by the Board of Trustees.</p> <p>7.1.5. Certification. All representatives to the Business Meeting must be resident/fellow physician members of the AMA and shall be properly certified to the Governing Council in accordance with rules established by the Governing Council.</p> <p>7.1.6 Additional Purposes of the Meeting. In addition to the purposes of the Business Meeting set forth in Bylaw 7.0.6.1, the purposes of the meeting shall include:</p> <p>7.1.6.1 To adopt procedures for election of delegates and alternate delegates for the Resident and Fellow Section established in Bylaw 2.4.</p> <p>7.1.6.2 To elect, at the business meeting prior to the Interim Meeting of the AMA, delegates and alternate delegates for the Resident and Fellow Section. Elected delegates and alternate delegates shall be seated at the Annual Meeting of the House of Delegates.</p>
<p><b>YPS BYLAWS</b></p>	<p><b>7.5 Young Physicians Section.</b> The Young Physicians Section is a fixed Section.</p> <p>7.5.1 Membership. All active physician members of the AMA who are not resident/fellow physicians, but who are under 40 years of age or are within the first 8 years of professional practice after residency and fellowship training programs, shall be members of the Young Physicians Section.</p> <p>7.5.2 Cessation of Eligibility of Governing Council Members. If any Governing Council member ceases to meet the membership requirements of Bylaw 7.5.1 prior to the expiration of the term for which elected, the term of such member shall terminate and the position shall be declared vacant. If any member's term would terminate prior to the conclusion of an Annual Meeting, such member shall be permitted to serve in office until the conclusion of the Annual Meeting following that when such member ceases to meet the membership requirements of Bylaw 7.5.1, as long as the member remains an active physician member of the AMA.</p> <p>7.5.2.1 The chair position is a three-year commitment and divided into the roles of chair-elect, chair, and immediate past chair. The young physician must meet the requirements of Bylaws 7.5.1 and 7.5.2 when elected as chair-elect. The chair-elect, chair and immediate past chair shall be granted membership in the Section and be permitted to complete the term of office even if unable to continue to meet all of the requirements of Bylaw 7.5.1, as long as the physician remains an active physician member of the AMA.</p> <p>7.5.3 Representatives to the Business Meeting. The Business Meeting shall consist of representatives from constituent associations, Federal Services, and national medical specialty societies represented in the House of Delegates. There shall be no alternate representatives.</p> <p>7.5.3.1 Constituent Associations, National Medical Specialty Societies, and Federal Services. Each constituent association and Federal Service shall be entitled to representation based on the number of seats allocated to it by apportionment. Each national medical specialty society granted representation in the House of Delegates shall be entitled to representation based on the number of seats allocated to it by apportionment. In addition, unified constituent associations and specialty societies that are entitled to additional representation pursuant to Bylaw 2.1.1.2 or Bylaw 2.2.1 shall be entitled to 2 additional representatives.</p> <p>7.5.3.1.1 Apportionment. The apportionment for each constituent association, Federal Service, and national medical specialty society is 2 representatives for each 1,000, or fraction thereof, members of the Young Physicians Section who are members of the constituent association, Federal Service, or specialty society, as recorded by the AMA as of December 31 of each year. Each constituent association, Federal Service, and specialty society shall automatically be entitled to 2 representatives, who may be selected in any manner. Those</p>

