

NOTICE TO:

APPEAR IN COURT AT ____ AM PM **ON:**

OR

RESPOND TO CITATION BEFORE:

DATE: ____ / ____ / ____

See back for detailed instructions

To be notified

- Name of Court, Division of Court, Street Address, City, State ZIP
☎ XXX.XXX.XXXX ⇒ [websiteurl.com](#)
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ACT BY THIS DATE TO AVOID A WARRANT OR ADDED FEES

Date of Violation (mm/dd/yy)	Time <input type="checkbox"/> AM <input type="checkbox"/> PM	Driver's License Number (all states)	Class	State
Name (first, middle, last)				
Current Address (no., street, city, state, zip)				
Date of Birth (mm/dd/yy)	Parent/Guardian Phone No. <input type="checkbox"/> Juvenile	Commercial <input type="checkbox"/> Y <input type="checkbox"/> N	Insurance <input type="checkbox"/> Y <input type="checkbox"/> N	
Race / Ethnicity	Sex	Hair	Eyes	Height
Weight	Vehicle License/VIN		State	Reg (mm/yy)
Year of Veh.	Make		Registered Owner/Lessee <input type="checkbox"/> Same as driver <input type="checkbox"/> Owner's responsibility (VC, § 40001)	
Model	Body Style		Address (no., street, city, state, zip) <input type="checkbox"/> Same as driver	
Color	Reason for Stop		CHP / DOT / PUC / ICC	

CITATION DETAILS Booking Required (see reverse)

Correctable (Fix-It)	Code/Section	Description	M = Misdemeanor	I = Infraction (circle)
<input type="checkbox"/> Y <input type="checkbox"/> N	_____	_____	M	I
<input type="checkbox"/> Y <input type="checkbox"/> N	_____	_____	M	I
<input type="checkbox"/> Y <input type="checkbox"/> N	_____	_____	M	I
<input type="checkbox"/> Y <input type="checkbox"/> N	_____	_____	M	I

Approx. Speed	PF/Max Speed	Veh. Limit	Safe Speed	Radar/Lidar	<input type="checkbox"/> Commercial Veh. VC, § 15210(b)
Location of Violation					<input type="checkbox"/> Hazardous Mat. VC, § 353
City/County of Occurrence				Agency Case No.	
Comments (weather, road, traffic conditions)					<input type="checkbox"/> Crash

Violations not committed in my presence, declared on information and belief (VC, § 40600)
I declare under penalty of perjury under the laws of the State of CA that the foregoing is true and correct.

_____/_____/_____ DECL. DATE	_____ ARRESTING OR CITING OFFICER	_____ SERIAL NO.
_____/_____/_____ DECL. DATE	_____ ARRESTING OFFICER, (if different from above)	_____ SERIAL NO.

I promise to act by the date at the top of this citation. Signing DOES NOT admit guilt.

(_____) _____
 CELLPHONE - OPTIONAL (may be used for reminders) EMAIL - OPTIONAL (may be used for reminders)

X _____
 SIGNATURE

DEFENDANT COPY | FORM INFO

Continuation form

Form Adopted for Mandatory Use
Judicial Council of California
TR-130, Traffic/Nontraffic Notice to Appear
[Rev. Jan. 1, 2024]

SEE REVERSE

FPO Barcode USS Code 39

Vehicle Code, §§40500(b), 40513(b), 40522, 40600; Pen. Code, §853.9

TAB AREA

WHAT YOU NEED TO DO

Step ① Which box is checked on the front of the citation:

APPEAR IN COURT **or** RESPOND TO CITATION?

Step ② Follow instructions based on the box checked on the front.

If APPEAR IN COURT is checked on the front

► **Your next step:** Go to court on the date, time and location on the front. Appearing in court is your **only option**. You can plead guilty or not guilty.

IMPORTANT: Missing court may result in a warrant for your arrest.

Don't let that happen—go to court! The judge will explain next steps.

→ **Helpful Tip:** Put the court date in your calendar, set a reminder, start planning now.

→ **Juveniles:** If you were under 18 years old at the time of the violation, you must bring a parent or guardian with you to court.

If RESPOND TO CITATION is checked on the front

Citations can take up to 14 days to show up in the court system.

Keep checking to find your citation, and then complete Option A, B, C, or D by the date listed on front

► **Your next step:** Choose an option below and respond by the date.

IMPORTANT: Not responding by the date on the front can result in a “failure to appear” charge, a guilty finding, an additional fee of up to \$100, and a hold on your car registration (owner’s responsibility).

Choose one of the options below to avoid these penalties:

– **Option A: Pay or Ask for a Reduction (Guilty Finding)**

– Pay (online, call, in person). If you cannot pay in full now, contact the court (see front for contact information) to request a payment plan or extension.

– Ask for a reduction at MYCITATIONS.COURTS.CA.GOV (takes about 10 minutes).

Note: This option may add points to your driving record and affect insurance.

– **Option B: Request Traffic School** To avoid points on your driving record, you can request traffic school. You pay the citation plus an additional traffic school fee and complete traffic school. Contact the court to see if you are eligible.

– **Option C: Dispute the Citation (Plead Not Guilty)** You can dispute the citation **in person** by requesting a court date for a trial (no cost) or **by mail** (“trial by written declaration”), which requires you to pay the fine up front (amount returned if citation is dismissed). Contact court for more details (court info on front of citation).

– **Option D: Correctable (“Fix-It”)** If “Correctable” is checked on the front, first show an officer, authorized inspection agency, or DMV (license and registration issues only) that you fixed the issue, and they will sign the citation (below). Then, you must show the court that you fixed the issue to have the violation dismissed. You must also pay a transaction fee. For insurance issues, you must show the court you had insurance when you got the ticket and pay a transaction fee.

CERTIFICATE OF CORRECTION (MUST BE RETURNED TO COURT)

Section(s) Violated	Signature of Person Certifying Correction	Serial No.	Agency	Date

If “**Booking Required**” is checked on front, call xxx-xxx-xxxx to schedule an appointment before the court date. You will not be arrested and will attend your court date on your own.

MORE INFORMATION



For translations and general information about the process, visit <https://www.courts.ca.gov/forms.htm>

To contact the court, see front of citation for court’s website and phone number.

The court will send notice explaining next steps.

(Circle one)

RIGHT or LEFT
THUMB PRINT

