



PUBLIC FORUM GUIDELINES

Here are a few guidelines to help you with your presentation to the Public Forum:

- You are allocated 5 minutes speaking time.
- At the end of your oral submission, you may be asked questions by the elected members. The questions will be confined to obtaining information or clarification on matters raised.
- This is not a debate but a question and answer time.
- You are required to be respectful at all times.

Please Note: The Mayor/Chairperson has the discretion to decline or terminate a presentation at any time where:

- The views of an earlier speaker are being repeated.
- The speaker is being repetitious, disrespectful or offensive.
- The speaker has previously spoken on the same topic.
- The matter is subject to legal proceedings.
- The matter is subject to a hearing.