	<p>constituent associations, Federal Services, or specialty societies who are eligible for more than 2 representatives, shall select the additional representatives according to rules and criteria developed by the Governing Council to ensure that they are selected in a fair and equitable manner allowing open representation.</p> <p>7.5.3.1.2 Effective Date. Such apportionment shall take effect on the following January 1 and shall remain effective for one year. In January of each year, the AMA shall notify each constituent association and Federal Service of the number of seats to which it is entitled during the current year. All specialty societies seeking additional representative seats beyond the first two are required to submit evidence documenting the number of their AMA young physician members.</p> <p>7.5.3.1.2.1 Retention of Representative. If the membership information as recorded by the AMA as of December 31 warrants a decrease in the number of representatives representing a constituent association, Federal Service, or national medical specialty society, that entity shall be permitted to retain the same number of representatives, without decrease, for one additional year, if it promptly files with the AMA a written plan of intensified AMA membership development activities among its young physician members.</p> <p>7.5.3.2 Qualifications. Each representative to the Business Meeting must be a member of the AMA who meets the requirement for membership in the Young Physicians Section as set forth in Bylaw 7.5.1. However, a representative who becomes ineligible for membership in the Section shall be permitted to continue service until the end of the calendar year in which ineligibility occurs, as long as active membership in the AMA is maintained. If a representative is elected to the Governing Council, that representative shall be required to resign as a representative to the Business Meeting. The representative’s constituent association, Federal Service, or specialty society may fill the vacancy so created, consistent with the rules and criteria that are developed by the Governing Council.</p>
<p><b>IMGS BYLAWS</b></p>	<p><b>7.6 International Medical Graduates Section.</b> The International Medical Graduates Section is a delineated Section.</p> <p>7.6.1 Membership. All active physician members of the AMA who are international medical graduates shall be members of the International Medical Graduates Section.</p> <p>7.6.2 Cessation of Membership. If an officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.6.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p> <p>7.6.2.1 Cessation of Residency or Fellowship. If the resident/fellow physician Governing Council member ceases to be a resident/fellow physician prior to the expiration of the term for which elected, the term of such resident/fellow physician member on the Governing Council shall thereupon terminate, and the position shall be declared vacant. If the member completes residency or fellowship within 90 days prior to an Annual Meeting, the member shall be permitted to continue to serve on the Governing Council until the completion of the Annual Meeting.</p> <p>7.6.3 Elections. Membership on the Governing Council shall be determined through election by members of the IMG Section. Designation of specific offices of the Governing Council members shall be determined through election by members of the IMG Section present at the Section’s Business Meeting at which the election is held.</p> <p>7.6.3.1 Election of Governing Council Members. All members of the IMG Section shall be entitled to vote in elections of membership of the Governing Council. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p>



	7.6.3.2 Designation of Specific Offices. All members of the IMG Section present at the Section's Business Meeting shall be entitled to elect the officers from among those Governing Council members elected by the Section. Only resident/fellow physicians shall be eligible to be elected to the resident/fellow physician member office.
<b>OMSS BYLAWS</b>	<p><b>7.4 Organized Medical Staff Section.</b> The Organized Medical Staff Section is a delineated Section.</p> <p>7.4.1 Membership. Membership in the Section shall be limited to physicians, including residents and fellows, selected by physician members of the medical staffs of hospitals and other delivery systems. Selected physicians who are not AMA members may participate in the Section's Business Meeting as provisional members without the right to vote. Provisional members may attend a maximum of 2 Business Meetings.</p> <p>7.4.2 Cessation of Eligibility. If any officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.4.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p> <p>7.4.3 Representatives to the Business Meeting. The physician members of the medical staff of each hospital and delivery system meeting the requirements established by the Governing Council may select one or more representatives to the Business Meeting. The representatives must be physician members of the medical staff or residents/fellows affiliated with the hospital or delivery system. Selected physicians who are not AMA members may participate in the Business Meeting as provisional representatives without the right to vote. Provisional representatives may attend a maximum of 2 Business Meetings. Selected representatives to the Business Meeting shall be properly certified by the President or Secretary of the medical staff.</p> <p>7.4.3.1 Members of the Governing Council who have completed their terms and the chairs of state association hospital medical staff sections or organized medical staff sections may be seated as ex officio representatives to the Business Meeting, provided they are AMA members and are properly certified by the President or Secretary of the state association. Ex officio representatives have the right to speak and debate in the meeting but do not have the right to introduce business, introduce an amendment, make a motion, or vote.</p> <p>7.4.3.2 All past chairs of the AMA Organized Medical Staff Section may attend the Business Meeting as ex officio members. They shall have the right to speak and debate in the meeting, but do not have the right to introduce business, introduce an amendment, make a motion, or vote.</p>
<b>APS BYLAWS</b>	<p><b>7.2 Academic Physicians Section.</b> The Academic Physicians Section is a delineated Section.</p> <p>7.2.1 Membership. Membership in the Section shall be open to active physician members of the AMA who join the Academic Physicians Section through the following avenues of participation.</p> <p>7.2.1.1 Active physician members of the AMA who are appointed by the dean of any United States medical school with an educational program as defined in Bylaw 1.1.1 to represent undergraduate, graduate or continuing medical education at the institution.</p> <p>7.2.1.2 Active physician members of the AMA who hold a faculty appointment at a United States medical school with an educational program as defined in Bylaw 1.1.1 and who elect to be members of the Section. Such election shall be made in accordance with rules established by the Governing Council and approved by the Board of Trustees.</p> <p>7.2.1.3 Active physician members of the AMA who do not hold a faculty appointment at a United States medical school with an educational program as defined in Bylaw 1.1.1 but who have an active role in undergraduate, graduate or continuing medical education or who serve in a clinical/research capacity with an academic medical center, community hospital, or other health care setting and who elect to be members of the Section. Such election shall be made in accordance with rules established by the Governing Council and approved by the Board of Trustees.</p>

