

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: _____

Name of group applying for funds: _____

Contact person: _____ Position held: _____

Address: _____

_____ Post Code: _____

Contact Phone Number _____ Email _____

Short description of the project you are seeking funding for: _____

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.

Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ _____

Total cost of project: \$ _____

Amount already raised: \$ _____

How will the rest of the project cost be funded? _____

What is the timeframe for completing the project? [OR What is the date of your even/project?] _____

Is your project a one-off, annual or biennial event? _____

Detail the benefits to your organisation and/or the wider community which will result from this project. _____

Has your group made an application to the Board for funding within the last five years?

Yes No

If granted, how much and what was that money used for? _____

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.

Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz

Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

GUIDELINES FOR ALLOCATIONS FROM THE WAIKOUAITI COMMUNITY BOARD DISCRETIONARY FUND

The Waikouaiti Coast Community Board may make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

Category A: Community Grants

Available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds under Category A will be required to complete the *Application for Funding from the Waikouaiti Coast Community Board* form.

Applications are subject to community/public scrutiny and comment. Therefore applications are to be lodged no less than 10 days before the Community Board meeting at which it is to be considered.

Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project (or the stage of the project to which the application relates) will proceed.

Organisations/Groups **must** report back to the Board within six months of the project completion or six monthly until completed.

Category B: Board Projects/Activities

For Community Board initiated community projects and the Board's related activities for example such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

The Board will make allocations under Category B as the need arises.