	<p>7.2.2 Elections. Membership on the Governing Council shall be determined through election by members of the Academic Physicians Section. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p> <p>7.2.2.1 Cessation of Eligibility. If any Governing Council member ceases to meet the membership requirements of Bylaw 7.2.1 prior to the expiration of the term for which elected, the term of such Governing Council member shall terminate and the position shall be declared vacant.</p>
<p><b>MAS BYLAWS</b></p>	<p><b>7.7 Minority Affairs Section.</b> The Minority Affairs Section is a delineated Section.</p> <p>7.7.1 Membership. All active members of the AMA, including residents and fellows and medical students, who express an interest in racial or ethnic minority issues shall be eligible for membership in the Minority Affairs Section. Physicians or medical students who are not AMA members may join the Section for up to 2 years as provisional members without the right to vote.</p> <p>7.7.2 Elections. Membership on the Governing Council shall be determined through election by members of the Minority Affairs Section. All members of the Minority Affairs Section, except provisional members, shall be entitled to vote in elections of Governing Council members. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p> <p>7.7.2.1 Election of Officers. The Governing Council shall elect its Chair and Vice Chair from among the Governing Council members.</p> <p>7.7.3 Cessation of Membership. If an officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.7.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p> <p>7.7.3.1 Section Representatives on the Governing Council. If a representative of the Medical Student Section, Resident and Fellow Section or Young Physicians Section ceases to meet the criteria for membership in the section from which elected within 90 days prior to the Annual Meeting, such member shall be permitted to serve in office until the conclusion of the Annual Meeting in the calendar year in which he or she ceases to meet the membership requirement of the respective section.</p> <p>7.7.3.2 Section Representative as Immediate Past Chair. A Section representative who has been elected as chair of the Governing Council, but who ceases to meet the criteria for membership in the section from which elected during his or her term as Immediate Past Chair, shall be permitted to complete the term of office, as long as the officer remains an active physician member of the AMA.</p>
<p><b>SPS Bylaws</b></p>	<p><b>7.9 Senior Physicians Section.</b> The Senior Physicians Section is a delineated Section.</p> <p>7.9.1 Membership. All active physician members of the AMA age 65 and above shall be members of the Senior Physicians Section.</p> <p>7.9.2 Elections. Membership on the Governing Council shall be determined through election by members of the Senior Physicians Section. All members of the Senior Physicians Section shall be entitled to vote in elections of Governing Council members. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p> <p>7.9.2.1 Election of Officers. The Governing Council shall elect the Section Chair-Elect from among the Governing Council members.</p> <p>7.9.3 Cessation of Membership. If an officer or Governing Council member ceases to be an active member of the AMA prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p>

<p><b>IPPS BYLAWS</b></p>	<p><b>7.8 Integrated Physician Practice Section.</b> The Integrated Physician Practice Section is a delineated Section.</p> <p>7.8.1 Membership. Membership in the Section shall consist of individual physician members. There are two categories of membership.</p> <p>7.8.1.1 Associate Members. Associate Members of the Section shall be individual members of the AMA who are in physician-led, integrated health care organizations, which coordinate patient care across specialties and among physicians who share common records and clinical care processes. A physician-led, integrated health care organization must meet specific criteria contained in rules approved by the Board of Trustees in order for its members to qualify as Associate Members.</p> <p>7.8.1.2 Affiliate Members. Affiliate Members of the Section shall be individual members of the AMA who are in practices that do not satisfy all the criteria established under 7.8.1.1. The physician’s practice must meet specific criteria contained in rules approved by the Board of Trustees in order for its members to qualify as Affiliate Members.</p> <p>7.8.2 Governing Council and Officers. Only Associate Members of the Section are eligible to hold office or serve on the Governing Council.</p> <p>7.8.3 Cessation of Membership. If a Governing Council member ceases to meet the membership requirements of Bylaw 7.8.1.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant and a successor will be elected.</p> <p>7.8.4 Representatives to the Business Meeting.</p> <p>7.8.4.1 Associate Members. Each physician-led, integrated health care organization that meets the criteria approved by the Board of Trustees shall be eligible to send one or more Representatives to the business meeting based on the number of AMA members in the organization. The apportionment formula for representation shall be contained in rules approved by the Board of Trustees.</p> <p>7.8.4.1.1 Representatives to the Business Meeting. Associate Members of the Section who are sent to the business meeting as Representatives under Bylaw 7.8.4.1 can introduce business, introduce an amendment, make a motion and vote.</p> <p>7.8.4.1.2 Associate Members. Any Associate Member of the Section has the right to speak and debate on the floor of the Assembly, but only Representatives have the right to introduce business, introduce an amendment, make a motion or vote.</p> <p>7.8.4.2 Affiliate Members. Each physician practice whose members meet the criteria to be Affiliate Members shall be eligible to send one or more Representatives to the business meeting based on the number of AMA members in the practice. The apportionment formula for representation shall be contained in rules approved by the Board of Trustees.</p> <p>7.8.4.2.1 All Affiliate Members of the Section, including Representatives, have the right to speak and debate on the floor of the Assembly, but do not have the right to introduce business, introduce an amendment, make a motion, hold office or vote.</p>
<p><b>WPS Bylaws</b></p>	<p><b>7.10 Women Physicians Section.</b> The Women Physicians Section is a delineated Section.</p> <p>7.10.1 Membership. All female physicians and female medical students who are active members of the AMA shall be members of the Women Physicians Section. Other active members of the AMA who express an interest in women’s issues may also join the section.</p> <p>7.10.2 Elections. Membership on the Governing Council shall be determined through election by members of the Women Physicians Section. All members of the Women Physicians Section shall be entitled to vote in elections of Governing</p>

	<p>Council members. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p> <p>7.10.2.1 Election of Officers. The Governing Council shall elect its Chair and Vice Chair from among the Governing Council members.</p> <p>7.10.3 Cessation of Membership. If an officer or Governing Council member ceases to be an active member of the AMA prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p> <p>7.10.3.1 Section Representatives on the Governing Council. If a representative of the Medical Student Section, Resident and Fellow Section or Young Physicians Section ceases to meet the criteria for membership in the section from which elected within 90 days prior to the Annual Meeting, such member shall be permitted to serve in office until the conclusion of the Annual Meeting in the calendar year in which she or he ceases to meet the membership requirement of the respective section.</p>
<p><b>PPPS Bylaw</b></p>	<p><b>7.11 Private Practice Physicians Section.</b> The Private Practice Physicians Section is a delineated Section.</p> <p>7.11.1 Membership. All active members of the AMA in a physician-owned private practice shall be eligible for membership in the Private Practice Physicians Section. A credentials committee will review all membership applications to determine whether an applicant's practice meets the membership criteria as detailed in rules approved by the AMA Board of Trustees.</p> <p>7.11.2 Elections. Membership on the Governing Council shall be determined by election by members of the Private Practice Physicians Section. All members of the Private Practice Physicians Section shall be entitled to vote in elections of Governing Council members. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p> <p>7.11.3 Cessation of Membership. If an officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.11.1 prior to the expiration of the term for which elected, the term of such officer or member shall immediately terminate and the position promptly shall be declared vacant.</p>

# MISCELLANEOUS BYLAWS

	<p><b>1.1.1 Active Membership.</b></p> <p>1.1.1.1 Active Constituent. Constituent associations are recognized medical associations of states, commonwealths, districts, territories, or possessions of the United States of America. Active constituent members are members of constituent associations who are entitled to exercise the rights of membership in their constituent associations, including the right to vote and hold office, as determined by their respective constituent associations and who meet one of the following requirements:</p> <ol style="list-style-type: none"> <li>a. Possess the United States degree of doctor of medicine (MD) or doctor of osteopathic medicine (DO), or a recognized international equivalent.</li> <li>b. Are medical students in educational programs provided by a college of medicine or osteopathic medicine accredited by the Liaison Committee on Medical Education or the American Osteopathic Association leading to the MD or DO degree. This includes those students who are on an approved sabbatical, provided that the student will be in good standing upon returning from the sabbatical.</li> </ol> <p>1.1.1.2 Active Direct. Active direct members are those who apply for membership in the AMA directly. Applicants residing in states where the constituent association requires all of its members to be members of the AMA are not eligible for this category of membership unless the applicant is serving full time in the Federal Services that have been granted representation in the House of Delegates. Active direct members must meet one of the following requirements:</p> <ol style="list-style-type: none"> <li>a. Possess the United States degree of doctor of medicine (MD) or doctor of osteopathic medicine (DO), or a recognized international equivalent.</li> <li>b. Are medical students in educational programs provided by a college of medicine or osteopathic medicine accredited by the Liaison Committee on Medical Education or the American Osteopathic Association leading to the MD or DO degree. This includes those students who are on an approved sabbatical, provided that the student will be in good standing upon returning from the sabbatical.</li> </ol>
<p><b>HOD Delegates --MSS</b></p>	<p><b>2.3 Medical Student Regional Delegates.</b> In addition to the delegate and alternate delegate representing the Medical Student Section, regional medical student delegates and alternate delegates shall be apportioned and elected as provided in this bylaw.</p> <p>2.3.1 Qualifications. Medical Student Regional delegates and alternate delegates must be active medical student members of the AMA.</p> <p>2.3.2 Apportionment. The total number of Medical Student Regional delegates and alternate delegates is based on one delegate and one alternate delegate for each 2,000 active medical student members of the AMA, as recorded by the AMA on December 31 of each year. Each Medical Student Region, as defined by the Medical Student Section, is entitled to one delegate and one alternate delegate for each 2,000 active medical student members of the AMA in an educational program located within the jurisdiction of the Medical Student Region. Any remaining Medical Student Section Regional delegates and alternate delegates shall be apportioned one delegate and one alternate delegate per region(s) with the greatest number of active AMA medical student members in excess of a multiple of 2,000. If two regions have the same number of active AMA medical student members, ties will be broken by lottery by the MSS Governing Council.</p> <p>2.3.2.1 Effective Date. In January of each year the AMA shall notify the Medical Student Section Governing Council of the number of seats in the House of Delegates to which each Medical Student Region is entitled. Such apportionment shall take effect on January 1 of the following year and shall remain effective for one year.</p>

	<p>2.3.3 Election. Medical Student Regional delegates and alternate delegates shall be elected by the Medical Student Section in accordance with procedures adopted by the Section. Each elected delegate and alternate must receive written endorsement from the constituent association representing the jurisdiction within which the medical student's educational program is located, in accordance with procedures adopted by the Medical Student Section and approved by the Board of Trustees. Delegates and alternate delegates shall be elected at the Business Meeting of the Medical Student Section prior to the Interim Meeting of the House of Delegates. Delegates and alternate delegates shall be seated at the Annual Meeting of the House of Delegates.</p> <p>2.3.4 Certification. The Chair of the Medical Student Section Governing Council shall certify to the AMA the delegates and alternate delegates for each Medical Student Region. Certification of delegates and alternate delegates must occur at least 30 days prior to the Annual Meeting of the House of Delegates.</p> <p>2.3.5 Term. Medical Student Regional delegates and alternate delegates shall be elected for one-year terms and shall assume office on the date set by the Medical Student Section Governing Council.</p> <p>2.3.6 Vacancies. The delegate selected to fill a vacancy shall assume office immediately after selection and serve for the remainder of that term.</p>
<p><b>HOD Delegates --RFS</b></p>	<p><b>2.4 Delegates from the Resident and Fellow Section.</b> In addition to the delegate and alternate delegate representing the Resident and Fellow Section, resident and fellow physician delegates and alternate delegates shall be apportioned and elected in a manner as provided in this bylaw.</p> <p>2.4.1 Qualifications. Delegates from the Resident and Fellow Section must be active members of the Resident and Fellow Section of the AMA.</p> <p>2.4.2 Apportionment. The apportionment of delegates from the Resident and Fellow Section is one delegate for each 2,000 active resident and fellow physician members of the AMA, as recorded by the AMA on December 31 of each year.</p> <p>2.4.2.1 Effective Date. In January of each year, the AMA shall notify the Resident and Fellow Section Governing Council of the number of seats in the House of Delegates to which the Resident and Fellow Section is entitled. Such apportionment shall take effect on January 1 of the following year and shall remain effective for one year.</p> <p>2.4.3 Election. Delegates and alternate delegates shall be elected by the Resident and Fellow Section in accordance with procedures adopted by the Section. Each delegate and alternate delegate must receive written endorsement from his or her constituent association or national medical specialty society, in accordance with procedures adopted by the Resident and Fellow Section and approved by the Board of Trustees.</p> <p>2.4.4 Certification. The Chair of the Resident and Fellow Section Governing Council or his or her designee shall certify to the AMA the delegates and alternate delegates for the Resident and Fellow Section. Certification of delegates and alternate delegates must occur at least 30 days prior to the Annual Meeting of the House of Delegates.</p> <p>2.4.5 Term. Delegates and alternate delegates from the Resident and Fellow Section shall be elected for one-year terms and shall assume office on the date set by the Resident and Fellow Section Governing Council.</p> <p>2.4.6 Vacancies. The delegate selected to fill a vacancy shall assume office immediately after selection and serve for the remainder of the term.</p>
<p><b>YP Trustee</b></p>	<p>3.2.3 Young Physician Trustee. The young physician trustee shall be an active physician member of the AMA under 40 years of age or within the first eight years of practice after residency and fellowship training programs, who is not a resident/fellow physician.</p> <p>***</p> <p>3.3 Nominations. Nominations for President-Elect, Speaker and Vice Speaker, shall be made from the floor by a member of the House of Delegates. Nominations for all other officers, except for Secretary, the medical student trustee, and the public trustee, shall be made from the floor by a member of the House of Delegates and may be announced by the Board of Trustees.</p> <p>***</p>

	<p>3.4.2.3 All Other Officers, except the Medical Student Trustee and the Public Trustee. All other officers, except the medical student trustee and the public trustee, shall be elected separately. A majority of the legal votes cast shall be necessary to elect. In case a nominee fails to receive a majority of the legal votes cast, the nominees on subsequent ballots shall be determined by retaining the 2 nominees who received the greater number of votes on the preceding ballot and eliminating the nominee(s) who received the fewest votes on the preceding ballot, except where there is a tie. This procedure shall be continued until one of the nominees receives a majority of the legal votes cast.</p> <p>***</p> <p>3.5.4.2 Prior Service as Young Physician Trustee. Periods of service as the young physician trustee shall count as part of the maximum Board of Trustees tenure.</p> <p>***</p> <p>3.5.7 Young Physician Trustee. The young physician trustee shall be elected for a term of 4 years, and shall not serve for more than 2 terms.</p> <p>3.5.7.1 Limitations. No candidate shall be eligible for election or re-election as the young physician trustee unless, at the time of election, he or she is under 40 years of age or within the first eight years of practice after residency and fellowship training, and is not a resident/fellow physician. A young physician trustee shall be eligible to serve on the Board of Trustees for the full term for which elected, even if during that term the trustee reaches 40 years of age or completes the eighth year of practice after residency and fellowship training.</p>
<p><b>RFS Trustee</b></p>	<p>3.2.4 Resident/Fellow Physician Trustee. The resident/fellow physician trustee shall be an active physician member of the AMA who meets the definition of a resident/fellow physician.</p> <p>***</p> <p>3.3 Nominations. Nominations for President-Elect, Speaker and Vice Speaker, shall be made from the floor by a member of the House of Delegates. Nominations for all other officers, except for Secretary, the medical student trustee, and the public trustee, shall be made from the floor by a member of the House of Delegates and may be announced by the Board of Trustees.</p> <p>***</p> <p>3.4.2.3 All Other Officers, except the Medical Student Trustee and the Public Trustee. All other officers, except the medical student trustee and the public trustee, shall be elected separately. A majority of the legal votes cast shall be necessary to elect. In case a nominee fails to receive a majority of the legal votes cast, the nominees on subsequent ballots shall be determined by retaining the 2 nominees who received the greater number of votes on the preceding ballot and eliminating the nominee(s) who received the fewest votes on the preceding ballot, except where there is a tie. This procedure shall be continued until one of the nominees receives a majority of the legal votes cast.</p> <p>***</p> <p>3.5.5 Resident/Fellow Physician Trustee. The resident/fellow physician trustee shall serve a term of 2 years and shall not serve for more than 3 terms. If the resident/fellow physician trustee is unable, for any reason, to complete the term for which elected, the remainder of the term shall be deemed to have expired. The successor shall be elected to a term to expire at the conclusion of the second Annual Meeting of the House of Delegates following the meeting at which the resident/fellow physician trustee was elected.</p> <p>3.5.5.1 Cessation of Residency/Fellowship. The term of the resident/fellow physician trustee shall terminate and the position shall be declared vacant if the trustee should cease to be a resident/fellow physician. If the trustee completes residency or fellowship within 90 days prior to an Annual Meeting, the trustee shall be permitted to continue to serve on the Board of Trustees until the completion of the Annual Meeting.</p>
<p><b>MSS Trustee</b></p>	<p>3.2.5 Medical Student Trustee. The medical student trustee shall be an active medical student member of the AMA.</p> <p>***</p>

3.3 Nominations. Nominations for President-Elect, Speaker and Vice Speaker, shall be made from the floor by a member of the House of Delegates. Nominations for all other officers, except for Secretary, the medical student trustee, and the public trustee, shall be made from the floor by a member of the House of Delegates and may be announced by the Board of Trustees.

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3.4.1 Time of Election. Officers of the AMA, except the Secretary, the medical student trustee, and the public trustee, shall be elected by the House of Delegates at the Annual Meeting, except as provided in Bylaws 3.60 and 3.70. The public trustee may be elected at any meeting of the House of Delegates at which the Selection Committee for the Public Trustee submits a nomination for approval by the House of Delegates. On recommendation of the Committee on Rules and Credentials, the House of Delegates shall set the day and hour of such election. The Medical Student Section shall elect the medical student trustee in accordance with Bylaw 3.56.

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3.4.2.4 Medical Student Trustee. The medical student trustee is elected by the Medical Student Section in accordance with Bylaw 3.56.

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3.5.6 Medical Student Trustee. The Medical Student Section shall elect the medical student trustee annually. The medical student trustee shall have all of the rights of a trustee to participate fully in meetings of the Board, including the right to make motions and to vote on policy issues, intra-Board elections or other elections, appointments or nominations conducted by the Board of Trustees.

3.5.6.1 Term. The medical student trustee shall be elected at the Business Meeting of the Medical Student Section prior to the Interim Meeting for a term of one year beginning at the close of the next Annual Meeting and concluding at the close of the second Annual Meeting following the meeting at which the trustee was elected.

3.5.6.2 Re-election. The medical student trustee shall be eligible for re-election as long as the trustee remains eligible for medical student membership in AMA.

3.5.6.3 Cessation of Enrollment. The term of the medical student trustee shall terminate and the position shall be declared vacant if the medical student trustee should cease to be eligible for medical student membership in the AMA by virtue of the termination of the trustee's enrollment in an educational program. If the medical student trustee graduates from an educational program within 90 days prior to an Annual Meeting, the trustee shall be permitted to continue to serve on the Board of Trustees until completion of the Annual Meeting.

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3.6.1 Appointment. The Board of Trustees may, by appointment, fill any vacancy in the office of Speaker, Vice Speaker or Trustee, except the public trustee, to serve until the next meeting of the House of Delegates. A vacancy in the office of medical student trustee shall be filled by appointment by the Board of Trustees from 2 or more nominations provided by the Medical Student Section Governing Council. The Board of Trustees may request additional nominations from the Medical Student Section Governing Council before making the appointment.